



Date: December 6, 2023
To: LEOFF 1 Disability Board Members
From: Steve Treperinas, Retirement Specialist
Subject: LEOFF 1 Disability Board, Regular Meeting – December 6, 2023

Please review the attached agenda packet for the upcoming LEOFF 1 Disability Board meeting on Wednesday, December 6, 2023. The meeting will be held in Conference Room 1E-119 and virtually via Microsoft Teams.

Join on your computer or mobile app: [Click here to join the meeting](#)

Call in (audio only): 206-452-7011, **Meeting Phone ID:** 869 593 95#

Attachments

Distribution List

LEOFF 1 Disability Board Members:

Susan Neiman, Chair
Lynne Robinson, Mayor
Janice Zahn, Councilmember
Michael Crosby, Fire Department
Bryan Reil, Police Department

Other Copies:

Kathleen Kline, City Attorney's Office
Joy St Germain, Matthew Smith, Human Resources
Steve Treperinas, Human Resources
Council Coordinators
Jay Hagen, Fire Department
Wendall Shirley, Police Department
Michelle Cash, Minutes taker – without attachments



CONTACT: Steve Treperinas, Retirement Specialist
425-452-7198

LEOFF 1 Disability Board

Regular Meeting

Agenda

Date: Wednesday, December 6, 2023

Time: 5:30 p.m. Administrative Meeting
6:00 p.m. Business Meeting

Location: Bellevue City Hall
Conf. Room 1E-119

Join on your computer or mobile app: [Click here to join the meeting](#)

Call in (audio only): 206-452-7011, **Meeting ID:** 869 593 95#

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes for November 1, 2023
5. Consideration of Medical Claims
 - a. Routine Claims
 - b. Special Claims
 - c. Pre-Approved Recurring Long-Term Care Claims
6. Staff Reports
7. New Business
8. Unfinished Business
9. Announce Date & Time of Next Meeting: Next meeting to **January 3, 2024**



**CITY OF BELLEVUE
LEOFF 1 DISABILITY BOARD
Meeting Minutes**

November 1, 2023
5:30 p.m. – Administration
6:00 p.m. – Business Meeting

via Hybrid Meeting

MEMBERS PRESENT: Boardmember Mike Crosby, Acting Chair
Boardmember Bryan Reil
Councilmember Janice Zahn

MEMBERS ABSENT: Chairperson Susan Neiman
Mayor Lynne Robinson

OTHERS PRESENT: Kathleen Kline, City Attorney’s Office
Steve Treperinas, Human Resources

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 6:05 p.m. by Acting Chair Crosby.

II. ROLL CALL:

A quorum was present.

III. PUBLIC COMMENT:

None.

IV. APPROVAL OF MINUTES:

Approval of the October 7, 2023 meeting minutes was postponed due to a lack of quorum for the minutes.



V. CONSIDERATION OF MEDICAL CLAIMS:

A. Routine Claim

None.

B. Special Claims

Boardmembers reviewed Member #55's claim for reimbursement. The Member requested reimbursement for the unpaid portion of the eyewear claim. The Member purchased eye glasses and contact lenses. Boardmembers reviewed the current policy and determined the reimbursement amount should be \$344, rather than \$504 (\$694 total charges - \$350 paid by Kaiser = \$344).

Motion by Boardmember Reil and second by Boardmember Crosby to approve the Special Claim for Member #55 as calculated above. Motion carried unanimously (3-0).

Boardmembers reviewed Member #103's claim for reimbursement. The Member requested reimbursement for the unpaid portion of the eye glass claim. After a brief review, Boardmembers determined that the claim was within the allowable limits.

Motion by Boardmember Reil and second by Boardmember Crosby to approve the Special Claim for Member #103 as presented. Motion carried unanimously (3-0).

Boardmembers reviewed Member #66's claim for reimbursement. The Member requested reimbursement for the unpaid portion for eye glasses. After a brief review, Boardmembers determined that the claim was within the allowable limits.

Motion by Boardmember Reil and second by Boardmember Crosby to approve the Special Claim for Member #66 as presented. Motion carried unanimously (3-0).

C. Pre-Approved Recurring Long-Term Care Claims

None.

VI. STAFF REPORT:

Mr. Treperinas said that when open enrollment reminders are sent out, Members will also be reminded to submit vision and hearing claims to insurance, prior to the Board.



VII. NEW BUSINESS:

None.

VIII. UNFINISHED BUSINESS:

A. Dental Coverage Discussion

Boardmembers Crosby and Reil expressed frustration that the Dental Coverage Proposal discussion continues to be postponed. Mr. Treperinas said that the proper expert on mental and dental coverage (Michelle Robinson) needs to attend the meeting. He added that the Board has a fiduciary responsibility to make an informed decision about a new policy. In addition, Ms. Kline clarified that there is a process in place to amend LEOFF 1 policies, which includes:

I. Disability Board Policies—General

6. Amendment of Policies and Procedures/Proposed amendments of changes to Disability Board Policies and Procedures will be made in writing and will be considered by the Disability Board. At the direction of the Disability Board, the Staff Assistant shall:

- A. Draft a proposed amendment and present it to the Disability Board for review and additional changes.*
- B. Send a copy of the draft amendment to each LEOFF I member/retiree for review and written comments.*
- C. Submit changes suggested by LEOFF I members/retirees to the Disability Board at the next regular meeting.*

The Disability Board will review all comments and approve the final version which is incorporated into this Policy and Procedures document.

Mr. Treperinas said that bundling dental/vision/hearing coverage may be problematic to manage. Councilmember Zahn asked if an alternate proposal has been prepared by staff, since the policy from Boardmembers Crosby and Reil was prepared in October. Mr. Treperinas clarified that an alternate proposal has not been prepared.

Boardmember Crosby suggested that the Board vote/approve the proposed policy as presented. He also reminded Mr. Treperinas of the policies and benefits put in place for LEOFF 1 Members, and the Board's role in managing benefits.



Councilmember Zahn suggested that a special meeting be held to allow staff time to prepare an alternate proposal and compare it with the proposal prepared by Boardmembers Crosby and Reil.

Mr. Treperinas expressed concern with the staff demand necessary to process claims with the proposed policy. He said that there are internal costs that need to be considered.

Motion by Boardmember Crosby and second by Councilmember Zahn to hold a special LEOFF 1 Disability Board meeting on November 29, 2023 at 6:00 p.m. Motion carried unanimously (3-0).

Boardmembers reviewed the policy Boardmembers Crosby and Reil prepared and made the following comments:

- The policy is written as if the Board will determine if additional cleanings are needed each year. This should be determined by a medical professional, not the Board.
- Item C should be reworded. “Every Member is encouraged to get one cleaning per calendar year. A more frequent cleaning schedule may be covered for a Member, if determined medically necessary.
- Item C should be moved to the top of the list; then dental charges, and finally dental expenses.

IX. ANNOUNCE DATE & TIME OF NEXT MEETING:

There will be a special LEOFF 1 Disability Board on November 29, 2023 at 6:00 p.m. The next regularly scheduled LEOFF 1 Disability Board meeting will be held on December 6, 2023 at 6:00 p.m.

X. ADJOURNMENT:

The meeting adjourned at 7:30 p.m.