Mercer Slough Community Room Rental Fees

Rental Fees

Hourly Fee (includes Facility Staff Fee):		**Reg Rate**	**Non-Profit Rate**
Monday-Thursday:	7am-10pm	$55/hr	$44.50/hr
Friday:	7am-4:30pm	$55/hr	$44.50/hr
	4:30pm-12am	$75/hr	$58.50/hr
Saturday:	7am-12am	$75/hr	$58.50/hr
Sunday:	7am-11pm	$75/hr	$58.50/hr

Notes:

- Rental time requested must include time for set-up and clean-up.
- Two-hour minimum applies for all rentals.
- Alcohol service will not be approved during hours of scheduled youth programs in the complex.
- 30% off room portion of regular rate for non-profit groups with proof of status

Special Uses:

If hiring a company to provide a service for the reservation, a permit is required and must be approved in advance. Examples: on-site catering, music, entertainment, games, and/or additional equipment. Complete details can be found in the **Facility Rental Guidelines**.

Submit the **Indoor Facility Special Use Form** as soon as hired companies have been selected. Our office will work directly with the company to meet requirements. Deadline to meet requirements is 21 days prior to reservation date.

Additional Charges

Cleaning Fee:

$100 per hour if additional cleaning services are required after rental.

Overtime Charges:

Billed at twice the hourly rental fee, including the facility staff fee, at 15-minute increment.

Cancellation Fee:

See Cancelling or Rescheduling Policy in the **Facility Rental Guidelines**.