



# City of Bellevue 2017 Community Development Block Grant Amended Annual Action Plan

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The Annual Action Plan is a report that outlines how the City of Bellevue (“the City”) intends to spend its Community Development Block Grant (CDBG) entitlement in Program Year 2017. The Annual Action Plan is based on the 2015-2019 Consolidated Plan for Housing and Community Development which identifies the objectives and strategies that will guide the City’s investment. Objectives and strategies are fueled by the City’s goal of building an innovative, vibrant, and caring community.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The broad objectives of the Plan follow the national objectives of the CDBG program:

- Activities benefiting low/moderate-income persons.
- Activities which aid in preventing or eliminating slums or blight.
- Activities meeting community development needs that have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources do not exist to meet such needs.

The 2015-2019 Consolidated Plan supports projects that meet the national objective of benefiting low/moderate-income persons, and the Plan reflects that focus.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In 2016, CDBG funds were used to benefit many low-income Bellevue households and residents:

- Provided 68 low- and moderate-income individuals with home repair and home maintenance activities so that residents can remain in their homes free of safety concerns. Services were provided through Sound Generations for minor home maintenance and a partnership between the City and King County Housing Authority for major home repair.
- 266 immigrants and refugees received resettlement services, including case management, social services, vocational English language courses, pre-employment and employment services, individual and family acculturation programs, and citizen services. These services were provided by Jewish Family Service.
- Provided CDBG-funded architectural/engineering design activities for the Bellevue Boys & Girls Club new Downtown Bellevue Clubhouse, targeting low- and moderate-income families in Bellevue and the Eastside. This facility opened in September 2017.

33 individuals were placed in unsubsidized employment, and 6,589 hours of training were provided to low- and moderate-income residents served through CDBG Public Service funding of Jewish Family Service Refugee and Immigrant Service Center in Bellevue

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The goal of the citizen participation plan is to maximize opportunities for public comment on the City's use of Community Development Block Grant (CDBG) funds within the context of existing resources and regulatory requirements. The elements of the Plan are as follows.

1. Provide forums in which the public can give comments directly to the City on the use of CDBG funds.
2. Provide the general public with timely information about the City's CDBG program and opportunities to comment on the program and use of CDBG funds.
3. Provide special efforts to notify low- and moderate-income households about opportunities for community input.
4. Ensure access for persons with physical disabilities or mobility impairments.

Two public hearing were held to receive citizen input on housing & community development needs and the use of 2017 CDBG funds. Details of these hearings are included in Section AP-12, Participation.

## **5. Summary of public comments**

Residents of Bellevue and representatives from community organizations attended a public hearing on March 15, 2016 to address housing and human services needs in Bellevue. Testimony focused on affordable housing needs, emergency services to prevent homelessness, the needs of seniors and the disabled, domestic violence, mental health services for immigrants & refugees, legal services for low-income residents, homelessness, and vocational services for the disabled.

On July 19, 2016, a public hearing was held to receive input on the proposed use of 2017 CDBG funds and general fund human services funds.

A summary of the public comments received can be found in Section AP-12 of this report.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

## **7. Summary**

In summary, Bellevue residents, stakeholders, service providers and others consulted during the citizen participation process support the outcomes and objectives of the 2017 Annual Action Plan and the Consolidated Plan for Housing and Community Development.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BELLEVUE	Parks & Community Services Department

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

Alex O’Reilly, Human Services Manager, 425-452-6452, [aoreilly@bellevuewa.gov](mailto:aoreilly@bellevuewa.gov)

Denise Catalano, CDBG Coordinator, 425-452-6165, [dcatalano@bellevuewa.gov](mailto:dcatalano@bellevuewa.gov)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Bellevue consulted with multiple entities, including East and North King County cities, the King County Housing Authority, and nonprofit agencies delivering services in Bellevue and the broader Eastside. Bellevue also closely consults and coordinates with the other direct entitlement jurisdictions in King County (Kent, Federal Way, and Auburn) as part of the King County HOME Consortium.

The City of Bellevue carries out homeless planning and coordination as a regional issue. Bellevue works with All Home, the Eastside Homelessness Advisory Committee (made up of consumers, providers, faith groups, and government agencies), our neighboring cities on the Eastside, mainstream systems, King County, service providers, United Way, and the private sector.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Bellevue Human Services Division meets regularly with other jurisdictions in East, North, and South King County, and King County Housing Authority to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City works with Public Health Seattle/King County on services to vulnerable populations. The City will continue to participate in All Home committee and affinity groups, and will participate in funding review panels for Continuum of Care (CoC), Emergency Shelter Grant and McKinney funding.

Among the service providers we work closely with are Hopelink, Imagine Housing, The Sophia Way, Asian Counseling and Referral Service, Consejo Counseling and Referral, HealthPoint, and International Community Health Services.

In 2012, the Coordinated Entry program was launched providing a single point of entry for homeless families. Housing providers, funders and government agencies provide support to this program. The City encourages homeless service and housing providers under contract with the city participate in Coordinated Entry and Safe Harbors, the Seattle/King County Homeless Information Management System (HMIS) program.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works closely with All Home and King County in addressing the needs of people experiencing homelessness. City staff serve on All Home Affinity Groups (Single Adults & Veterans, Youth & Young Adults, Families With Children), the Funders Alignment Committee, and provides support to elected officials on the Coordinating Board. Bellevue staff also works closely with other cities' staff who attend the Coordinated Entry for All Policy Committee and the System Performance Committee.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds. ESG funds are administered by King County and All Home as the local Continuum of Care, and staff works closely with County staff to develop funding and policies for these funds, including serving on application review committees.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Eastside Homelessness Advisory Committee
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff attend monthly Eastside Homelessness Advisory Committee (EHAC) meetings to get their input and to learn about the needs and concerns of those serving the homeless. This input received from those providing services is used in drafting the City's funding priorities.
2	<b>Agency/Group/Organization</b>	HOPELINK
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the biennial Needs Update needs assessment process. Hopelink is also consulted throughout the year regarding homeless and human services needs.

3	<b>Agency/Group/Organization</b>	KING COUNTY HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the biennial Needs Update needs assessment process. KCHA's work in the Major Home Repair program enables the City to maintain affordable housing and to keep elderly, low-income residents in their homes.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	King County	Overlaps with the goal to provide decent and affordable housing to residents.

**Table 3 - Other local / regional / federal planning efforts**



**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The Bellevue Human Services Commission holds two public hearings each year to receive public input on human services needs and the allocation of CDBG funds. This input is taken into account when drafting the annual action plan and its goals. The following two public hearings were held as part of the public process in creating the 2017 Annual Action Plan:

The public hearing on housing, community development and human services needs was held on March 15, 2016. The public comment period was February 25 - March 15, 2016.

The public hearing on the proposed use of 2017 CDBG funds was held on July 19, 2016. The public comment period was July 1 - July 19, 2016.

The public comment period for the draft 2017 Annual Action Plan was May 24 – June 24, 2017. One comment was received and has been uploaded as an attachment to this report.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Ten people spoke at the public hearing.	Beth Monkarsh, Imagine Housing, spoke about the lack of affordable housing in Bellevue and the Eastside; Adi Sherman, Salvation Army,	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>spoke about the need for affordable housing and emergency services to prevent homelessness and the need for domestic violence counseling in immigrant populations; Hollianne Monson, Catholic Community Services, spoke about the need for services for senior citizens and the disabled; Barbara Langdon, LifeWire, spoke about the need for domestic violence services and how they can prevent homelessness;</p> <p>Deanna</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>Hamamoto, Asian Counseling &amp; Referral Service, spoke about the need for support services for immigrant families; Esperanza Barboa, Eastside Legal Assistance Program, spoke about the need for legal services for low-income residents; Angela Murray, The Sophia Way, spoke about the need for housing and shelter for homeless women; Helen Banks Roton, Eastside Baby Corner, spoke about the need for services and support for families</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				with young children; Hillary Rossi, AtWork!, spoke about the need for vocational services for people with disabilities; Megan Altimore, Hopelink, spoke about the need for housing and emergency services for low-income residents and families.		
2	Public Hearing	Non-targeted/broad community	21 people spoke at the public hearing.	Dale Hoover, Sound Generations, spoke about the need for senior services; Mary Ellen Stone, King County Sexual Assault Resource Center, spoke about the need for sexual assault services; Rita Badh, India Association of	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>Western Washington (IAWW), spoke about the need for services for Indian Americans; Rohit Duggal, IAWW, ), spoke about the need for services for Indian Americans; Lalita Uppala, IAWW, ), spoke about the need for services for Indian Americans; Helen Wentink, Community Homes, spoke about the need for homes for developmentally disabled adults; Rich Stolz, OneAmerica, spoke about the need for ESL classes; Elizabeth Vasquez,</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>OneAmerica, spoke about the need for ESL classes; Ian Kasman, Tutta Bella restaurant, spoke about the ESL classes held for his employees; Alyssa Midgley, Community Homes, spoke about the need for housing for developmentally disabled adults; Rich Bowen, Renewal Food Bank, spoke about food insecurity; Angela Murray, The Sophia Way, spoke about the need for services for homeless women; Linda Hall, LifeWire, spoke about the need for their</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>Housing Stability Program; Dwight Jackson, Congregations for the Homeless, spoke about the need for services for homeless single men; Jacob Wicks, King County Bar Association, spoke about their eviction prevention program; Dorothy Wong, Chinese Information &amp; Service Center, spoke about the need for their Cultural Navigator Program; Sandra Williams, Solid Ground, spoke about their Cooking Matters program; Judy Faast, Hopelink, spoke</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>about the need for emergency services to prevent homelessness; Neeti Mittal, IAWW, spoke about the benefits of their programs to the immigrant population; Matt Valdespino, HERO House, spoke about the need for services for adults with mental illness; Joleen Aycock, The Salvation Army, spoke about the need for emergency services to prevent homelessness.</p>		

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The City of Bellevue anticipates having the following funding sources available over the next five years:

- CDBG
- Human Services Fund (General Fund allocation of the City of Bellevue)

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	685,152	438,806	312,970	1,436,928	1,370,304	We expect future entitlement amounts to be similar to our 2017 amount.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Public Services	3,400,000	0	0	3,400,000	6,400,000	The City allocates resources to human services through its General Fund. This is currently about \$3.4 million per year.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds do not require a match. CDBG funding for public services and public facility projects is a portion of the total funding required. Other funding is secured for those projects, and CDBG can serve as leverage.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

**CONTINGENCY PLAN:**

**GREATER AMOUNT THROUGH ENTITLEMENT AND OTHER FUNDS AVAILABLE FOR CDBG EXPENDITURE**

If the actual amount of the entitlement award from HUD in 2017 plus other funds available for CDBG expenditure is greater than the estimated amount of \$1,248,842, additional funds will be allocated as follows:

Step 1. Award an amount to the Major Home Repair program if the program can demonstrate need and capacity to expend both awarded and any additional funds during 2017.

- This determination may occur at any time upon conferring with Major Home Repair staff, even after the execution of a contract for 2017 funds.

Step 2. Should additional funds remain after Step 1, award an amount to Boys and Girls Club (BGCB) if BGCB can demonstrate that the project can expend both awarded and any additional funds during 2017.

- This determination may occur at any time upon conferring with BGCB staff.

#### LESSER AMOUNT THROUGH ENTITLEMENT AND OTHER FUNDS AVAILABLE FOR CDBG EXPENDITURE

If the actual amount of the entitlement and other funds available for CDBG expenditure in 2017 is less than the estimated amount of \$1,248,842, the difference will be deducted in the manner listed below.

Step 1. Comply with federal statutory spending caps.

1. If the actual amount causes the preliminary recommended awards for the Public Service activities to exceed the federal statutory spending cap on such activities, awards for these programs will be reduced by an equal percentage to a level that is within compliance with the cap; and
2. If the actual amount causes the preliminary recommended awards for the Administration and Planning activities to exceed the federal statutory spending cap on such activities, awards for these programs will be reduced by an equal percentage to a level that is within compliance with the cap; then,

Step 2. Reduce the Boys and Girls Club award to no less than \$95,000.

Step 3. Reduce Major Home Repair by the remainder of the difference.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Owner Housing	2015	2019	Affordable Housing		Maintain Affordable Housing	CDBG: \$489,280 General Fund: \$0	Homeowner Housing Rehabilitated: 45 Household Housing Unit
4	Community Development: Public/Nonprofit Facilities	2015	2019	Non-Housing Community Development		Community Development	CDBG: \$175,195 General Fund: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
5	Public Services	2015	2019	Homeless Non-Housing Community Development		Community Development	CDBG: \$120,649 General Fund: \$54,351	Public service activities other than Low/Moderate Income Housing Benefit: 260 Persons Assisted

**Table 6 - Goals Summary**

#### Goal Descriptions

1	<b>Goal Name</b>	Owner Housing
	<b>Goal Description</b>	<p>The greatest barrier to affordable housing in the Bellevue community is the high cost of both renter and owner housing. Often, low- and moderate income homeowners maintain their residents while sale prices skyrocket around them. As homes weather over time, they require repair and maintenance. For those with low incomes, repairs for safety issues can mean the difference between keeping a roof over their head or losing their property while being unable to compete in the real estate market.</p> <p>The City will continue to provide financial assistance to low- and moderate-income residents for maintaining or repairing the health and safety features of their homes through the Housing Repair Program, or similar programs.</p>
4	<b>Goal Name</b>	Community Development: Public/Nonprofit Facilities
	<b>Goal Description</b>	<p>In 2017, CDBG funds in the amount of \$150,000 will go toward the Boys and Girls Club of Bellevue acquisition of a building for their Teen Center. At least 51% of the teen center will be from low- and moderate income households. Accomplishments will be reported after one full year after acquisition.</p>
5	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	<p>The City's Comprehensive Plan calls for resources and services to be accessible to its residents. We will enhance quality of life for families and individuals by supporting health and human services which predominantly serve low- and moderate-income households.</p>

**Table 7 – Goal Descriptions**

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals.

#	Project Name
1	KCHA Major Home Repair Program 17
2	KCHA Major Home Repair Admin 17
3	Sound Generations Minor Home Repair 17
4	Jewish Family Service Refugee & Immigrant Services 17
5	CDBG Administration 17
6	CDBG Planning 17
7	Boys & Girls Club Teen Center Acquisition 17
8	Boys & Girls Club Teen Center Appliances
9	Sophia Way Bus Tickets

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. The City prioritizes the maintenance of our affordable housing stock, including maintaining the ability of low- and moderate income households to remain in their homes in our community which over time becomes increasingly unaffordable relative to the region. This comes in the form of home rehabilitation (KCHA) and minor home maintenance (Senior Services) so that these households are safe to occupy.

In addition, CDBG will support the development of community public services to benefit low- and moderate-income residents. These include skills training available through Jewish Family Services - Refugee and Immigrant Service Center.

The prioritization of these services and projects is based in large part on the City's biennial needs assessment process, called the Needs Update. The Needs Update over the past decade continually identifies affordable housing and homelessness and high needs in our community, along with access to needed human services such as skills training and child care. The Needs Update is supported through CDBG Planning allocations.

Finally, overall administration of these projects is supported by CDBG funds.

## AP-38 Project Summary

### Project Summary Information

Project Summary Information					
No.	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
1	KCHA Home Repair Program 17	Owner Housing		Maintain Affordable Housing	CDBG : \$372,787
	Description	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Rehabilitation of Single-Family Residence, 570.202(a)(1) Process loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their homes.			
	Target Date for Completion				
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 45 low- and moderate-income households will benefit from this program			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Locations will vary throughout the city.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Process loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their home.			

	KCHA Major Home Repair Admin 17	Owner Housing		Maintain Affordable Housing	CDBG : \$116,493
	Description	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Administration for Rehabilitation of Single-Family Residence, 570.202(a)(1.)Provide deferred and no-interest loans and grants to assist low- and moderate income homeowners to make health and safety related improvements to their homes. This project is for the administration of the Major Home Repair program.			
	Target Date for Completion				
2	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 45 households will benefit from this program.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Locations will vary throughout the city.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Administrative support to provide deferred and no-interest loans and grants to assist low- and moderate-income homeowners to make health and safety-related improvements to allow them to stay in their homes.			
	Sound Generations Minor Home Repair 17	Owner Housing		Maintain Affordable Housing	CDBG : \$95,000
3	Description	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The eligible activity is Rehabilitation of Single-Family Residence, 570.202(a)(1). Provides low-cost electrical, plumbing, carpentry, and other			



		maintenance activities to Bellevue homeowners who are low-income, elderly or disabled.		
	Target Date for Completion			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 50 households will benefit from this program.		
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Locations will vary throughout the City.		
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Provides low cost plumbing, electrical, carpentry, and other maintenance activities to Bellevue residents who are low-income, elderly, or disabled.		
4	Jewish Family Service - Refugee & Immigrant Services 17	Public Services		Community Development CDBG : \$100,649
	Description	The National Objective for this project is LMC (Low/Mod Limited Clientele), 570.208(a)(2). The Eligible Activity is Public Services, 570.201(e). The Refugee and Immigrant Service Center (operated by Jewish Family Service) provides employment support specifically to immigrant and refugee populations. Individuals access English-as-a-Second language classes and employment counseling and case management in their own language, delivered by a counselor of similar ethnic background.		
	Target Date for Completion			

	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 260 residents will benefit from this project.		
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Services will be provided at the Jewish Family Service Bellevue office at 15821 NE 8th Street, Bellevue, WA 98008.		
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	JFS Refugee and Immigrant Service Centers(RISC) provide resettlement services for refugees and immigrants, including individual and family assessment and case-management, social services, Vocational English Language classes, preemployment and employment services, individual and family acculturation programs, and citizenship services.		
	CDBG Administration 17			CDBG : \$24,465
	Description	The Eligible Activity is Administration & Planning, 570.206. Funds are used to administer the CDBG program for the City of Bellevue.		
	Target Date for Completion			
5	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)			

	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Funds are used to administer the CDBG program for the City of Bellevue.		
	CDBG Planning 17			CDBG : \$113,033
	Description	The Eligible Activity is Administration & Planning, 570.206. Provides resources to adequately plan for and anticipate human services needs for Bellevue residents. In addition to supporting the development of the Bellevue Human Services Needs Update, Community Development Block Grant Planning funds are used to support regional human services planning efforts and provide technical assistance to build the capacity of non-profit agencies.		
	Target Date for Completion			
6	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Provides resources to adequately plan for and anticipate human services needs for Bellevue residents.		
7	Boys & Girls Club - Teen Center Acquisition 17		Community Development	CDBG : \$150,000

Description	The National Objective is Low/Mod Income, Limited Clientele, 570.208(a)(2)(i)(B). The Eligible Activity is Acquisition of Real Property, 570.206(a). The Bellevue Boys & Girls Club will use the funds to purchase the TXL building located at 15230 Lake Hills Blvd, Bellevue. The building is currently being leased and is their teen center in East Bellevue.
Target Date for Completion	
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 830 Bellevue residents will benefit from this activity.
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The building to be purchased is located at 15230 Lake Hills Blvd, Bellevue, WA.
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The TXL teen center serves as the base of BE GREAT: Graduate (BGG), the Club's drop-out prevention mentoring program. BGG is designed to enhance youth engagement by providing consistent educational support from caring and trusted adult mentors so students can develop the skills necessary to be successful in school and in life. BGG aims to build positive attitudes about academics and graduation, help youth set and accomplish goals, provide healthy adult mentoring relationships, build individual self-esteem and help to improve relationships with family and peers, and monitor and react to behavioral problems at school and at the Club.

Boys & Girls Club – Teen Center Appliances			Community Development	CDBG : \$25,195
Description	The National Objective is Low/Mod Income, Limited Clientele, 570.208(a)(2)(i)(B). The Eligible Activity is Public Facilities and Improvements, 570.201(c). The Bellevue Boys & Girls Club will use the funds to purchase appliances for the kitchen in their Teen Center located at 15228 Lake Hills Blvd, Bellevue. The appliances will be used to prepare meals and snacks for teens during the providing of a public service.			
Target Date for Completion	January 2018			
Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 750 Bellevue residents will benefit from this activity.			
Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	15228 Lake Hills Blvd, Bellevue, WA.			
Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The Bellevue Boys & Girls Club (BBGC) will use CDBG funds to purchase appliances for their kitchen remodel at The Club, their teen center (located at 15228 Lake Hills Blvd) that offers their drop-in, technology, music & arts programs. The young people who go to the Club use the kitchen on a daily basis free of charge. Food Lifeline delivers sack lunches and other perishable and nonperishable food products, which are stored and distributed to young people daily. On average, they serve 6,175 meals annually (25 – 30 each day). The community also relies on the Club to supply food through their Teen Feed Program. Offered every Thursday evening, Teen Feed is open to all young people free of charge. This is a first-time request for this project.			

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	Sophia Way – Homeless Services	Public Services		Community Development	CDBG : \$100,649
	Description	The National Objective for this project is LMC (Low/Mod Limited Clientele), 570.208(a)(2). The Eligible Activity is Public Services, 570.201(e). The Sophia Way operates a shelter and a day center for homeless women and will use these funds to purchase bus tickets for their clients.			
	Target Date for Completion	March 2018			
9	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 66 residents will benefit from this project.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Services will be provided at the Sophia Way Day Center, 11061 NE 2 <sup>nd</sup> Street, Bellevue, WA.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The Sophia Way will use CDBG funds to purchase bus tickets to distribute to homeless women at their day center, year-round shelter, and emergency winter shelter. The women will use the bus tickets to commute to jobs, go to job interviews, medical appointments, counseling, and other necessary trips. Transportation was a top need expressed by Sophia Way during consultation for the Needs Update earlier this year.			



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG assistance will not be specifically directed to only particular areas. The City of Bellevue does not exhibit specific areas of either significant low-income or minority concentration. The city as a whole is fairly diverse ethnically. When mapped, households identifying as racial minority and/or Latino heritage have higher percentages along the geographic center of the city as well as higher percentages in neighborhoods south of Interstate 90. Households with lower median incomes also tend to live generally north of I-90 in areas running southwest to northeast across the city's geographic center.

While there are areas of the city where low-income proportions are slightly higher than average when contrasted with the rest of the city, we do not believe the differences are significant enough to warrant specific assignment of resources to one area to the exclusion of others. In Bellevue, low-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
N/A	

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

As mentioned above, in Bellevue, low-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

### **Discussion**

While the City of Bellevue does not make CDBG funding decisions based exclusively on a particular area of the city, households with lower median incomes also tend to live generally north of I-90 in areas running southwest to northeast across the city's geographic center.

Thus, for example, while many of the residents who qualify for the City's Home Repair program may live in those areas, the program is for all Bellevue residents. As such, the program serves residents from across the city. The same can be said of other programs funded by the City through CDBG or through its Human Services Fund. We believe need exists throughout the city, not just in one neighborhood. Moreover, if we were to focus just on one neighborhood and pour all of our resources



into such a focus area, it may be that we would do so to the exclusion of others in need who may not reside in that focus area. The City has chosen not to approach its priorities geographically.



## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Actions taken by the City are based on the Council-approved Comprehensive Plan.

### **Actions planned to address obstacles to meeting underserved needs**

- Build public awareness and engage the community in an informed and collective response by assessing and planning for human services needs. [Bellevue Comprehensive Plan Policy HS-1]
- Identify opportunities and develop strategies that are preventive in their approach to human services needs. [Bellevue Comprehensive Plan Policy HS-3]
- Maintain the City's role as a human services planner and facilitator by engaging service providers and community organizations in dialogue regarding the functioning of the present service systems, emerging needs, and the building of a complete system of services. [Bellevue Comprehensive Plan Policy HS-5]

### **Actions planned to foster and maintain affordable housing**

Preserve and expand the supply of affordable housing for low- and moderate-income households. Support a broad mix of housing initiatives and programs designed to increase the supply of affordable housing and access to it.

- Work cooperatively with King County, A Regional Coalition for Housing (ARCH) and other Eastside jurisdictions to assess the need for, and to create, affordable housing. [Bellevue Comprehensive Plan Policy HO-22]
- Provide incentives and work in partnership with not-for-profit and for-profit developers and agencies to build permanent low- and moderate-income housing. [Bellevue Comprehensive Plan Policy HO-26]
- Explore all available federal, state, and local programs and private options for financing affordable housing. [Bellevue Comprehensive Plan Policy HO-28]
- Support regional efforts to prevent homelessness, and make homelessness rare, brief, and one time when it occurs. Provide a range of affordable housing options and support efforts to move homeless persons and families to long-term financial independence. [Bellevue Comprehensive Plan Policy HO-35]
- Ensure culturally competent service delivery that respects the dignity of individuals and families, and fosters self-determination and self-sufficiency. [Bellevue Comprehensive Plan Policy HS-11]
- Ensure that all affordable housing created in the city with public funds or by regulation remains

- affordable for the longest possible term. [Bellevue Comprehensive Plan Policy HO-30]
- Encourage preservation, maintenance and improvements to existing affordable housing. [Bellevue Comprehensive Plan Policy HO-27]
  - Provide financial assistance to low- and moderate-income residents for maintaining or repairing the health and safety features of their homes through the Housing Repair Program, or similar programs. [Bellevue Comprehensive Plan Policy HO-6]

### **Actions planned to reduce lead-based paint hazards**

All existing housing units assisted with CDBG funds through our Home Repair Program will be subject to lead-based paint hazard inspection procedures required by 24 CFR Part 35. The City offers a special grant within the Home Repair Program to assist homeowners in minimizing or abating lead-based paint hazards in their homes. The City will continue to work with other home repair programs in Western Washington and staff from the Washington State Department of Commerce Lead Program to learn about any new rules regarding the training and certification in safe work practices for area contractors. The City will also encourage contractors to attend Safe Work Practices training sessions for local renovation and remodeling contractors, as provided by King County. Lead paint testing, as required by HUD, is also conducted as needed, and an Environmental Review is completed on each home prior to funding.

### **Actions planned to reduce the number of poverty-level families**

In an effort to reduce poverty and increase the quality of life of Bellevue residents, the City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. In addition, the City invests a portion of its General Fund to additional human services programs. Services include employment skills training and child care for those who obtain work.

The City's goal in human services funding, as stated in the Comprehensive Plan, is to create a community in which all members have the ability to meet their basic physical, economic and social needs and the opportunity to enhance their quality of life.

### **Actions planned to develop institutional structure**

The City will continue to invest in developing and maintaining affordable housing for low- and moderate income individuals, through its support of the Eastside's housing trust fund. The City will continue to work with private partners (e.g., nonprofit organizations and housing developers, and willing for-profit business concerns when they emerge) and our public partners, including our peer jurisdictions in North, East, and South King County, King County Housing Authority, and King County to continue investing in and building a support service network that overcomes the aforementioned gaps and addresses our

priority needs.

The City continues to work with community-based coalitions such as the Alliance of Eastside Agencies, the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, King County All Home, the Eastside Refugee and Immigrant Coalition, the Bellevue Network on Aging, and many others wherein we staff or hold leadership positions. Together, we work with community organizations and other units of government to continue to develop the institutional and service structure of our community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City maintains close business relationships with the King County Housing Authority, Imagine Housing, the YWCA, Attain Housing, Catholic Community Services, and other private nonprofit housing developers in Bellevue and on the Eastside. We work with them side-by-side along with ARCH to plan projects and scope the support services that will be needed to support the households residing in housing once the project is complete. This requires our coordination between nonprofit affordable housing developers, ARCH, and the network of support services in our community. Many of these discussions begin at the Eastside Homelessness Advisory Committee meetings which Bellevue staff attend. Further development occurs at the Eastside Human Services Forum, where a Bellevue City Council member sits on the board and where our department provides staff support. Around these tables, the aforementioned parties meet to strategize the best ways to develop affordable housing that comes with support services needed to promote the long-term stability and success of residents.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	300,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>300,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### Discussion

The amount of program income that will have been received but not reprogrammed is difficult to project. Most of the program income comes through the Home Repair Program and is dependent on the real estate market (e.g., homeowners selling their homes) and also attrition (when homeowners pass away and their properties are sold). We will not know the exact amount of 2017 program income until the end of the year.