



Wireless Communication Facilities in Right of Way

Installation of a new or modification of an existing wireless communication facility (includes associated equipment) within the public right of way. Requires separate Right of Way Use permit. May also require a separate Administrative Conditional Use or Conditional Use and/or Electrical permit.

Every installation proposed within a critical area, as designated under the Growth Management Act (RCW 36.70A.060) requires SEPA review.

You must apply for this permit online and upload PDF documents through MyBuildingPermit. Paper plans are not accepted.

WCF in Right of Way (CA)

Required Documents
Bill-To Form
Criteria Compliance Narrative - if the project is not exempt from land use review, provide a written narrative that addresses all requirements in Land Use Code 20.20.195.D
Deployment Plan (including existing and proposed sites) - must include all existing sites and all proposed sites in the city and adjacent jurisdictions. If multiple phases of deployment are proposed, entire phasing plan should be provided.
Dispersal Map - map must show the locations of all existing WCFs by all carriers, either in the public right of way or on city-owned property in residential land use districts, as well as the location of your proposed facility.
Environment Checklist (if SEPA is included)
Land Use Exemption, Administrative Conditional Use or Conditional Use Permit (if required)
Letter of Certification - by a licensed engineer stating that the proposed height and equipment comply with the requirements of LUC 20.20.195.D.1 and D.4.d respectively and describe the search ring as required in 20.20.195.D.2.
Letter of Compliance with FCC RF Standards
Letter of Property Owner Authority
Photo Simulation
Service coverage area map (RF modeling with and without site)
Site Plan A
Visual screening method and materials
WCF Dimensions (height, diameter, etc.) - show all associated roof and ground equipment included in the installation. Include co-axial cable and trenching routes.

Required Documents
Wireless Communication Supplemental Information document (if a Conditional Use or Administrative Conditional Use application is not required).

Other Requirements

- The property owner is responsible for the accuracy and completeness of all information provided with or affecting the application submittal.
- If the property contains or is adjacent to critical areas (streams and stream buffers, wetland, floodplains, and geologic hazard area), additional information may be required.
- Fees are due at submittal. Additional fees are due at issuance and may be due in monthly billings.