

Approved

**City of Bellevue
Library Advisory Board**

**Monthly Meeting Minutes
February 20, 2018**

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:05 PM on February 20, 2018 in the meeting room of the Lake Hills Library, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Kim Anderson, Chad Davis, Cris Dreher, Ron Higgs, Loretta Lopez, Gunjan Murarka, and Barbara Spindel.

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: Ned Kurabi

Newport Way Library Association: Barbara Spindel

Public Comment Period:

No members of the public requested time for comments

Approval of Minutes:

Minutes for January 2018 meeting were approved. They will be posted to the One Drive and forwarded to the City Clerk.

Reports:

Bellevue Friends of the Library

Ned reported that this year's Shakespeare in the Park event will be supported by the BFoL. The hours for the Book Shop are changing to reflect a later open and close.(opening moving to 11AM from 10 during the week and 1PM on Sunday). The change is due to the KCLS Safety and Security Policy not allowing persons who are not KCLS employees to be in the facility before regular business hours. Ned took the opportunity to direct attention to a recent article in the New York Times recognizing that Seattle is moving to become a "City of Literature"

Newport Way Library Association:

Barbara reported that NWLA is sponsoring a new program for teen yoga and a kid's program titled "Fun with Goo". On March 3rd at 1PM there will be a program focused on the book "Cycling the Pacific". There will be "Connections Café" sessions (2/15, 3/8, 4/19, 5/17) on mediation and "how to deal with neighbors. At the March 12 NWLA meeting there will be a presentation by the KCLS collections manager on how books are selected for the Library (7:30PM)

KCLS Staff Report

Debra reported on the collaboration with the City Department of Neighborhoods for the Café Connections" sessions taking place in various library facilities. Sessions advertised have been

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oversubscribed and additional sessions are being organized and scheduled. This supports the strategic goal of “Building Strong Communities”.

The Library will be participating again with the City environmental services team on another program featuring “environmentally responsible cleaning” products and processes. This will take place at Lake Hills Library.

The Islamic Council will be holding four sessions of “Meet Your Muslim Neighbors” at the Downtown Library.

KCLS will have a presence at the upcoming “Wintergrass Festival” to be held at the Hyatt Regency Feb 24-25.

The new Learning Lab will open on April 14th at the Downtown Library.

Planning is underway for the fall Maker Day program at Newport Way Library to be held in November. This has become a hugely popular and well attended event in the Bellevue community.

Regular Business

Agenda Item 1 – Discussion of Meeting Time (Start later?)

The Board reviewed options for changing the start times for the monthly meetings based on the ability of members to attend (based on competing personal requirements) and the recently developed mission and supporting actions identified. Discussion of the history of the current scheduled times and changes to the composition of Board membership and possibilities for community engagement was engaged. Reasons for change were raised and discussed including opportunities for increasing public engagement; accommodating member’s schedules; and ability to secure venues in the near-term. Several options were proposed for consideration, testing, and future adoption. These included:

- Moving the meeting start time later
- Shorten the meeting time
- Develop a capability for Board members to join the meeting through telecommunication.

These will be further assessed to understand those avenues that are possible and/or effective to increase flexibility. For the near-term capability to join meetings through teleconferencing.

Agenda Item 2 – Development of Outline for City Council Presentation

Everyone was encouraged to review the previous presentation and activities during 2017 and bring ideas for discussion to the March meeting. Tentative dates for the next presentation are May 21 and June 18. Discussion will be finalized at March meeting.

Agenda Item 3 – Final Agreement on Bellevue Library Advisory Board Mission Statement

Everyone reviewed and provided final comments to the proposed Library Advisory Board Mission Statement. The unanimous position of the Board was that the draft is ready for review by our City Council liaison prior to finalization and adoption. Chad will review with Council Person Robertson and gain agreement/feedback prior to the March meeting.

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New Business:

The new KCLS Executive Director is tentatively scheduled to attend our May 15 Board meeting.

There will be a Library Board Forum on April 7 from 9-11AM at the Issaquah Service Center.

Adjournment:

Meeting was adjourned at 6:36 PM by Chad Davis, President. The next general meeting will be at 5:00PM on March 20, 2018, at the Newport Way Library.

Meeting Agenda: Will be distributed by Chad Davis, President, prior to the next meeting.

Minutes Submitted By: Cris Dreher, Board Secretary