

EAST BELLEVUE COMMUNITY COUNCIL

Packet Materials for
REGULAR MEETING

April 3, 2018



Welcome to Your East Bellevue Community Council Meeting

Community Council meetings offer you the chance to express your opinions to your elected officials. Community Council members welcome your participation and hope that the following information is helpful:

Oral Communications

Public participation is encouraged by the Community Council. On each agenda, Item 4 and 13 are set aside to allow you to speak on any subject you wish, except those subjects listed for public hearing. You must sign up in order to be recognized by the Chair. When you are called upon, stand up, give your name and address for the record, and state your views. Please speak loudly and clearly if you are in the back of the room so that your remarks will be audible on the recorder. If many people wish to speak, the Chair may decide to limit the amount of time allowed for each individual's comments in the interests of conducting the meeting in a reasonable and practical fashion. The Community Council will not respond to comments directly, but will take matters under advisement and will ask for staff to prepare a response when necessary.

Courtesy Public Hearing

A courtesy public hearing on a particular project gives the citizen, the applicant, and Community Council members an opportunity to review a project, ask questions, make suggestions, and express concerns prior to the formal processing of the application and the commencement of the Hearing Examiner process. Community Council members take no formal action at this time.

Courtesy public hearings are also held on proposed legislation, such as changes to the Comprehensive Plan. In this case, citizens have the opportunity to provide input to staff and elected officials in this informal setting. Such testimony does not take the place of an appearance before the Planning Commission, however.

If you wish to speak at a courtesy public hearing, sign your name on the sign up sheet and do as you would for "Oral Communications", i.e., stand up, state your name and address and present your views as briefly as possible. If you have no new information to be considered, simply say that you support or disagree with a previous speaker.

Public Hearing

State Statute allows the Community Council 60 days to approve or disapprove City Council ordinances or resolutions regarding land use matters within its jurisdiction. Disapproval means that the legislation does not apply within the Community Council service area, or that the project is denied. A public hearing is held before the decision is made. First, the staff makes a presentation and Council members ask their questions. Then the hearing is opened and the public is invited to comment. To speak, follow the procedures described above. Everyone who wishes to speak will have the opportunity to do so. After the last person has spoken, the hearing is closed. Then Council members discuss the issue and make their decision. The audience may not comment during the Community Council's deliberations unless invited to do so.

If you have any questions, feel free to call the City Clerk's office at (425) 452-6806.

Agenda

CITY OF BELLEVUE
EAST BELLEVUE COMMUNITY COUNCIL
Regular Meeting

Lake Hills Clubhouse
15230 Lake Hills Boulevard, Bellevue WA

Tuesday, April 3, 2018 6:30 - 8:30 PM

Page No.

- 1. Call to Order**
- 2. Roll Call**
- 3. Flag Salute**
- 4. Communications: Written and Oral**
- 5. Reports of City Council, Boards and Commissions**
 - (a) Environmental Services Commission – Councilmember Dhananjaya
 - (b) Planning Commission – Vice Chair Walter
 - (c) PSE Bellevue College Meeting – Councilmember Kasner
 - (d) Parks & Community Services Board – Chair Hummer
- 6. Approval of Agenda**
- 7. Department Reports**
 - (a) Neighborhood Safety, Connectivity and Congestion Levy Program project update
 - (b) Paperless Agenda Packet Transition
- 8. Public/Courtesy Hearings**
- 9. Resolutions**
- 10. Committee Reports**
 - (a) EBCC Operating Budget Committee Update
 - (b) EBCC Capital Budget Committee Update
- 11. Unfinished Business**
 - (a) Review & Update of Community Council Rules of Procedure
(for discussion only)

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12. New Business

(a) Discussion Regarding Potential Future Agenda Items *

- Larsen Lake Culvert Replacement Project
- Room Rental Ordinance Update
- King County Housing Authority Highland Village Phase 2
- Homeless Shelter Permanent Land Use Code Regulations
- Affordable Housing Strategy Update

**The future agenda items are not specific to any date. They will appear on the EBCC Agenda as they become ripe for discussion/action.*

13. Continued Communications

14. Executive Session

15. Approval of Minutes

(a) Summary Regular Meeting Minutes February 6, 2018

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(a) Summary Regular Meeting Minutes March 6, 2018

29

16. Adjournment



MEMORANDUM

DATE: April 3, 2018

TO: Members of the East Bellevue Community Council

FROM: John Murphy, Levy Co-Manager, 425-452-6967, jmurphy@bellevuewa.gov
Marie Jensen, Levy Co-Manager, 425-452-2064, mjensen@bellevuewa.gov
Chris Long, Transportation Engineering Manager, 425-452-6013,
clong@bellevuewa.gov
Transportation Department

SUBJECT: Neighborhood Safety, Connectivity and Congestion Levy Program overview and project update

The 2016 voter-approved 20-year Neighborhood Safety, Connectivity and Congestion Levy helps to fund a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, congestion reduction and maintenance projects. There are currently 43 projects receiving partial or full funding through the Levy Program in 2017-2018. Staff will provide the East Bellevue Community Council an update on the Levy Program including:

- status of 2017-2018 projects, particularly levy-funded projects within and bordering the East Bellevue Community Council (EBCC) jurisdictional boundaries;
- newly created Neighborhood Congestion Reduction Program; and
- process to identify a multi-year list of future levy-funded projects.

The presentation on April 3, 2018 is for information only with no direction or action sought.

Levy Funding

On November 8, 2016, voters approved Proposition 2—also known as the Neighborhood Safety, Connectivity and Congestion Levy—to improve neighborhood safety, reduce neighborhood congestion, install sidewalk, build trail and bicycle facilities, provide safe routes to connect people to schools, parks, transit and other services, and enhance maintenance and technology. The proposition increased the City’s regular property tax levy by \$0.150 per \$1,000 of assessed value for collection in 2017 and for 19 years thereafter as allowed by Chapter 84.55 RCW. The levy raises approximately \$7.4 million annually, or \$140 million over 20 years. In February 2017, via Ordinance No. 6346, Council amended the 2017-2018 Capital Investment Program (CIP) to reflect the levy funding by establishing CIP Project PW-R-198 Neighborhood Congestion Reduction (Attachment A) and CIP Project PW-R-199 Neighborhood Safety and Connectivity (Attachment B).

With the exception of neighborhood congestion reduction projects, levy-funded projects originate from established and/or ongoing programs within the Transportation Department. The additional resources provided by the Levy Program allows the City to address backlogged

projects and deliver more projects in these existing program areas consistent with public input received prior to the Levy Program ballot measure vote.

CIP PW-R-198: Neighborhood Congestion Reduction projects (\$2,000,000/year)

- **Neighborhood Congestion Reduction:** This program advances the study and design of neighborhood congestion reduction projects. In some cases, funding will be used to construct neighborhood congestion reduction projects, or portions therein, and/or be used to leverage additional funding sources, such as grants, to advance construction.

CIP PW-R-199: Neighborhood Safety and Connectivity (\$5,400,000/year)

- **Neighborhood Safety:** Safety projects include traffic calming, crosswalk improvements and enhancements, pedestrian pathways, radar signs, and school zone improvements.
- **Neighborhood Sidewalk:** Generally, these projects will construct curb, gutter, and sidewalk and will incorporate safety and bicycle elements when prudent and feasible.
- **Bicycle Facilities:** Bicycle facilities range from marked shared lanes, conventional bike lanes, separated bike lanes, and buffered bike lanes. Levy Program dollars help to fund the Bicycle Rapid Implementation Program.
- **Intelligent Transportation System (ITS):** This category supports deployment of advanced transportation technologies in line with the city's ITS program and Smart Mobility Plan. Current projects include LED street lighting upgrades, ITS network communication improvements, and advancement of new technology partnership opportunities.
- **Maintenance:** Maintenance projects include replacing/repairing sidewalks, trails, boardwalks, retaining walls, street light systems, and other transportation related maintenance needs.

Projects are either funded wholly by the Levy Program, leverage other existing Transportation Department programs, or utilize other City funding sources, grants, and/or private development opportunities to stretch the Levy Program investment. Levy funding pays for related project costs such as planning, design and public outreach, and supports an increase in staff levels to deliver projects.

2017-2018 Levy-funded Projects

Following Council's authorization in February 2017 to use Levy funding, staff began planning and designing levy-funded projects in earnest. Most projects were identified through public input through the various existing transportation programs (e.g. Neighborhood Sidewalk, Neighborhood Traffic Safety, Bicycle Rapid Implementation, etc.) and have been backlogged due to funding constraints. Levy-funded projects were also considered for their Citywide geographical distribution, speed of implementation, synergy with other levy and non-levy projects and their funding alignment with the budget process. There are currently over 40 projects receiving Levy Program funding for the 2017-2018 biennium. Some projects include multiple program elements (e.g. both bicycle and safety improvements), resulting in economies of scale and less construction impacts to the public. Levy Program funding allocations are

subject to adjustments based on actual design and construction costs. See Attachment C for a full list and description of Levy Program projects and Attachment D for a map of project locations.

Neighborhood Congestion Reduction Levy-funded Projects

The Neighborhood Congestion Reduction Levy program had first year (2017) projects defined through coordination with Council and the Transportation Commission. Council requested a detailed look at the Eastgate area in conjunction with the Land Use Code Amendment. Work with the Transportation Commission in late 2016 through early 2017 resulted in defining two design projects along 150th Ave SE that were levy-funded. Consultant work to take the design for these two projects to 60 percent is underway. The remaining Neighborhood Congestion Reduction Levy funds for 2017 were allocated toward an update and expansion of the transportation study done for Eastgate originally in 2012. The consultant work on this project was approved by the City Council on March 19, 2018.

In late 2017, staff worked with the Transportation Commission across three meetings to develop the project prioritization framework and scoring criteria to aid in project selection for 2018. The scoring criteria, as well as the Neighborhood Congestion Reduction Levy program description, are provided in Attachment E. The 2018 work plan can be found in Attachment F.

Levy-funded projects within/adjacent to EBCC jurisdictional boundaries

The following projects are located within the EBCC's jurisdictional boundaries and are scheduled for design and/or construction in 2018. Levy project identification number is listed in parentheses.

Congestion projects:

- Traffic analysis and conceptual design at the following intersections (#36):
 - Main St and 148th Ave
 - NE 8th St and 148th Ave NE
 - NE 8th St and 140th Ave NE
 - Lake Hills Blvd and 156th Ave SE
 - SE 16th St and 156th Ave SE
 - SE 24th St and 156th Ave SE
 - Lake Hills Blvd and 148th Ave SE

Safety projects:

- 148th Ave SE: SE 16th/22nd Streets (#13): Install new flashing yellow arrow traffic signals for protected-permissive left turn phasing in the east-west direction at both SE 16th St and SE 22nd St at 148th Ave SE, and Richards Rd at SE 26th St. (current phase: design)
- Lake Hills Blvd: 148th to 159th Aves SE (#15): Install new/upgraded pedestrian-activated flashing crosswalk systems on Lake Hills Blvd at the Lake to Lake Trail crossing and 154th Ave SE. Also install two radar speed warning signs within the project area. (current phase: design)
- Main St: 140th to 164th Aves SE (#16): Install new/upgraded pedestrian-activated flashing crosswalk systems on Main St at the Lake to Lake Trail crossing at 145th Pl NE and at 153rd Pl NE. Install two radar speed warning signs within the project area. (current phase: design)

- 156th Ave NE Corridor Crosswalk (#18): Install new pedestrian-activated flashing crosswalk systems at NE 1st St, NE 4th St and NE 6th St. Install new sidewalk from NE 1st Pl to NE 1st St on the east side of 156th Ave NE. (current phase: design)

Maintenance projects:

- 156th Ave NE Corridor sidewalk maintenance (#38): Replace and repair existing sidewalk in the Crossroads neighborhood. (current phase: under construction)

Bicycle Facilities projects:

- 156th Ave SE: north of SE 22nd St to Lake Hills Blvd (#42): Install bike lanes and marked share lane. Construction included with overlay project. (current phase: design)

Next Phase: Project Identification and Selection

While 2018 is expected to be an active construction year for levy-funded projects, staff are already looking to develop the next round of levy-funded projects that are to be designed and built through 2020. It is expected that each Levy Program project category will be allocated roughly the same amount of funding as was assigned for the 2017-2018 project selection. As with the first round of project selection, a majority of projects stem from existing programs. Special attention will be paid toward ensuring projects are geographically dispersed across all neighborhoods, and consider other funding opportunities that maximize the return of investment for a project location. A staff-recommended list of projects will be presented to the Transportation Commission and Council in summer 2018. It is expected that projects will be selected every two years.

As with the first project selection process, public input has informed potential levy projects and will continue to do so. This input includes:

- Requests and comments made directly to the program from which levy-funded projects originate (e.g. Neighborhood Sidewalk Program),
- Input received at the project level (e.g. open house about design concept), and
- Public comment at City Council, Transportation Commission or EBCC meetings.

ATTACHMENTS

- A. CIP Project Description (PW-R-198)
- B. CIP Project Description (PW-R-199)
- C. 2017-2018 Levy Project List
- D. 2017-2018 Levy Project Map (including EBCC boundaries)
- E. Neighborhood Congestion Reduction Levy Program Description and Prioritization Framework
- F. Neighborhood Congestion Reduction Levy Program, 2017-2018 Workplan

FY2017-2023 Capital Investment Program

PW-R-198 Neighborhood Congestion Management (Levy)

Category: **Improved Mobility-Connectivity** Status: **New**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget
14,000,000	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Description and Scope

The Transportation Department has a backlog of neighborhood safety, connectivity and congestion management needs. Utilizing 2016 Neighborhood Safety, Connectivity and Congestion Management levy funds, this project specifically addresses Council funding guidance for \$2 million annually to help address the neighborhood Congestion Management issues by progressing pre-design/design work on congestion management projects to identify best project scope and costing for future project implementation funding.

- Reduce neighborhood congestion: Projects to address and ease congestion for motor vehicles within, near and/or connecting neighborhoods to services to improve access and mobility.

Rationale

In November 2016, the residents of Bellevue approved Bellevue Proposition 2 which assessed a \$0.15 per \$1000 levy to fund Neighborhood Safety, Connectivity and Congestion Management projects. This project addresses Council's desire to provide approximately \$2 million per year for design analysis work on intersection and roadway projects that would improve neighborhood access/egress. At Council direction, funds may be used to leverage other funding sources, or as contribution to levy-backed construction.

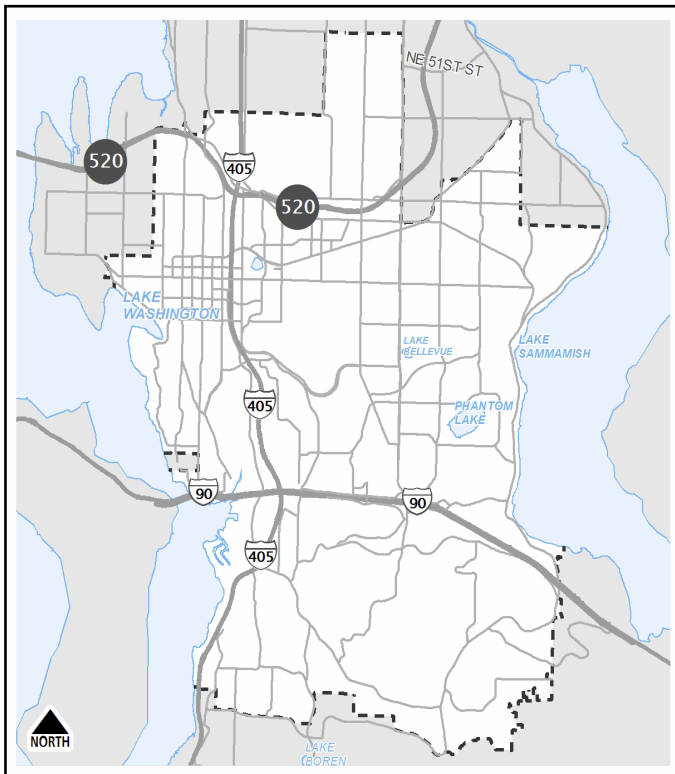
Environmental Impacts

There are no environmental impacts associated with this project fund. Should Council elect to fund project construction utilizing levy funds then a project-specific environmental study may be required.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required. Depending on the specific infrastructure constructed, costs may include street lighting/signal (electricity) and maintenance of the roadway and landscaping.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2023	14,000,000

Total Budgetary Cost Estimate: 14,000,000

Means of Financing

Funding Source	Amount
Neighborhood Safety, Conn. & Cong. Levy	14,000,000

Total Programmed Funding: 14,000,000
Future Funding Requirements:

Comments

FY2017-2023 Capital Investment Program

PW-R-199 Neighborhood Safety & Connectivity (Levy)

Category: **Improved Mobility-Connectivity** Status: **New**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

<u>Programmed Expenditures</u>	<u>Appropriated To Date</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>	<u>FY 2022 Budget</u>	<u>FY 2023 Budget</u>
37,800,000	-	5,400,000	5,400,000	5,400,000	5,400,000	5,400,000	5,400,000	5,400,000

Description and Scope

The Transportation Department has a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, and maintenance needs. Examples include: a backlog of 30-plus neighborhood sidewalk projects identified by community members that would take more than 30 years to complete at current funding levels; backlogs of 55 pedestrian crossing projects, 35 traffic calming projects in neighborhoods and 12 school traffic improvement projects; and a funding shortfall for 52 identified projects that would provide 57 miles of new or upgraded bike facilities citywide.

This fund will help address the backlog projects and prioritized new projects in the following categories:

- Neighborhood safety projects: Provide traffic calming, reduce speed and non-local traffic, reduce potential for collisions in neighborhoods and around schools, add mid-block crossings and other crosswalks with enhanced safety features such as flashing lights, and other projects;
- New sidewalks/trails/paths: Add sidewalks and paths to provide walking access to connect neighborhoods and provide safe walks to schools, parks, shopping and other destinations;
- Technology for safety and traffic management: Improve city’s capability to implement technology that improves safety, traffic flow, traveler information and other emerging technology, such as autonomous vehicles;
- Enhance maintenance: Repairs and improvements to existing transportation facilities with outstanding maintenance needs such as sidewalks, trails, slopes, walls, poles, lighting, wiring and street cleaning; and
- New bike facilities: Add facilities to create a safe and connected bike network for commuting, recreation and family activities.

Rationale

In November 2016, the residents of Bellevue approved Bellevue Proposition 2 which assessed a \$0.15 per \$1000 levy to fund Neighborhood Safety, Connectivity and Congestion Management projects. This project addresses Council’s desire to address the backlog of projects and potential prioritized new projects in the project categories above. Funds may be used to leverage other funding sources and as a supplement to existing programs that seek to address issues within these project categories.

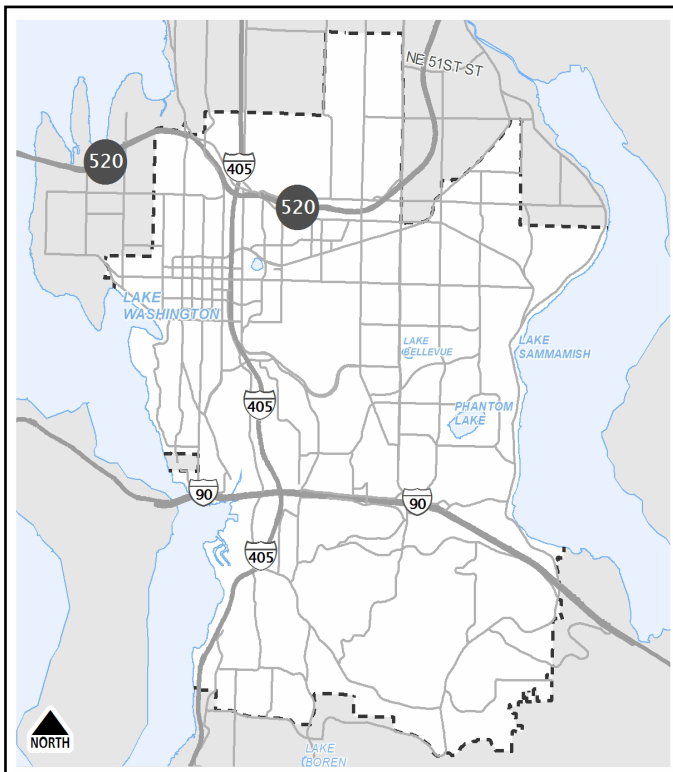
Environmental Impacts

Project-specific environmental studies may be required and will be addressed on a per-project basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required. Depending on the specific infrastructure constructed, costs may include street lighting/signal (electricity) and maintenance of the roadway and landscaping.

Project Map



Schedule of Activities

<u>Project Activities</u>	<u>From - To</u>	<u>Amount</u>
Project Costs	2017 - 2023	37,800,000

Total Budgetary Cost Estimate: 37,800,000

Means of Financing

<u>Funding Source</u>	<u>Amount</u>
Neighborhood Safety, Conn. & Cong. Levy	37,800,000

Total Programmed Funding: 37,800,000
Future Funding Requirements:

Comments

City of Bellevue 2017-2018 Neighborhood Safety, Connectivity and Congestion Levy Project List

Last updated: 2/21/18

ID	Proposed Project List	Primary Neighborhood	Category	Complete	Status
1	NE 24th St - Northup Way to SR-520 Trail	Bridle Trails	Bike	Q2-2018	100% Design
5	Eastgate Transportation Study	Eastgate	Congestion	Q2-2019	Concept
6	150th Ave SE at Newport Way & SE 37th St	Eastgate	Congestion	TBD	60% Design
7	Eastgate Way - Richards Rd to I-90 Trail	Eastgate	Bike	Q3-2018	60% Design
8	SE 38th St - I-90 Overpass to 154th Ave SE	Eastgate	Bike	Q3-2018	90% Design
9	139th Ave SE - Eastgate Way to Kamber Rd	Eastgate	Bike	Q3-2018	90% Design
10	Tyee Middle School Safety	Eastgate, Factoria, Somerset	Safety, Sidewalks	Q1-2019	Concept
11	Newport Way west of 150th Ave SE	Eastgate	Bike	Q3-2018	60% Design
12	Newport Way east of 150th Ave SE	Eastgate	Bike	Q3-2018	60% Design
13	148th Ave SE - SE 16th/22nd and Richards Rd & SE 26th Signal Pole Replacement	Lake Hills	Safety	Q4-2018	60% Design
14	SE 16th St - 156th to 164th Aves SE	Lake Hills and West Lake Sammamish	Safety	Q3-2018	Concept
15	Lake Hills Blvd - 148th to 159th Aves SE	Lake Hills	Safety	Q4-2018	Concept
16	Main St - 140th to 164th Aves SE	Lake Hills	Safety	Q4-2018	Concept
17	158th Pl SE - Main St to SE 6th St	Lake Hills	Safety, Sidewalks	Q4-2018	60% Design
18	156th Ave NE Corridor Crosswalks	Lake Hills	Safety	Q4-2018	60% Design
19	Village Park Dr - Lakemont Blvd to 179th Ave SE	Cougar Mountain/Lakemont	Bike	Q3-2017	Complete
20	Lake Wash Blvd - South City Line to Loop Trail	West Bellevue	Bike	Q3-2017	Complete
21	NE Bellevue Crosswalk Grant Match	Crossroads, Northeast Bellevue	Safety	Q1-2019	Concept
22	100th Ave NE and Vicinity Complete Streets Project	Northwest Bellevue	Safety	Q3-2019	Concept
23	112th Ave NE - NE 12th St to N. City Limit	Northwest Bellevue	Safety, Bike	Q3-2018	60% Design
25	108th Ave NE - NE 12th to NE 24th Sts	Northwest Bellevue	Bike	Q3-2018	90% Design
26	NE 24th St - Bellevue Way to 112th Ave NE	Northwest Bellevue	Bike	Q4-2017	Complete
27	Forest Drive Pedestrian Crossings	Somerset	Safety	Q1-2019	Concept
28	ITS - Communications Upgrade and Travel Time	Citywide	ITS	Q1-2019	Concept
29	IITS - LED Lighting Upgrades (2 locations)	BelRed, Downtown, Lake Hills, Northwest Bellevue, Woodridge	ITS	Q4-2017	Complete
31	108th Ave SE - Bellevue Way to Main St	West Bellevue	Safety	Q2-2018	Construction
32	Wilburton Sidewalks Project	Wilburton	Sidewalks, Bike	Q3-2018	90% Design
33	SE 8th St - 114th Ave SE to Lake Hills Connector	West Bellevue, Wilburton, Woodridge	Bike	TBD	Concept
35	New ITS Partnerships	Citywide	ITS	TBD	Concept
36	Congestion Traffic Analysis for (9) Intersections	Citywide	Congestion	Q1-2019	Planning
38	156th Ave NE Corridor Sidewalk Maintenance	Crossroads, Lake Hills	Maintenance	Q4-2017	Construction
39	108th Ave SE - SE 30th St to Bellevue Way	West Bellevue	Bike	Q2-2018	60% Design
40	117th Ave SE sidewalk	Newport	Safety	Q3-2018	Construction
41	Lakemont Blvd at Red Town Trailhead Ped Crossing	Cougar Mountain/Lakemont	Safety	Q1-2019	Concept
42	156th Ave bike project	Eastgate, Lake Hills	Bike	Q3-2018	90% Design
43	142nd Ave SE bike project	Eastgate	Bike	Q3-2018	90% Design
44	119th Ave SE sidewalk	Newport	Safety, Sidewalks	Q3-2018	Concept
45	Downtown Demonstration Bikeway	Downtown	Bike	Q2-2018	60% Design
46	Boardwalk Replacement	Various	Maintenance	Q4-2018	Planning
47	Bike Counters	Various	Bike	Q3-2018	Planning
48	SE 35th Pl Interim Walkway	West Lake Sammamish	Maintenance	Q4-2018	Planning
49	NE 24th St/112th Ave NE Traffic Signal	Northwest Bellevue	Congestion	Q3-2019	Planning
50	Newport Wy/164th Ave SE Mini Roundabout	Eastgate	Congestion	Q4-2018	Concept

NOTE: There are gaps in the ID numbers to maintain numbering consistency as projects get removed and added from this list. Levy project list is subject to change based on design and construction coordination opportunities.

Project descriptions can be found on: <https://transportation.bellevuewa.gov/projects/transportation-levy-projects/>



Approved by City of Bellevue voters in November 2016, the 20-year, Neighborhood Safety, Connectivity and Congestion levy will help the city address a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, congestion reduction and maintenance projects. There are currently 43 projects that will be delivered during 2017-2018.

2017-2018 Project List

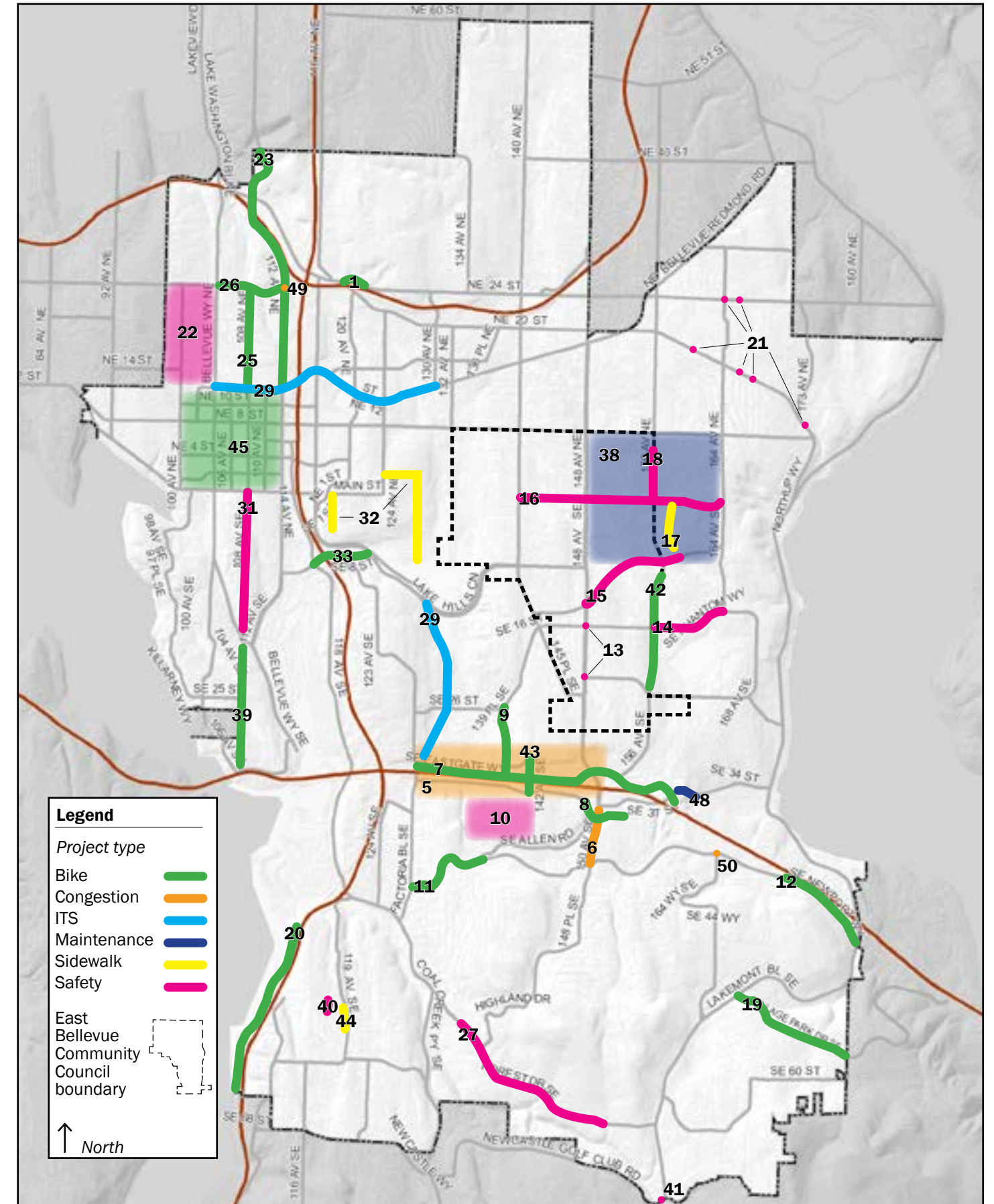
Project ID and Project Description

1	NE 24th St - Northrup Way to SR-520 Trail	27	Forest Drive Pedestrian Crossings
5	Eastgate Transportation Study	28	ITS - Communications Upgrade and Travel Time
6	150th Ave SE at Newport Way & SE 37th St	29	ITS - LED Lighting Upgrades (2 locations)
7	Eastgate Way - Richards Rd to I-90 Trail	31	108th Ave SE - Bellevue Way to Main St
8	SE 38th St - I-90 Overpass to 154th Ave SE	32	Wilburton Sidewalks Project
9	139th Ave SE - Eastgate Way to Kamber Rd	33	SE 8th St - 114th Ave SE to Lake Hills Connector
10	Tyee Middle School Safety	35	New ITS Partnerships
11	Newport Way west of 150th Ave SE	36	Congestion Traffic Analysis for (9) Intersections
12	Newport Way east of 150th Ave SE	38	156th Ave NE Corridor Sidewalk Maintenance
13	148th Ave SE - SE 16th/22nd Sts plus sidewalks	39	108th Ave SE - SE 30th St to Bellevue Way
14	SE 16th St - 156th to 164th Aves SE	40	117th Ave SE sidewalk
15	Lake Hills Blvd - 148th to 159th Aves SE	41	Lakemont Blvd at Red Town Trailhead Ped Crossing
16	Main St - 140th to 164th Aves SE	42	156th Ave bike project
17	158th Pl SE - Main St to SE 6th St	43	142nd Ave SE bike project
18	156th Ave NE Corridor Crosswalks	44	119th Ave SE sidewalk
19	Village Park Dr - Lakemont Blvd to 179th Ave SE	45	Downtown Demonstration Bikeway
20	Lake Wash Blvd - South City Line to Loop Trail	46	Boardwalk replacement
21	NE Bellevue Crosswalk Grant Match	47	Bike counters
22	100th Ave NE and Vicinity Complete Streets Project	48	SE 35th Pl Interim Walkway
23	112th Ave NE - NE 12th St to N. City Limit	49	NE 24th St/112th Ave NE Traffic Signal
25	108th Ave NE - NE 12th to NE 24th Sts	50	Newport Way/164th Ave SE Mini Roundabout
26	NE 24th St - Bellevue Way to 112th Ave NE		

Note: there are gaps in the ID numbers to maintain numbering consistency as projects get removed and added from the 2017-2018 project list.

* levy project list subject to change based on design and construction coordination opportunities

2017-2018 Neighborhood Safety, Connectivity and Congestion Levy Projects



Citywide projects: #28 (ITS), #35 (ITS), #36 (Congestion), #46 (Maintenance), #47 (Bike)

Neighborhood Congestion Reduction Levy Program

Program Summary

Revised 01/18/18

Program Description:

(Per Ordinance 6304) Projects to address and ease congestion for motor vehicles within, near and/or connecting neighborhoods to services to improve access and mobility.

This program should target small to medium sized projects that can improve capacity and reduce congestion on streets leading to or from residential neighborhoods to help ease traffic congestion and improve mobility for residents of Bellevue. This budget can be used for traffic studies and outreach to evaluate potential locations for improvement; preliminary and final design for the improvement; and construction for any project that helps benefit neighborhood congestion. The optimal use of funds is to leverage the levy dollars as a match to a grant that could fully fund design and construction. The allocated dollars in this program are not enough to build many of the possible congestion reduction projects that would be considered.

Program Budget:

\$2-million annually.

This program is the only one of the six levy categories that has a fixed annual budget. Council's desire is to see \$2-million dedicated to this program on an annual basis.

Program Team:

- Program Manager, Chris Long: Chris is responsible for overseeing this program, which includes: identifying projects; working with Commission to prioritize projects; meeting with the Levy team to discuss progress on active projects; planning for budget allocation in future years; and monitoring progress of active projects being led by other team members.
- Design Project Manager, Jun An: Jun will be the primary project manager for design projects developed through this program. Jun will also be involved in overseeing development of conceptual designs prepared through traffic studies.

Identifying Projects:

The projects to be addressed by this program will be defined in a two-year work plan. A set of criteria was developed to facilitate the ranking of potential projects and help guide project selection. Projects will not necessarily be selected solely based on their exact ranking. Staff will use the project evaluation criteria to create the ranked project list and then will work with the Transportation Commission to determine the exact projects that will move forward in the two-year work plan. This includes potentially allocating funds for construction.

Prior to beginning the ranking process, the list of potential projects was evaluated for completeness. Projects were identified through public outreach, staff input and through reference of department plans such as the Comprehensive Transportation Project List (CTPL), the Transportation Facility Plan (TFP) and

Attachment E: Neighborhood Congestion Reduction Levy Program Description and Prioritization Framework

the annual Concurrency Update. New congestion issues identified by staff or residents will be continually added to a running project list.

Project work will be compiled into a flexible two-year work plan that will be regularly reviewed to account for budget changes, priority changes and availability of grants.

In the initial years of this program, it is anticipated that new project ideas with no previous formal analysis will need to be studied for further diagnosis and the development of project alternatives. New projects will go through the Tier 1 evaluation described below. Tier 1 will be used to determine which projects are analyzed first, with criteria focused on the need at the specified location.

Following the completion of traffic studies for Tier 1 projects, Tier 2 will be used to select projects to move forward to final design. The evaluation criteria in Tier 2 is focused on the benefits of the proposed improvements.

Tier 0: Pass/Fail Criteria

Project Dependency on Development or Outside Agency, Pass/Fail: The goal of this program is to provide near-term solutions to neighborhood congestion issues. Projects that are dependent on redevelopment to create the needed roadway width for an improvement or are related to a future outside agency-led project, such as WSDOT, would not be considered a near-term solution. The exception would be if there is an active WSDOT or development project that could be supported to completely address a congestion issue through financial partnership.

Tier 1: Evaluation Prior to Traffic Study

- A. Existing Vehicle Level-of-Service (LOS): The existing motor vehicle LOS will be evaluated using similar criteria as established for the Transportation Facilities Plan (TFP), with the exception that projects will initially only be evaluated for “Need” and not both “Need” and “Benefit.” The Benefit component will be factored in through the Tier 2 evaluation.
- B. Safety: The Traffic Engineering Division has recently adopted a new process for ranking safety improvement projects in its annual collision analysis program that uses AASHTO Highway Safety Manual predictive methods. The predictive approach involves quantitative analysis that considers collision, roadway, and traffic volume data. These methods help to identify roadway locations with the greatest potential for safety improvement.

Tier 2: Evaluation Prior to Final Design

- A. Proposed Vehicle LOS: The “Need” versus “Benefit” scoring used in the TFP project evaluation will be used as the primary scoring criteria for determining the ranking of projects to be considered for final design.
- B. Potential for Grant Funding: Project located on corridors identified on WSDOT’s functional classification map would receive additional points because this is a typical criterion for federal grant programs.
- C. Complexity of Implementation: Projects that are not complicated by excessive cost, significant ROW impact, environmental impact or other potential project risks would receive additional points.
- D. Multi-Modal LOS for Pedestrians: Projects that improve the pedestrian MMLOS would receive additional points. Source: (2017, April 13). MMLOS Metrics, Standards & Guidelines. Retrieved January 17, 2018, from [MMLOS Metrics, Standards & Guidelines](#) (Chapter 6, pp. 20-23).

Attachment E: Neighborhood Congestion Reduction Levy Program Description and Prioritization Framework

- E. Multi-Modal LOS for Bicycles: Projects that improve the bicycle MMLOS would receive additional points. Source: (2017, April 13). MMLOS Metrics, Standards & Guidelines. Retrieved January 17, 2018, from [MMLOS Metrics, Standards & Guidelines](#) (Chapter 7, pp. 24-31).
- F. Transit Impact: Projects that benefit transit speed and reliability receive additional points. The number of points will depend on whether the benefit is to frequent transit service or infrequent routes. Source: (2014, July 7). Bellevue Transit Master Plan. Retrieved January 17, 2018, from [Bellevue Transit Master Plan](#) (Figure 1. The 2030 Frequent Transit Network, p. 6).
- G. Safety: The AASHTO Highway Safety Manual predictive methods will be used to determine if a proposed project will improve the safety performance.

Neighborhood Congestion Reduction Levy Program Prioritization Framework

Revised 01/18/18

Tier 0: Pass/Fail Criteria

	Pass/Fail - <i>does addressing congestion require redevelopment or a future outside-led project?</i>
Pass	Candidates whose congestion mitigation can be implemented without significant outside involvement
Fail	Mitigating congestion would require redevelopment or a future outside-led project

Tier 1: Evaluation Prior to Traffic Study

A. Existing Vehicle Level of Service (80 pt. maximum)

For intersections, vehicle level-of-service will be used. For corridors, travel times informed by the multi-modal level-of-service guidelines will be used. See scoring tables below.

Table 1: Tier 1 Intersection Scoring Table

NEED		
LOS A, B, C v/c better than 15% of MMA Areawide Standard	LOS D v/c btw 15% & 5% of MMA Areawide Standard	LOS E, F v/c within 5% or exceeds MMA Areawide Standard
Low	Medium	High
0	40	80

Source: 2017 Transportation Facilities Plan (TFP) – modified

Table 2: Tier 1 Corridor Scoring Table

NEED		
The corridor LOS is above the recommended*	The corridor LOS is within the recommended*	The corridor LOS is currently below the recommended*
Low	Medium	High
0	40	80

*Reference Level-of-Service in Bellevue Toward a Multimodal Approach to Mobility (Chapter 5)

B. Safety (20 pt. maximum)

	Safety - <i>does the candidate location exhibit an existing safety need?</i>
20	The location exhibits a quantifiable potential for safety improvement based on existing conditions
0	The location does not exhibit a potential for safety improvement based on existing conditions

Tier 2: Evaluation Prior to Final Design

A. Proposed Vehicle Level of Service (70 pt. maximum)

For intersections, vehicle level-of-service will be used. For corridors, travel times informed by the multi-modal level-of-service guidelines will be used. See scoring tables below.

Table 3: Tier 2 Intersection Scoring Table

		NEED			
		LOS A, B, C v/c better than 15% of MMA Areawide Standard	LOS D v/c btw 15% & 5% of MMA Areawide Standard	LOS E, F v/c within 5% or exceeds MMA Areawide Standard	
BENEFIT	Improvement Reduces v/c by		Low	Medium	High
	No v/c change	Low	0	10	15
	Btw 0 - 0.10	Medium	10	25	50
	>0.10	High	15	50	70

Source: 2017 Transportation Facilities Plan (TFP) - modified

Table 4: Tier 2 Corridor Scoring Table

		NEED			
		The corridor LOS is above the recommended*	The corridor LOS is within the recommended*	The corridor LOS is currently below the recommended*	
BENEFIT	Change in Typical Urban Travel Time Ratio		Low	Medium	High
	0-0.10	Low	0	10	15
	Btw 0.10 - 0.20	Medium	10	25	50
	>0.20	High	15	50	70

*Reference Level-of-Service in Bellevue Toward a Multimodal Approach to Mobility (Chapter 5)

Advantage Points (30 pt. maximum)

		Advantage Points - projects would receive additional points for the following:
5 points each	B.	Potential for grant funding - <i>project location is classified as an arterial on WSDOT's Arterial Classification Map</i>
	C.	Ease of implementation - <i>no significant ROW, environmental or cost implication</i>
	D.	Multimodal LOS for pedestrians - <i>project improves pedestrian MMLOS</i>
	E.	Multimodal LOS for bicycles - <i>project improves bicycle MMLOS</i>
	F.	Transit Impact - <i>if the project benefits a frequent transit route (5 pts), if a non-frequent transit route (2 pts)</i>
	G.	Safety - <i>project reduces the number of expected crashes</i>

TIEBREAKERS:

In the event of a tie, locations will be prioritized based on the amount the intersection or corridor exceeds its designated Mobility Management Areawide Standard.

Neighborhood Congestion Reduction
2017-2018 Workplan Summary

2017 Funding:

- 150th Avenue SE & SE 37th Street 60% Design
- 150th Avenue SE & Newport Way 60% Design
- Eastgate Transportation Study Update and Expansion

2018 Funding:

- Traffic Analysis and Conceptual Design:
 - Main Street & 148th Avenue
 - NE 8th Street & 148th Avenue NE
 - SE 8th Street & Lake Hills Connector
 - NE 8th Street & 140th Avenue NE
 - Newport Way & Lakemont Boulevard
 - 156th Ave SE @ Lake Hills Boulevard/SE 16th Street/SE 24th Street
 - Lake Washington Boulevard & SE 60th Street
 - Lakemont Boulevard & Forest Drive
 - Lake Hills Boulevard & 148th Avenue SE
- Final design and construction:
 - Mini roundabout at Newport Way & 164th Avenue SE
 - Traffic signal at NE 24th Street & 112th Avenue NE
- Final design:
 - 150th Avenue SE & SE 37th Street
 - 150th Avenue SE & Newport Way

East Bellevue Community Council
Summary Minutes of Regular Meeting

February 6, 2018
6:30 p.m.

Lake Hills Clubhouse
Bellevue, Washington

PRESENT: Chair Hummer, Vice Chair Walter, Alternate Vice Chair Gooding, and Councilmember Kasner

ABSENT: None.

STAFF: Carol Helland, Code and Policy Director, Development Services Department

1. **CALL TO ORDER**

The meeting was called to order at 6:33 p.m., with Vice Chair Kasner presiding.

2. **ROLL CALL**

Deputy City Clerk Karin Roberts called the roll. All Councilmembers were present.

3. **FLAG SALUTE**

Vice Chair Kasner asked Councilmember Gooding to lead the flag salute.

4. **COMMUNICATIONS: WRITTEN AND ORAL**

Don Boettiger asked whether EBCC Officers would be elected tonight.

Irene Fernandes spoke on behalf of the Lake Hills Neighborhood Association (LHNA). She noted that the Family Fun Fest was held on January 13 with 50-60 people in attendance, including many families. She said the next LHNA meeting will be held on March 1 with community social services organizations invited to attend to provide information about their services and volunteer opportunities. She noted that Earth Day is April 22.

Don Boettiger thanked Construction Inspector Melisa Floyd for visiting his home to provide the status of the sidewalk improvements project on 148th Avenue.

5. REPORTS OF CITY COUNCIL, BOARDS AND COMMISSIONS**(a) Community Council Business and New Initiatives**

Councilmember Kasner reported that he attended the planning meeting for family game night as well as the planning meeting for the LHNA. He attended two Martin Luther King, Jr. celebrations and met with City Councilmember Conrad Lee regarding neighborhood subarea planning. Mr. Kasner attended the Movies That Matter series at St. Margaret's Church for the January film: *What Difference Does Race Make?*

Councilmember Walter said she spoke to Carol Helland, Code and Policy Director, regarding the single-family room rental Ordinance. Ms. Walter said she is pleased that the Ordinance slowed the trend of room rentals.

Councilmember Hummer participated in the One Night Count, which counts and maps homeless individuals and encampments. She is participating in the listening course offered by the City's mediation staff. Ms. Hummer spoke with City staff regarding upcoming sewer repairs in the Lake Hills area.

Mr. Kasner said the City's listening course has been popular and could not accommodate all of the people who wanted to attend. The course covers a number of topics including difficult conversations, active listening skills, and listening while angry.

Mr. Kasner said he spoke with the developer of Kelsey Creek Center and was told the center would be completed this spring.

6. APPROVAL OF AGENDA

Councilmember Walter moved to approve the agenda, amended to move Agenda Item 12(a), 2018 Election of Officers to Agenda Item 6(a).

Chair Kasner ruled the amendment out of order, noting that he spoke with staff who recommended filling the vacant EBCC position before selecting officers.

Catherine Drews, Assistant City Attorney, confirmed that staff suggested waiting to elect officers. However, that is not dictated in the EBCC's rules.

Councilmember Walter reiterated her motion to approve the agenda, as amended. Councilmember Gooding seconded the motion.

Mr. Kasner said he would prefer to allow the new Councilmember to participate in the election of officers.

Councilmember Hummer said the motion is consistent with Robert's Rules. Councilmember Walter opined that the EBCC should open the year with new officers.

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The motion to approve the amended agenda carried by a vote of 4-0.

(a) 2018 Election of EBCC Officers

Councilmember Kasner introduced the election of the 2018 East Bellevue Community Council officers. He said the nominations would be voted in the order they are received. Abstaining from voting will be counted in the affirmative.

Councilmember Walter nominated Councilmember Hummer to serve as Chair.

Councilmember Kasner nominated himself to serve as Chair.

Hearing no further nominations, Councilmember Kasner closed the floor for nominations.

The nomination for Councilmember Hummer to serve as Chair carried by a vote of 3-1, with Councilmember Kasner dissenting.

Chair Hummer nominated Councilmember Walter to serve as Vice Chair.

Hearing no further nominations, Chair Hummer closed the floor for nominations.

The nomination for Councilmember Walter to serve as Vice Chair carried by a vote of 4-0.

Vice Chair Walter nominated Councilmember Gooding to serve as Alternate Vice Chair.

Hearing no further nominations, Chair Hummer closed the floor for nominations.

The nomination for Councilmember Gooding to serve as Alternate Vice Chair carried by a vote of 4-0.

7. DEPARTMENT REPORTS

Carol Helland, Code and Policy Director, recalled that a report on single-family room rentals was provided to the EBCC in September. She shared the data on complaints and enforcement, noting that the information is available on the City's Open Data Portal. Ms. Helland said Ms. Hummer and Ms. Walter spoke with her as private residents in December regarding the status of the issue. Ms. Helland said Mr. Kasner requested the data distributed to the EBCC tonight.

Ms. Helland said Vice Chair Walter addressed the issue of customer service from the residents' perspectives. Ms. Helland suggested that staff provide an annual report in May, as well as perhaps a six-month update in November.

Vice Chair Walter questioned the meaning of "closed/no response" in the report. She suggested that staff provide information in May regarding how citizens can report complaints and concerns to the City.

Ms. Helland said she recently reviewed the data for repeat violations, the holding of properties in a LLC, clusters of properties used for room rentals, external aesthetic issues, and ongoing investigations. She is working with code compliance staff to address issues that could be especially destabilizing to the neighborhood (e.g., clusters of homes used as room rentals). She said the City's Legal Planner has been able to dedicate more time to supporting code compliance activities and has taken more of the cases to hearings than in the past. The City entered into a voluntary correction agreement today and received \$5,000 for the violation.

Vice Chair Walter noted an abandoned house that has been remodeled and sold. Ms. Helland said it can be difficult to identify and make contact with property owners.

Ms. Helland said the MyBellevue app is a central point of contact for residents to contact the City regarding concerns or issues. Requests are forwarded to the appropriate staff for a response. She acknowledged some confusion in the messages generated by the app and said staff is working with the vendor to attempt to clarify the messaging.

Councilmember Kasner said he would like the data to be sorted by current status and by neighborhood. He expressed concern regarding the cases identified as "closed/no violation" because residents become frustrated that their complaints are not resolved. Responding to Mr. Kasner, Ms. Helland said "closed/administrative" refers to cases in which an investigation is made and the City is unable to prove that a violation occurred. This can occur when City staff, after three visits, is unable to observe a violation or to get a complainant to testify to the activity. Mr. Kasner requested the status of three Superior Court cases. Ms. Helland said those cases involved the City reducing the Hearing Examiner decisions to judgements in order to allow enforcement actions.

Mr. Kasner said the public has the perception that the ordinance is not working and nothing is happening. He suggested public education to describe the City's process and limitations, as well as the disposition of cases. Ms. Helland noted that certain information cannot be shared with the public and could jeopardize the City's litigation strategy.

Chair Hummer noted that residents will often not file complaints due to fear of retaliation by the landlord or tenants.

8. **PUBLIC/COURTESY HEARINGS**

- (a) Public Hearing to consider approving City Council Ordinance No. 6398 extending Ordinance No. 6368, which imposed an Interim Official Control regarding the permit process required to establish a homeless shelter and identified the Land Use Districts where a homeless shelter may be permitted.

Carol Helland, Code and Policy Director, spoke about extending the Interim Official Control regarding the permit process required to establish a homeless shelter and to identify the land use districts where a homeless shelter may be permitted. She spoke about the process for the Interim Official Control, provided a recap of the interim regulations under City Council Ordinance No. 6368, and presented a map of the land use districts where shelters are allowed today. She noted

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East Bellevue Community Council
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that, following the public hearing, staff is seeking EBCC action to approve or deny City Council Ordinance No. 6398, which extends the Interim Official Control put in place by Ordinance No. 6368.

Councilmember Kasner asked about the conditional use permit (CUP) process for homeless shelters. Ms. Helland said the CUP process requires an applicant to demonstrate that he or she has complied with the decision criteria in the code. The use must be consistent with the Comprehensive Plan and Land Use Code, served by adequate public facilities, and not detrimental to surrounding uses. The Land Use Director issues a recommendation and a public hearing is held before the Hearing Examiner, who issues a decision that can be appealed to the City Council. In the EBCC jurisdiction, the permit application would go directly to the City Council for final decision. In further response to Mr. Kasner, Ms. Helland said the Interim Official Control permits an applicant to file for a CUP. No CUP applications for a shelter have been received by the City.

Responding to Vice Chair Walter, Ms. Helland said a pre-application was filed with the City and a pre-application conference was held in January. The conference provides the opportunity for the applicant to meet with staff to answer questions about the permitting requirements. Applicants are not billed for that time, however permit and pre-development services beyond that point are charged on an hourly basis.

Responding to Councilmember Gooding, Ms. Helland said the applicant would decide whether they want a low-barrier or other type of shelter.

Chair Hummer stated her understanding that the Eastgate/I-90 Transportation and Land Use Study process was conducted in 2010, and the proposed Land Use Code Amendment (LUCA) was developed by the Planning Commission in 2015 when the Eastgate location for a homeless shelter was under consideration. She said the shelter was not addressed during the land use study. While the proposed shelter location in Eastgate is not within the EBCC jurisdiction, it will impact residents in East Bellevue. Ms. Hummer expressed concern regarding a lack of transparency in the process. She asked how citizens can get involved in establishing the criteria for the homeless shelter.

Ms. Helland said individuals can be involved through the LUCA process, which staff will initiate with the City Council in March. She said staff will provide a description of the LUCA process and public engagement plan at that time. Ms. Helland said LUCAs can be tracked on the code news web page, and individuals may sign up to receive an alert whenever a change is made to the page. There will be additional public process and discussion regarding specific sites.

Ms. Helland said City staff are well-intentioned and hardworking, and they have been working on Eastgate planning for a long time. She noted that shelters were already allowed as a subset of the hotel/motel use. However, the new planning effort for a permanent homeless shelter highlighted the need to review the code for that type of use. Ms. Helland said the City works to be transparent. She encouraged individuals to visit the City's website for extensive information, including public comments.

At 7:46 p.m., Councilmember Kasner moved to open the Public Hearing. Vice Chair Walter seconded the motion, which carried by a vote of 4-0.

Don Boettiger asked staff to highlight the EBCC area in relation to the proposed Eastgate shelter site on the map. He questioned the potential for a safe injection site at the Eastgate location.

Ms. Helland noted that safe injection sites are prohibited Citywide.

Steve Fricke spoke in support of extending the Interim Official Control.

At 7:48 p.m., Vice Chair Walter moved to close the Public Hearing. Councilmember Kasner seconded the motion, which carried by a vote of 4-0.

Councilmember Kasner expressed concern that the process takes so long. Ms. Helland noted that staff and the Planning Commission have a full workload. She said staff and the City Council worked extensively on the Downtown Livability Initiative LUCA and the Eastgate LUCA over the past few years. Both of those LUCAs were adopted last fall.

Responding to Mr. Kasner, Ms. Helland said public comments received to date are posted on the City's website. Mr. Kasner said he would like the final Ordinance to regulate whether the shelter is low barrier or high barrier, as well as other specific features of the shelter. Ms. Helland said the City will likely draft requirements related to the shelter's operations and a "good neighbor" plan.

Chair Hummer shared a concern from a constituent that the Ordinance allows homeless shelters and that they were not previously allowed. Ms. Helland clarified that shelters were actually previously permitted outright under the hotel/motel classification. The Interim Official Control Ordinance requires a higher level of permit scrutiny through the CUP process.

Vice Chair Walter recalled that the land use tables had transient housing listed as for hire.

Ms. Helland noted that it was not under transient lodging, it was under hotel/motel, which is under the hotel/motel classification and describes things such as YWCA and other uses that do not actually charge. Ms. Helland said the City's practice of recognizing shelters as a hotel/motel use has not been challenged in terms of its legality or appropriateness. She noted that section 15 of the land use table was added as a result of the interim ordinance.

9. **RESOLUTIONS**

- (a) Resolution 568 Approving City Council Ordinance No. 6398

Councilmember Kasner moved to approve Resolution No. 568. Councilmember Gooding seconded the motion, which carried by a vote of 3-1, with Councilmember Gooding dissenting.

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(b) Resolution 569 Electing the 2018 Community Council Officers

Chair Hummer moved to approve Resolution No. 569. Vice Chair Walter seconded the motion, which carried by a vote of 4-0.

10. **COMMITTEE REPORTS:** None.

11. **UNFINISHED BUSINESS**

(a) Interviews for Vacant EBCC Position

Chair Hummer introduced the EBCC's interviews of candidates to fill the vacant position. Deputy City Clerk Karin Roberts said each applicant is allowed 10 minutes to respond to the questions previously provided to them.

Shawna Deane said she lives adjacent to Sammamish High School and would like to serve on the EBCC to be more involved in the community. She understands that the EBCC is in charge of approving or disapproving land use matters in East Bellevue. She acknowledged the somewhat contentious relationship with the City Council and the EBCC's involvement regarding the Puget Sound Energy (PSE) transmission lines. Ms. Deane said she does not have a deep knowledge of past issues but has read past meeting minutes. She is active with HopeLink, Washington First, and local schools. In California, she served as president of the Junior League of Santa Barbara. Ms. Deane noted that she has a flexible schedule and is available to work on projects as she works from home.

Responding to Vice Chair Walter, Ms. Deane said she became interested in public service through her work with nonprofits and her friendship with an elected official.

Responding to Chair Hummer, Ms. Deane said she learned about the EBCC through the signs on 148th Avenue, Bellevue Patch, and social media.

Hassan Dhananjaya thanked the Council for the opportunity to be considered for the vacant position. He noted he has two sons and commented on how much East Bellevue has changed in recent years. He has a strong interest in retaining and enhancing the quality of life in East Bellevue. He noted that the EBCC was established in 1969 with the concept of involving the area in certain land use decisions. Mr. Dhananjaya noted his familiarity with the City's Intelligent Traffic System (ITS) and growth issues. He believes the EBCC provides a good avenue for residents to be heard. He highlighted his interest in issues related to homelessness and the homeless shelter. He has a technology background and supports the Smart City initiative. He said he is fairly flexible but would prefer evening meetings and activities.

Responding to Councilmember Gooding, Mr. Dhananjaya said he has lived in East Bellevue for 23 years.

Tammy Foss said she has lived in Bellevue for 19 years. She served with the Junior League of Seattle for seven years, graduated from the Bellevue Essentials class, and participated in the

Leadership Eastside program. She has a career in marketing and volunteers with nonprofits in Bellevue. She said she would bring a new generation to the EBCC. She does not have children, and thinks it is important for diversity to include all ages and family structures. She noted that her mother is Hispanic. Ms. Foss said she will bring fairness and a strong commitment to her constituents to the Council. She is very interested in the civic process and wants to learn how to get things done in the City. She is concerned about the lack of senior services in the area and the lack of community activities and programs for those without kids. She noted her commitment to neighborhood beautification. She will always listen and will help people to be heard. She wants to continue to learn and appreciates direction and mentorship.

Councilmember Kasner noted that he and Councilmembers Hummer and Walter are Bellevue Essentials graduates as well.

Ms. Foss added that she organized Nextdoor.com for her neighborhood approximately four years ago and continues to be a Nextdoor leader.

Douglas Mathews said his family moved to the Lake Hills area in 1959 and is currently living in the house where he grew up. He said Bellevue is one of the best cities anyone could ever live in. In 2001, he served on the Lake Hills Neighborhood Investment Strategy Citizen Advisory Committee. He subsequently served on Bellevue Boards and Commissions. Mr. Mathews noted that, after listening to the three previous candidates who have a lot of energy and passion, he would withdraw his name from consideration.

Councilmember Kasner thanked Mr. Mathews for his longtime service to Bellevue and encouraged him to stay involved in the community.

14. **EXECUTIVE SESSION**

(a) Discussion of EBCC Candidate Qualifications

At 8:41 p.m., Chair Hummer declared recess to Executive Session for approximately 10 minutes to discuss EBCC candidate qualifications. The meeting resumed at 8:54 p.m.

Councilmember Gooding nominated Hassan Dhananjaya to fill EBCC Position No. 3.

Hearing no further nominations, Chair Hummer called for a vote. The EBCC unanimously appointed Mr. Hassan Dhananjaya to fill the vacant EBCC position.

Chair Hummer thanked Ms. Deane and Ms. Foss for their interest in the EBCC and encouraged them to attend meetings. Ms. Hummer recommended the Bellevue Essentials class and encouraged them to attend City Council, Board, and Commission meetings to learn more about the City.

Deputy City Clerk Roberts conducted the swearing in of Hassan Dhananjaya, who then took his seat at the Council table.

12. **NEW BUSINESS**

(a) 2018 Election of Officers

[Moved to Agenda Item 6(a).]

(b) Discussion Regarding Potential Future Agenda Items

- Larsen Lake Culvert Replacement project
- Open Public Meetings Act (OPMA) Training
- Review and update of Community Council Rules of Procedures
- Room Rental Ordinance Update
- Budget Monitoring Report

Chair Hummer said a report on the Larsen Lake project will be provided in June, and an update on the room rental ordinance is anticipated in May. Responding to Ms. Hummer, Ms. Roberts said the City Clerk has offered to provide a budget presentation to the EBCC this summer.

Vice Chair Walter noted her understanding that the EBCC makes a budget presentation to the Council during the budget term. She proposed that the EBCC form a budget committee.

Chair Hummer appointed Vice Chair Walter and Councilmember Gooding to the EBCC budget committee to study the resources used by the EBCC over the past few years and to determine the resources needed going forward. Ms. Walter said the EBCC will present its budget proposal to the City Council.

Councilmember Kasner said the budget process involves performance measures, which are submitted with budget proposals. He suggested checking the City's budget process calendar. He said a review of the capital budget is important related to potential projects in East Bellevue. He said the capital budget does not yet include the funding of intersection improvements at NE 8th Street and 148th Avenue NE. He said the Transportation Commission will consider that project soon and suggested that staff provide an update on the project.

Vice Chair Walter asked Councilmember Kasner to provide information for the next EBCC meeting regarding the NE 8th Street/148th Avenue project. Mr. Kasner said he will consult the City Council's budget process calendar. He would like to provide input to the Transportation Commission before recommendations go to the City Council.

Councilmember Kasner suggested there is no need to draft an operating budget for the EBCC because the City covers all necessary expenses.

Vice Chair Walter said it is necessary and outlined in the resolution she referenced above.

Councilmember Kasner said he will research the timelines for the General Fund/Operating Budget and Capital Investment Program (CIP) processes and report to the EBCC in March.

Councilmembers Kasner and Dhananjaya were appointed to the EBCC capital budget committee. Vice Chair Walter and Councilmember Gooding will focus on the operating budget.

Referring to future agenda items, Chair Hummer said she would like an update on the EBCC Rules of Procedure and Open Public Meetings Act (OPMA) training.

Responding to Chair Hummer, Assistant City Attorney Catherine Drews said that all Council-appointed Boards and Commissions have a template for their bylaws, which sets the agenda structure. She said only the Planning Commission and the Environmental Services Commission have some flexibility in how they can modify their agendas.

Chair Hummer said she would like more advanced planning of agenda items. Vice Chair Walter concurred.

Deputy City Clerk Roberts suggested that the EBCC hold its OPMA training as a Special Meeting at City Hall. Pacifica Law Group provides the training. Ms. Roberts said the consultant recommends a mid-week session, and the training is typically a 90-minute meeting. Responding to Ms. Roberts, the EBCC suggested Thursday, March 29 or Wednesday, March 28 for the training. The meeting will be scheduled to begin between 4:00 p.m. and 5:00 p.m., depending on Pacifica's availability.

Chair Hummer noted that the Affordable Housing Strategy will be discussed by the City Council on March 12. She requested an update following that meeting.

Responding to Vice Chair Walter regarding the issue of an EBCC quorum at other meetings, Ms. Drews said the key is to not discuss EBCC business if three or more members are present at a meeting or event.

Chair Hummer said she would like the EBCC to function as a united front, which means maintaining communication between EBCC members and coordinating attendance at various meetings and forums.

13. CONTINUED COMMUNICATIONS

Don Boettiger noted that he previously provided to Mr. Kasner a list of questions regarding the Puget Sound Energy (PSE) presentation in December. Councilmember Kasner said questions to PSE during the December 5 meeting have not been answered.

Chair Hummer suggested asking Bellevue's Environmental Services Commission to respond to questions regarding electrical infrastructure as well.

Councilmember Kasner said the Deputy City Clerk works with other City staff on behalf of the EBCC. However, it is not her role to contact PSE or other outside agencies directly for information.

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Warren Halverson noted his frustration that questions raised during EBCC meetings are not answered.

Chair Hummer said she will email the questions to Keri Pravitz at PSE.

14. **EXECUTIVE SESSION**

- (a) Discussion of EBCC Candidate Qualifications

[Moved to earlier in the agenda.]

15. **APPROVAL OF MINUTES**

- (a) Summary Minutes of the January 9, 2018 Regular Meeting

Councilmember Kasner moved to approve the minutes of the January 9, 2018 Regular Meeting. Councilmember Walter seconded the motion, which carried by a vote of 4-0. Councilmember Dhananjaya abstained, which is counted in the affirmative.

16. **ADJOURNMENT**

Councilmember Kasner moved to adjourn. The motion was seconded by Councilmember Gooding and carried by a vote of 5-0.

At 9:50 p.m., Chair Hummer declared the meeting adjourned.

Karin Roberts, CMC
Deputy City Clerk

/kaw

East Bellevue Community Council
Summary Minutes of Regular Meeting

March 6, 2018
6:30 p.m.

Lake Hills Clubhouse
Bellevue, Washington

PRESENT: Chair Hummer, Vice Chair Walter, Alternate Vice Chair Gooding, and Councilmembers Dhananjaya and Kasner

ABSENT: None.

STAFF: None.

1. **CALL TO ORDER**

The meeting was called to order at 6:32 p.m., with Chair Hummer presiding.

2. **ROLL CALL**

Deputy City Clerk Karin Roberts called the roll. All Councilmembers were present.

3. **FLAG SALUTE**

Chair Hummer asked Councilmember Dhananjaya to lead the flag salute.

4. **COMMUNICATIONS: WRITTEN AND ORAL**

Barbara Benson provided an update on the Lake Hills Neighborhood Association (LHNA) meeting. She said representatives of seven nonprofit agencies spoke about the services they offer on the Eastside. Ms. Benson said an Earth Day event is scheduled for April 22. The next LHNA meeting is May 17, during which the association will elect its next officers, and Bellevue Police and Fire personnel will present information on public safety issues. The 4th Annual LHNA Picnic is scheduled for July 21 at Evergreen Park.

Daisy Uy expressed concerns regarding neighborhood safety, room rentals, and home occupation businesses. She noted an explosion at her neighbor's house due to a vehicle repair business he is running out of his garage. She said numerous vehicles are parked at his house on a regular basis.

Keri Pravitz, Puget Sound Energy (PSE), provided an update on the Energize Eastside project and noted that she was contacted by Chair Hummer regarding questions raised during PSE's December update to the EBCC. Ms. Pravitz said many of the questions are addressed in the Final Environmental Impact Statement (FEIS), and she will follow up with responses to the EBCC's questions after PSE staff conclude their review of the document, which includes more than 1,000 public comments. Ms. Pravitz said the City released the FEIS the previous week after a nearly

three-year environmental review process. The EIS affirms that the project can be safely built and operated, and concludes that replacing the poles and wires along the existing corridor limits the impacts to Eastside communities. The City of Bellevue was the lead for the EIS review, which was completed in partnership with the cities of Kirkland, Newcastle, Redmond, and Renton. Ms. Pravitz said PSE submitted permit applications for the transmission line through South Bellevue, Newcastle, and Renton, and for the Richards Creek Substation in Bellevue. The next set of permit applications will apply to the north portion of the project in Bellevue, which includes parts of Redmond and East Bellevue. Ms. Pravitz said PSE will continue to keep the City, EBCC, and the community informed as the project moves forward.

(a) Islamic Center of the Eastside - Update on Bellevue Mosque Rebuild

Omer Lone, representing the Islamic Center of the Eastside, provided an update regarding the construction project to replace the Bellevue mosque. The mosque has been working with the City regarding the project, and the final plans will be submitted to the City by the end of March.

5. **REPORTS OF CITY COUNCIL, BOARDS AND COMMISSIONS:** None.

6. **APPROVAL OF AGENDA**

Vice Chair Walter moved to approve the agenda. Councilmember Gooding seconded the motion, which carried by a vote of 5-0.

7. **DEPARTMENT REPORTS:** None.

8. **PUBLIC/COURTESY HEARINGS:** None.

9. **RESOLUTIONS:** None.

10. **COMMITTEE REPORTS**

(a) EBCC Operating Budget Committee Update

Vice Chair Walter noted the following dates for the City Council's Public Hearings on the 2018-2019 Budget and the 2018-2024 Capital Investment Program (CIP): June 4, July 16, and November 13.

Ms. Walter said the EBCC's annual budget includes approximately \$1,700 for supplies and \$2,700 for other services (e.g., City-sponsored expenses, training, travel, and legal notices). The EBCC is required to have Open Public Meetings Act (OPMA) training, which is estimated at \$2,500-\$3,000. The City will cover necessary expenses for the EBCC as the need arises.

Councilmember Kasner said there were five EBCC performance measures in the past, and now there are two. One is the percentage of voter support for the EBCC in the most recent election. Vice Chair Walter said she and Councilmember Gooding would research the performance measures.

Councilmember Kasner noted that the Bellevue Neighborhoods Conference on Saturday, April 21 has a tuition fee. Deputy City Clerk Roberts said the cost for early registration is \$35, and the City will cover that as a necessary expense for EBCC members. She will email an invitation to the EBCC with a deadline for letting her know whether members want to attend.

(b) EBCC Capital Budget Committee Update

Councilmember Kasner said the 2018-2024 Capital Investment Program (CIP) Plan is a seven-year plan. The Transportation Commission will review the Transportation Facilities Plan (TFP) on March 8. He spoke about the funding recommendations provided by the Boards and Commissions.

Mr. Kasner said the TFP includes several projects in East Bellevue, and the Transportation Commission is interested in feedback and input from the EBCC and the public. He said the TFP reflects a bike lane project that the EBCC previously asked the Commission to remove and suggested continued efforts to remove the project.

Mr. Kasner said it took 5-6 years of advocacy by the EBCC to receive the traffic signals at SE 8th Street and Main Street on 148th Avenue. The second highest rated project on the TFP (TFP No. 250) addresses potential improvements along 148th Avenue, noting that the three alternatives are all very expensive. Mr. Kasner said he would like the EBCC to consider the improvements it would like to see on that corridor.

Councilmember Kasner said he would like more information on the City's overlay program and the schedule for the next overlays in East Bellevue. He noted the deteriorating road surface on SE 8th Street, as well as the need for new sidewalks in a number of areas in East Bellevue.

Mr. Kasner requested input regarding additional transportation infrastructure priorities in East Bellevue.

Responding to Vice Chair Walter, Mr. Kasner said the CIP Plan reflects funded projects, while projects on the 10-year TFP are partially funded or not funded. He noted that the neighborhood transportation levy package will expedite certain projects. In further response, Mr. Kasner suggested providing input to the Boards and Commissions before their budget recommendations are presented to the City Council.

Vice Chair Walter questioned whether there are other priorities for the EBCC that are not currently reflected in the CIP or TFP.

Chair Hummer said the 148th Avenue NE/NE 8th Street intersection improvements project is in the discussion stage and is not as highly rated as some of the other transportation projects.

Ms. Hummer said she was expecting Mr. Kasner to prepare a list of potential projects for EBCC study and discussion. She noted the lack of a sidewalk on SE 24th Street between 145th Place SE and 148th Avenue SE, in front of the Hidden Village Apartments. Ms. Hummer said she has

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written to the Transportation Commission and others about the need for a sidewalk at that location.

Councilmember Kasner opined that the Transportation Commission is supportive of public input, while staff is cautious about adding to the long list of needed projects. He would like to see further study of the NE 8th Street project to determine the best alternative. He noted that the project is at the gateway into East Bellevue.

Councilmember Dhananjaya said he would attend the Transportation Commission meeting on March 8. He noted a sidewalk project currently underway between NE 8th Street and Main Street.

Mr. Kasner noted the importance of working with the Lake Hills Neighborhood Association to identify and advocate for budget priorities. He said some neighborhoods are better organized at advocating for projects.

Ms. Hummer said that, after the Eastgate area was annexed, many residents attended City Council and Transportation Commission meetings to express support for roadway and sidewalk improvements on Newport Way. She noted her understanding that funding for the Newport Way project interrupted plans for continued improvements to West Lake Sammamish Parkway. She said it can be difficult to earn support from City Hall for projects. She said residents continue to express concerns regarding increasing traffic congestion, which is related to growth and overall development.

Mr. Kasner noted that TFP project 263 (NE 8th Street and 148th Avenue NE) is the seventh funded project with a rating of 47. The project will evaluate potential intersection improvements options, identify a preferred alternative, and update cost estimates. He summarized the three alternatives identified to date and noted that it will take 5-10 years for the project to be implemented. He suggested that the EBCC choose the best option and continue to lobby to keep the project in the TFP.

Chair Hummer suggested that the EBCC go through the list of projects relevant to East Bellevue. She questioned the best way to initiate public outreach to invite feedback and involvement. Ms. Hummer said she posts items on Nextdoor.com. However, she would like the EBCC to vote on what should be posted.

Councilmember Kasner moved to post a notice on Nextdoor.com that the EBCC is working on the 2018-2019 Operating Budget and the 2018-2024 Capital Investment Program (CIP) Plan, and is interested in public input regarding projects and priorities. Vice Chair Walter seconded the motion, which carried by a vote of 5-0.

Chair Hummer said she will post the notice on Nextdoor.com. She suggested language indicating that the capital budget process will be underway soon, the EBCC would like to support certain transportation projects, and the EBCC is soliciting public input regarding those and other priorities. Mr. Kasner suggested that the notice invite input on all potential priorities and projects, not only on transportation projects.

11. **UNFINISHED BUSINESS:** None.

12. **NEW BUSINESS**

(a) Discussion Regarding Potential Future Agenda Items

- Neighborhood Safety, Connectivity, and Congestion Levy Program project update
- Larsen Lake Culvert Replacement project
- Room Rental Ordinance Update

Chair Hummer highlighted the potential future agenda items.

Responding to Ms. Hummer, Deputy City Clerk Roberts said staff's plan with regards to the neighborhood transportation levy is to present information on projects within the EBCC jurisdiction. Ms. Hummer encouraged the EBCC to review staff's recent presentation to the City Council regarding levy projects throughout Bellevue.

Continuing, Chair Hummer said the Larsen Lake culvert replacement project will reduce flooding and improve fish habitat. An update on the Room Rental Ordinance is anticipated in May.

Chair Hummer recalled that the EBCC requested an update on the Affordable Housing Strategy. Councilmember Kasner noted that affordable housing is relevant for the budget process.

Vice Chair Walter said the funding for affordable housing comes from a number of sources, including the City. A Regional Coalition for Housing (ARCH) works with cities and nonprofit organizations to preserve and produce affordable housing. Developers in Bellevue are not required to provide affordable housing within their projects if they pay a fee in lieu. She said the City's budget focuses on allocations to ARCH. Ms. Walter noted that Chair Hummer has information on affordable housing units currently in East Bellevue.

Ms. Hummer said it would be helpful for the EBCC to have regular updates on affordable housing and on the homeless shelter criteria and siting. She noted the potential for a shelter to be sited in any Community Business zone that allow hotels, which includes The Champions Centre at the entrance to Bellevue College, Lake Hills Village, Kelsey Creek Shopping Center, Bartell drug store site, Super Supplements site, and the Brown Bear car wash site. Ms. Hummer encouraged everyone to view the City Council meetings in which the homeless shelter has been discussed.

Ms. Walter requested an update on shelter discussions related to the Eastgate site. She said the City Council adopted, and the EBCC approved, an Interim Official Control Ordinance for shelters.

Chair Hummer said a homeless shelter cannot currently be built in Seattle. However, the City of Seattle is developing criteria related to shelters. She expressed concern regarding the proposed

Eastgate location adjacent to Bellevue College due to an unstable demographic, vulnerable populations, established businesses and hotels, and the Eastgate Park and Ride facility. The other locations under consideration to date do not have the concentration of vulnerable populations and established businesses.

Councilmember Kasner said there is disagreement among City staff about the shelter permitting IOC. Some staff believe that any shelter site will require the full conditional use permit (CUP) process, while others believe that a shelter on the Eastgate site would not require that process. Mr. Kasner said he believes that, with the IOC in place, any shelter, including the Eastgate location, needs to go through the CUP process.

Councilmember Dhananjaya noted the City Council discussion the previous evening indicating that they are moving forward with considering Land Use Code amendments related to the siting and permitting process for shelters.

Councilmember Kasner spoke about the potential two sites at the Eastgate location. One site is on the parking area in front of the King County Public Health offices, and the other site is behind the building. He thinks the latter site is unsafe for Bellevue College students and harmful to the environment. He noted that the location is outside of the EBCC boundary.

Chair Hummer encouraged EBCC members to follow discussions by the City Council.

Chair Hummer said she wants the EBCC to keep abreast of the Puget Sound Energy (PSE) substation looping project in East Bellevue. She believes that some residents receive regular mailings regarding the project. However, she no longer receives notices of public meetings on the topic. She recalled that the EBCC disapproved the permit and was engaged in a legal process. She believes it is the EBCC's duty to stay informed about the project. She noted the challenge of obtaining information given that PSE is a private company.

Chair Hummer noted an application for a variance to place signage on the new building on 148th Avenue. She said she did not understand the need for a variance given that other businesses in the area have illuminated signs. Mr. Kasner suggested that the other signs are grandfathered under the previous code.

Chair Hummer said she would like to finalize the EBCC meeting agendas within the first couple of weeks of the month.

(b) Review and Update of Community Council Rules of Procedure

Chair Hummer noted the need to review, and potentially update, the EBCC's Rules of Procedure. The most recent version is dated 2011. She noted the provision in the rules that if the first Tuesday falls on a legal holiday, the EBCC meeting will be held the following day. Councilmember Kasner noted that, for the 4th of July, the meeting has typically been moved to the following week.

Councilmember Walter said it would be helpful to identify agenda items as information only, discussion, and/or action items. Mr. Kasner said the EBCC cannot propose and take action on a resolution within the same meeting. He referred to page 13 of Ordinance 517 and read: “Resolutions presented to the Community Council by a member thereof shall be composed by the member sponsoring the resolution and submitted to the Clerk no later than three working days prior to the meeting at which it is to be considered.”

Responding to Ms. Hummer, Mr. Kasner spoke against rescheduling July 4th meetings that fall on the first Tuesday to the next day, Wednesday. Councilmember Dhananjaya concurred with the suggestion. Mr. Kasner noted that January 1 sometimes creates the same issue. Also, there have been instances in which the EBCC rescheduled a meeting on Election Day to another date.

Moving on, Chair Hummer suggested changing “his/her” to “their” in the Rules document.

Turning to page 2, Ms. Hummer read: “Written notice of the time, date, place and business to be transacted at either special meetings or study sessions shall be delivered personally or by mail to each councilmember...” She suggested that “personally” is outdated. Vice Chair Walter suggested “personally, electronically, or by mail.”

Chair Hummer read from the Rules regarding oral communications (Section 1.D.1): “...the Chair may limit each speaker to a discretionary, but consistent, length of time.” While this differs from past practices, Chair Hummer noted the importance of making meetings more meaningful and pertinent. She prefers using a timer for each public speaker and limiting their time to three minutes, as followed by the City Council, Boards, and Commissions. Councilmember Dhananjaya suggested the flexibility to allow more time for each speaker depending on the topic or other considerations.

Councilmember Kasner said that he does not support limiting the total time for oral communications to 30 minutes. Chair Hummer acknowledged that occasionally the City Council votes to extend the time. Mr. Kasner said he does not want to discourage public participation.

Vice Chair Walter concurred with Mr. Kasner’s suggestion to preserve the three-minute limit per person, but to not impose a limit of 30 minutes for all oral communications. Ms. Walter suggested proceeding without the 30-minute limit, unless and until it becomes a problem due to excessively long oral communications periods. Mr. Kasner noted that individuals have two opportunities to speak during the meeting, and the Chair can manage those two agenda items.

Chair Hummer confirmed that the EBCC will not follow the 30-minute time limit used by the City Council. However, each speaker will be limited to three minutes. Ms. Walter suggested not referring to a specific number of minutes in the Rules of Procedure. In instances where many people want to speak, the Chair might want to announce a two-minute limit to maintain the efficiency of the meeting. Chair Hummer said she would prefer to follow the three-minute limit for this year.

Referring to Section 1.D.2, Vice Chair Walter proposed the following revision: “Persons speaking to the Council shall identify themselves for the record as to name, address, and, if appropriate, organization, ~~if appropriate.~~”

Referring to Section 1.D.1, Chair Hummer suggested deleting: “Speakers representing the official position of a recognized organization may be allotted a longer amount of time.” Ms. Walter noted that the City Council deleted that provision from its rules in recent years.

Referring to Section 1.D.3, Chair Hummer suggested moving: “If a time limit is deemed appropriate...” to 1.D.1. Mr. Kasner concurred with moving the first sentence.

Moving to Section 2, Agenda, Ms. Hummer read: “The agenda shall be distributed to all members of the Community Council at least forty-eight hours prior to the meeting.” Councilmember Kasner recalled that, three years ago, the EBCC regularly received its agenda one week prior to meetings.

Don Boettiger interjected that he enjoyed the discussion. However, the audience has pressing issues they would like to discuss. He speculated that this topic should be discussed in Executive Session. He said the public does not care about the discussion regarding the EBCC’s Rules.

Chair Hummer noted that the gentleman was out of order. She said there was an opportunity for oral communications under Agenda Item 3, and there will be another opportunity under Agenda Item 13.

Vice Chair Walter suggested a motion to table the discussion to the next meeting and to allow EBCC members to come back with their proposals.

Deputy City Clerk Roberts invited Councilmembers to send their input and comments to her, and she will compile them before the next meeting

Councilmember Kasner moved to table the discussion to the April meeting and to allow EBCC members to submit their proposed revisions to the Deputy City Clerk before that meeting. Vice Chair Walter seconded the motion, which carried by a vote of 5-0.

13. CONTINUED COMMUNICATIONS

Don Boettiger apologized for interrupting the discussion. He spoke in favor of the EBCC collectively going to the City Council as one voice. He expressed concern regarding excessive signage along 148th Avenue. Mr. Boettiger noted the culvert projects and said they do not solve flooding. He questioned the removal of ivy from the walls along 148th Avenue and expressed concern about potential graffiti. He said he sent letters with questions regarding Puget Sound Energy projects and was disappointed they were not addressed in PSE’s update tonight. He encouraged EBCC members to get out and drive around the area to identify City-related activities and projects.

Warren Halverson noted that PSE has not responded to questions submitted by him and Mr. Boettiger. He questioned why the permits are split into north and south project components in Bellevue. He questioned whether the EBCC will be involved in the permit process. He questioned why the Environmental Impact Statement (EIS) was not split into the same components. He said he appreciated the EBCC's interest in PSE's substation looping project because 14 property owners in East Bellevue are being pursued under the power of eminent domain. Mr. Halverson thanked Councilmember Kasner for his information regarding the City's capital projects. He asked Mr. Kasner to research the City project needed to fully complete PSE's transmission line loop.

Councilmember Kasner said Mr. Halverson and approximately 300 additional individuals were at Renton Community Center on February 22 to speak with the Washington Utilities and Transportation Commission (WUTC) regarding Puget Sound Energy projects. He said the Energize Eastside project and the 148th Avenue power line are a small portion of the projects. Of the 300 people in attendance during the hearing, only 10-12 individuals addressed those projects.

Councilmember Kasner noted the redesign of *It's Your City* published by the City. He said the map that was published does not provide sufficient detail for residents to determine whether they are within the EBCC jurisdiction. The next issue will be published in June, and the deadline for submitting an EBCC article will be the first week of May. Mr. Kasner noted his ongoing interest in public outreach to encourage attendance at EBCC meetings.

Vice Chair Walter said she was not sure that the EBCC's goal is to get the public to attend meetings. She said the EBCC is a legislative body with the purpose of addressing land use issues within the EBCC jurisdiction. The EBCC is not a community club that is trying to increase its membership, but rather a governmental body with a specific role. She said the EBCC meetings should be efficient, focused, engaging, and informational.

Chair Hummer said she has received feedback from constituents that the meetings are not focused and are too long. She would like to keep the meetings more streamlined and focused on the agenda. She believes it is appropriate to hear brief updates on City Council, Board, and Commission meetings. However, City Council meetings can be viewed on B-TV and online, and reports on Boards and Commissions should focus specifically on East Bellevue. She noted her commitment to reviewing and updating the Rules of Procedure, especially with regards to meeting protocol and the structure of the agenda.

Chair Hummer said Keri Pravitz from Puget Sound Energy offered to speak with her about the questions raised by the EBCC and the public. However, Ms. Hummer indicated to her that she would prefer to have that discussion during a public meeting.

Chair Hummer said she believes the EBCC can do a better job of running meetings, which is part of her rationale for wanting to review the Rules of Procedure.

Councilmember Kasner said he would like letters and written communications from the EBCC's constituents to be attached to the electronic meeting files.

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Vice Chair Walter referred to earlier public comments regarding signage. She said the City's Sign Code lists the types of signs that are exempt from needing a permit. As a citizen, she will report specific signs appearing to be in violation via the MyBellevue app. Councilmembers concurred with the need to address what appears to be excessive signage in certain areas.

Chair Hummer said she would like to vote at the end of each EBCC meeting to determine what information will be transmitted to the City Council, Boards and/or Commissions.

14. **EXECUTIVE SESSION:** None.

15. **APPROVAL OF MINUTES**

(a) Summary Minutes of the February 6, 2018 Regular Meeting

Councilmember Dhananjaya moved to approve the minutes of the February 6, 2018 Regular Meeting. Councilmember Gooding seconded the motion.

Vice Chair Walter recalled a more robust conversation about the shelter permitting process Interim Official Control (IOC) Ordinance and the land use table, specifically where it previously said transient housing and now says homeless shelter. Ms. Walter said there seems to be some misreporting that the term "homeless shelter" was always in the land use tables when it was not previously listed in those tables.

Chair Hummer noted that the minutes will be brought back for approval at the April meeting.

Vice Chair Walter asked the Deputy City Clerk to follow up on Daisy Uy's concerns regarding neighborhood safety and businesses in residences.

16. **ADJOURNMENT**

Vice Chair Walter moved to adjourn. The motion was seconded by Councilmember Gooding and carried by a vote of 5-0.

At 8:46 p.m., Chair Hummer declared the meeting adjourned.

Karin Roberts, CMC
Deputy City Clerk

/kaw