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**City of Bellevue  
Library Advisory Board**

**Monthly Meeting Minutes  
April 17, 2018**

**Opening**

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:04 PM on April 17, 2018 in the meeting room of the Downtown Bellevue Library, by Chad Davis, President.

**Meeting Attendance:**

Board Members Present: Kim Anderson, Chad Davis, Cris Dreher, Ron Higgs, Loretta Lopez, Gunjan Murarka, and Barbara Spindel.

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: Ned Kurabi

Newport Way Library Association: Barbara Spindel

**Public Comment Period:**

One public visitor attended but offered no public comment.

**Approval of Minutes:**

Minutes for March 2018 meeting were approved with minor formatting correction. They will be posted on the LAB One Drive and filed with the Deputy City Clerk.

**Reports:**

**Bellevue Friends of the Library**

Ned reported that a new Board is being elected and this will be his last meeting representing BFoL as he will be away for the May meeting. The Board will be informed of the new President and representative.

**Newport Way Library Association:**

Barbara reported the NWLA will be electing a new Board. The History of the Newport Way Library" video has been updated and posted on the KCLS You Tube website. On May 3<sup>rd</sup> Norm Hollingshead will be presenting his last opera preview and there is a celebration planned to thank him for the years he has provided this valuable service to the community. There were programs planned for the library during spring break which were very well attended (Life-sized Candyland and Ukulele 101 among them) and on April 19<sup>th</sup> there will be a sponsored presentation of the film "Angst". June 2<sup>nd</sup> is the date for the Children's Book Sale with all books priced at \$2.

**KCLS Staff Report**

Debra reported that the opening of the Maker Space-IdeaX at the Downtown Bellevue Library on April 14 exceeded expectations for attendance. There were over 900 people there to listen to the opening presentations and tour the space. An additional 400 were at the "drop-in" session held on Sunday, April 15. They will be using the first of the month to capture data on usage and test the plan to accommodate interest. Construction in the Downtown Library is still underway with the Children's

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Book section moving this summer to the third floor; the teen area being expanded; and some of the second floor collection moving to the first floor. All of this will require the Library to be closed for 4-6 weeks as the construction and movement is significant and there will be water and electrical work. After exploring different options, it was decided to do a concentrated effort rather than prolonging the activity over a six-month period. As part of the relocations, the height of the shelving on the first floor will be lowered to provide easier access as well improving the visibility and natural light in the space. The work completed on refining the collection allows for everything to fit with the new shelving configuration. Discussion ensued about when and how the public will be notified of the closure once the construction schedule is finalized. Talking points will be developed to support the communication.

## **Regular Business**

### **Agenda Item 1 – Nominations for Officers**

The Board discussed the development of the slate of candidates for the election of officers for the upcoming year (election at May meeting with new officers taking up duties starting in June). Barbara Spindel agreed accept nomination to continue as Vice President in the absence of any other nominations. Several members of the Board were asked if they would accept roles and discussion about responsibilities and time requirements ensued. Chad Davis felt that after two years as President it would be good for others to have the opportunity and he would be willing to serve as Secretary for the coming year. Kim Anderson agreed to accept nomination to become President for the coming year.

Officer Slate (pending other nominations prior to the vote in May); President-Kim Anderson; Vice President-Barbara Spindel; and Secretary-Chad Davis.

### **Agenda Item 2 - KCLS Library Advisory Board Forum Update**

Chad provided a perspective on the activities and discussions at the meeting held in April. There was a panel that addressed the relationship between city councils and Library Advisory Boards. Good perspective was provided on the type and format of information that would be important and interesting to council members. A second piece of insight was to understand the type and format of information that is appropriate for the forum. The new Director spoke and remarks appeared to be well received (focused on budget). The next levy lid lift election is a significant issue that is coming up and will be a focus. This is an area the Library Advisory Board may want to engage in for communication. Other issues discussed included the subject of the homeless gravitating to the libraries as a place of refuge during the day. Opportunities to interact with other boards and commissions that are responsible for addressing these different challenges in today's society.

Discussion transitioned to include how KCLS and the Library Advisory Board can collaboratively work to advance the understanding of the City Council on issues and activities related to the libraries in Bellevue.

### **Agenda Item 3 – Discussion of Elements for City Council Presentation**

The Board continued refining elements for inclusion in the upcoming report to the Bellevue City Council (now set for June). Focus will be on new "mission statement" of the Library Advisory Board to expand the communication on what we intend to do to fulfill our mandate. Body of the presentation will be to discuss three library-supported programs that align with things that the City's has identified as areas of interest. The discussion of possible topics was wide-ranging since there are a significant number of possible topics. An appendix will be included with key information about library programs

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and usage and participation and the members of the Library Advisory Board. The three programs will be Idea-X (Maker Space), Neighborhood Outreach, and Small Business Forum. Chad will expand to a draft presentation and circulate for review and feedback prior to the May meeting.

**Agenda Item 4 – Structure and Time for Future Meetings**

Deferred to future meeting.

**New Business:**

There was no new business items for discussion.

**Adjournment:**

Meeting was adjourned at 6:37 PM by **Chad Davis, President**. The next general meeting will be at 5:00PM on May 15, 2018, at the Lake Hills Library.

**Meeting Agenda:** Will be distributed by Chad Davis, President, prior to the next meeting.

**Minutes Submitted By:** Cris Dreher, Board Secretary