



City of Bellevue Parks & Community Services

Fitness Pass Transfers

at South Bellevue Community Center

ALL REQUESTS FOR TRANSFERS MUST BE SUBMITTED IN WRITING.

PLEASE WAIT TO SUBMIT YOUR TRANSFER REQUEST UNTIL YOU ARE READY FOR IT TO TAKE EFFECT.

TRANSFERS ARE TYPICALLY PROCESSED WITHIN 1-5 BUSINESS DAYS.

TRANSFERS ARE EFFECTIVE ONCE PROCESSED.

- The primary pass member is liable for the financial obligation of this Agreement regardless of whether they utilize the facility or not. Pass holders may not be credited due to lack of use of the facility.

Main Participant Name: _____

Members on your pass: _____

Address: _____ **Phone:** _____

Transfer From: _____ To: _____

Transfer Checklist:

New Participant Waiver(s) **New Participant DOB:** _____

Signature

Date

For Office Use Only

Received Date: _____ Received By CSR: _____

Pass Type: _____ Effective Date: _____

Processed By: _____ Processed Date: _____ Tracked: