

**CITY OF BELLEVUE
CIVIL SERVICE COMMISSION
Special Meeting Minutes**

Thursday
March 19, 2026

Hybrid

MEMBERS PRESENT: Dan Crowner, Chair
Patricia Sheffels, Vice-Chair
Anne Noris
Linda Parrish

MEMBER ABSENT: Jeff Jorgenson

OTHERS PRESENT: Chad Barnes, City Attorney's Office
Kathleen Kline, City Attorney's Office
Candace Lorenzo, Police Department
Rebecca Su, Human Resources
Rita Tes, Human Resources

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 4:04 p.m. by Chair Crowner.

II. ROLL CALL:

A quorum was present.

III. NEW BUSINESS:

A. Police:

- Request to Recruit – Police Support Specialist

On behalf of the Police Department, Candace Lorenzo made an official request to conduct recruitment and to hire to fill any Police Support Specialist vacancies as they occur in 2026.

Motion by Commissioner Parrish and second by Commissioner Sheffels to approve the request to recruit and hire to fill any Police Support Specialist vacancies as they occur in 2026. Motion carried unanimously (4-0).

- Request to Test & Recruit – Administrative Services Manager

On behalf of the Police Department, Candace Lorenzo made an official request to conduct a recruitment examination and hiring process for an Administrative Services Manager. Ms. Lorenzo currently holds this position and has announced her resignation next week. The current eligibility list may be exhausted, therefore testing and recruiting is requested in 2026.

Ms. Lorenzo responded to questions from Commissioners.

Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to conduct a recruitment examination and hiring process for an Administrative Services Manager. Motion carried unanimously (4-0).

IV. ANNOUNCEMENT OF NEXT MEETING:

Chair Crowner announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, April 14, 2026 at 4:00 p.m.

V. ADJOURNMENT:

Chair Crowner adjourned the meeting at 4:17 p.m.