



Plat Infrastructure Clearing & Grading Submittal Requirements

Commercial and Multifamily Clearing & Grading Permits

For clearing and grading associated with infrastructure construction on an approved preliminary plat, short plat or PUD. Infrastructure includes roads and streets, water, sewer, storm drainage, dry utilities and plat landscaping.

You must apply for this permit online and upload PDF documents through MyBuildingPermit. Paper plans are not accepted.

Plat Infrastructure (GE)

Required Documents
Bill-To Form
Boundary and Topographic Survey
Site Plan B
Grading Plan
Drainage Plan
Construction Stormwater Pollution Prevention Plan (CSWPPP) – For projects with less than 7,000 square feet of clearing and less than 500 cubic yards of grading, a CSWPPP Short Form for Small Construction Projects may be submitted. CSWPPP may be waived for projects that involve clearing of 1,000 square feet or less and grading of 50 cubic yards or less, but a clearing and grading permit is required by code (for example, work in a critical area)
Final Landscape Plan - Landscape installation and maintenance assurance devices may be required. Your reviewer will provide details during permit review.
Road Plan
Street Lighting Plan
Geotechnical Report
Wetland Report
Stream Typing Report
Utility Extension Agreement – Submit prior to or at the same time as the clearing & grading permit application, if required.

Other Requirements

- Right of Way Use Permit – required if over 10 truck trips to and from the site. Contact the right of way representative in Development Services.

- Turbidity Monitoring Plan required for most clearing & grading permits.
- The property owner is responsible for the accuracy and completeness of all information provided with or affecting the application submittal.
- If the property contains or is adjacent to critical areas (streams and stream buffers, wetland, floodplains, and geologic hazard area), additional information may be required.
- Fees are due at submittal. Additional fees are due at issuance and may be due in monthly billings.