

MEETING SUMMARY

2302 W Dolarway Road, Suite 1, Ellensburg, WA 98926 | P 800.615.9900

Project: City of Bellevue 2025 Hazard Mitigation Plan

Date: June 5, 2024

RE: City of Bellevue HMP Steering Committee Kickoff Meeting



1. Attendance

Name	Job Title	Department/Agency
Kristi Oosterveen	Program Manager	Transportation
Pete Bourgeault	Risk Manager	CAO/RISK
Marcus Johnson	DEI Outreach Administrator	CMD
Sgt. Tony Romero	Patrol Supervisor	Police
Rick Bailey	Program Manager	Parks
Thomas D. Purrell	Structural Manager	Parks
Patrick Babbitt	Climate and Energy Program Manager	Community Development
Tom McFarlane	C & G Supervisor	DSD Building
Nate Tilson	Building Supervisor	DSD Building
Demitri Bergeron	Facilities Manager	FAM
Ginger Bonnell	Bellevue School District EMPC	Bellevue School District
Heather Wong	Fire PIO	Fire
Michelene Fowler	Utilities PIO	CMP/ Utilities
Gillian Hagstrom	Transportation PIO	TR/CMO
Matthew Dubose	IT GIS Analyst	Information Technology
Don McQuilliams	Utilities OPS Manager	Utilities
Ellen Montañana	Energy Manager	Fire Department OEM
Linda DeBoldt	Assistant Director Utilities	Utilities
Hillary Stibbard	Principal Office Engineer	Transportation
Ryan Mumma (V)		Development Services
Bryce Williams-Tuggle (V)		Community Development
Jennifer Ewing (V)	Sustainability Manager	Community Development
Kali Clark (V)	Emergency Management	Sound Transit
Gregg Schrader (V)		DSD Building
Consultant Team		
Christina Wollman	Project Manager	Perteet
Kirk Holmes	PIC	Perteet
Samantha Criner (V)	Planner	Perteet
Rob Flaner (V)	Risk Assessment Lead	Black and Veatch
Megan Brotherton (V)	Planner	Black and Veatch

V= Virtual Attendance

MEETING SUMMARY

2302 W Dolarway Road, Suite 1, Ellensburg, WA 98926 | P 800.615.9900

2. Plan Purpose
 - Christina discussed what is a Hazard Mitigation Plan and the benefits of hazard mitigation planning.
3. Planning Process
 - Rob and Christina discussed the planning process including DMA provisions and requirements, the timeline for completion, and funding sources of the plan. In addition, they discussed the different phases of the planning process including risk assessment, public outreach, goals, objectives, capabilities, and actions, plan maintenance strategy, and writing and adopting the plan.
4. Steering Committee
 - Christina reviewed the responsibilities / expectations of steering committee members, meeting dates/time and ground rules. The following decisions were made, by consensus (the approved steering committee ground rules are attached to this meeting summary):
 - Kristi Oosterveen is committee Chair, Ellen Montañana is Vice Chair.
 - A quorum will be half +1 members (the number of steering committee members will be determined at the next meeting after further outreach to Community Based Organizations have been completed).
 - Designated alternates will be fully interchangeable with primary member.
 - All steering committee meetings will be open to the public via Microsoft Teams.
5. Plan Review
 - Christina reviewed the State HMP and King County HMP to determine which hazard were identified in Bellevue. There was a discussion about which hazards will be included in the plan. Members of the Steering Committee voiced that Earthquake, Dam Failure, Flood, Landslide, Severe Weather, and Wildfire should be included. There was a discussion about including Volcano, even though the City doesn't face direct impacts, there may be cascading secondary impacts. Hazard that will be included in the plan will be determined at the next meeting.
6. Next Steps
 - Determine meeting time and dates that work for everyone
 - Define mission statement and goals
 - Determine hazards of concern
 - Risk assessment

MEETING SUMMARY

2302 W Dolarway Road, Suite 1, Ellensburg, WA 98926 | P 800.615.9900

CITY OF BELLEVUE HAZARD MITIGATION PLAN			
Steering Committee Kick-Off Meeting – Sign-In Sheet			
Name	Job Title	Department/Agency	June 5, 2024
KRIST DOSTERVEN	PROGRAM MGR	COR - TR	
Kirk Holmes	Director	Perfct	
PETE BOURGEOIS	RISK MANAGER	COB/RISIT	
Marcus Johnson	DEI Outreach Advisor	END	
ANTONIO BOURGEOIS	PATROL SUPERVISOR	BELLEVUE P.D.	
RICK BAILEY	Program Manager	Parks	
Thomas D. Russell	Structural Manager	Bellevue Parks	
Patrick Dalbitt	Climate & Energy Reg. Mgr	Bellevue Comm. Dev.	
TOM McFarlane	C&G Supervisor	COB DSD Bldg	
Nate Tilson	Building supervisor	COB DSD Building	
Dennis Bergeron	Facilities Manager (FAM)	FAM	
Angie Bonnell	BELLEVUE SCHOOL DISTRICT	BSD	
Heather WONG	FIRE PID	FIRE	
Michaela Fuller	PID - Utilities	CMO/Utilities	
GILLIAN HAGSTROM	PID - TRANSPORTATION	COB - TR/CMO	
Matthew Dugose	IT GIS Analyst	COB - IT	
DOJ McQUINN	UTILITIES OPS MANAGER	COB - UT	
Ellen Jantama	Fire Department. OERT	Emergency Planner	
LINDA DEBOLDT	ASST. DIRECTOR UTILITIES	UTILITIES ENGR. DIV.	
HILARY STRIARD	PRINCIPAL OFFICE ENGINEER	TRANSPORTATION	