

**City of Bellevue
Library Advisory Board**

Monthly Meeting Minutes: March 19, 2024

OPENING

The regular monthly meeting of the Library Advisory Board (the "Board") was called to order at 5:07 PM on March 19, 2024 by Gunjan Murarka, Acting President. The meeting was held in person at the Newport Way Library with an option for hybrid attendance via Zoom.

MEETING ATTENDANCE

Board Members Present: Kim Anderson, Sam Fetchero, Gunjan Murarka, Kat Pipkin, Sarah Rock, and Imran Siddique (remote).

Board Members Absent: NONE

KCLS Representative(s): David Frappier

Friends of the Bellevue Library: NONE

Newport Way Library Association: Kim Anderson

City Council Liaison: Dave Hamilton

Guests: Alex Tsimerman

APPEARANCES AND PUBLIC COMMENT PERIOD

Alex Tsimerman joined to provide a public comment. He voiced some complaints he had regarding Bellevue City Council.

David Frappier introduced Stephanie Zero. She is the newest Librarian and Information Services Manager for the Lakeview (Bellevue) region.

APPROVAL OF MINUTES

The meeting minutes for February 2024 were approved.

REGULAR BUSINESS

Agenda Item #1: Jim Rusk resignation

Jim Rusk resigned his board position on March 4, 2024. The Board thanks him for his service. Gunjan Murark is serving as President for the remainder of the term per our Bylaws.

Secretary Sarah Rock asked board members to verify and update their contact information for the official advisory board roster. She will also work with President Murarka to update the contact information for our OneDrive account.

Agenda Item #2: President and Vice President for remainder of term

There was a motion to nominate Kim Anderson as the Vice President for the remainder of the term until May 31, 2024. The motion was approved unanimously and will be voted at the April meeting. Nominations

for officers for the next term will be held at the April meeting and elections will be held at the May meeting per our Bylaws.

Agenda Item #3: Open Board positions

With Jim's resignation there is an open position. Per Councilmember Hamilton, the recruitment for the open position will be part of the regular annual boards and commissions recruitment since Jim's position was set to end this year. The recruitment is expected to open the first week of April.

The board discussed ways to increase diversity and representation among board members as part of this and future recruitments.

David Frappier shared that the libraries would be happy to post any recruitment materials to help generate responses.

Kat Pipkin and Imran Siddique are interested in helping with interviews.

Agenda Item #4: Report to Bellevue City Council

The last report to Bellevue City Council was presented by Kim Anderson on February 3, 2020. See <https://bellevue.legistar.com/LegislationDetail.aspx?ID=4320881&GUID=7DD3ACB4-68DB-4EA0-9C45-9AAD415F8B23&Options=&Search=> The board has not presented to City Council since the start of the Covid-19 pandemic.

The board discussed issues related to the report.

- Is there a better time of year to present to Council? Would this be better as a 1-page report delivered quarterly?
- Sam Fetchero noted that this is information that the board should be reviewing at regular meetings.
- President Murarka commented that this shouldn't just be data dump but should include perspective and recommendations from the advisory board.
- David Frappier shared that in other cities the reports have been joint presentations from KCLS and the advisory board. He will provide examples of other reports from other cities.
- President Murarka proposed reviewing data the first month of the quarter and packaging the data for delivery to City Council during the second month of the quarter.
- Councilmember Hamilton shared that the Park Board provided their quarterly report on March 4.

ACTION: President Murarka asked board members to bring ideas and suggestions for the report to the April meeting.

REPORTS

Report #1 – Bellevue Friends of Library

Susan Peterson was unable to attend. David Frappier shared an update on her behalf that the Corner Shop will be closed during the window renovation project.

Report #2 – Newport Way Library Association

Kim Anderson shared that donations have been slow. They are hoping to hold a childrens' book sale in June before school ends.

Report #3 – Bellevue Library staff reports

David Frappier provided an update about projects in the Lakeview (Bellevue) region.

- The window renovation project at the Bellevue Regional Library will start April 8. The library will be fully closed that day, but the main floor is expected to reopen the following day. There will be mystery bags, checkout services, etc available on the main floor only during the project. The project is expected to finish in about five weeks.
- The library hosted an interdisciplinary Pokémon program at the Bellevue Regional Library this past weekend that included crafts, story time and a visit by staff from the Pokémon Company, which is based in Bellevue.
- The new KCLS Executive Director, Heidi Daniel, started last week. She will be visiting the Lake Hills and the Newport Way libraries as part of her introductory tours.
- The Foundation hosted a successful Literary Lions Gala on March 2, 2024.
- The Memory Lab Librarian hiring is in progress and the position is expected to start by May.
- The Parks department will be conducting outreach for the development of Ashwood Park at the Bellevue Regional Library on April 3 at 6-7:30pm

Stephanie Zero shared some additional updates.

- She is in her fifth week in the position and is excited to be back in Bellevue.
- Staff recently restarted Talk Time in person at the Bellevue Regional Library this past month and 25 people showed up.

Kat Pipkin re-raised the question of library advisory board members participating in programs. This has been requested in the past, but the board needs input from KCLS staff to identify appropriate programs.

President Murarka shared that the library advisory board used to tour the Preston Service Center. That hasn't happened since 2019.

KCLS Board of Trustees next board meeting is March 27, 2024.

Report #4: City Council Report

- Councilmember Hamilton shared about the Cultural Conversations event at Bellevue City Hall. Registration is free but requested: <https://www.eventbrite.com/e/sharing-our-art-culture-tickets-808398711307>
- Councilmember Hamilton will reach out to the City Attorney Office about updating the BLAB bylaws.

NEW BUSINESS

1. It came up that Bellevue City Council voted on February 12, 2024 to move their meetings to Tuesdays therefore the Bellevue Library Advisory Board meeting will need to move. City staff have reached out to other boards and commissions, but no one has contacted the Bellevue Library Advisory Board. President Murarka or Councilmember Hamilton will reach out to the City Clerk's office to find out what options are available.

ADJOURNMENT

The meeting was adjourned at 6:30 PM.

UPCOMING:

The next meeting date and location details will be provided as soon as the City Clerk's Office provides information about available dates based on the change in City Council meeting dates.

The meeting agenda will be distributed before the next meeting.

Minutes Submitted: By Sarah Rock

Approved at the April 16, 2024 Bellevue Library Advisory Board meeting.