

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

April 5, 2011  
5:30 p.m. – Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Chairperson Susan Neiman  
Councilmember Claudia Balducci  
Boardmember Wayne Bergeron  
Boardmember Bryan Reil

**MEMBER ABSENT:** Councilmember John Chelminiak

**OTHERS PRESENT:** Paula Dillon, Human Resources  
Warren Merritt, Fire Department  
Siona Windsor, City Attorney’s Office

**MINUTES TAKER:** Michelle Cash, *via recording*

**I. CALL TO ORDER**

The meeting was called to order at 6:03 p.m. by Chair Neiman.

**II. ROLL CALL**

**III. PUBLIC COMMENTS**

None.

**IV. APPROVAL OF MINUTES**

Approval of the January 5, 2011 and March 1, 2011 meeting minutes was tabled due to a lack of quorum for the minutes.

**V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES**

A. Applications for Disability Allowances

**Motion by Boardmember Bergeron and second by Councilmember Balducci to approve the Applications for Disability Allowances as presented. Motion carried unanimously (4-0).**

B. Applications for Disability Allowances Greater than 1 month

**Motion by Boardmember Bergeron and second by Councilmember Balducci to approve the Applications for Disability Allowances Greater than 1 month as presented. Motion carried unanimously (4-0).**

**VI. CONSIDERATION OF MEDICAL CLAIMS**

A. Routine Claims

**Motion by Councilmember Balducci and second by Boardmember Reil to approve the Routine Claims as presented. Motion carried unanimously (4-0).**

B. Special Claims

**Motion by Boardmember Bergeron and second by Councilmember Balducci to approve the Special Claims as presented. Motion carried unanimously (4-0).**

**VII. STAFF REPORTS**

A. Results of Police Representative Election

Ms. Dillon congratulated Disability Board Police Representative Bryan Reil for his unanimous reelection to the Board. There were 74 ballots set out with 38 ballots returned.

B. WSLEA Conference

The Washington State LEOFF Association Conference will be held May 4-6, 2011 in Chelan, Washington. Ms. Dillon will attend the conference.

## VIII. UNFINISHED BUSINESS

### A. Recurring Claims

Ms. Dillon explained that long-term care facilities charge for services at the beginning of the month for which the services are rendered. Generally, the standard charges are determined at the beginning of the year and do not vary from month to month. Because of the timing of receipt of these claims for reimbursement, the payment can be late by as much as 45-60 days after payment is due.

Staff recommends that when the Board approves an initial claim for long-term care expenses or approves a change in long-term care expense, that as part of that authorization, the Board also authorize Human Resources Disability Board staff to process for payment the member's subsequent monthly claims for long-term care base charges that have not changed from the Board's last authorization. The subsequent monthly claims will be presented to the Board at the next regular meeting following receipt of the claim. A list of members who are approved for long-term care expenses and the current base rate was included in the Board packet.

Ms. Windsor confirmed that the Board is authorized, within the Plan guidelines, to make this policy change.

**Motion by Councilmember Balducci and second by Boardmember Bergeron to adopt a policy for when the Board approves an initial claim for long-term care expenses or approves a change in long-term care expense, that as part of that authorization, the Board also authorize Human Resources Disability Board staff to process for payment the member's subsequent monthly claims for long-term care base charges that have not changed from the Board's last authorization. The subsequent monthly claims will be presented to the Board at the next regular meeting following receipt of the claim. To address current member's receiving long-term care benefits, the motion also includes approving the application of this policy to Attachment A included in the April 5, 2011 Agenda Memo. Motion carried unanimously (4-0).**

## IX. NEW BUSINESS

None.

## X. ANNOUNCE DATE & TIME OF NEXT MEETING

The next Disability Board meeting will be held on Tuesday, May 3, 2011.

**XI. ADJOURNMENT**

By general consensus, the meeting was adjourned at 6:11 p.m.