



Alternate Materials, Methods or Modification Request Form

Submit all AMM applications to Permit Processing as a revision under the appropriate permit number.

What is the alternate materials, methods or modifications application process?

It is a permitted use of alternate materials or methods of construction not specifically prescribed in the IBC, IMC, UPC, NEC, WAC 51-11 (Energy Code) or City of Bellevue Construction Code. Modifications to code requirements are allowed only when there are significant difficulties encountered, making it impractical to carry out the prescriptive provisions of the applicable code. The proposed alternate materials, methods or modifications may be permitted where the equivalent objectives prescribed by the code can be achieved by establishing and maintaining effective fire and life safety, structural integrity, strength, fire resistance, sanitation and/or equipment suitability. (BCC 23.05.080 (H-M) / BCC 23.05.040)

What is not acceptable under the alternate materials and methods application process?

The use of alternative materials, methods of construction or modifications will not avoid compliance with the objectives or intention of the code section, rule or ordinance. An application will not be granted if the alternative material, methods or modifications would reduce the levels of fire and life safety, structural integrity, strength, fire resistance, sanitation and/or equipment suitability required by the code.

What does an acceptable alternate materials, methods or modifications application cover?

If the use of alternative materials or methods of construction is granted, it is site-specific and will be limited to the case(s) covered in the application. It will not be applicable to future installations or equipment, unless specifically allowed by the building official. The application approval may be revoked for cause.

What information is required in the Alternate Proposal description on the AMM application?

The use of alternate materials or methods begins with the code section governing the requirement(s). Code approved standards, methods or systems are commonly referenced from the code. Typically, an AMM is an extrapolation or combination of one or more of these approved standards, methods or systems. In some cases, third-party technical specialists are needed to evaluate and render judgment as to whether the solutions proposed in the AMM comply with current codes and standards. As such, indicate the applicable code section(s) to the requirement(s), and any approved standards, methods or systems upon which the AMM is based. A narrative and/or graphic detailing the proposed AMM and how it is to be constructed or applied will be needed, along with any required third-party evaluations or judgments.

What if the alternate materials, methods or modifications application is denied?

When an alternate materials, methods or modifications application is denied, an appeal may be directed to the hearing examiner as provided in BCC 23.05.160. Interim acceptance of the installation, pending outcome of an appeal, will be at the discretion of the building official and must be in writing.

Who may apply for use of alternate materials and/or methods of construction?

Only the owner, the owner's agent or the contractor may apply to use alternate materials, methods of construction or modifications. Applications must be in writing.

Who grants the use of alternate materials and/or methods of construction?

The use of alternate materials, methods of construction or modifications is granted only by the City of Bellevue building official or other duly authorized representative, upon written request, under the authority of (BCC 23.05.080 (H-M) / BCC 23.05.040).

Date Received	Date Received	Date Reviewed	Date Completed	Decision <input type="checkbox"/> Approved <input type="checkbox"/> Denied
---------------	---------------	---------------	----------------	---

Project Name _____ Permit # _____

Project Address _____ City, State, Zip _____

Contact Person _____ Title _____ Phone _____

Address _____ City, State, Zip _____

Property Owner _____

Address _____ City, State, Zip _____

Phone _____ Email _____

Discipline: Building Electrical Mechanical Plumbing Clearing & Grading

Type of

Request: Alternate materials Alternate methods Modification of code or standard

Has the installation been made? Yes No

Has a violation been noted? Yes No

Has this modification been discussed with an inspector or plans examiner? Yes No

Inspector/Plans Examiner _____

Applicable Code/Standard: IBC IMC UPC NEC COB CC
 WA Energy Code Other

Specific code section, rule or standard _____

Statement of problems

Alternate Proposal

(attach additional pages, plans, drawings, technical reports, descriptions, etc., to support your proposal)

I certify that I am the owner or owner's agent and have the authority to request the above stated alternate materials, methods of construction or modification in building code requirements. I understand that this request is subject to review and may be approved or denied in part or in whole. The City of Bellevue's decision will be in writing and will be specific to this request, unless otherwise noted, and is based solely on the facts included with this request.

Signature _____ Title _____

Print name _____ Date _____

Department use only:

Reviewed by:	Date:
Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Deny <input type="checkbox"/> No comment	
Comments	

Reviewed by:	Date:
Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Deny <input type="checkbox"/> No comment	
Comments:	

Reviewed by:	Date:
Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Deny <input type="checkbox"/> No comment	
Comments:	

Final Review:	Date:
Final Status: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Comments/Conditions:	