

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

July 7, 2010  
5:30 p.m. – Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Chairperson Susan Neiman  
Councilmember Claudia Balducci  
Boardmember Wayne Bergeron  
Councilmember John Chelminiak<sup>1</sup>  
Boardmember Bryan Reil

**OTHERS PRESENT:** Paula Dillon, Human Resources  
Warren Merritt, Fire Department  
Michelle Robinson, Human Resources  
Siona Windsor, City Attorney’s Office

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER**

The meeting was called to order at 6:03 p.m. by Chair Neiman.

**II. ROLL CALL**

**III. HIPPA TRAINING UPDATE**

*Tabled until later in the meeting agenda.*

**IV. PUBLIC COMMENTS**

None.

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<sup>1</sup> Arrived at 6:12 p.m.

## V. APPROVAL OF MINUTES

**Motion by Councilmember Balducci and second by Boardmember Bergeron to approve the June 2, 2010 Disability Board Regular Meeting minutes as presented. Motion carried unanimously (4-0).**

## VI. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES

### A. Applications for Disability Allowances

**Motion by Councilmember Balducci and second by Boardmember Bergeron to approve the Applications for Disability Allowances as presented. Motion carried unanimously (4-0).**

### B. Applications for Disability Allowances Greater than 1 month

None.

## VII. CONSIDERATION OF MEDICAL CLAIMS

### A. Routine Claims

**Motion by Boardmember Bergeron and second by Councilmember Balducci to approve the Routine Claims as presented. Motion carried unanimously (4-0).**

### B. Special Claims

**Motion by Councilmember Balducci and second by Boardmember Bergeron to approve the Special Claims as presented.**

Ms. Dillon explained that Member #111 had back surgery on February 2, 2010. The remaining out-of-network balance was \$8.03, which was for the office visit.

Ms. Dillon clarified that Member #20 has Alzheimers and the doctor recommended an Alzheimers facility. At the May 2010 meeting, the Board pre-approved a semi-private room at \$4,675 per month and a one-time "move in" fee of \$700. However, only a private room was available at the time the member moved into the facility, which is \$5,430 per month. Member #20 is on a waiting list for the first available semi-private room. Ms. Dillon added that three facilities were evaluated for Member #20 and the selected facility was the only facility with an Alzheimer wing.

Councilmember Balducci requested further information on when a semi-private room will be available for Member #20.

**At the question, motion carried (4-0) to approve the Special Claims. However, Member #20's claim will be paid at the semi-private room rate. The claim balance will be re-evaluated once further information is received regarding the semi-private room availability.**

Councilmember Balducci inquired how long Member #31 will be on the experimental medication. Boardmember Bergeron clarified that he does not anticipate the member stopping the medication.

## **VIII. STAFF REPORTS**

### **A. LEOFF 1 Disability Board Reserves**

On June 14, 2010, Council was presented with budget request information for the LEOFF 1 fund. Further information was included in the Board packet. Councilmembers Balducci and Chelminiak explained that the city is evaluating the LEOFF 1 reserves and how they are calculated. The budget information will assist the city in determining how to pay the LEOFF 1 obligation.

Ms. Dillon noted that the next LEOFF 1 actuarial study will be conducted in January 2011.

## **HIPPA TRAINING UPDATE**

*Item III: Continued from above*

Ms. Robinson explained the recent changes in legislation for HIPAA. She explained the importance of HIPAA for the Disability Board, since the Board is privileged to protected health information for LEOFF 1 members.

Ms. Robinson reviewed the 18 health identifiers for Protected Health Information (PHI). The group health plan may generally use or disclose PHI without an individual's authorization for treatment, payment activities, or health care operations purposes (TPO).

In addition, Ms. Robinson discussed the following:

- When PHI can be used to do your job.
- How to use PHI to do your job.
- New HIPAA breach disclosure rules.
- Individual rights (LEOFF 1 members should be provided a privacy notice).
- Complaint procedures.
- HIPAA security rules, which mainly apply to electronic data.

Boardmembers discussed the uniqueness of LEOFF 1 members. Since members are provided a member number, there shouldn't be HIPAA violations. Concern was expressed that a member number could be part of a public records request. Ms. Windsor will research this concern.

**IX. UNFINISHED BUSINESS**

None.

**X. NEW BUSINESS**

None.

**XI. ANNOUNCE DATE & TIME OF NEXT MEETING**

The next Disability Board meeting will be held on Wednesday, August 4, 2010.

**XII. ADJOURNMENT**

By general consensus, the meeting was adjourned at 6:58 p.m.