



City of Bellevue Fire Department  
 P.O. Box 90012  
 Bellevue, WA 98009 (425) 452-6872

## Operational Permit Application Positive Alarm Sequence (Until Revoked)

*Work or activity requiring a permit shall not commence until such work or activity has been inspected and/or authorized with a valid permit. Violation of this condition may result in additional permit or inspection fees.*

**GENERAL INFORMATION (to be completed by the permit applicant)**

Business Name:		
Address:		
City:	State:	Zip:
Contact Person:	Phone No.	
Email Address:		
Description of Use (Explain):		

**LOCATION OF PERMITTED ACTIVITY (if different than above)**

Business Name:		
Address:		
City:	State:	Zip:

**PERMIT BILLING (if different than above) (Permits will be invoiced by the City of Bellevue)**

Business Name:		
Address:		
City:	State:	Zip:
Contact Person:	Phone No.	
Email Address:		

**Permit fee:** Go to the website for the [permit fee schedule](#). Permits will be invoiced by the City of Bellevue:

- Temporary use permits are invoiced within 30 days of permit issuance.
- Until revoked permits are invoiced January each year.
- All permits are subject to a late fee if not paid within 30 days of receipt.

Governmental or non-profit organizations are exempt from permit fees. If non-profit, please provide IRS documentation for non-profit status.

Once completed, please send this application to [Fire\\_Prevention@bellevuewa.gov](mailto:Fire_Prevention@bellevuewa.gov)

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Date

**FIRE PREVENTION OFFICE USE ONLY:**

Date Received:	Application Disposition: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Reason for Denial:	
Reviewed By:	Date:
<b>*** SEE PERMIT CONDITIONS ATTACHED ***</b>	



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## **PERMIT CONDITIONS**

### **POSITIVE ALARM SEQUENCE**

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**The following conditions shall be adhered to at all times for the permit to be valid.**

#### **Eligible Structures** *(all 4 conditions must exist):*

- Buildings protected throughout with automatic sprinklers
- Buildings where the fire alarm panel is at a constantly attended location (24/7) on the premises or other nearby locations subject to the approval of the Fire Chief
- Buildings where staff have a demonstrated level of competency in the operation of:
  - a. Fire Alarm System
  - b. Fire Sprinkler System
  - c. Evacuation procedures
- Buildings that can demonstrate the ability of normal on duty staff to routinely investigate alarms anywhere in the building within 180 seconds of alarm activation (this will normally exclude high rise buildings).

#### **Conditions of Approval:**

The fire alarm system must:

- Utilize addressable devices.
- Have manual pull stations and detectors (heat or smoke) are the only devices allowed to initiate positive alarm sequence.
- Include an intelligible voice messaging system
- Be in a high state of readiness, free of trouble alarms.
- Have the ability to remove the PAS feature
- Sprinkler water flow, range hood suppression, and other suppression systems must put the system directly into alarm when activated.
- Alarm verification shall be allowed in conjunction with PAS.

- Initiation of a PAS sequence through activation of a pull alarm or smoke detector shall not activate the fire alarm and alarm signals if the trained personnel acknowledged the alarm at the control panel within 15 seconds. This acknowledgement shall not interrupt the dispatching of emergency response units. If a second automatic fire detector selected for PAS is actuated during the investigation phase, all normal building and remote signals shall be activated immediately and automatically.
- The person who investigates the PAS condition shall be someone other than the attendant and that person shall have a means of direct communication with the attendant.
- The constantly attended location shall have a means to manually activate the fire alarm system. The means shall override PAS and all building and remote signals shall be activated immediately and automatically.
- Any fire event, even if the event does not result in building alarm activation, shall be reported to the Fire Department.
- An approved Operational Permit will be valid until revoked.

### **Suspension or Revocation:**

Operational Permit required to operate a PAS Account shall be revoked for the following:

- Failure to adhere to the conditions of approval.
- Failure to obtain required permits and/or inspections.
- Egress violations (examples would include: blocked or impaired exits, improper locks or latches on doors, inadequate illumination)
- Ongoing impairments to any fire protection system
  - o Lack of records:
  - o Confidence test reports
  - o Training

### **System modification:**

A Building Owner may petition for reinstatement of PAS Account privilege after correcting deficiencies in system readiness, training of personnel and/or staffing deficiencies.