

**BOUNDARY LINE ADJUSTMENT**

10/2/16

The surveyor is responsible for verifying and accurately depicting the location and dimensions of property lines, rights-of-way, and easements. The City may require additional information as needed. For preparation information, see *Standards for Plans and Drawings*. If there are any questions concerning your application submittal, please visit or call Development Services (425-452-6800) between 8 a.m. and 4 p.m., Monday through Friday (Wednesday, 10 a.m. to 4 p.m.). Assistance for the hearing impaired: Dial 711 (Telecommunications Relay Service).

A Boundary Line Adjustment is defined as a Land Boundary Survey (W.A.C. 332-130) and must be prepared by a professional land surveyor registered in the State of Washington, using these standards:

1. All land surveys submitted for land use approval shall be rotated to the *Washington Coordinate System NAD83 (2011) - North Zone*, and noted accordingly as the Basis of Bearings on the mapping.
2. The adjusted boundary line shall be monumented and field tied to at least two (2) City of Bellevue Survey Control Network monuments. Survey Control Data Cards are available on-line, or from the survey staff (425-452-4385).
3. Boundary Line Adjustment drawings must be prepared on the City of Bellevue drawing title block. AutoCAD compatible drawing files are available on-line, or from the survey staff (425-452-4385).

A Boundary Line Adjustment is a **recorded** survey and must comply with all requirements of R.C.W. 58.09 (Survey Recording Act) and W.A.C. 332-130-050 (Survey Map Requirements). The following additional items must be included:

- A. Legal description(s) of the parcels to be adjusted, verbatim from a current title report.
- B. All existing lots, tracts, parcels, right-of-ways, and easements shown in light or medium line weights using various dashed line types.
- C. Recording numbers and brief description of any easements, maintenance agreements, covenants, restrictions, etc. affecting the subject property.
- D. Final lots shown with heavy line weights and solid lines, with lot designations and areas in square feet.
- E. Clearly label lines subject to being adjusted as **New Line**, **Old Line** or **Line To Be Removed** (in the case of lot combination).
- F. Sufficient geometry to accurately locate all lots, tracts, parcels, and easements.
- G. All existing structures with their locations indicated by measurements perpendicular to the adjusted property lines.
- H. Owner's Declaration signed and acknowledged before a notary public by all parties having any ownership interest in the lands to be adjusted. **All stamps and signatures must be in permanent black ink.**