

**Robinswood Tennis Center USTA Match/Facility Guidelines 2025**

2400 151st PL SE Bellevue, WA 98007 (425) 452-7690

Please review our guidelines. Robinswood Tennis Center is committed to continue to host USTA League, if we work together, we can be assured matches run smoothly and it is a positive experience for all players as well as the RTC staff. Team Captains, please share this information with your players and sign to acknowledge you have received the form.

1. Court fee is \$18/person for USTA matches. Please pay the front desk before your match, they will accept one complete payment from each team. Payment can be made with Visa or MasterCard.
2. Warm-up/Over-flow courts may be available on a first-come-first-served basis. Please call the front desk at 425-452-7690 as early as 6 days in advance starting at 8:30am.
3. The captain is responsible for notifying Robinswood no later than 24hrs prior to the match in the event of a canceled court or for reschedule. The team that cancels will be responsible for a late cancel fee of \$38.00 singles and \$56.00 doubles (per court). No refunds for no shows will be given.
4. Please do not enter the courts until your court time. An open court does not mean it's available for walk on. When entering a court at your match time, please be courteous to matches in progress and enter the court after the point has ended.
5. Standard court time for USTA matches is 1 hr 30 min. unless otherwise noted. Please exit the courts when your match is completed, or court time is up. Many of our matches are scheduled back-to-back, it is important to clear the courts on time, so the remaining matches do not get delayed. Captains are not allowed to make the decision to let other teams finish their matches into another team's match time. It is crucial to keep the matches moving on-time throughout the day.
6. Curtains are to remain open during match play unless there is a lesson court next to you, the instructor will have the curtain closed. For Warm-up/Overflow courts the curtains are to remain open next to matches please, this is for your safety.
7. We are a City of Bellevue public parks facility and THERE IS NO ALCOHOL ALLOWED on the premises.
8. For the last match of the day, no overflow court is available. Please exit the facility promptly, we have a maintenance service that comes in immediately after the facility is closed. This will also allow them to complete their work and exit promptly. As a courtesy to our neighbors, we adhere to a strict night-time closing schedule to lessen the impact of our lights/noise/cars from the Tennis Center.

Signature of Captain \_\_\_\_\_ Date \_\_\_\_\_