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**City of Bellevue**  
**Library Advisory Board**  
Monthly Meeting Minutes  
May 16, 2017

**Opening**

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:06 PM on May 16, 2017 in the meeting room of the Downtown Bellevue Library, by Chad Davis, President.

**Meeting Attendance:**

Board Members Present: Judy Bailey, Chad Davis, Cris Dreher, Alice Lee, Loretta Lopez, Peter Maxim and Barbara Spindel

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: Ned Kurabi

Newport Way Library Association: Barbara Spindel

**Public Comment Period:**

No members of the public requested time for comments

**Approval of Minutes:**

Minutes for April 2017 meeting were approved as submitted. They will be posted to the One Drive and forwarded to the City Clerk.

**Reports:**

**Bellevue Friends of the Library and Newport Way Library Association Reports:**

Ned Kurabi reported on activities for the BFoL. The language book sale was a success collecting \$1300 (at \$.50 per book). It was a huge amount of effort but worthwhile.

BFoL has created a flyer that informs the public where the money that is collected through book sales and fundraising goes to support library programs.

The annual members meeting will be held on June 2. BFoL will be celebrating its 60<sup>th</sup> anniversary. Library Board Members are invited to attend

Barbara Spindel reported on activities and actions of the NWLA. Newport Way, Newcastle, and Mercer Island are going to have an on-line newsletter available for subscription. Content will be contributed from each Library.

Teen tech week was a successful event. Newport HS robotics club held workshops for younger kids. Robotics kits were provided through Foundation funding.

New program for "Finding Your Best College Fit" will be held. Students who are finishing their first year of college will be on panel to answer questions and provide their viewpoint on the

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process. Additionally, a professional counselor will be there for the second half of the program to provide information to parents on forms and the admissions process.

NWLA members will be training to provide the summer meals program since the library staff is small and occupied. The summer meals will be at lunch and the NWLA is providing the funding for the adult snack component. There will be story time during the lunch provided by Librarians.

June 3 will be the children's book sale (mini sale). This event has been very successful in past years.

### **KCLS Staff Report:**

Debi Westwood provided the KCLS staff report. Parking at Downtown has been impacted by the sewer line work being completed in the space below the building. The work is almost complete (awaiting concrete). The upgrade will improve the functioning of the public restrooms and reduce cost of maintenance over time. An individual dressed in a Bellevue Parks uniform has been directing library visitors to not park in the Ashwood parking lot. Additional monitoring has been working in the garage on weekends. KidsQuest is working to continue informing their visitors to not park in the library garage. It is expected that there will be issues during the summer months with park users competing for the few spaces available. KCLS and KidsQuest continue to work on ways to resolve the problem.

There will be an all-region staff day to discuss strategic focus and safety in the library. Strategic focus will be adopted by the KCLS Trustees on May 24 and full details will be addressed at the June meeting.

Stephen Smith has been appointed as the interim Director (has served on the Board of the KCLS Foundation and is knowledgeable of the process). His focus is on guiding the process for selection of the new Director. He has extensive experience in legal issues related to free speech. Hoping to have a speedier process than the last selection.

Nicole Porter (children's librarian at Downtown) presented a detailed review of the upcoming summer reading programs for children, teens, and adults. Again this year, the Library has created an imaginative and broad-based program that will continue the tradition of quality programs being offered during the summer months for all age groups. The board was interested in understanding how program was developed and ability to customize. Also, how are the programs advertised so that families can make plans to participate? Flyers have been prepared and are being distributed.

Lake Hills will be the summer meals site for Bellevue this year. Information is being distributed to the schools to inform them of the availability. It is hoped that funding will be available to provide snacks for the parents.

### **Regular Business**

#### **Agenda Item 1 – Election of Board Officers:**

Chad proposed that election of Officers be done by acclamation since we had a proposed slate. The proposal was moved and seconded to adopt this procedure for this year. The slate was approved as follows:

Chad Davis – President

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Barbara Spindel – Vice President

Cris Dreher – Secretary

Debi Westwood presented thank you gifts to the departing Board members on the conclusion of their two terms of service.

**Agenda Item 2 – Update on Filling Advisory Board Positions:**

.No information is available at this time as Jennifer Robertson is traveling. Information should be available by the June meeting.

**New Business:**

Barbara provided information regarding the Library Advisory Boards for Kenmore and Shoreline being disbanded. Kenmore situation was due to the Board making the decision due to not being able to identify and determine what their role should be. Shoreline was disbanded by the City based on the City's view that the LAB there was not providing value and was not a good use of volunteer time.

It was discussed and agreed that the Bellevue LAB had taken the necessary actions to establish and communicate an effective role for the Board within the City structure and in support of KCLS and the Bellevue branches. Additional work can be done to encourage participation and engagement from the public. Ned proposed that members of the LAB would be welcome to attend Board meetings of the BFoL to build connections and provide information on the work of the LAB.

Further discussion was conducted regarding the impact of KidsQuest and possibilities for additional contacts and opportunities to engage on potential ways to address current and future issues in the area around Ashwood Park.

**Adjournment:**

Meeting was adjourned at 6:21PM by Chad Davis, President. The next general meeting will be at 5:00PM on June 20, 2017, at the Newport Way Library.

**Agenda for Next Meeting:** Will be distributed by Chad Davis, President, prior to the May meeting.

**Minutes Submitted By:** Cris Dreher, Board Secretary