

**CITY OF BELLEVUE
CIVIL SERVICE COMMISSION
Special Meeting Minutes**

Tuesday
March 28, 2023

Via Hybrid

MEMBERS PRESENT: Anne Noris, Vice-Chair
Patricia Sheffels
Dan Crowner

MEMBERS ABSENT: Linda Parrish, Chair
Jeff Jorgenson

OTHERS PRESENT: Chad Barnes, City Attorney's Office
Diane Kendall, Human Resources
Doug Halbert, Fire Department
Nikita Huson-Thompson, Human Resources

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 4:02 p.m. by Vice-Chair Noris.

II. ROLL CALL:

A quorum was present.

III. APPROVAL OF MEETING MINUTES:

Approval of the meeting minutes was postponed until the April 11, 2023 regular Civil Service Commission meeting.

IV. NEW BUSINESS:

A. Request to Reinstate David Svilar

On behalf of the Fire Department, Chief Hagen made an official request to rehire David Svilar, a previous employee of the department, who left in good standing on May 15, 2021, which falls within the 5-year window in the 2019 Civil Service Rules Section 4.03, "Reemployment." For situations where the department desires to rehire the rule states:

"At the request of the appointing authority and upon approval by the Civil Service Commission, any person who has resigned in good standing, and who has attained permanent status prior to separation may, within five years of the effective date of his/her separation, be reemployed in an entry level position provided that he/she can successfully pass the examination, and provided there are no employees of the same department who have been laid off and whose names appear on a reemployment list for the department. Persons reentering the classified service through reemployment must complete a one-year probationary period in order to regain permanent status. Seniority and continuous service in the department will be counted only from the reemployment date. Previous service will not be restored to seniority."

Chief Hagen responded to various questions from Committee Members.

Motion by Commissioner Crowner and second by Commissioner Sheffels to approve the request to rehire David Svilar. Motion carried unanimously (3-0).

B. Request to Conduct Battalion Chief Recruitment with Amended Qualifications

On behalf of the Fire Department, Battalion Chief Halbert made an official request to conduct a promotional exam for the rank of Battalion Chief with amended qualifications. The process will begin in April 2023 and conclude in May 2023. The current list is exhausted. Battalion Chief said that these qualifications have been discussed and agreed upon by Bellevue Fire Administration, Local 1604, and City of Bellevue Human Resources.

Battalion Chief Halbert responded to questions from Commissioners.

Motion by Commissioner Crowner and second by Commissioner Sheffels to approve the request to conduct a promotional exam for the rank of Battalion Chief with amended qualifications. Motion carried unanimously (3-0).

V. ANNOUNCEMENT OF NEXT MEETING:

Vice Chair Noris announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, April 11, 2023 at 4:00 p.m.

VI. ADJOURNMENT:

Vice-Chair Noris adjourned the meeting at 4:22 p.m.