

Approved

City of Bellevue
Library Advisory Board

Monthly Meeting Minutes
July 19, 2016

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:02PM on July 19, 2016 in the Lake Hills Library Meeting Room, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Judy Bailey, Chad Davis, Loretta Lopez, Peter Maxim, Alice Tow, and Barbara Spindel. Board Members Absent: Cris Dreher

KCLS Representatives: Debra Westwood (Bellevue Cluster Manager), Jennifer Wiseman

Bellevue Friends of the Library: Ned Kurabi, President

Public Comment Period:

No members of the public requested time for comment.

Minutes

May 2016 and June 2016 minutes were not available for approval. Discussion and approval was tabled until the September meeting.

Regular Business:

Update on the School Library Program

Jennifer Wiseman presented the update. The program is currently in a lull due to the summer vacation. KCLS started with the Bellevue School District in 2015, when there were 16,000 traditional cards issued to students 5-18 years old. They looked at usage and only 6500 were used and fines blocked some of the accounts. There was \$84,000 in fines on those cards. Tukwila had the same proportion. KCLS worked with Bellevue school staff and issued 22,558 cards in October, 2015. Parents can opt out of information sharing (1200 in Bellevue) and the students can use the cards in school. KCLS staff is assigned to each new school district so they know who to contact with questions. It was a slow rollout but bugs were worked out and other districts have gone smoothly. The biggest problem was with magazines (Zinio) because of filtering issues. Parents can set the filters.

Teachers would also like an ecard but they want privacy with separate accounts. They want to use Lynda.com.

The program is easy to monitor district usage because the school ID is the first 3 digits. These cards are good until age 21. There are currently 8 school districts enrolled with many pending (anticipate 18 in total). Feedback can be sent to schoolcards@kcls.org Suggestions are helping KCLS fill in the gaps which are mostly in the Middle Schools.

There is an ecard program in Chicago and in New York Public Library. Nashville is an all-out partnership but we are the first system to use student ID as their library ID. KCLS is working on clarifying the instructions as the log on is not the same for these accounts as for regular ones.

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Debi mentioned that KCLS offers “fresh start”, a one-time offer to wipe an account clean of overdo fines.

Review Upcoming Library Events and Board Participation:

Chad would like to find a free site where the Board could store documents for easy access.

Loretta has pursued including KCLS updates in “It’s Your City” and is waiting for feedback. It was suggested that when we go before City Council we could make a case for inclusion in this publication as well as the “Neighborhood News”.

Judy reported on very positive interactions at the Food Truck Rodeo.

Barbara reported on the Crossroads Farmers Market and made suggestions to increase the visibility of the KCLS booth. Debi was going to look into the possibilities of banners similar to those shown by photos of other booths.

Chad reported on the KCLS Board of Trustee meeting in June that took place at the downtown Renton Library. It was formally announced that this library received 1 of 7 American Institute of Architects awards. Amy Egger made a report on the Renton cluster (Renton Highlands, Skyway, Downtown and the youth jail facility). Gary Wasdin discussed budget. He expects a 2% revenue increase and believes there may be a need for a 3% decrease in operational costs for next year. With the addition of the new library in East Kent, KCLS will have 50 branches. Adding a new library adds to the budget because of setting up an entire new collection. There was a large presence from the Shoreline Advisory Board.

Advisory Board Participation at City Council Meetings:

Loretta and Barbara will prepare an outline for discussion at the September meeting.

Library Updates:

Debi reported there was a new member of the KCLS Board of Trustees, Lalita Uppalla who is from Bellevue. It was suggested that we invite her to an upcoming meeting. July 9th was the grand reopening of Lake Hills Shopping Center. It was lightly attended. Lake Hills Library garage was closed on July 11th for 8 weeks due to seepage. Death in the Bellevue Library garage was handled very well by Bellevue Library staff. Police and fire response has resulted in a disappearance of the homeless who were sleeping in the park. There is currently a 20 hour security presence in Bellevue. Loretta asked for a pdf document outlining how homeless can get library access for distribution to Tent City.

Friends of the Library:

Ned reported the Foreign Language Book Sale was a great success with a large turnout of families and Bellevue Friends will continue this sale regardless of the income (\$1400) as a service to the community.

Barbara reported on elections of new officers and launching of the summer meals program. Newport and Bellevue were not eligible for federal funding so KCLS Foundation funded the food and staff covered the time. Friends paid for apples and water for adults.

Adjournment: Meeting was adjourned at 6:37PM by Chad Davis, President. The next general meeting will be at 5:00PM on September 20, 2016, at Newport Way Library.

Agenda for Next Meeting: Will be distributed by Chad Davis, President, prior to the Sept meeting.

Minutes Submitted By: Barbara Spindel, Member at Large