



Comprehensive Plan Amendment

Application Date _____

Application Name _____

Applicant Name _____

Applicant Address _____

Applicant Phone _____ email _____

Agent Contact _____

Agent Contact Address _____

Agent Contact Phone _____ email _____

____ This is a proposal to initiate a site-specific Comprehensive Plan Amendment proposal
(Go to [Block 1](#))

____ This is a proposal to initiate a non site-specific Comprehensive Plan Amendment proposal
(Go to [Block 2](#))

Block 1	
Property address and/or 10-digit King County parcel number	_____
Proposed amendment to change the map designation from existing	_____
to proposed	_____
Site area (in acres or square feet)	_____
Subarea name	_____
Last date the Comprehensive Plan designation was considered	_____
Current land use district (zoning)	_____
Go to Block 3	Community Council: ____ N/A ____ East Bellevue

Block 2

Proposed amendment language. This can be either conceptual or specific amendatory language. Please be as specific as possible so that your proposal can be adequately evaluated. Specific wording changes proposed, should be shown in ~~strike out~~/underline format. Submit additional pages as PDF.

Reference Element of the Comprehensive Plan (e.g., Land Use, Transportation, Housing, Capital Facilities) _____

Last date the Comprehensive Plan policy or text was considered _____

Go to [Block 3](#)

Block 3

Support for the proposed amendment. Explain the need for the amendment. Why is it being proposed? Describe how the amendment is consistent with the [Comprehensive Plan](#) Vision. Include any data, research or reasoning that supports the proposed amendment. Submit additional pages as PDF.

Go to [Block 4](#)

Block 4

Evaluating the proposed amendment. Explain how the proposed amendment is consistent with the Threshold Review Decision Criteria in LUC Section 20.30I.140 (refer to Comprehensive Plan Amendment and Procedures Guide). Submit additional pages as PDF.

_____ I have read the Comprehensive Plan Amendment and Procedures Guide.

_____ I have contacted Community Development staff and have received an intake application letter (required before site-specific plan amendment application submittal; attach a copy of the letter to the application form when uploading documents).

Notice of Completeness: Your application is considered complete 29 days after submittal, unless otherwise notified.

Signature of applicant _____ Date _____

I certify that I am the owner or owner's authorized agent. If acting as an authorized agent, I further certify that I am authorized to act as the owner's agent regarding the property at the above-referenced address for the purpose of filing applications for decisions, permits or review under the Land Use Code and other applicable Bellevue City Codes and I have full power and authority to perform on behalf of the owner all acts required to enable the city to process and review such applications.

I certify that the information on this application is true and correct and that the applicable requirements of the City of Bellevue, RCW and the State Environmental Policy Act (SEPA) will be met.

Signature _____ Date _____
Owner or Owner's Agent



Non-project Action SEPA Checklist

These questions pertain to land use actions that do not involve building and construction projects, but rather pertain to policy changes, such as code amendments and rezone actions.

Because the questions are very general, it may be helpful to read them in conjunction with the Environmental Checklist. When answering these questions, be aware of the extent to which the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented.

Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

Indicate proposed measures to avoid or reduce such increases.

2. How would the proposal be likely to affect plants, animals, fish or marine life?

Indicate proposed measures to protect or conserve plants, animals, fish or marine life.

3. How would the proposal be likely to deplete energy or natural resources?

Indicate proposed measures to protect or conserve energy and natural resources.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains or prime farmlands?

Indicate proposed measures to protect such resources or to avoid or reduce impacts.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

Indicate proposed measures to avoid or reduce shoreline and land use impacts.

- 6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Indicate proposed measures to reduce or respond to such demand(s).

- 7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.



Your application is a type that requires deposit(s) and may have billable hours. This means you may receive bills in the mail for review or inspection time spent on your project in addition to the fees you pay at submittal, or you will be required to pay at or prior to issuance.

Please send the bills to:

Name/Company _____

Contact person _____

Billing Address _____ City, State, Zip _____

Phone _____ Email _____

Address Changes

Notify Billing Customer Service at 425-452-6860

Billing Liabilities Changes

Notify Billing Customer Service at 425-452-6860

Ownership Changes

The new owner must provide Billing Customer Service with the ownership transfer date before any billing information can be changed.

City/School/Agency Projects

Use the form for City Applicants and Other Agencies

Signature _____ Date _____



For City Applicant or Qualified Agency

This form is only applicable if you are a City of Bellevue department or an outside agency listed below, and you are requesting to be billed for submittal and issuance fees. If you are not listed below, all application fees must be paid at the time of application.

CIP/Work Order/Purchase Order/Reference #	Permit/Approval #
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City Project Information

Other Agency Project Information

Check One	Department	Row Sequence #	Check One	Agency	PO #	Row Sequence #
	COB Parks	294978		Bellevue Schools		114044
	COB Transportation	295060		KC Dept Of Trans	KC 100	541675
	COB Fire	295099		KC Solid Waste	KC 200	568614
	COB Utilities	295034		KC Wastewater	KC 300	749926
	COB Info Services	532938		City of Redmond		541621
	COB Arts	532935		Issaquah Schools		308963
	COB Info Tech	552341		Sound Transit		552268
	COB Facilities	295032		PO 98884 for Stage III, Linda Smith, 206-689-4922		
	COB CDD	648986		Sound Transit – East Link MOU		1083117
	COB Police	903897				

Project Manager _____ Phone Number _____