



City of Bellevue

Community Development Block Grant 2017 Consolidated Annual Performance & Evaluation Report

(CAPER)

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Bellevue made good progress in carrying out its 2017 Annual Action Plan, the third in the 2015-2019 Consolidated Plan. Employment training, job placement, and ESL services were provided by Jewish Family Service for refugee and immigrant clients. Affordable housing was maintained by both the Major Home Repair program and the Minor Home Repair program. These programs helped to keep seniors and low-income residents in their homes by providing needed repairs, including life and safety repairs. The City partnered with the King County Housing Authority and Sound Generations to provide these services.

The Major Home Repair program served 35 households in calendar year 2017, but it used program year 2016 funds during 2017 because the City did not receive its 2017 entitlement amount until late in the year. Program income was added to the 2016 Major Home Repair contract in order to keep the program operating while waiting for 2017 funds.

An additional public facilities project was added in 2017 to purchase kitchen appliances for the Bellevue Boys & Girls Club Teen Center to assist them in providing meals to low-income teens. The Teen Center served 5,122 residents in 2017. A public service project was also added to provide bus tickets to women experiencing homelessness. Bus tickets were distributed to 188 homeless women.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Development: Public/Nonprofit Facilities	Non-Housing Community Development	CDBG: \$170,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	10,291	2,573%	1580	5169	307%
Economic Development	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	834	55.60%	0	0	0%
Owner Housing	Affordable Housing	CDBG: \$584,280	Homeowner Housing Rehabilitated	Household Housing Unit	300	212	70.67%	80	32 (*35 add'l with 2016 \$\$)	40%

Public Services	Homeless Non-Housing Community Development	CDBG: \$100,649 / General Fund: \$54,351	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	1252	62.60%	326	475	145.71%
Rental Housing	Affordable Housing Public Housing Homeless		Rental units constructed	Household Housing Unit	4	0	0.00%	0	0	0%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Public services funds were used to support community-based employment support programs through Jewish Family Service (JFS). JFS provides individuals with ESL classes, employment counseling, and case management in their own language. JFS served 287 unduplicated Bellevue residents, made 905 referrals to service providers or employers, held over 9,000 hours of ESL, life skills and systems navigatin workshops, and placed 36 individuals in unsubsidized employment. This addressed the City’s objective to increase employment opportunities for low- and moderate-income residents. The Major and Minor Home Repair programs provided needed repairs to 101 senior and low-income individuals, helping to keep them in their homes and address the City’s objective to maintain and increase affordable housing in Bellevue. The City provided \$25,195 in funding towards the purchase of kitchen appliances for the Bellevue Boys and Girls Club’s Teen Center, thereby assisting this agency in providing services to low-income youth. The City also awarded \$20,000 in public services dollars to The Sophia Way to purchase bus tickets for their clients experiencing homelessness, enabling them to search for employment, get to jobs and medical appointments, and other needs.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,474
Black or African American	629
Asian	895
American Indian or American Native	4
Native Hawaiian or Other Pacific Islander	294
Total	3,296
Hispanic	378
Not Hispanic	2,918

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Bellevue continues to be an increasingly diverse community. Bellevue is a minority-majority city, with just over 50% of its residents non-white non-hispanic. The City's Diversity Advantage Plan report contains several recommendations for action, including translating resources and referrals into several languages, assisting nonprofit human services agencies in providing culturally competent services, engaging the Eastside Human Services Forum in regional discussions of diversity in human services, and promoting bicultural and bilingual programs that help individuals access public and nonprofit human services systems, such as the Cultural Navigator Program. Bellevue also held a series of Cultural Conversations to engage the community around issues of equity, race, and diversity.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$1,436,928	\$464,814
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
General Fund	General Fund	\$3,400,000	\$3,357,925
Other	Other		

Table 3 - Resources Made Available

Narrative

Bellevue had \$685,152 in 2017 entitlement funds; \$438,806 in program income, and \$312,970 in prior year resources for a total of \$1,436,928.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Bellevue does not distribute CDBG funds based on geographic location, but rather throughout the City as a whole to benefit low- and moderate-income households.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City leverages its CDBG dollars with general fund dollars. In 2017, approximately \$3,400,000 general fund dollars were spent on a variety of housing and human services needs. The City's CDBG and general fund dollars make up only a small portion of a human services agency's budget. The balance is comprised of state, other local governments, foundations, and private donations. All of these funds leverage CDBG dollars.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	45	32
Number of households supported through Acquisition of Existing Units	0	0
Total	45	32

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

King County, as the HOME Consortium lead, is responsible for reporting on affordable housing in their Annual Action Plans under AP-55. Bellevue does not have a section AP-55 in its Action Plan.

However, Bellevue does fund a Major Home Repair and a Minor Home Repair program. The actual number of households served in Table 6 does not include households served with PY2016 dollars in 2017. If those households were included, the actual number would be 77 households, exceeding the

annual goal of 45. The Major Home Repair Program and the Minor Home Repair program kept low-income families in their homes. Rental assistance, utilities assistance and other similar programs funded through the general fund also kept low-income residents in affordable homes.

Discuss how these outcomes will impact future annual action plans.

The City expects to continue to fund both the Major Home Repair and the Minor Home Repair programs at similar levels and for similar outcomes in future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	13	0
Low-income	42	0
Moderate-income	12	0
Total	67	0

Table 7 – Number of Households Served

Narrative Information

The numbers in the above table refer clients served by the Major Home Repair program and the Minor Home Repair program in calendar year 2017, both of which kept people in affordable homes and prevented homelessness. Although the Major Home Repair clients were served in 2017, program year 2016 dollars were used in order to keep the program running while the City waited to receive its 2017 entitlement amount.

The Bellevue City Council adopted its Affordable Housing Strategy on June 5, 2017. The City Council recognizes that it is critically important to provide a safe, healthy and affordable place to live for people of all income levels in order to sustain Bellevue’s livability and economic vitality. This project will identify what it will take to have a healthy housing market that:

- Provides affordability across a range of incomes mirroring our population and workforce;
- Provides a variety of affordable housing choices that meet the needs of our community including:
 - Young persons in college or just entering the job market;
 - First-time home buyers or new employees who are ready to purchase a home;
 - Our aging population, especially those on fixed/limited income, who wish to remain in the community; and
 - Families that want to keep their children in Bellevue schools

- Preserves the integrity of single-family areas while considering, through the neighborhood planning process, housing that can accommodate a wider spectrum of needs, and foster ongoing investments by individual homeowners.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Bellevue, along with Eastside cities Kirkland and Issaquah, jointly funded an outreach worker to make contact with unsheltered homeless men in order to provide them with services. 326 homeless men were contacted by the outreach worker in 2017. Bellevue also funds day centers for single men (serving 222 in 2017) and single women (serving 73 in 2017) through the general fund.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City funds emergency winter shelters for homeless single men and homeless women, and families through general fund dollars. The City funds housing for single homeless women through The Sophia Way, which includes case management. The City also funds a year-round shelter for homeless single men through Congregations for the Homeless that also includes case management services, and for homeless families through Catholic Community Services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City funds the Major and Minor Home Repair programs that help to ensure that seniors and low-income residents do not become homeless. The City also funds housing stability program that provide rent assistance, move in assistance, and other services to avoid homelessness. Food banks and other emergency food programs allow families to spend less of their incomes on food, leaving more for rent. Bellevue funds shelter and housing for youth through Friends of Youth.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City funds housing for the homeless that includes case management to help residents move on to

permanent housing and avoid a return to homelessness through agencies such as Hopelink and Congregations for the Homeless. Affordable rental housing, including units set aside for people exiting homelessness, are provided by organizations such as Imagine Housing, Hopelink and Congregations for the Homeless. They also provide case management services that are designed to support low-income families and individuals in overcoming barriers to housing stability, accessing local resources, increasing self-sufficiency and improving their quality of life.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template.

Actions taken to provide assistance to troubled PHAs

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

This question is covered in King County's Consolidated Plan and Annual Action Plan as the HOME Consortium lead in sections SP-55 and AP-75. These sections are not in Bellevue's plans. However, the City will be working on its Analysis of Impediments to Housing plan during 2018.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City conducts a biennial human services needs update to assess the needs of the community. This assessment was undertaken in 2017, with the resulting 2017-2018 Human Services Needs Update published in early 2018. Emphasis was placed on determining underserved needs and discovering gaps in services. Specific populations that were addressed are older adults, people with disabilities, refugees & immigrants, school-aged children and youth and veterans. The Human Services Commission will use the needs update to help determine future human services funding and focus areas. Bellevue's Diversity Advantage Plan has sixty recommendations in six initiative focus areas: cultural competence, economic development, civic engagement, public safety, education, and human services. Staff will work on implementing some of these recommendations to assist public and nonprofit service providers in providing culturally competent human services that are easily accessible to all, reaching a variety of underserved populations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City performs the required lead paint testing and lead hazard remediation (when required) as part of its Major Home Repair program. All regulations are followed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City devoted 100% of its CDBG funds to housing and human services programs that benefited low- and moderate-income individuals. This includes poverty-level families. The City also devoted over \$3.4 million in general fund dollars to human service needs. The majority of these funds went to addressing and preventing homelessness, housing stability, emergency assistance, job training & placement, education, preserving affordable housing, and other similar efforts to bring families out of poverty and to prevent families from falling into poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City participates in A Regional Coalition for Housing (ARCH) to provide affordable housing on the

Eastside. The City also continues to work with our public partners, including other cities in North, East, and South King County, the King County Housing Authority, and King County government to build networks and structures to address service gaps and priority needs. City staff participates in and supports a variety of community-based coalitions such as the Alliance of Eastside Agencies, the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, the Bellevue Network on Aging, and several All Home subcommittee relating to homelessness, including single adults, families, and youth & young adults. This regional cooperation is part of the institutional structure to address community needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City partners with the King County Housing Authority on its Major Home Repair program. However, the County itself has jurisdiction over public housing and would be responsible for any coordination with social service agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Bellevue prioritized the recommendations in its AI and included them in the 2015-2019 Consolidated Plan:

1. Provide services and facilities to prevent homelessness and to address the needs of families and individuals when homelessness occurs.
 - In 2017, Bellevue spent over \$1 million in general fund dollars on services to prevent homelessness and to assist people experiencing homelessness. CDBG funds were also used in the Major and Minor Home Repair program to keep people in their homes, especially seniors, and to preserve these housing options for low-income residents.
2. Provide a variety of appropriate housing options for individuals with special needs.
 - Bellevue contributes to the ARCH Housing Trust Fund along with other Eastside cities. ARCH develops housing projects for low-income, homeless, and special needs residents. Examples of projects funded by Bellevue through ARCH and CDBG include the Bellevue Manor elevator renovation for seniors, and the 30Bellevue project for homeless, low-income and disabled residents.
3. Preserve and expand the supply of affordable housing for low- and moderate-income households.
 - Bellevue used CDBG funds in 2017 to preserve low- and moderate-income housing via the Major Home Repair and Minor Home Repair programs.

4. Support a broad mix of housing initiatives and programs designed to increase the supply of and fair access to affordable housing.
 - The Bellevue City Council approved a new Affordable Housing Strategy in June 2017 (<https://bellevue.legistar.com/View.ashx?M=F&ID=5201317&GUID=1FA3F9EF-FEC5-4481-BAD3-CD5EB5E78C89>). Strategies include maintaining the supply of affordable housing, creating more affordable housing, increasing the variety of affordable housing, and emphasizing universal design to accommodate people with a variety of special needs.

The City has begun preliminary work on the Assessment of Fair Housing (AFH) and Analysis of Impediments and has partnered with the King County HOME Consortium cities to draft an updated AI report before the next Consolidated Plan is due in 2020.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

All CDBG contracts are monitored on a quarterly basis. Subrecipients are required to submit quarterly reports outlining how they are meeting performance goals (outputs) before they receive reimbursement. Back-up documentation is required for all reimbursements. Staff also performs on-site monitoring as needed to ensure subrecipient compliance with CDBG regulations.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City follows its Citizen Participation Plan to ensure that citizens are aware of performance reports. A public notice is published in the paper of record (Seattle Times) giving the public the opportunity to comment on the CAPER report. The CAPER is also published on the City's web site and hard copies are available at City Hall from the Human Services Division upon request.

A public notice was published in the Seattle Times on March 5, 2018. Public comment was received between March 5 and March 20, 2018. No comments were received.

The public notice to comment on the draft CAPER was sent to all of Bellevue's funded human services agencies, including Asian Counseling & Referral Service, Chinese Information & Service Center, India Association of Western Washington, Consejo Counseling & Referral Service, International Community Health Services, and other agencies that serve these populations. In the future, notices will also be sent to the Bellevue Diversity Advisory Network (BDAN) which provides counsel to the city on how to better reach, serve, communicate and collaborate with Bellevue's diverse community.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives in 2017.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? No.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives in 2017.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.