



# Landscape and Vegetation Clearing & Grading Submittal Requirements

## *Commercial and Multifamily Clearing & Grading Permits*

For clearing & grading that includes the following work:

- Removal of vegetation or changes to landscaping associated with a nonresidential, multifamily residential, or other property developed under a Planned Unit Development.
- Minor clearing & grading work.

A Land Use Exemption is included, if required. The permit may or may not include SEPA.

**You must apply for this permit online** and upload PDF documents through MyBuildingPermit. Paper plans are not accepted.

### Landscape and Vegetation (GB)

Required Documents
Bill-To Form
Site Sketch - Show the following: Site location, address, and names of adjacent or nearby streets; North arrow; Footprint of all temporary and permanent structures; Driveway/Impervious surfaces; Boundary of RVA; Location of all significant trees, with hazardous trees marked; Proposed landscaping; Location of erosion and sediment control BMPs (Best Management Practices) as referenced in the CSWPPP.
Construction Stormwater Pollution Prevention Plan (CSWPPP) – For projects with less than 7,000 square feet of clearing and less than 500 cubic yards of grading, a CSWPPP Short Form for Small Construction Projects may be submitted. CSWPPP may be waived for projects that involve clearing of 1,000 square feet or less and grading of 50 cubic yards or less, but a clearing and grading permit is required by code (for example, work in a critical area)
Final Landscape Plan - Landscape installation and maintenance assurance devices may be required. Your reviewer will provide details during permit review.
Land Use Exemption – approval required for changes to commercial landscaping, unless waived by the planner.
Environment Checklist
Utility Extension Agreement – Submit prior to or at the same time as the clearing & grading permit application, if required.

## Other Requirements

- Right of Way Use Permit – required if over 10 truck trips to and from the site. Contact the right of way representative in Development Services.
- Turbidity Monitoring Plan required for most clearing & grading permits.
- The property owner is responsible for the accuracy and completeness of all information provided with or affecting the application submittal.
- If the property contains or is adjacent to critical areas (streams and stream buffers, wetland, floodplains, and geologic hazard area), additional information may be required.
- Fees are due at submittal. Additional fees are due at issuance and may be due in monthly billings.