



Master Development Plan Submittal Requirements

Review of the site development and building envelope components of a phased development proposal to ensure conformance with the Comprehensive Plan, consistency with the design guideline and compliance with the development standards and requirements.

You must apply for this permit online and upload PDF documents through MyBuildingPermit. Paper plans are not accepted.

Master Development Plan (LP)

Required Documents
Amenity Plan and Amenity Chart
Bill-To Form
Boundary & Topographic Survey
Building Elevations - show the proposed location(s) for all signs. Provide conceptual details of the number, sizes and the design, including overall dimensions. All signs must be obtained by separate permit and meet the Bellevue Sign Code (BCC 22B.10).
Description of Proposal & Design Intent
Environmental Checklist
Floor Plan
Geotechnical Report
Preapplication Conference Letter
Preliminary Clearing & Grading Plan
Preliminary Landscape Plan (required when there are changes to landscaping)
Preliminary Street Lighting Plan
Road Plan
Site Plan B - show all existing and proposed utilities, building elevations and the proposed location(s) for all signs. Provide conceptual details of the number, sizes, and the design, including overall dimensions. All signs must be obtained by separate permit and meet the Bellevue Sign Code (BCC 22B.10).
Noticing Requirements - The City of Bellevue provides mailed noticing (including labels) to all property owners within 500 feet of any boundary of the subject property. In conjunction with publishing the notice of application, the city will install a two-sided public information sign on the site for projects requiring design review. The applicant will pay \$230 per sign.

Other Requirements

- During review you may be asked to submit a transportation impact analysis, a geotechnical report, a wetland report, a coal mine report, etc.

- The property owner is responsible for the accuracy and completeness of all information provided with or affecting the application submittal.
- If the property contains or is adjacent to critical areas (streams and stream buffers, wetland, floodplains, and geologic hazard area), additional information may be required.
- Fees are due at submittal. Additional fees are due at issuance and may be due in monthly billings.