

Approved

**City of Bellevue
Library Advisory Board**

**Monthly Meeting Minutes
March 20, 2018**

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:04 PM on March 20, 2018 in the meeting room of the Newport Way Library, by Barbara Spindel, Vice President.

Meeting Attendance:

Board Members Present: Kim Anderson, Cris Dreher, Ron Higgs, Loretta Lopez, Gunjan Murarka, and Barbara Spindel. Absent: Chad Davis

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: Ned Kurabi

Newport Way Library Association: Barbara Spindel

Public Comment Period:

No members of the public requested time for comments

Approval of Minutes:

Minutes for February 2018 meeting were approved. They will be posted to the One Drive and filed with the Deputy City Clerk.

Reports:

Bellevue Friends of the Library

Ned reported that opening time for the Book Store has moved to 10:15 AM Monday-Saturday to align to Library opening time and allowing 15 minutes for the volunteers to prepare. Next item is the BFoL annual meeting which is scheduled for June 8 (1-3pm) being hosted by the Gardens Retirement community due to meeting rooms at the library being booked for the Maker Space construction project. Parking is limited so make your arrangements accordingly.

Newport Way Library Association:

Barbara reported on the joint program at City Hall on March 28 from 7-9pm on the Art of Listening presented by Nancy McReynolds (from UW). This is in conjunction with neighborhood mediation. KCLS Manager of Collections (Nancy Henkel) gave a presentation at the NWLA regular March meeting on how the collection is enhanced across the spectrum and how books are returned to their home library. A suggestion was made that the Board might like to visit the Preston distribution center view the process. A possible option to partner with other Advisory Boards on the visit could be explored.

KCLS Staff Report

Debra reported on the opening to the new Maker Space at the Downtown Library on April 14 at 10:30AM. It is expected to be a well-attended event. Claudia Balducci from the King County Council (and formerly a member of the Bellevue City Council) will provide opening remarks. Keynote will be

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by Dorothy Metcalf-Lindenburger, former NASA Astronaut and STEM advocate, speaking about how STEM made a difference in her life. A staff change at Newport Way Library is happening as Cynthia Rivette (Operations Manager) is moving to a new position at KCLS Service Center to oversee the circulation system and entire catalog for the Library System. A replacement search will be initiated soon. Crossroads is busy as usual. There is a large artwork that is not operating as designed but should be repaired soon and back in full “twinkle” mode.

Regular Business

Agenda Item 1 – Newport Way Library Association History Presentation

The Board viewed the video presentation of the history of the Newport Way Library Association and its actions to establish a library presence in the community culminating in the current facility and programs as part of the KCLS network. The program outlined the early work done to provide services to the area and the effort to create a permanent library facility. The diligent effort of the community, in the face of obstacles related to finding an appropriate property; construction on the initial facility; and subsequent renovation creating the library we know today. This was another inspiring story of a community coming together to expand library services to residents of the Bellevue area.

Agenda Item 2 – Development of Outline for City Council Presentation

Discussion of what key elements should be included in the May presentation. A review of the previous report (delivered in March 2017) was encouraged and ideas for revisions or potential new direction solicited. Suggested elements included: focus on our new mission statement; engagements with the community: activities of the BFoL and NWLA supporting the library and community; significant circulation statistics; emphasis on programs (both ongoing and new) the community supports (though funds derived from book sales at BFoL and NWLA) and participates in. Review and choose most successful programs from 2017 and the major new things for 2018 that align to the City's established and emerging priorities and challenges. Additional discussion centered on structure, timing, and elements to emphasize in the presentation to achieve the goal of informing and energizing the Council's understanding of all the Library brings to the community. Additional discussion addressed the evolution of the Board activities and functioning as background and context for new Board members and to support framing the presentation.

New Business:

There was no new business items for discussion.

Adjournment:

Meeting was adjourned at 6:41 PM by **Barbara Spindel, Vice President**. The next general meeting will be at 5:00PM on April 17, 2018, at the Bellevue Downtown Library.

Meeting Agenda: Will be distributed by Chad Davis, President, prior to the next meeting.

Minutes Submitted By: Cris Dreher, Board Secretary