

City of Bellevue
Library Advisory Board
Monthly Meeting Minutes
March 15, 2016

Opening

The regular meeting of the City of Bellevue Library Advisory Board was called to order at 5:05PM on March 15, 2016 in the Newport Way Library by Judy Bailey, President.

Meeting Attendance:

Board Members Present: Judy Bailey, Chad Davis, Cris Dreher, Loretta Lopez, Peter Maxim, Alice Lee. Absent: Barbara Spindel

KCLS Representatives: Debra Westwood (Bellevue Cluster Manager)

Bellevue Friends of the Library: Tricia Morehouse

Public Comment Period:

No members of the public requested time for comment.

Approval of Proposed Agenda:

The March agenda was agreed to as proposed.

Approval of Minutes from February 2016 Meeting

The minutes were approved as finalized and submitted through motion, second, and unanimous vote.

Old/Continuing Business:

In continuation of the Board's discussions on strategies and actions for 2015 and beyond, Debra led a review and discussion on the many ways KCLS decides what to do in the various communities it serves. They employ a variety of mechanisms to gather interests and needs including:

- Community interviews
- Planning fact sheets
- Proprietary demographics database.

A listing of where and how "remote" communities are served was distributed and discussed.

Library staff develops programs based on needs identified. Program development room on 2nd floor lays out the annual plan. Process is to develop the program and set goals; implement the program and collect data; and determine the results and impact.

How do we attract the millennials from the local area to the library? Friends have done engagements to bring people in (book discussion groups with snacks and beverages, as an example).

Computer classes at Crossroads to support people who do not have access to technology and need to access services that can only be done by computer. Partnerships with community groups

providing valuable information/services (e.g., a group that wanted to do a series on recognizing scams).

Library staff are always looking for effective ways to communicate programs and offerings (e.g., Bellevue Reporter, Book Page, etc.) and engaging patrons in different communities across the City.

The Board raised new possibilities for communicating and engaging the community including:

- Using churches/church (secular) groups to spread the word about programs
- Communicating to the school/student community through PTSA's
- Promotions around the Transit Center

The Board will undertake goal setting during April and May for the upcoming 12 months based on the materials that Jennifer Wiseman has gathered for us.

The Board discussed recent circulation statistics. Lake Hills Library circulation continues to lag with the ongoing construction a likely cause. The parking situation at Lake Hills continues to be a work-in-progress. Underground garage should be completed in approximately one month.

New Business

Brief discussion of the use of a central repository for the working papers and artifacts we access each month. Further investigation of availability and potential use to continue to determine feasibility.

Bus zone area on 110th Ave NE continues to attract a lot of trash. Can Metro or the City be asked to do something to provide better maintenance for this area? Also, an area of the roof appears to be rusting. This will be looked into to ensure it is not a deterioration issue.

Continuing concerns about staff having to deal with people who have with hygiene or snoring issue. Support voiced for the staff on this issue.

Disturbances at the Library increased after the police officer duty shifts pilot ended. KCLS has returned funding for this service and Bellevue Police have been renewed/returned to the Library for March through May with varied schedules.

Nominations for Board officers will be taken at the April meeting. The election will be held at the May meeting and new officers will take their positions beginning in June. Volunteers for positions are always welcome as are self-nominations.

Agenda for Next Meeting:

Will be distributed by Judy Bailey, President, prior to the April meeting.

Adjournment:

Meeting was adjourned at 6:30PM by Judy Bailey, President. The next general meeting will be at 5:00PM on April 19, 2016, at the Lake Hills Library.

Minutes submitted by: Cris Dreher, Board Secretary