



# City of Bellevue

## Human Resources

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### **CIVIL SERVICE COMMISSION**

#### **Meeting Agenda**

July 12, 2022  
Tuesday, 4:00 pm  
Hybrid Zoom/1E110

**I      *Call to Order***

**II      *Roll Call***

**III      *Approval of April 12, 2022 Meeting Minutes***

**IV      *New Business***

- A. Request to Hold a firefighter/Engineer Promotional**
- B. Request to Hold a Fire Lieutenant Promotional**
- C. Request to Modify Promotional Process for Police Corporal, Sergeant and Captain**
- D. Request to Hold a Police Sergeant Promotional**
- E. Request to Change Civil Service Rules 3.05.02 and 4.03**
- F. Discuss Possible Update for Rule 1.04B comparing to Ordinance 6662**

**V      *Announcement of Next Meeting: Tuesday, October 11, 2022***

**VI      *Adjournment***

**Informational Items:**

**Fire      *Status Change***

- 1. Personnel Reassignment, Steve Anderson, Emily Peterson**
  - 2. Educational Incentives, Reilly**
  - 3. Educational Incentives, Guitron**
  - 4. Probationary Completion Derik Pope**
  - 5. Probationary Completion, Dave Tait**
  - 6. Retirement, Clay Brown**
  - 7. Personnel Reassignment, Ryan Armstrong, John Lapsansky, Anthony Dounis**
  - 8. 2022 Recruit Academy**
  - 9. Retirement, Todd Dickerboom**
  - 10. American Heart Association-The Mission: Lifeline EMS Award-Gold Plus**
  - 11. Probationary Firefighter Assignments**
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12. Personnel Reassignments
13. Retirement Notification, Camari Olson
14. Personnel Reassignments
15. Promotion, Dave Beste
16. Promotions, Dave Beste, Doug Halbert, Andrew Oltman, Marcus Howle, Kris Kanzler, Chad Halterman, James Bailey
17. Retirement, Bill Evans
18. Retirement, Bob Crueger
19. Change Status, Ryan Armstrong, Aaron Keller, Charles Tarrell, Justin Jobes, Eric Keenan, Andres Dragovich
20. Eligibility List, Entry Firefighter
21. Eligibility List, Deputy Fire Chief
22. Eligibility List, Lateral Entry

#### **Police Executive Orders**

1. Acting Corporal, Taylor Moreland
2. Acting Corporal, Molly McCormick
3. Retirement, Dave Deffenbaugh
4. Assignments, Taylor Moreland, Kyle Kunce
5. Resignation, Alex Lyles
6. Assignment, Amir Mousavi
7. Temporary Assignment, Taylor Moreland
8. Assignment, Brian Benshoof, Adam Berns, David Swinney
9. Office of Accountability, 3<sup>rd</sup> & 4<sup>th</sup> Quarter 2021
10. Peer Support Team, Joseph Tellier, Kara Odges, Jaimi Vassallo, Melissa King
11. Resignation, Eduardo Dominguez-Silva
12. Resignation, Nicolas Roche
13. Assignment, Tyler Cornmesser
14. Temporary Assignment, Molly McCormack
15. Resignation, Spencer Meade
16. Retirement, Tim Stoutt
17. Transfer, Dave Sanabria, Mark Tarantino, Debbie Christopherson
18. Resignation, Christopher Ford
19. Employee Recognition Award, Darin Karosich
20. Resignation, Ange Amichia
21. Eligibility List, Entry Police Officer
22. Eligibility List, Exceptional Entry Police Officer
23. Eligibility List, Experienced Police Officer
24. Eligibility List, Police Support Officer
25. Eligibility List, Police Experienced Police Officer
26. Eligibility List, Exceptional Entry Police Officer
27. Eligibility List, Police Experienced Police Officer
28. Thank You, February/March
29. Thank You, April/May

**CITY OF BELLEVUE  
CIVIL SERVICE COMMISSION  
Meeting Minutes**

Tuesday  
April 12, 2022

*Via Zoom*

**MEMBERS PRESENT:** Patricia Sheffels, Chair  
Linda Parrish, Vice-Chair  
Jeff Jorgenson  
Anne Noris

**MEMBERS PRESENT:** Dan Crowner

**OTHERS PRESENT:** Autumn Fowler, Police Department  
Jay Hagen, Fire Department  
Diane Kendall, Human Resources

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER:**

The meeting was called to order at 4:02 p.m. by Chair Sheffels.

**II. ROLL CALL:**

A quorum was present.

**III. NEW BUSINESS:**

**A. Request to Conduct a Fire Deputy Chief Promotional Exam**

On behalf of the Fire Department, Chief Hagen made an official request to conduct a promotional exam for the rank of Fire Deputy Chief in 2022 to establish an eligibility list.

Chief Hagen responded to various questions from Commissioners.

**Motion by Commissioner Jorgenson and second by Commissioner Parrish to approve the request to conduct a Fire Deputy Chief Promotional exam. Motion carried unanimously (4-0).**

**B. Request to Hold a Sergeant Promotional**

On behalf of the Police Department, Ms. Fowler made an official request to conduct a promotional exam for the rank of Police Sergeant in 2022. The current eligibility list will expire on June 25, 2022 and vacancies are anticipated.

Ms. Fowler responded to various questions from Commissioners.

**Motion by Commissioner Jorgenson and second by Commissioner Parrish to approve the request to hold a Police Sergeant Promotional Exam in 2022. Motion carried unanimously (4-0).**

**C. Request to Modify the Selection Process for Police Support Officers**

On behalf of the Police Department, Ms. Fowler made an official request to modify the selection steps and devices used in the screening, ranking, and selection of Police Support Officers.

Ms. Fowler responded to various questions from Commissioners.

**Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to modify the selection process for Police Support Officers. Motion carried unanimously (4-0).**

**D. Request to Modify the Selection Process for Police Specialist**

On behalf of the Police Department, Ms. Fowler made an official request to modify the selection steps and devices used in the screening, ranking, and selection of Police Support Specialist.

Ms. Fowler responded to various questions from Commissioners.

**Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to modify the selection process for Police Specialist. Motion carried unanimously (4-0).**

**IV. APPROVAL OF MEETING MINUTES:**

**Motion by Commissioner Jorgenson and second by Commissioner Noris to approve the January 11, 2022 meeting minutes as presented. Motion carried unanimously (4-0).**

**V. ANNOUNCEMENT OF NEXT MEETING:**

Chair Sheffels announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, July 12, 2022 at 4:00 p.m.

## **VI. INFORMATIONAL ITEMS:**

### **Fire—Status Change**

1. Promotion – Jordan Scott
2. Personnel Reassignments, Lewis Stoliker, Sean Oliver, Jordan Scott, Luke Gilbertson
3. Retirement, Scott Robins
4. Personnel Reassignments, Fire Fighter Josh Ferguson
5. Temporary Reassignments, Luke Steere, Kevin McKean, James Bailey
6. Retirement, Delmis Spivey
7. Probation Completion, Doug Halbert
8. 4<sup>th</sup> Quarter Performance Report
9. 2021 Accomplishments

### **Police—Executive Orders**

1. Resignation, Jeffrey Adolfsen
2. Promotion, Chris Ford
3. Assignments, Sergeant Buck and Officer Keblish
4. Retirement, Jennifer Robertson
5. Promotional, Bryan Marin
6. Retirement, Jamie Collins
7. Community Thank You
8. Resignation, Dimitry Kulibaba
9. Retirement, Greg Mills
10. Transfer, Jonathan Chin
11. Promotions, Kathleen Carly, Joseph Whitaker
12. Resignation, Michael Vuncannon
13. Resignation, Kelsi Harmon
14. Awards, Officer Sauve, Ashley Seebold, James Brack, Brian Benshoof, Bobbi Howe
15. Eligibility List, Police Support Officer
16. Eligibility List, Experienced Police Officer
17. Eligibility List, Entry Police Officer
18. Eligibility List, Entry Police Officer
19. Eligibility List, Experienced Police Officer
20. Eligibility List, Experienced Police Officer
21. Eligibility List, Entry Police Officer
22. Eligibility List, Police Records Specialist

## **VII. ADJOURNMENT:**

Chair Sheffels adjourned the meeting at 4:23 p.m.



## Fire Department

### Interoffice Memorandum

July 05, 2022

**TO:** Joy St. Germain, Chief Examiner  
Civil Service Commission

**FROM:** Jay Hagen, Fire Chief

**SUBJ:** REQUEST TO CONDUCT FIREFIGHTER/ENGINEER PROMOTIONAL EXAM IN 2022

In accordance with 2019 Civil Service Rules and Regulations, please accept this correspondence as an official request to conduct a promotional exam for the rank of Firefighter/Engineer in 2022. The current eligibility list for Firefighter/Engineer expires October 5, 2022 and has been exhausted. We have current vacancies and I anticipate additional vacancies in this position over the next two years.

At this time, we intend to prepare the Firefighter/Engineer job announcement based on the following minimum qualifications to be eligible to participate, which have not changed since the exam in 2017:

- Three years with the Bellevue Fire Department or classification as a Step 5 employee as outlined in the current Union Contract.
- Successful completion of the Department's *Driver/Operator Training Curriculum*.
- Current certification as Pumper Operator as required by the Department, which includes successful demonstration of competency in all objectives in NFPA 1002 (2017), Standard for Fire Department Vehicle Driver/Operator Professional Qualifications, Chapters 4 and 5.
- Possession of a current and valid Washington State driver's license to take the exam and to perform the duties of Firefighter/Engineer. (NOTE: Appointments will take into consideration each candidate's personal and professional driving records).

Details of the examination process and scoring are below, and they are the same as the 2021 examination.

**Written Exam:** Candidates will complete a Written Exam including multiple choice, true/false, short-answer, fill-in-the-blank, and short essay questions. A Written Exam passing score of 70% will be necessary to advance to the Practical Skills Demonstration. The Written Exam will be 40% of the overall score.

**Practical Skills Demonstration:** Candidates who successfully pass the Written Exam above will be invited to participate in the Practical Skills Demonstration. Candidates will be tested on knowledge, abilities, and skills identified in the job announcement, in addition to a working knowledge of the policies and procedures which govern the safe operation of apparatus and which are central to the responsibilities of a Firefighter/Engineer. A Practical Skills Demonstration score of 70% or higher will be necessary to pass this evaluation. The Practical Skills Demonstration will be 60% of the overall score.

Written Exam and Practical Skills Demonstration scores will be standardized to form a composite score that will be used to rank candidates on the eligibility list for promotion.

If you have questions, please contact me at 452-6895.

Respectfully,



Jay Hagen  
Fire Chief



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# Fire Department Interoffice Memorandum

July 05, 2022

**TO:** Joy St. Germain, Chief Examiner  
Civil Service Commission

**FROM:** Jay Hagen, Fire Chief

**SUBJ:** REQUEST TO CONDUCT FIRE LIEUTENANT PROMOTIONAL EXAM IN 2022

In accordance with Civil Service Rules and Regulations, please accept this correspondence as an official request to conduct a promotional exam for the rank of Fire Lieutenant in 2022. The current eligibility list expires October 12, 2022, and I anticipate vacancies in this position will occur.

At this time, the department intends to prepare the Fire Lieutenant job announcement based on the following minimum qualifications:



<b>EXPERIENCE</b>		Check Below
4 consecutive years of experience as a professional Firefighter, three of which must be with the Bellevue Fire Department		<input type="checkbox"/>
<b>CERTIFICATION</b>		Check Below
Valid Emergency Medical Technician (EMT – B or P)		<input type="checkbox"/>
<b>TRAINING – Department-Administered</b>		Check Below
Completion of the Department's <u>Acting Lieutenant Training Curriculum Handbook</u>		<input type="checkbox"/>
<b>TRAINING – Accredited College, Officer Development Academy, or other certifying body (i.e., NFPA, IFSAC)</b>		Total of 12 points Required
<b>Courses</b>	<b>Point Values</b>	<b>Points Earned</b>
IFSAC Fire Officer 1	8	
Fire Service Instructor I	4	
Incident Safety Officer	4	
Building Construction	3	
Strategy & Tactics (i.e., STICO)	2	
NFA Leadership Series	5	
Terrorism Response for Company Officers	2	
NFA Health & Safety Officer	3	
Fire Investigation	2	
Fire Inspection	3	
		<b>Total Points Earned:</b>

**NOTE:**

Qualifications must be met prior to the closing of the application period.

Members seeking continued eligibility from a previous version of the qualification matrix must be named on the most recent Lieutenants Civil Service eligibility list.

All applicants must meet the above qualifications on or before the application deadline.

In addition, the details of the promotional exam process and scoring are as follows:

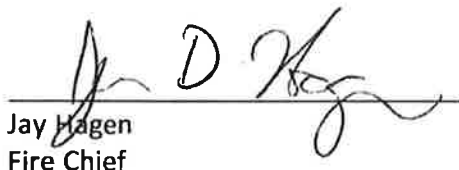
**Written Examination (section 1):** Candidates must receive a score of 70% or greater on the written exam to advance to the Tactical Assessment Lab, and Assessment Center. Candidates not passing the written exam, and therefore not selected to continue (with sections 2 & 3), will be notified in writing.

**Tactical Assessment Lab (section 2):** This will consist of a variety of simulated (audio/visual) emergency incidents designed to evaluate a wide range of management skills and abilities at an emergency scene, based in part on the Bellevue Fire Department Standard Operating Procedures, Lesson Plans, Best Practices document, and Training Manual. Due to the nature of the Tactical Assessment Lab scoring format, a total score averaging 70% or above will be considered passing.

**Assessment Center (section 3):** This will consist of a variety of simulated written and oral exercises designed to evaluate a wide range of management skills and abilities, based in part on the Bellevue Fire Department Standard Operating Procedures, Lesson Plans, Best Practices document, and Training Manual. Due to the nature of the Assessment Center scoring format, a total score averaging 70% or above will be considered passing.

Candidates must pass (receive a score of 70% or greater) each of the three sections of the promotional exam to qualify for placement on the final eligibility list. A score of less than 70% on any single section, will result in not passing the promotional exam. Scores from the written exam, Tactical Assessment Lab and Assessment Center will be standardized. The written exam score will be weighted 40%, Tactical Assessment Lab weighted at 20% and the Assessment Center score will be weighted 40% of the final combined score. The standardized weighted scores will be added together, and the combined score will establish each candidate's rank on the list.

If you have questions, please contact me at 452-6895.



Jay Hagen  
Fire Chief



# Bellevue Police Department

## MEMORANDUM

Date: 6/7/22

From: Chief Shirley  
To: Civil Service Commission

**Police Promotional Exam – Request to Modify Process for Corporal, Sergeant, Captain**

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### **Agenda Memo Subject:**

The Bellevue Police Department requests that the Bellevue Civil Service Commission, pursuant to Bellevue Civil Service Rule 6.02.03, approve modification to the current promotional exam process for the ranks of Corporal, Sergeant, and Captain. The modification is as follows:

- Remove the Professional History Portfolio portion of the assessment center

### **Fiscal or Other Impacts:**

There would be a savings of approximately \$350.00 per assessment center with the removal of the professional history portfolio. This is the fee associated with scoring the portfolio.

### **Background:**

Per Civil Service Rule 6.02.03, the Commission shall approve, prior to posting a job announcement, the steps and/or kinds of devices to be used, the relative weight of each scored step, and the passing score required on each scored step in order to proceed to the next step. This proposal is to remove the Professional History Portfolio portion of the assessment center.

Currently, the assessment center consists of a variety of written, oral and training exercises to evaluate a wide range of supervisory and training skills and abilities, including knowledge of the Bellevue Police Department's policies and procedures. Candidates are also required to complete a Professional History Portfolio which is a document that candidates personally assemble and create that outlines their work history. The purpose of the professional history portfolio is to evaluate candidates on their past performance, achievements, and accomplishments, and how relevant they are to the rank for which they are being evaluated. An overall score of 70% will be considered passing.

**Reasons:**

Removal of Portfolio:

We would like to remove the portfolio portion of the assessment center because its usefulness has diminished over time. Additionally, the scoring is difficult as it can be subjective. It was originally thought to be a separation point where candidates would stand out via the portfolio and offer those with impressive backgrounds more of an advantage, however, in practice, often, this is not the case.

Since we will still be having the other assessment center exercises, we will still be able to evaluate the candidates for supervisory skills, training skills, knowledge, procedures, and communication skills in other exercises.

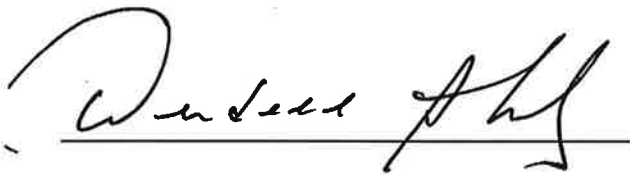
Additionally, removing the Professional History Portfolio may encourage more applicants to the positions as some potential applicants have seen this as a barrier to application. This could encourage more officers to further their career and begin to take on a leadership role, helping to create the leaders of tomorrow.

**Effective Date:**

The modification shall be effective on July 13<sup>th</sup>, 2022.

**Motion:**

Move that effective July 13<sup>th</sup>, 2022, the steps and devices used in the selection of Corporals, Sergeant and Captains are modified to reflect the removal of the Professional History Portfolio from the assessment center.

A handwritten signature in black ink, appearing to read "Shirley", written over a horizontal line.

Chief Shirley



# Bellevue Police Department

## MEMORANDUM

Date: 7/5/22

FROM: Chief Wendell Shirley  
TO: Diane Kendall, Civil Service Commission

### Police Sergeant Promotional Exam - 2022

In accordance with Civil Service Rules and Regulations, please accept this correspondence as an official request to conduct a promotional exam for the rank of Police Sergeant in 2022.

We expect vacancies for this position and there is no current list. We intend to prepare the Police Sergeant announcement based on the following minimum qualifications:

- Ninety hours of college credit course work or AA degree.
- Must have completed three (3) years of continuous service as a Bellevue Police Officer by the file date and/or be a Lateral Police Officer who has served five years or more at another law enforcement agency in a patrol officer or detective position and eighteen (18) months as a Police Officer for the Bellevue Police Department by the file date.
- The candidate must have no bi-yearly evaluations showing two or more ratings of "Below Standards" in any categories during the previous 12 months.

The exam will consist of an Assessment Center which is a variety of written, oral and training exercises to evaluate a wide range of supervisory and training skills and abilities, including knowledge of the Bellevue Police Department's policies and procedures. Candidates may also be required to complete a written test to evaluate their knowledge in police supervisory procedures. If given, the written test would be weighted at 30% of the overall score. An overall score of 70% will be considered passing.



Wendell Shirley  
Chief of Police

### 3.05 Eligibility Lists

#### 3.05.01 Types of Eligibility Lists

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**Reinstatement Lists.** A reinstatement list is a list of persons who have achieved regular Civil Service status in the City of Bellevue and who have been reduced in rank and/or separated from the Civil Service because of changes in duties in the organization, a reorganization of positions, abolition of a position or service, a lack of work, ~~or~~ a shortage of funds, or due to a medical or religious accommodation. Governor Inslee's COVID-19 vaccination proclamation (Proclamation 21-14 et seq.).

Any reinstated employee who holds a position in the Civil Service and who is reduced in rank, laid off, and/or laid off~~separated from the Civil Service as described in the previous paragraph City employment~~, shall be placed on a reinstatement eligibility list for the rank held at the time of the reduction or layoffseparation. Eligibles shall be placed on reinstatement lists in the reverse order of their dates of reduction, layoff, or layoffseparation. In the event two employees share the same reduction, layoff, or /layoff separation date, the following order or circumstances shall be used to determine the order of their placement on the reinstatement eligibility list: 1) seniority in the rank; 2) overall seniority; and 3) a draw of names. An eligible shall remain on a reinstatement list for three years, until reemployed/reinstated to the Civil Service or reinstated in rank, or removed from the list under the provisions of section 3.05.06 below, whichever occurs first.

All reinstated employees must meet the same standards for physical and mental health that are required for current active members.

(additional clean-up change)

#### 4.03 Types of Appointments

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**Reemployment.** At the request of the appointing authority and upon approval by the Civil Service Commission, any person who has resigned in good standing, and who has attained permanent status prior to separation may, within five years ~~from for~~ the effective date of his/her separation, be reemployed in any entry level position provided that he/she can successfully pass the examination, and provided there are no employees of the same department who have been laid off and whose names appear on a reemployment-reinstatement list for the department. Persons reentering the classified service through reemployment must complete a one-year probationary period in order to regain permanent status. Seniority and continuous service in the department will be counted only from the reemployment date. Previous service will not be restored to seniority unless the separation was due to a medical separation.

**Commented [SMC1]:** Consistent with parties CBA (see Art. 1.P and Art. 6 and Art. 8.5)

## BELLEVUE CIVIL SERVICE COMMISSION

### RESOLUTION NO. 2022-1

A resolution amending section 3.05.02 and section 4.03 of the City of Bellevue Civil Service Rules and Regulations related to reinstatement.

WHEREAS, the City of Bellevue (City) and International Association of Fire Fighters Local #1604 (Union) negotiated a Memorandum of Understanding related to Mandatory Covid-19 Vaccinations required by Governor Inslee's proclamation 21-14 and as subsequently amended by proclamation 21-14.1; and

WHEREAS, the Memorandum of Understand and collective bargaining agreements between the City and Union may involve the reinstatement or reemployment of firefighters in the future; and

WHEREAS, the City and Union jointly request the Civil Service Commission to implement changes to the civil service rules to facilitate the process as reflected in this resolution;

NOW THEREFORE, the Bellevue Civil Service Commission does resolve that the 2019 Civil Service Rules and Regulations for the City of Bellevue, as previously adopted and amended are further amended as follows:

1. At Section 3.05.01 beginning at the heading **Reinstatement Lists** strike and replace the language following the heading in that section only as follows:

A reinstatement list is a list of persons who have achieved regular Civil Service status in the City of Bellevue and who have been reduced in rank and/or separated from the Civil Service because of changes in duties in the organization, a reorganization of positions, abolition of a position or service, a lack of work, a shortage of funds, or due to a medical or religious accommodation.

Any reinstated employee who holds a position in the Civil Service and who is reduced in rank or separated from the Civil Service as described in the previous paragraph, shall be placed on a reinstatement eligibility list for the rank held at the time of the reduction or separation. Eligibles shall be placed on reinstatement lists in the reverse order of their dates of reduction or separation. In the event two employees share the same reduction or separation date, the following order or circumstances shall be used to determine the order of their placement on the reinstatement

eligibility list: 1) seniority in the rank; 2) overall seniority; and 3) a draw of names. An eligible shall remain on a reinstatement list for three years, until reemployed/reinstated to the Civil Service or reinstated in rank or removed from the list under the provisions of section 3.05.06 below, whichever occurs first.

All reinstated employees must meet the same standards for physical and mental health that are required for current active members.

2. At Section 4.03 beginning at the heading **Reemployment** strike and replace the language following the heading in that section only as follows:

At the request of the appointing authority and upon approval by the Civil Service Commission, any person who has resigned in good standing, and who has attained permanent status prior to separation may, within five years from the effective date of his/her separation, be reemployed in any entry level position provided that he/she can successfully pass the examination, and provided there are no employees of the same department who have been laid off and whose names appear on a reinstatement list for the department. Persons reentering the classified service through reemployment must complete a one-year probationary period in order to regain permanent status. Seniority and continuous service in the department will be counted only from the reemployment date. Previous service will not be restored to seniority, unless the separation was due to a medical separation.

APPROVED AND ADOPTED at the Civil Service Commission's Regular Meeting on this \_\_\_\_ day of July 2022.

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_  
Secretary Examiner

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Approved as to form:

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Chad Barnes  
Senior Assistant City Attorney

#### **1.04A Order of Business**

At all regular meetings, the order of business shall be as follows:

1. Call to order
2. Roll call
3. Approval of minutes of previous meetings
4. Reports
5. Unfinished business
6. New business
7. Adjournment

#### **1.04B Telephonic Attendance**

1. Commission members may attend regular meetings, committee meetings or any other type of Commission meeting by telephone or other technological means. Only one member per meeting may attend in this manner. Members may attend each type of meeting twice per calendar year; provided, that this limitation shall not apply when a Commission Member is absent for medical reasons.
2. Notice of telephonic or technological attendance must be provided to the Secretary-Chief Examiner not less than twenty-four hours before the scheduled start time for the meeting. The Secretary-Chief Examiner or designee shall immediately advise the presiding officer of the proposed telephonic or technological participation. If more than one Member wishes to attend a meeting telephonic or technologically, the first Member to notify the Secretary-Chief Examiner will be the one permitted to attend telephonically unless granted an exception by the Chair. In the event the Chair is unable to be reached, the Vice-Chair shall be authorized to grant exceptions.
3. At any meeting where a Member is attending telephonically or technologically, a telephone or other such device, that allows the voice of the Member to be heard by everyone present in the meeting room and that allows the Member to identify himself or herself before speaking, shall be present in the meeting room. Prior to leaving the meeting, the Member shall notify the others if he/she is about to disconnect from the call. A Member who is connected telephonically or technologically shall be considered to be actually present at that meeting for the period of time he/she is so connected, and that presence shall count toward a quorum for the Commission or committee for all purposes.

#### **1.05 Records**

A record shall be made of all meetings. The Secretary-Chief Examiner shall be responsible for preparing accurate minutes which report all business discussed motions, votes, and other actions taken. This record shall be signed by the Chair and the Secretary-Chief Examiner, and shall become a part of the permanent record.

#### **1.06 Quorum**

A majority of the members of the Commission shall constitute a quorum for the transaction of regular business. If a quorum is not present at the appointed time, the members present shall wait fifteen (15) minutes before dismissing the meeting for lack of quorum.

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 6662

AN ORDINANCE amending Sections 3.55.030, 3.56.030, 3.61.030, 3.62.030, 3.63.030, and 3.64.030 of the Bellevue City Code to reinstate limitations on members of commissions and boards attending meetings remotely.

WHEREAS, on June 1, 2020, the City Council adopted Ordinance 6516, amending the Bellevue City Code (BCC) to eliminate the restrictions that prevented all members of the Environmental Services Commission, Arts Commission, Human Services Commission, Parks and Community Services Board, Transportation Commission, and Planning Commission from participating remotely in board or commission meetings; and

WHEREAS, this amendment was intended to be temporary, to allow the boards and commissions to meet fully remotely while in-person meetings were not available due to the COVID-19 pandemic; and

WHEREAS, in-person attendance by board and commission members is now possible; and

WHEREAS, the Council desires more flexible parameters than previously existed in the BCC for remote participation by board and commission members, to accommodate all abilities to attend meetings, and also desires consistency between all boards and commissions; and

WHEREAS, the Council intends to revisit these parameters in a year to determine their effectiveness, now, therefore,

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.55.030 of the Bellevue City Code is hereby amended to read as follows:

- A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.
- B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Commission members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the commission in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass the presiding officer role to a commission member who is physically present at the meeting.

3. No more than three members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 2. Section 3.56.030 of the Bellevue City Code is hereby amended to read as follows:

A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Commission members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the commission in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass

the presiding officer role to a commission member who is physically present at the meeting.

3. No more than three members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 3. Section 3.61.030 of the Bellevue City Code is hereby amended to read as follows:

A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Commission members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the commission in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass the presiding officer role to a commission member who is physically present at the meeting.

3. No more than three members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 4. Section 3.62.030 of the Bellevue City Code is hereby amended to read as follows:

A. The board shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the board may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the board may hold executive sessions as permitted by law. Board business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Board members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the board in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass the presiding officer role to a board member who is physically present at the meeting.

3. No more than three members may participate remotely during any one board meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 5. Section 3.63.030 of the Bellevue City Code is hereby amended to read as follows:

A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Commission members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the commission in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass the presiding officer role to a board member who is physically present at the meeting.

3. No more than three members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 6. Section 3.64.030 of the Bellevue City Code is hereby amended to read as follows:

A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. *Remote Participation.*

1. Commission members are encouraged to attend meetings in person when practicable. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved by the commission in advance of the meeting.

2. The presiding officer must be physically present for a meeting. If the presiding officer is unable to be physically present, the presiding officer must pass the presiding officer role to a board member who is physically present at the meeting.

3. No more than three members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

Section 7. This Ordinance shall take effect and be in force five (5) days after its passage and legal publication.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022 and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

(SEAL)

\_\_\_\_\_  
Lynn Robinson, Mayor

Approved as to form:

\_\_\_\_\_  
Kathryn L. Gerla, City Attorney

Attest:

\_\_\_\_\_  
Charmaine Arredondo, City Clerk

Published \_\_\_\_\_





City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-018

April 25, 2022

TO: All Personnel

FROM: Andy Adolfson, Deputy Chief of Operations

SUBJ: PERSONNEL REASSIGNMENT

The following members are being reassigned to meet the operational needs of the department:

Firefighter Steve Anderson from Provisional Firefighter/Engineer at Station 6, C Platoon, to Firefighter at Station 6, C Platoon, effective April 30, 2022.

Firefighter Emily Peterson from Station 2, C Platoon is being elevated to Provisional Firefighter/Engineer at Station 6, C Platoon effective May 1, 2022.

*Andy Adolfson*

Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations

Bureau	Division	Battalion	Station Officer/MSO



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

**Bellevue Fire Department**

*Rec #22-026*

May 18, 2022

TO: Jay Hagen, Fire Chief – THROUGH CHANNELS

DocuSigned by:

*Fire Chief Jay Hagen*  
7C9503AF26E846A...

FROM: Keith Allen, Battalion Chief  
Commander, Training Division

SUBJECT: RECOMMENDATION FOR EDUCATIONAL INCENTIVE PAY FOR RECRUIT FIREFIGHTER REILLY

### Summary

Per "Appendix B" to the Agreement Between the IAFF Union Local No. 1604 – Representing Firefighters and City of Bellevue, January 1, 2020 through December 31, 2022, educational incentive pay is available to fire department members who have completed educational goals in one of three categories: 1) forty-five approved college credits as defined in Appendix B; or 2) an Associate Degree in Fire Technology; or 3) any Bachelor of Arts or Bachelor of Science degree.

### Recommendation

Recruit Firefighter REILLY has successfully qualified for 4.0% educational pay by fulfilling the requirements of Category #3 education requirements. Based on this fact, I recommend that Recruit Firefighter REILLY be approved to receive educational incentive pay at this rate.

### Findings

Members of the Department requesting educational incentive pay must complete studies in one of the following categories:

Category #1: Completion of 45 credits of prerequisite, core, or general undergraduate requirement credits...applying to the general education requirements or electives required for a fire service-related degree, as evaluated by the Commander of the Training Division (2.5%).

Category #2: The completion of an Associate Degree in Fire Technology (3.5%).

Category #3: The completion of a Bachelor of Arts or Bachelor of Science degree (4.0%).

DocuSigned by: <i>DC Todd Dickert</i> B0038A8F613945F	DocuSigned by: <i>Keith Allen</i> C36321223F1245C		
Bureau	Division	Battalion	Station Officer/MSO

Budget Impact

Approval of this Recommendation would increase pay for Recruit Firefighter REILLY by 4.0%.

SOP Revisions

None.

Conclusion

Recruit Firefighter REILLY has successfully met the standard for educational incentive pay commensurate with a level of 4.0% as outlined in "Appendix B" to the Agreement Between the IAFF Union Local No. 1604 – Representing Firefighters and City of Bellevue, January 1, 2020 through December 31, 2022.

If you have any questions or need additional information, please contact me.

DocuSigned by:

*BC Keith Allen*

Keith Allen, Battalion Chief  
Commander, Training Division



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

**Bellevue Fire Department** *Rec #22-027*

May 18, 2022

TO: Jay Hagen, Fire Chief – THROUGH CHANNELS

DocuSigned by:

*Fire Chief Jay Hagen*

7C9503AF268848A

FROM: Keith Allen, Battalion Chief  
Commander, Training Division

SUBJECT: RECOMMENDATION FOR EDUCATIONAL INCENTIVE PAY FOR FIREFIGHTER/PARAMEDIC GUITRON

### Summary

Per "Appendix B" to the Agreement Between the IAFF Union Local No. 1604 – Representing Firefighters and City of Bellevue, January 1, 2020 through December 31, 2022, educational incentive pay is available to fire department members who have completed educational goals in one of three categories: 1) forty-five approved college credits as defined in Appendix B; or 2) an Associate Degree in Fire Technology; or 3) any Bachelor of Arts or Bachelor of Science degree.

### Recommendation

Firefighter/Paramedic GUITRON has successfully qualified for 4.0% educational pay by fulfilling the requirements of Category #3 education requirements. Based on this fact, I recommend that Firefighter/Paramedic GUITRON be approved to receive educational incentive pay at this rate.

### Findings

Members of the Department requesting educational incentive pay must complete studies in one of the following categories:

Category #1: Completion of 45 credits of prerequisite, core, or general undergraduate requirement credits...applying to the general education requirements or electives required for a fire service-related degree, as evaluated by the Commander of the Training Division (2.5%).

Category #2: The completion of an Associate Degree in Fire Technology (3.5%).

Category #3: The completion of a Bachelor of Arts or Bachelor of Science degree (4.0%).

DocuSigned by: <i>DC Todd Dickerson</i> Bureau	DocuSigned by: <i>BC Keith Allen</i> Division		
		Battalion	Station Officer/MSO

Budget Impact

Approval of this Recommendation would increase pay for Firefighter/Paramedic GUITRON by 4.0%.

SOP Revisions

None.

Conclusion

Firefighter/Paramedic GUITRON has successfully met the standard for educational incentive pay commensurate with a level of 4.0% as outlined in "Appendix B" to the Agreement Between the IAFF Union Local No. 1604 – Representing Firefighters and City of Bellevue, January 1, 2020 through December 31, 2022.

If you have any questions or need additional information, please contact me.

DocuSigned by:  
  
C3B321223F1248C  
Keith Allen, Battalion Chief  
Commander, Training Division



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

**Bellevue Fire Department** *Ac # 22-028*

DATE: June 1<sup>st</sup>, 2022  
TO: Jay Hagen, Fire Chief *JH*  
FROM: Andy Adolfson, Deputy Chief  
SUBJ: BATTALION CHIEF DERIK POPE COMPLETION OF PROBATION

Chief Hagen,

On June 1<sup>st</sup>, 2021, in accordance with Civil Service Rules, Captain Derik Pope was placed into the role of Long-Term Acting Battalion Chief and assigned command 'A' Platoon. Subsequently, on July 1<sup>st</sup>, 2022, Acting Battalion Chief Pope was formally promoted to the position of Battalion Chief. As there was no lapse between the time Battalion Chief Pope was appointed to the Long-Term Acting role and his official promotion, his probationary period started June 1<sup>st</sup> as outlined in the City of Bellevue Civil Service Rules and Regulations, 2019 ed.

I am pleased to report that Battalion Chief Pope has completed his probation successfully and I am recommending his probationary status be removed.

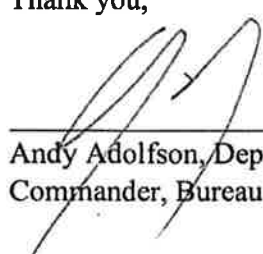
During his probationary year Battalion Chief Pope worked as the Commander of 'A' Platoon replacing retired Battalion Chief Dean Harm. He has done an excellent job of running the platoon and contributing to our leadership group. He is an advocate for his officers when meeting with his peers and supervisors but also assures the viewpoint of the administration is shared and direction is carried out.

Battalion Chief Pope has been a great asset to me, lending his experience, education, wisdom, and intuition when I have asked for input. Derik is very willing to speak his mind in a respectful and constructive manner, addressing issues that can be easily overlooked or less than desirable to discuss – he holds me, and others, accountable. He has proven that he can act autonomously as the leader of his platoon and continually making sound and fair decisions in the moment but also asking for advice or guidance when he does not feel completely comfortable with the topic.

Battalion Chief Pope possesses strong leadership, great knowledge, a positive attitude, and true passion for the job and for the people with whom he works.

Please let me know if you have any questions regarding this recommendation.

Thank you,

  
\_\_\_\_\_  
Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

**Bellevue Fire Department**

*Rec # 31-029*

DATE: May 19<sup>th</sup>, 2022  
TO: Jay Hagen, Fire Chief *JH*  
FROM: Andy Adolfson, Deputy Chief  
SUBJ: BATTALION CHIEF DAVE TAIT COMPLETION OF PROBATION

Chief Hagen,

On May 17<sup>th</sup>, 2021, in accordance with Civil Service Rules, Captain Dave Tait was placed into the role of Long-Term Acting Battalion Chief and assigned command of the Emergency Medical Services Division. Subsequently, on June 16<sup>th</sup>, 2022, Acting Battalion Chief Tait was formally promoted to the position of Battalion Chief. As there was no lapse between the time Battalion Chief Tait was appointed to the Long-Term Acting role and his official promotion, his probationary period started May 17<sup>th</sup> as outlined in the City of Bellevue Civil Service Rules and Regulations, 2019 ed.

I am pleased to report that Battalion Chief Tait has completed his probation successfully and I am recommending his probationary status be removed.

During his probationary year Battalion Chief Tait worked as the Commander of the Emergency Medical Division replacing retired Battalion Chief Chuck Heitz. His work has been exemplary as he has helped lead the department through the COVID-19 pandemic while ensuring all the other functions of the EMS Division continued seamlessly.

Battalion Chief Tait has been a great asset to me, lending his experience, education, wisdom, and intuition when I have asked for input. He has shown that he is capable of initiating conversation, even when involving difficult topics when warranted and he has proven that he can act autonomously as the leader of his work group.

Battalion Chief Tait possesses strong leadership, great knowledge, a positive attitude, and true passion for the job and for the people with whom he works.

Please let me know if you have any questions regarding this recommendation.

Thank you,

*[Signature]*  
\_\_\_\_\_  
Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

**Bellevue Fire Department** *Rec # 21-030*

DATE: June 5<sup>th</sup>, 2022  
TO: Jay Hagen, Fire Chief *JDH*  
FROM: Clay Brown, Firefighter  
Station 5, A Platoon  
SUBJ: RETIREMENT NOTIFICATION

Chief Hagen,

I am informing you that June 10<sup>th</sup> will be my last shift with the Bellevue Fire Department.

Thank you,

*Clay Brown*  
Clay Brown, Firefighter  
Station 5, A Platoon

<i>AB</i>		<i>WLP</i>	<i>[Signature]</i>
Bureau	Division	Battalion	Station Officer/MSO





City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-037

May 2, 2022

TO: All Personnel

FROM: Andy Adolfson, Deputy Chief of Operations

SUBJ: PERSONNEL REASSIGNMENT

The following members are being reassigned to meet the operational needs of the Department effective May 1, 2022:

Captain Ryan Armstrong will be transferred from administrative duties to Station 5, A Platoon.

In accordance with Civil Service rules the following members will be removed from acting status:

Lieutenant John Lapsansky will be reclassified from serving as a Long-Term Acting Captain back to Lieutenant after filling a vacancy created by Captain Armstrong. He is being transferred from Station 5 to Station 9.

Additionally, Anthony Dounis will be reclassified from Long-Term Acting Lieutenant to Firefighter after filling a vacancy created by Lieutenant Lapsansky.

*Andy Adolfson*

Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations

Bureau	Division	Battalion	Station Officer/MSO

**SPECIAL NOTICE 22-040**

May 17, 2022

**TO:** All Personnel

**FROM:** Keith Allen, Battalion Chief  
Commander, Training Division

**SUBJECT:** 2022 RECRUIT ACADEMY – CLASS 13 GRADUATE BIOS



My name is Sam Cregger, and I am 33 years old. I am originally from Arlington, Virginia. I graduated from college in northern Massachusetts in 2011. After graduation I moved to Charlottesville, Virginia where I was a farmhand by day and a musician by night with a few other jobs sprinkled in. In 2016, my wife, Annelise, and I moved to Washington. The nature of the PNW and job opportunities for Annelise were the main attractions. Annelise works at MOD Pizza's Headquarters in Bellevue as Head of Design-Stores. Prior to this position, I most recently worked for Tri-Med Ambulance on their SeaTac rig for

nearly three years. On my off-time I enjoy hiking, hunting, woodworking, playing fetch with my dog and I still play music but these days my wife and dog are my audience. I'm grateful and excited for this opportunity to join the department and look forward to the work ahead.



My name is Brandon Dark, I am 37yrs old, my older brother & I were born in Oregon and our parents brought us to Washington in 1992, after a few years in New York. I recently purchased a home in Snohomish.

Prior to fire service I worked as a Master Technician for Mercedes Benz of Bellevue for 16 years. I also spent the last 2 years as a volunteer firefighter with Snohomish County District 5. I enjoy spending all the time I can with my beautiful 6-year-old daughter, Blue. In my free time I enjoy anything outdoors: hiking, camping, and working on my Willys

pickup. I am grateful for the opportunity to be a member of the Bellevue Fire Department.



My name is Kyle Dua, and I am 30 years old. I am from Brooklyn, New York and moved to Tacoma, Washington when I was younger which is where Me and my family currently reside. I attended Stadium high school and then went on to study pharmacology in Portland Oregon. I am married to my wife, Cayla and we share two young children together, Jaxon and Sienna. I enjoy staying active by running, hiking, working out, and playing basketball. Some hobbies of mine include spending time with friends and family, listening to music, watching movies, eating new food and traveling to new places.

I am excited for the opportunity to be joining the Bellevue fire family and starting my journey here!



My name is Luke Gage and I'm 23 years old. I grew up in Federal Way Washington in a family of 8 and I currently live in Seatac with my fiancé. After high school I worked for a private ambulance company for 4 years which introduced me to the Bellevue fire department.

In my free time I enjoy riding motorcycles, building, and restoring cars, and playing music. I'm extremely honored to be given the opportunity to join such a great fire department.



My name is Emily Halbert. I'm 26 years old and live in Kirkland. I was born and raised in the Seattle area as the oldest of four. I went to Woodinville High School where I did cross country, rowing, and graduated as a Certified Nursing Assistant. I rowed for Oregon State University where I completed my four-year degree in Digital Communication Arts. After college I volunteered for a year at a non-profit, Makenalani, in Kauai. When I moved back to the area, I got a job as an Office Administrator which I did up until I started academy. I enjoy wine tasting, finding new Netflix series to watch,

baking, and hanging out with friends playing yard games (especially spikeball) or going on weekend trips around Washington.

I am very excited to join the Bellevue Fire Department. Growing up visiting my dad at the station and getting to know the culture, I know it's an amazing place to work. It feels surreal I am now stepping into the position I've looked up to for so long. I'm looking forward to working with you all.



My name is Sam Halbert. I am 24 years old living in Redmond, WA. I graduated from Woodinville High School in 2016 and continued my education at the University of Washington. I was part of the UW rowing team and United States National team where I built a lot of character and won a medal or two along the way. I graduated with a degree in Communications and am halfway through a Masters in Infrastructure Planning and Management.

My hobbies include gravel biking, road biking, track cycling, running, pickleball, and rowing. In the future, I plan on

continuing with competitive rowing and hopefully more international races. I do not have any prior firefighting experience and am excited to continue to learn and be a part of such a reputable organization. I cannot believe I get paid to do this job.



My name is Nick Henry, and I am 36 years old. I was raised in Wichita, KS before serving 6 years in the Army as an avionics mechanic. I was stationed in Germany for 2 years then spent the rest of my time at Ft Lewis where I was deployed to Afghanistan three times. After the military, I worked in the aviation industry in various positions such as aircraft mechanic, field service engineer, outside sales and business development. I am also a Certified Flight Instructor and enjoy teaching students to fly part time.

I currently live in Puyallup with my wife, Kelsey, and our two kids. Our son, Kasen, is 5 years old and he loves baseball, wrestling, and building things. My daughter, Rhyann, is 3 years old and into music, unicorns, and playing dressing up. Aside from spending time with the family I enjoy playing slow-pitch softball, golfing, hunting, and running. I am excited to continue this learning process and honored to be a part of the Bellevue Fire Department.



My name is Adam Johnson, I am 23 years old and originally from Olympia, WA. I moved to Seattle in 2017 to attend the University of Washington. I graduated with my bachelor's degree in Communications with minors in Diversity and Professional Sales. After graduating, I decided to pursue a career in the fire service. I spend most of my free time in the outdoors going on hikes and traveling around the state. I'm looking forward to an exciting career here in Bellevue!





My name is Brock Jorgensen, and I am 27 years old. I am from Tacoma, WA, but have lived in many other parts of Washington including Everett, Yakima, and Bellingham. I have been married to my incredible wife Abby for almost 2 years. We don't have any kids yet, but we do have 1 cat (her name is Mei). I grew up in a big family who I am very close with and love spending time with.

My life has mostly been spent playing baseball, football, snowboarding, and working multiple jobs to pay the

bills. Before starting Recruit Academy, I worked as a Special Education Tutor for Chief Leschi Schools (Puyallup Tribe). I started as a volunteer firefighter for the station down the road from the school at the beginning of 2021 and I quickly began to aspire to work full-time in the fire service.

I am honored and very grateful to have the opportunity to learn from and work with all the men and women that make up the Bellevue Fire Department.



My name is Michael Markey. I'm 35 years old, and currently reside in Tacoma, Washington. I was born and raised in the Federal Way area, where I graduated from Thomas Jefferson High School in 2005. A passion for wrestling led me to attend college, where I was able to continue participating in a sport I loved and earn some degrees along the way. After college, I returned to my Federal Way roots where I served as a middle and high school teacher and coach from 2010 to 2021. I have always found fulfillment in serving the public, and I'm excited to serve in a different capacity as a Bellevue Firefighter.

I am married to my best friend, Carly, who remains a teacher in Federal Way, and this summer we will celebrate our 8th wedding anniversary. Together we have two beautiful, crazy sons, Titus (4) and Miles (1). In my free time, I enjoy traveling, learning new skills, movie nights, and just about anything active and outdoors oriented. I am humbled, honored, and eager to begin my firefighting career with the Bellevue Fire Department and look forward to many years serving this community.



My name is Jake Patterson. I'm 33 years old and I grew up in Eatonville, Washington where I was raised by my parents along with two younger brothers. Growing up I loved playing sports, and after high school I played baseball for Pierce College. The team atmosphere and competitive nature of the fire service has many parallels to team sports, which is something that has always been very appealing to me. I currently live in Graham, Washington with my wife of 14 years and 2 our boys who are 4 years old and 8 months old.

In my spare time I really enjoy being able to go on

adventures with my family. We love going fishing, hiking, and taking trips to the ocean. In the past five years I've taken up running. I've found it to be a great way for me to push myself, but also a way to unwind mentally. I've run multiple races, including marathons in Tacoma and Seattle. Someday I'd love to qualify for and run the Boston Marathon.

I feel extremely fortunate to be working for the Bellevue Fire Department. The incredible opportunity to be a part of this organization is not lost on me. I'm so excited to start my career and continue to push myself and learn.



My name is Tate Persons, I am 21 years old. I live with my girlfriend Damiana and our dogs Baylor and Harley. I was born and raised in Monroe, Washington. In 2019, I graduated from Monroe High School. I also attended Everett Community College for two years where I began to pursue a degree in Fire Science. Growing up, I loved to play sports like football, wrestling, track, soccer, and lacrosse. In my spare time, I enjoy running, snowboarding, dirt biking, and fishing the lakes and rivers around the state. I am very excited to begin my career at Bellevue!



My name is Mike Reilly, I am 37 years old, and I grew up in Kennewick, WA. My family moved to Montana when I was 17 and I graduated from Flathead High in Kalispell, MT. I attended Washington State University and later transferred to Central Washington University where I graduated with a degree in Mechanical Engineering.

In January of 2022 I retired from professional football where I had spent 13 years as a quarterback in the NFL and CFL. I spent a majority of my career playing in the cities of Vancouver and Edmonton in Canada. I now live in Queen

Anne with my wife Emily and our 2 daughters, Brooklyn (5) and Cadence (3). We recently rebuilt our home to make room for our expanding family and given my background and enjoyment with construction, decided to do the work ourselves. Most of our free time is spent either enjoying new activities with the girls or attempting to finish the never-ending project of interior trim work and molding.

I really enjoyed my previous career and used to worry about what I would do when I was finished playing. I feel truly blessed for the opportunity to start a career in the fire service with the Bellevue Fire Department and am thankful to have found a new path that I am even more excited about. I know that it will be hard work to prove myself to this new team and community, but I look forward to the challenge and can't wait to get started.



My name is Ron Tomin, I'm 33 years old and currently live in Maple Valley, WA. I grew up in Federal Way, WA and spent much of my time playing baseball, football, and soccer. After high school I attended Brigham Young University with a degree in Environmental and Occupational Health and Safety. From there I attended the University of Utah and received a master's degree in Industrial Hygiene. I then got a job in Los Angeles at an oil refinery where I worked as an Industrial Hygienist, and it was there I got my first exposure to the world of

firefighting. After being there for 3 years I decided to move back home and got a job with Boeing in the same field. By that time, I was tired of working at a desk and knew I wanted to be a firefighter from my time in the oil refinery.

I have been married to my wife for 11 years and we have 4 amazing kids named Anthony (9), Naiya (7), Cole (5), and Jace (2). They are so amazing that we decided to have one more and we are expecting our second girl in August. This will be our last one. We enjoy camping and taking road trips as a family. I also enjoy playing any type of sports which includes basketball, tennis, pickleball, golf, disc golf, bowling, and soccer. I am so grateful and blessed to be part of the Bellevue Fire Department and look forward to meeting all of you.



My name is Jessica Wells, and I am 28 years old. I was born and raised in Orange County, California with my 4 sisters. I attended Santa Margarita Catholic High School where I played water polo. I went to Saddleback Community College where I pursued a degree in criminal justice which I ended up finishing at Bellevue College. I moved to Washington State in 2017 to pursue a career in wildland firefighting. I have done that for the last 3 years. I am lucky enough to currently live in the Bellevue area with my dog, Boo.

My personal interest includes spending time with friends and family whenever possible, snowboarding, hiking, wakeboarding, and pretty much anything else that involves the outdoors. I also am a part of a co-ed softball league out of Issaquah that I am very passionate about. Lastly, I enjoy barbecuing and I am looking forward to cooking for my crew one of these days. I am so grateful for this opportunity to work for Bellevue Fire Department and can't wait to meet every one of you!



My name is Tim Winter and I'm 35 years old. I was born and raised in Enumclaw. After high school I ventured east to explore Montana before going to Central Washington University where I obtained a business degree. Most of my professional life has been as a union carpenter, building and working on many of the skyscrapers and light rail projects in the local area.

I live in Enumclaw with my wife Ashley and our two labs. She works in administration at the Enumclaw Fire Department. Together we live an active lifestyle and enjoy

a wide range of outdoor activities. In addition to our outdoor hobbies, we also enjoy fundraising for March for Babies. In my spare time a few of the things I like to do are to camp, mountain bike, go jeeping, dirt bike and smoke meats. I also enjoy spending time fishing locally and abroad along with hunting around the northwest. My favorite thing to do is go snowmobiling! I'm grateful for the opportunity and excited to be a part of the Bellevue Fire Department family.

Please join me in welcoming them into the Bellevue Fire Department family,

***Keith Allen***

Keith Allen, Battalion Chief  
Commander, Training Division





City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-054

June 22, 2022

**TO:** All Personnel

**FROM:** Fire Chief Jay Hagen

**SUBJ:** Retirement Notification

Deputy Chief Todd Dickerboom is retiring effective June 30, 2022. His fire service career began in the fall of 1982 when he obtained his EMT Certification through the Sumas Volunteer Fire Department (Whatcom County Fire District #14), where his father served as a longtime active member. He then went on to attend the first night class held at the Bates Fire Service Training School in downtown Tacoma for 15 months (March 1983 through June of 1984). While at Bates, and until he was hired by the Bellevue Fire Department on January 8, 1985, he served as a resident volunteer firefighter with Pierce County Fire District #9 (Summit-South Hill) in Puyallup, which is now part of the Central Pierce Fire Department.



A few highlights in his 37½ year career with the Bellevue Fire Department include the following:

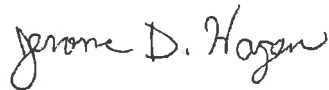
- Acting Lieutenant/Acting Engineer: 1990-1993
- Promoted to Lieutenant: November 1993 – Temporarily assigned to FS3
- Assigned to the first Light Force (LF7) at FS7 on A-Platoon - January 1, 1994
- Community Liaison Officer: June 2000 – December 2004
- Promoted to Captain: December 2005 – Assigned to FS9 on B-Platoon
- Recruit Academy Instructor: 2007-2 (Sept. – Dec.)
- Long-term Acting Battalion Chief on A-Platoon: January – May 2013
- Assigned as Station Captain at FS7 (L1/LF7) on B-Platoon: July 2013 - June 2014
- Long-term Acting Battalion Chief on A-Platoon: July 2014 – March 2015
- Promoted to Battalion Chief: April 2015
- Promoted to Deputy Chief, Bureau of Support Services: December 2016
- East Metro Training Group Interim Director: January – September 2017
- Interim Fire Chief: September 29, 2017 – May 13, 2018
- Accreditation Manager: 2016-2022

For most of his career, the primary fire station assignments he had include FS1, FS2, FS7 and FS9. Chief Dickerboom has also had the opportunity to serve on a variety of committees, teams, and interview panels, as well as served as an assessor on numerous promotional exams throughout his years with the department.

His humility and service has made a positive impact and represented the department admirably. He has worn the Bellevue Fire patch with pride and has provided a solid foundation for others to follow. It is my hope that he will take many fond memories of his time into retirement.

Please join me in congratulating Deputy Chief Dickerboom and wishing him well for a healthy and successful next chapter.

Respectfully,

A handwritten signature in cursive script that reads "Jay Hagen".

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Jay Hagen  
Fire Chief



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

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### SPECIAL NOTICE 22-055

June 22, 2021

TO: All Personnel

FROM: Jay Hagen  
Fire Chief

SUBJ: AMERICAN HEART ASSOCIATION – THE MISSION: LIFELINE EMS AWARD – GOLD PLUS

Mission: Lifeline EMS recognition is a program designed by the American Heart Association to showcase Emergency Medical Service organizations across the nation for excellent STEMI care. Prehospital personnel are the first providers of care to patients suffering from cardiac emergencies. The role of EMS in the system-of-care for these patients is crucial and often sets the course for the patient's outcome.

The Mission: Lifeline EMS award is presented to EMS agencies in partnership with referring and receiving hospitals based upon successful achievement of early treatment, transport, and advanced care for patients suffering myocardial infarctions, commonly known as "heart attacks". The award is given to those organizations that achieve specific time-based metrics that highlight the successful collaboration of EMS and the hospitals that provide the advanced interventions. Working together in a timely fashion ensures the best possible outcomes for these patients.

This year the Bellevue Fire Department has received the "Gold Plus Award" which is the highest level achievable! It has been verified that Bellevue is the first agency in King County to receive this award. I want to proudly say it is because of you that this recognition has been achieved. Bellevue Fire is a part of an elite group of prehospital providers recognized by the American Heart Association for your commitment and success in implementing a higher standard of care, by ensuring that every STEMI patient receives treatment according to nationally accepted evidence-based guideline recommendations and standards. Your hard work, day in and day out, makes a difference in patient outcomes.

What can sometimes be overlooked are the efforts that take place behind the scenes, so I also want to acknowledge William Lie for stepping up and making this award happen. William took the initiative once again and completed the necessary work to bring this award to the Bellevue Fire Department. This would not have happened without the commitment and effort that William has demonstrated.

On behalf of the Bellevue Fire Department, a sincere thank you to William Lie and to all of you for the hard work and dedication that resulted in this accomplishment for our agency and most importantly the community we serve!

A handwritten signature in cursive script that reads "Jay Hagen".

Fire Chief



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-041

May 19, 2022

TO: All Personnel

FROM: Andy Adolfson, Deputy Chief of Operations

SUBJ: PROBATIONARY FIREFIGHTER ASSIGNMENTS

Effective May 16, after their successful completion of Emergency Medical Technician training and East Metro Training Group Recruit Academy #13, the following probationary firefighters are being reassigned from the Training Division to the Operations Bureau with the following Platoon assignments:

**A Platoon (reporting May 16):**

- PFF Brock Jorgensen to Station 4.
- PFF Kyle Dua to Station 5.
- PFF Emily Halbert to Station 6
- PFF Mike Reilly to Station 8.
- PFF Michael Markey to Station 9.

**B Platoon (reporting May 20):**

- PFF Nick Henry to Station 4.
- PFF Luke Gage to Station 5.
- PFF Adam Johnson to Station 6.
- PFF Tate Persons to Station 7.
- PFF Sam Halbert to Station 8.
- PFF Jake Patterson to Station 9.

C Platoon (reporting May 17):

- PFF Sam Cregger to Station 4.
- PFF Ron Tomy to Station 5.
- PFF Jessica Wells to Station 6.
- PFF Brandon Dark to Station 8.
- PFF Tim Winter to Station 9.

Please welcome our new members and congratulate them on what they have accomplished to this point. It has not been an easy task! I also ask that you give these individuals the time, patience, wisdom, and mentoring needed to successfully complete their probation in January.

Thank you,

Andy Adolfson

Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

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### SPECIAL NOTICE 22-056

June 23, 2022

**TO:** All Personnel

**FROM:** Andy Adolfson, Deputy Chief of Operations

**SUBJ:** PERSONNEL REASSIGNMENTS

To meet the operational needs of the department the following personnel reassignment will take place:

Battalion Chief Dave Beste from Battalion 101, C Platoon to Deputy Chief, Bureau of Support Services. Last shift assigned to B101 is June 26, 2022. First shift assigned to Bureau of Support Services is July 1, 2022.

Battalion Chief Keith Allen from the Training Division to Battalion 101, A Platoon. Last shift assigned to the Training Division is June 30, 2022. First shift assigned to Battalion 101; A Platoon is July 3, 2022.

Battalion Chief Derik Pope from Battalion 101, A Platoon to Battalion 101, C Platoon. Last shift assigned to Battalion 101; A Platoon is June 30, 2022. First shift assigned to Battalion 101; C Platoon is July 7, 2022.

Captain Doug Halbert from Special Operations Captain to Battalion Chief, Training Division. Last shift assigned to Special Operations is June 30, 2022. First shift assigned to Battalion Chief, Training Division is July 1, 2022

Captain Tom Fields from Station 7, B Platoon, to Special Operations Captain. Last shift assigned to Station 7; B Platoon is June 27, 2022. First shift assigned to Special Operations is July 1, 2022.

Lieutenant Marcus Howle Station 7, A Platoon, to Captain, Station 7, B Platoon. Last shift assigned to Station 7; A Platoon is June 30, 2022. First shift assigned to Station 7; B Platoon is July 4, 2022.

Lieutenant Alexa Dillhoff from Station 8, A Platoon, to Lieutenant, Emergency Medical Services Division. Last shift assigned to Station 8 is June 30, 2022. First shift assigned to EMS is July 6, 2022.

Lieutenant Kerry Doran from Station 6, B Platoon, to Station 3, C Platoon. Last shift assigned to Station 6; B Platoon is June 29, 2022. First shift assigned to Station 3; C Platoon is July 3, 2022.

Lieutenant Nate Cogdill from Station 5, A Platoon, to Station 7, A Platoon. Last shift assigned to Station 5; C Platoon is June 26, 2022. First shift assigned to Station 7; A Platoon is July 2, 2022.

Acting Lieutenant Kris Kanzler from Station 1, A Platoon, to Lieutenant, Station 6, B Platoon. Last shift assigned to Station 1; A Platoon is June 30, 2022. First shift assigned to Station 6; B Platoon is July 4, 2022.

Acting Lieutenant James Bailey from Station 3, C Platoon, to Lieutenant, Station 8, A Platoon. Last shift assigned to Station 3; C Platoon is June 26, 2022. First shift assigned to Station 8; A Platoon is July 2, 2022.

Firefighter Anthony Dounis from Station 9, A Platoon, to Long Term Acting Lieutenant Station 5, C Platoon. Last shift assigned to Station 9; A Platoon is June 30, 2022. First shift assigned to Station 5; C Platoon is July 3, 2022.

Firefighter/Engineer Drew Rockwell from Station 7, A Platoon, to Station 7, B Platoon. Last shift assigned to Station 7; A Platoon is June 30, 2022. First shift assigned to Station 7; B Platoon is July 4, 2022.

Firefighter Joel Dhanens from Station 4, A Platoon, to Provisional Lieutenant, Station 1, A Platoon. Last shift assigned to Station 4 is June 30, 2022. First shift assigned to Station 1 is July 2, 2022.

Firefighter Joel Green from Station 9, A Platoon, to Station 6, C Platoon. Last shift assigned to Station 9; A Platoon is June 30, 2022. First shift assigned to Station 6; C Platoon is July 3, 2022.

Firefighter/Engineer Lewis Stoliker from Station 7, B Platoon, to Station 7, A Platoon. Last shift assigned to Station 7; B Platoon is June 29, 2022. First shift assigned to Station 7; A Platoon is July 2, 2022.

Firefighter Troy Cunningham from Station 1, C Platoon, to Station 7, C Platoon. Last shift assigned to Station 1 is June 26, 2022. First shift assigned to Station 7 is July 1, 2022.

Andy Adolfson

Andy Adolfson, Deputy Chief  
Commander, Bureau of Operations



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-042

March 23, 2022

**TO:** All Personnel

**FROM:** Fire Chief Jay Hagen

**SUBJ:** Retirement Notification

Lieutenant Camari Olson has notified the department of her intent to retire effective June 9, 2022. She was hired by Bellevue Fire on January 6, 2003 and has served 19 years in public service. She began her career at Fire Station 2 where she worked for 14 years before promoting to Lieutenant. At that time, she spent a short time at Fire Station 5, and then Fire Station 9.

Over the span of her career with Bellevue Fire, Camari has been a fully engaged, enthusiastic and professional member of the department exhibited by her participation in the following activities and being conferred with the listed awards:



- Uniformed Employee of the Year-2017
- Inaugural recipient of the Bellevue Firefighters Community Support Foundation Community Spirit Award-2017
- Local 1604 Secretary 2007-2012
- Muscular Dystrophy Association Fill the Boot and Lock-Up Coordinator for L1604 2004-present: through these efforts, the Local has raised over \$786,000 for MDA
- Annual L1604 Union Banquet/Retirement Party Coordinator 2008-present
- Peer Support Team member 2015-2021
- 2004 to 2016 participated in the annual Firefighter Stairclimb, raising money for the Leukemia and Lymphoma Society (including climbing without gear with the team in 2006 when she was going through chemo.)

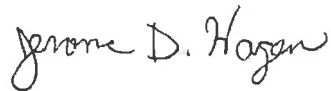
I have had the opportunity to witness her enthusiasm and work ethic firsthand and appreciate the sincerity she brings to the job. During her tenure she has also contributed to staff training and mentoring through the following activities:

- Community Emergency Response Team (CERT) trainer 2017-2019
- CPR Instructor 2004-present



- CPR Program Coordinator 2017-present: Trained new instructors/maintained certifications for current instructors, maintained equipment and supplies, kept Training Site status up to date
- CBT Instructor 2005-2019

Since June of 2018 she has served with distinction as our Public Information Officer/CLO and will be missed. Please join me in congratulating her on a successful career and wishing her the best in the next chapter.

A handwritten signature in cursive script that reads "Jay Hagen".

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Jay Hagen  
Fire Chief



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-048

June 8, 2022

TO: All Personnel

FROM: Andy Adolfsen, Deputy Chief of Operations

SUBJ: PERSONNEL REASSIGNMENT

To meet the operational needs of the department the following personnel reassignment will take place:

Effective June 16, 2022, in accordance with Civil Service rules, Firefighter James Bailey will be reclassified from Firefighter to Long-Term Acting Lieutenant filling a vacancy created by Lt. Bob Crueger who is on leave.

Andy Adolfsen

Andy Adolfsen, Deputy Chief  
Commander, Bureau of Operations

Bureau	Division	Battalion	Station Officer/MSO



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

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### SPECIAL NOTICE 22-050

June 13, 2021

**TO:** All Personnel

**FROM:** Jay Hagen  
Fire Chief

**SUBJ:** PROMOTION OF BATTALION CHIEF DAVE BESTE TO DEPUTY CHIEF

Due to the retirement of Deputy Chief Todd Dickerboom and having completed a Civil Service recruitment for the rank, I am pleased to be able to announce that Battalion Chief Dave Beste will be appointed to oversee the Bureau of Support Services and will be promoted to the rank of Deputy Chief effective July 1, 2022.

A promotional ceremony will be held in the coming weeks and announced in a separate Special Notice.

Please join me in congratulating Chief Beste on this milestone in his career and wishing him the very best in his new position.

Respectfully,

A handwritten signature in cursive script that reads "Jay Hagen".

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Jay Hagen  
Fire Chief





City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

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### SPECIAL NOTICE 22-053

June 21, 2022

**TO:** All Personnel

**FROM:** Jay Hagen, Fire Chief

**SUBJ:** PROMOTIONS

Due to the expected retirement of Deputy Chief Todd Dickerboom, Captain Bill Evans and Lieutenant Bob Crueger on June 30<sup>th</sup>, several vacancies are being created. Rule of 3 interviews were completed earlier this month and I am pleased to be able to promote the following individuals effective July 1, 2022:

- Battalion Chief Dave Beste to Deputy Chief, assigned to the Bureau of Support Services.
- Captain Doug Halbert to Battalion Chief, assigned to the Training Division.
- Lieutenant Andrew Oltman to Captain, continuing at Station 9 on B Platoon.
- Lieutenant Marcus Howle to Captain, assignment to be announced soon.
- Firefighter Kris Kanzler to Lieutenant, assignment to be announced soon.
- Firefighter Chad Halterman to Lieutenant, assignment to be announced soon.
- Firefighter James Bailey to Lieutenant, assignment to be announce soon.

All of these individuals have shown commitment to our organization by taking on the critical responsibilities related to their new positions. I truly appreciate their willingness to step forward and accept these important leadership roles. Each will lead and mentor in their own manner, but I am confident that they will all be tremendously successful, and we will all benefit from their continued selflessness and contributions.

Please join me in congratulating all these individuals.

Respectfully,

A handwritten signature in cursive script that reads "Jay Hagen".

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Jay Hagen  
Fire Chief



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-057

June 27, 2022

**TO:** All Personnel

**FROM:** Deputy Chief Andy Adolfson  
Acting Fire Chief

**SUBJ:** Retirement Notification

Captain Bill Evans is retiring effective June 30, 2022. His career has spanned over 45 years in the fire service with 37 of those years as a career firefighter. He entered the fire service as an Explorer Scout at King County Fire District 2 in Burien in 1977. In 1979 he became a volunteer and resident firefighter at King County Fire District 25 in East Renton. His role there expanded to engineer and acting lieutenant. In 1985 he was hired as a career firefighter with King County Fire District 25. In 1993 Bill joined the Renton Fire Department and was honored with Firefighter of the Month in September of 1994.



In 1995, the Bellevue Fire Department acquired Fire Station 9 which resulted in the hiring of 9 Renton firefighters including Bill Evans. The following provides some of the highlights of Bill Evans career here in Bellevue:

- Firefighter, Acting Lieutenant, and Acting Engineer at Station 3, 6, 7, 1 respectively
- Acting Staff Assistant at Station 1
- Lieutenant promotion in February 2007 assigned to Station 1, 7, and the Training Division
- Rescue Technician assigned to Light Force 7 and Ladder 1
- Captain promotion April 2014 assigned to Station 9, 7, 1 and EMS Division
- Acting Battalion Chief for many years
- Firefighter of the year in 2007
- Instructed 2 recruit academies
- CBT Instructor
- Assigned to the Mobile Vaccination Task Force
- Member of the Tactics and Incident Management Team
- Participated and developed multiple tactical assessments for promotional assessment centers
- Delivered 3 babies

Captain Evans has a keen interest in fire tactics and the Department has benefitted greatly from his passion for developing and conducting tactical assessments. He is an avid problem solver who is not only afraid to speak up when he identifies an issue but is extremely effective in proposing solutions. When you speak with Bill about his career in the fire service, it is obvious he holds a great deal of gratitude for the opportunities the fire service has provided for him. His enthusiasm for the fire service is very contagious and will be missed.

Please join me in thanking Captain Bill Evans for a career well served and in wishing him a healthy and happy retirement!

Respectfully,

*Andy Adolfson*

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Andy Adolfson  
Acting Fire Chief



City of Bellevue  
Fire Department

Jay Hagen, Fire Chief

## Bellevue Fire Department

### SPECIAL NOTICE 22-058

June 28, 2022

**TO:** All Personnel  
**FROM:** Acting Fire Chief Andy Adolfson  
**SUBJ:** Retirement Notification

Lieutenant Bob Crueger is retiring effective June 30, 2022. Bob began his career with the Bellevue Fire Department in October of 1986. With 36 years of service, he is the last of his class to retire.

Highlights of his time with the Bellevue Fire Department include:

- Acting Lieutenant / Acting Engineer
- 15+ years as a Haz-Mat Technician assigned to Station 6 with Lt. Mark Risen and then Lt. Jim Dorney.
- Promoted to Lieutenant at Station 1, December 2005
- Assigned as Lieutenant Station 9, December 2008 with Engineer Cliff Dobsa and Firefighter Dave Spencer
- Assigned to Ladder Company 103, March 2016
- Active Union Member, holding the positions of Political Action Committee Chair, Vice President, and four years as President.
- Assisted with implementation of Peer Fitness and Medical Fitness Evaluations.



Lieutenant Crueger has long been an advocate for the members of the department and the community. His "non-confrontational, non-cynical, and sunny disposition" personality has put a smile on many faces during his tenure.

Please join me in congratulating Lieutenant Bob Crueger and wishing him well for a healthy and successful retirement.

Respectfully,

*Andy Adolfson*

Andy Adolfson  
Acting Fire Chief



## Fire Department

July 6, 2022

**TO:** Joy St. Germain, Chief Examiner Civil Service Commission

**FROM:** Jay Hagen, Fire Chief

**SUBJ:** Change of Status due to Mandatory Vaccination Proclamation

Please accept this correspondence as the official notification that the following staff were moved into unpaid leave of absence status. These status changes were made in accordance with the executed MOU between the City of Bellevue and Local 1604 concerning the Governor's COVID-19 vaccine mandate:

- Ryan Armstrong was placed on an unpaid leave of absence on November 2, 2021. He has since returned to work in his regular position.
- Aaron Keller was placed on an unpaid leave of absence on November 23, 2021.
- Charles Tarrell was placed on an unpaid leave of absence on December 17, 2021.
- Justin Jobes was placed on an unpaid leave of absence on April 10, 2022.

Additionally, the two employees below have left the Civil Service as a result of the COVID-19 vaccine mandate

- Eric Keenan accepted a position outside of the Civil Service on March 1, 2022.
- Andrew Dragovich accepted a position outside of the Civil Service on January 16, 2022.

If you have any questions, please do not hesitate to contact me at 452-6895.

A handwritten signature in black ink, appearing to read "Jay Hagen", is written over a horizontal line.

Jay Hagen  
Fire Chief





## City of Bellevue Human Resources Department

### CIVIL SERVICE COMMISSION ENTRY LEVEL Firefighter Eligibility List: June 28, 2021

First Name	Last Name	Rank	Exp. Date
Loronte	Allen	1	7/7/22
Elizabeth	Louis	2	6/28/23
Zan	Teague Jr.	3	6/28/23
Tyler James	Breslin	4	6/28/23
Brian	Hamerly	5	7/7/22
Andrew	Clark	6	6/28/23
Bradford	Carman	7	6/28/23
Mason	Timm	8	7/7/22
Scott	Brown	9	7/7/22
John B	Carricaburu	10	6/28/23
Brianna	Harvey	11	6/28/23

First Name	Last Name	Rank	Exp. Date
Macaulay	Lyon	12	6/28/23
Robert James	Angel	13	6/28/23
Austin M	Guzman	14	6/28/23
Kyle	Kuttler	15	6/28/23
Joseph	Song	16	6/28/23
Ian	McCallister Shives	17	6/28/23
Gavin	Brown	18	6/28/23

The above was legally prepared and is hereby approved this 28<sup>th</sup> day of June 2022

Jody St. Germain  
Jody St. Germain, Secretary Chief Examiner

6-28-2022  
Date

Nikita Huxon Thompson  
Nikita Huxon Thompson, Sr. HR Consultant

6/28/2022  
Date

Given under my hand and official seal this 28<sup>th</sup> day of June 2022

Notary Public in and for the State of Washington  
Name Kristina Galloway Signature Kristina Galloway  
Residing in King County  
Expires: 8/20/2024





## City of Bellevue Human Resources Department

### CIVIL SERVICE COMMISSION

Deputy Fire Chief Eligibility List: June 10, 2022

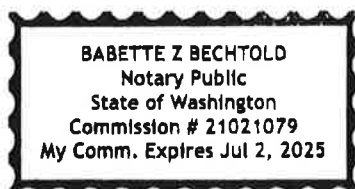
First Name	Last Name	Rank	Exp. Date
David	Beste	1	6/10/23
David	Tait	2	6/10/23
Mark	Anderson	3	6/10/23

The above was legally prepared and is hereby approved this 10th day of June 2022

Joy Misako St. Germain 6/10/2022  
Joy St. Germain, Secretary Chief Examiner Date  
Nikita Huson Thompson 6/10/2022  
Nikita Huson-Thompson, Sr. HR Consultant Date

Given under my hand and official seal this 10th day of June 2022

Notary Public in and for the State of Washington  
Name Babette Bechtold Signature Babette Bechtold  
Residing in King County, WA  
Expires: 7-2-2025





## City of Bellevue Human Resources Department

### CIVIL SERVICE COMMISSION

#### LATERAL ENTRY LEVEL

Firefighter Eligibility List: April 22,  
2022

First Name	Last Name	Rank	Exp. Date
Kristi	Asplund	1	4/22/23
Cody	Collins	2	4/22/23
Andrew	Kapfer	3	4/22/23
Lidong	Feng	4	4/22/23
Jeremy	Kane	5	4/22/23
Gabriel	Wagner	6	4/22/23
Arya	Mansourzadeh	7	4/22/23
Connor	Hoyle	8	4/22/23
Brian	Duthie	9	4/22/23
Lee	Goff	10	4/22/23
Ethan	Reyes	11	4/22/23
Gary	Cruz	12	4/22/23
Monica Lee	Smithee	13	4/22/23
Justin	Madden	14	4/22/23
Bronson	Baker	15	4/22/23

First Name	Last Name	Rank	Exp. Date
Josh	Madden	16	4/22/23
Matthew	Doran	17	4/22/23
Thomas	Haulman	18	4/22/23
Kevin	Beans	19	4/22/23
Nathan	Hubbard	20	4/22/23
Alec	Munro	21	4/22/23

The above was legally prepared and is hereby approved this 22 day of April 2022

Joy Misako St. Germain  
Joy St. Germain, Secretary Chief Examiner

4/22/2022

Date

Nikita Huson Thompson  
Nikita Huson-Thompson, Sr. HR Consultant

4/22/2022

Date

Given under my hand and official seal this 25 day of April 2022

Notary Public in and for the State of Washington  
Name Babette Bechtold Signature Babette Bechtold

Residing in King Co.

Expires: 7/2/2025

BABETTE Z BECHTOLD  
Notary Public  
State of Washington  
Commission # 21021079  
My Comm. Expires Jul 2, 2025



# Bellevue Police Department

## MEMORANDUM

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Date: 06/02/22

To: Civil Service Commission

From: Chief Wendell Shirley

Subject: Acting Corporal Appointment

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Pursuant to Civil Service Commission Rule 7.02, I am notifying you of an Acting Appointment I recently made effective May 23<sup>rd</sup>, 2022, which will exceed twenty (20) consecutive calendar days.

I appointed Officer Taylor Moreland to Acting Corporal. Officer Moreland possesses the necessary qualifications, knowledge, abilities, skills and temperament required for the position. This Acting Appointment is due to the temporary absence of one regular Corporal due to birth of a child.

We need to ensure that the patrol squads are adequately supervised. The estimated date this appointment will cease is September 30<sup>th</sup>, 2022.

CC: Patrol Major Mark Tarantino  
PSU Captain Spingler



# Bellevue Police Department

## MEMORANDUM

Date: 06/02/22

To: Civil Service Commission

From: Chief Wendell Shirley

Subject: Acting Corporal Appointment

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Pursuant to Civil Service Commission Rule 7.02, I am notifying you of an Acting Appointment I made effective June 1st, which will exceed twenty (20) consecutive calendar days.

I have appointed Officer Molly McCormick to Acting Corporal. Officer McCormick possesses the necessary qualifications, knowledge, abilities, skills and temperament required for the position. This Acting Appointment is due to the temporary absence of one regular Corporal due to an injury which requires surgery.

The Bellevue Police Department needs to ensure that the patrol squads are adequately supervised. The estimated date this appointment will cease is July 29<sup>th</sup>, 2022.

CC: Patrol Major Mark Tarantino  
PSU Captain Spingler



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022-18 ♦ Pub. Date: 04/12/2022 ♦ Eff. Date: 04/29/2022

### Retirement

Sergeant Dave Deffenbaugh has submitted his notice of retirement effective April 29, 2022. His law enforcement career has spanned 39 years and 3 months.

Sergeant Deffenbaugh's journey began when the LA County Sheriff's Department hired him in January 1983. He proudly served with that department for 11 years. Assignments included the LA County Jail, Patrol, and 4+ years with a proactive gang enforcement team.

Bellevue PD hired Dave on January 31<sup>st</sup>, 1994. He worked Patrol, in PSU and as a Basic Law Enforcement Academy (BLEA) TAC Officer. He also had the privilege of serving as a member of the SWAT team, 24 years as an operator and almost 3 years as the tactical information officer.

Sergeant Deffenbaugh served as a Defensive Tactics instructor and Field Training Officer for both agencies. He was a training Corporal in PSU, a TAC officer for 4 years and a contract instructor for an additional 5 years. He had a hand in teaching over 1200 entry and lateral police officers/deputies in 75+ BLEA and Equivalency classes. He was also an FTO Instructor for over 20 years.

Dave is proud that he spent the bulk of his career in either Operations or Training.

Dave's wife of 35 years, Margi, has been an integral part of his long career.

Please join me in thanking Sergeant Deffenbaugh for his 28 years of exceptional service to the citizens of Bellevue and leadership within the Bellevue Police Department. We thank Margi for her support of Dave and her commitment to the BPD family. We wish them the best as they begin a well-deserved retirement together.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

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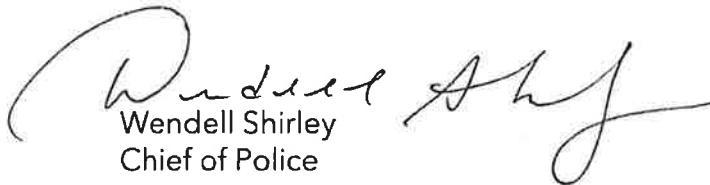
Number: 2022-19 ♦ Pub. Date: 04/13/2022 ♦ Eff. Date: 05/01/2022

### Assignment

As a result of an oral board conducted on April 6<sup>th</sup>, 2022, the following officers have been selected for the two anticipated SWAT vacancies:

- Officer Taylor Moreland
- Officer Kyle Kunce

Please join me in wishing them much success in this important assignment.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department EXECUTIVE ORDER

Number: 2022-20 ♦ Pub. Date: 04/26/2022 ♦ Eff. Date: 05/06/2022

## Resignation

Officer Alex Lyles has submitted his notice of resignation effective May 6, 2022. He joined the Bellevue Police Department on October 31, 2016.

His wife accepted a position in a Dallas area hospital, and he has received a conditional job offer with the Denton Police Department.

Officer Lyles states, *"I have thoroughly enjoyed my time at the department and am extremely thankful for the opportunities provided to me by the Bellevue Police Department. I was proud to have worked graveyard for four of the five years and had the opportunity to be a part of the Nightstalker's."*

Please join me in wishing Officer Lyles all the best as he begins a new chapter.



Wendell Shirley  
Chief of Police





# Bellevue Police Department

## EXECUTIVE ORDER

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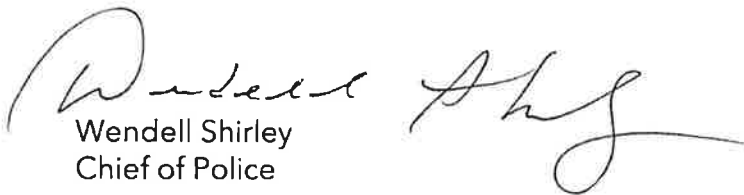
Number: 2022-21 ♦ Pub. Date: 04/27/2022 ♦ Eff. Date: 05/02/2022

### Assignment

As a result of an oral board conducted on April 19<sup>th</sup>, 2022, Detective Amir Mousavi has been selected for the Major Crimes Detective vacancy in the Investigations Section.

Detective Mousavi will report to Major Christopherson for assignment.

Please join me in wishing him much success in this important position.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

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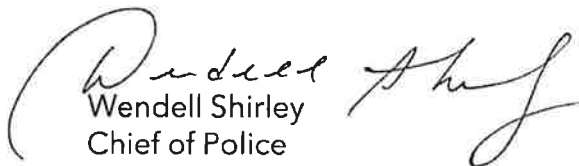
Number: 2022-22 ♦ Pub. Date: 05/10/2022 ♦ Eff. Date: 05/16/2022

### Temporary Assignment

Due to a temporary leave of absence among the Corporal cadre, an oral board was conducted on May 4<sup>th</sup>, for an Acting Corporal position. Officer Taylor Moreland has been selected to fill the position until a date to be determined.

Corporal Moreland will report to Major Mark Tarantino for assignment to squad 1B.

Please join me in congratulating Corporal Moreland on his new temporary assignment.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

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Number: 2022-23 • Pub. Date: 05/10/2022 • Eff. Date: TBD

### Assignment

As a result of an oral board conducted on May 5, 2022, the following officers have been assigned to Field Training Officer positions:

- Officer Brian Benshoof
- Officer Adam Berns
- Officer David Swinney

We wish them much success in this important assignment.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022-24 • Pub. Date: 05/16/2022

**Subject:** Office of Accountability Quarterly Report (3<sup>rd</sup> & 4<sup>th</sup> Quarter 2021)

We recognize the importance of discipline as a tool to promote morale and professional improvement. Discipline is the responsibility of each individual within the Department. A well-disciplined police force is one that voluntarily and willingly abides by all established written directives. The Bellevue Police Department has established a disciplinary system to provide consistency throughout the Department. The disciplinary system is in compliance with the collective bargaining agreements and the Civil Service Commission Rules and Regulations. The purpose of discipline is to modify and correct the behavior of a person by placing them on notice that their conduct is unacceptable and to set forth expectations. We also recognize the importance of providing information regarding investigations that did not result in discipline.

### **FORMAL STANDARDS INVESTIGATIONS**

There were four (4) completed dispositions for formal standards investigations from July 2021 through December 2021. Currently there is one (1) formal standards still under investigation or with a pending disposition, which will be reported in the next quarterly report. A summary of the four (4) completed formal standards investigation is as follows:

#### **FS21-004A**

**Subject Involved:** One (1) Commissioned Employee

<b>Policies:</b>	11.00.440	Soliciting, Gifts, Gratuities, Fees, Rewards Loans, and/or Donations	Sustained
	11.00.010	Standard of Conduct	Sustained
	1.00.010	Use of Force	Exonerated

**Disposition:** Verbal Reprimand

**Allegation(s):** It was alleged that a commissioned officer accepted an unauthorized gift for private use while on-duty. It was also alleged that the officer inappropriately touched and mocked a subject during an arrest and failed to arrange for medical aid after receiving a complaint of injury.

**FS21-004B**

Subject Involved: Four (4) Commissioned Employees

Policies:	11.00.010	Standard of Conduct	Unfounded
	1.00.010	Use of Force	Exonerated

Disposition: N/A

Allegation(s): It was alleged that commissioned officers inappropriately touched a subject during an arrest.

**FS21-004C**

Subject Involved: One (1) Commissioned Employee

Policies:	11.00.170	Duty Responsibilities	Exonerated
	11.11.050	Assignment and Reports	Exonerated

Disposition: N/A

Allegation(s): It was alleged that a commissioned officer failed to take appropriate police actions to investigate an alleged order violation and failed to document the investigation in a police report.

**FS21-006**

Subject Involved: Two (2) Commissioned Employees

Policies:	11.00.310	Obedience to Laws and Regulations	Not Sustained
	5.00.110	Written Arrest Reports	Not Sustained
	26.00.020	Incident Reporting	Not Sustained

Disposition: N/A

Allegation(s): It was alleged that commissioned officers failed to follow policies and procedures in handling and documenting a trespass complaint.

**FS21-007**

Subject Involved: One (1) Commissioned Employee

Policies:	02.00.020	Service Firearms	Sustained
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	02.00.060	Special Firearms/Weapons/ Less Lethal Devices	Sustained
	20.00.030	Operational Readiness of Equipment	Sustained
Disposition:	Written Reprimand		
Allegation(s):	It was alleged that a commissioned officer failed to ensure maintenance of a department issued rifle and failed to qualify with the rifle prior to deploying it in the field.		

**FS21-008**

Subject Involved:	One (1) Commissioned Employee		
Policies:	11.00.240	Judgement Responsibilities	Sustained
	02.00.020	Service Firearms	Sustained
	25.00.020	Collection/Submitting Evidence	Sustained
Disposition:	Written Reprimand		
Allegation(s):	It was alleged that a commissioned officer failed to follow policy and procedure while logging a firearm into evidence resulting in an accidental discharge of the weapon.		

**INFORMAL STANDARDS INVESTIGATIONS**

There were (8) completed disposition for informal standards investigations from July 2021 through December 2021. Seven (7) of the completed informal standards investigations were for collisions that were deemed preventable by the Vehicle Incident Review Board (VIRB). All seven officers agreed to enter into a waiver and were found to be in violation of Bellevue Police Department policy **11.00.240 Judgement Responsibilities**. This was all seven officers' first preventable collisions in a rolling three-year period and resulted in a verbal reprimand. There is currently one (1) collision that is still under investigation or with a pending disposition, which will be reported in the next quarterly report.

**IS21-012**

Subject Involved:	One (1) Commissioned Employee		
Policies:	21.00.070	Interviews	Policy Review
	5.00.060	Juveniles	Policy Review
Disposition:	None		

**Allegation(s):**

It was alleged a commissioned officer did not allow a juvenile's parent or attorney to be present during an interrogation, did not read Miranda Rights to the juvenile, and did not allow the juvenile to be inside during cold weather.

**DISSATISFACTION WITH SERVICE COMPLAINTS**

There were twenty (20) complaints filed with the Bellevue Police Department from July 2021 through December 2021, which did not constitute violations of department policies. These complaints were investigated and documented as dissatisfaction with service.

**PHOTO ENFORCEMENT VIOLATIONS**

There was one (1) citation issued for Photo Enforcement Violations between July 2021 through December 2021.

A handwritten signature in black ink, appearing to read "Wendell Shirley", written over a horizontal line.

Wendell Shirley  
Chief of Police  
Bellevue Police Department



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022-25 ♦ Pub. Date: 05/18/2022 ♦ Eff. Date: 05/12/2022

### Peer Support Team

The following have completed the required training to become a member of the Peer Support Team. Their official designation is "peer support group counselor."

- Joseph Tellier
- Kara Hodges
- Jaime Vassallo
- Melissa King

Please join me in thanking them for their service on this important team.



Wendell Shirley  
Chief of Police





# Bellevue Police Department

## EXECUTIVE ORDER

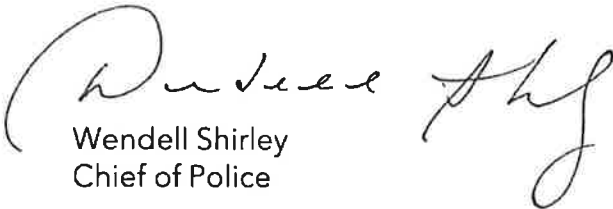
Number: 2022-28 ♦ Pub. Date: 06/02/2022 ♦ Eff. Date: 06/02/2022

### Resignation

Officer Eduardo Dominguez-Silva has submitted his notice of resignation effect June 2<sup>nd</sup>, 2022.

He and his family will be moving back to Minnesota to be closer to extended family.

We wish him well in his future endeavors.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022-29 ♦ Pub. Date: 06/13/2022 ♦ Eff. Date: 07/07/2022

### Resignation

Officer Nicolas Roche has submitted his notice of resignation effective July 7, 2022. He joined the Bellevue Police Department on December 29, 2017.

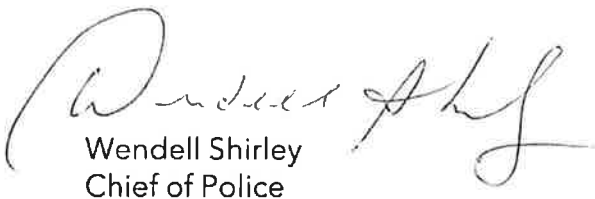
Officer Roche lateraled to Bellevue from the Honolulu Police Department where he served as a Patrol Officer and FTO from February 2014 until departing to Bellevue PD.

During his time in Bellevue Officer Roche worked as a Patrol Officer and in April 2019, he transferred to the Traffic Unit as a Motorcycle Enforcement Officer. While a member of the motorcycle unit, Officer Roche also served as a DRE officer and a French translator. In 2021 Officer Roche wrote the highest number of traffic citations for any law enforcement officer in the entire State of Washington.

Officer Roche was selected as the Officer of Quarter 1 in 2021.

Officer Roche stated he has enjoyed his time here at the Bellevue Police Department, **especially his service in the Motor Unit.**

Please join me in wishing Officer Roche and his family well as they leave Washington State to explore new opportunities and begin a new chapter.



Wendell Shirley  
Chief of Police



# Bellevue Police Department

# EXECUTIVE ORDER

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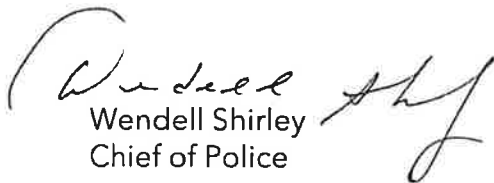
Number: 2022- 31 ♦ Pub. Date: 06/21/2022 ♦ Eff. Date: 06/06/2022

## Assignment

As a result of an oral board conducted on March 10, 2022, Officer Tyler Cornmesser was selected to become a TAC Officer at the Washington State Criminal Justice Training Center.

This is a three year assignment which began on June 6, 2022.

Please join me in wishing him much success in this important role.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

# EXECUTIVE ORDER

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Number: 2022-32 • Pub. Date: 06/21/2022 • Eff. Date:

## Temporary Assignment

Due to a temporary leave of absence among the Corporal Cadre, Officer Molly McCormack has been selected to fill the Acting Corporal position until July 31, 2022.

Corporal McCormack will report to Major Mark Tarantino for assignment to squad 4B.

Please join me in congratulating Corporal McCormack on her new temporary assignment.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022-33 ♦ Pub. Date: 06/21/2022 ♦ Eff. Date: 06/30/2022

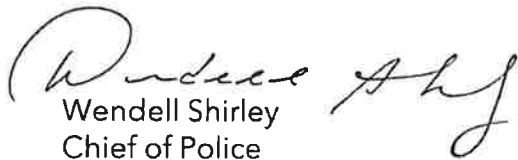
### Resignation

Officer Spencer Meade has submitted his notice of resignation effective June 30<sup>th</sup>, 2022. He has accepted a position with the Kent Police Department.

He was hired on September 30, 2016 and became a Field Training Officer in October 2020.

Officer Meade has enjoyed his time with the Bellevue Police Department, and thankful for the opportunities that were presented to him during his time here.

Please join me in wishing Officer Meade well as he begins a new chapter.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022- 34 ♦ Pub. Date: 06/22/2022 ♦ Eff. Date: 06/29/2022

### Retirement

Detective Tim Stoutt has announced his intent to retire after 29 years of dedicated service. His last day will be June 29<sup>th</sup>, 2022.

Detective Stoutt was hired in May of 1993 and has served the Department in many different capacities over the years. He has held positions including Patrol officer, FTO, Firearms Instructor, K9 handler with his canine partners Max (#9917) and Jack (#0521), SWAT operator and property crimes investigator.

Please join me in thanking Detective Stoutt for his exceptional service to the Bellevue Police Department and to the Bellevue community. We wish him a long and happy retirement and much success in his future endeavors.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

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Number: 2022-35 ♦ Pub. Date: 06/28/2022 ♦ Eff. Date: 07/15/2022

### Transfers

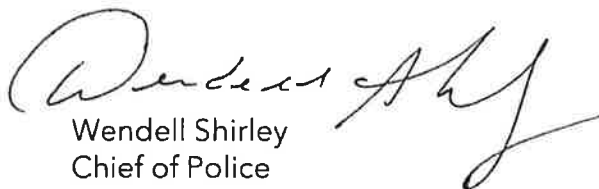
Effective July 15<sup>th</sup>, 2022, the following transfers will occur:

- Major Dave Sanabria to Patrol
- Major Mark Tarantino to Investigations

They will report to Assistant Chief Andrew Popochock.

- Major Debbie Christopherson to Planning, Research, and Program Management.

She will report to Chief Wendell Shirley.

  
Wendell Shirley  
Chief of Police



# Bellevue Police Department

## EXECUTIVE ORDER

Number: 2022- 36 ♦ Pub. Date: 06/28/2022 ♦ Eff. Date: 06/30/2022

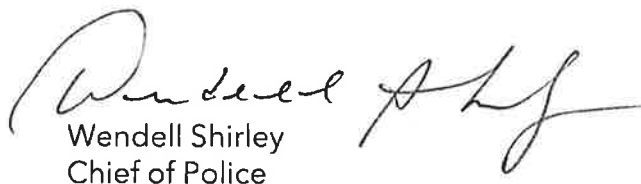
### Resignation

Court Liaison Administrator Christopher Ford has submitted his notice of resignation effective June 30, 2022.

He was hired on August 31, 2022, as a Police Support Specialist. He was promoted to Court Liaison Administrator on March 18, 2022.

He has accepted a position at Boeing.

We wish him much success in his new position.

  
Wendell Shirley  
Chief of Police





# Bellevue Police Department EXECUTIVE ORDER

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Number: 2022-37 ♦ Pub. Date: 06/29/2022 ♦ Eff. Date: 04/01/2022

## Employee Recognition Award

I am pleased to announce the recipient of Officer of Quarter 1 for 2022 is:

- Officer Darin Karosich

Congratulations and thank you and your fellow nominees for your hard work and dedicated service to the Police Department.

  
Wendell Shirley  
Chief of Police

*\*Also receiving nominations: Officers' Ben Bradley, Kealii Akahane and George Graham*



# Bellevue Police Department

# EXECUTIVE ORDER

Number: 2022-38 ♦ Pub. Date: 07/06/2022 ♦ Eff. Date: 07/05/2022

## Resignation

Police Officer Ange Amichia has submitted his notice of resignation effective July 5, 2022.

We wish him well in his future endeavors.



Wendell Shirley  
Chief of Police



CIVIL SERVICE COMMISSION  
ENTRY LEVEL POLICE OFFICER  
ELIGIBILITY LIST  
6/22/2022

First Name	Last Name	Rank	Expiration Date
Jacob	Kulik	1	6/22/2023
Jonathan	Conte	2	4/6/2023
Arunbir	Singh	3	6/22/2022
Todd	Gavin	4	6/22/2022
Valensce	Ostrovkin	5	4/6/2023
Olivia	Mancuso	6	4/6/2023
Carter	Harmes	7	6/22/2023
Terrance	Seifert	8	6/22/2023
Amber	Dupleich	9	6/22/2022
Ronald	Cochran	10	6/22/2023
Moses	Khan	11	6/22/2023
Gabrielle	Igo	12	4/6/2023
Tray	McElroy	13	4/6/2023
Junior	Benitez	14	6/22/2023
Shao-Wei	Chao	15	4/6/2023
Joshua	Moloney JR	16	6/22/2023
Matthew	Sprowl	17	4/6/2023
Jabriel	Eshoo	18	6/22/2023
Hieu	Phan	19	4/6/2023
Andrew	Pears	20	6/22/2023
Albaraa	Albairuti	21	10/26/2022
Nestor	Quijada	22	1/12/2023
Jorge	Meraz	23	6/22/2023

The above list was legally prepared and is hereby approved this 22nd day of June 2022.

Joy St. Germain  
Joy St. Germain, Secretary Chief Examiner

6/22/2022  
Date

Diane Kendall  
Diane Kendall, HR Generalist

6/22/2022  
Date

Given under my hand and official seal this 22nd day of June 2022.

Heather McGrath  
Notary Public in and for the State of  
Print Name HEATHER MCGRATH  
Washington, Residing in GRANITE FALLS  
Expires: 05.29.2025





**City of Bellevue**  
**Human Resources**  
**CIVIL SERVICE COMMISSION**  
**EXCEPTIONAL ENTRY POLICE OFFICER**  
**Eligibility List**  
**6/14/2022**

Last Name	First Name	Rank	Expiration Date
Maxwell	Seirra	1	6/13/2022
Blaho	Robert	2	4/25/2023
Russell	Rontrell	3	6/13/2023

The above list was legally prepared and is hereby approved this 14<sup>th</sup> day of June 2022.

Joy St Germain 6/14/2022  
Joy St Germain, Secretary Chief Examiner Date

Diane Kendall 6/14/2022  
Diane Kendall, HR Generalist Date

Given under my hand and official seal this 14<sup>th</sup> day of June 2022.

Kristina Galloway  
Notary Public in and for the State of  
Print Name Kristina Galloway  
Washington, Residing in King County  
Expires: 08/20/2024





## City of Bellevue Human Resources

### CIVIL SERVICE COMMISSION EXPERIENCED POLICE OFFICER

#### Eligibility List

6/14/2022

Last Name	First Name	Rank	Expiration Date
Goon	Nicholas	1	5/16/2023
Laganse	Jenniger	2	4/25/2023
Rogers	Jacob	3	10/26/2022
Hess	Isaac	4	6/14/2023
Tuvale	Faafetai	5	2/16/2023
Gomez	Francis	6	2/16/2023

The above list was legally prepared and is hereby approved this 14<sup>th</sup> day of June 2022.

Joy St Germain 6/14/2022  
Joy St Germain, Secretary Chief Examiner Date

Diane Kendall 6/14/2022  
Diane Kendall, HR Generalist Date

Given under my hand and official seal this 14<sup>th</sup> day of June 2022.

Kristina Galloway  
Notary Public in and for the State of  
Print Name Kristina Galloway  
Washington, Residing in King County  
Expires: 08/20/2024





**CIVIL SERVICE COMMISSION**  
**Police Support Officer**  
**Eligibility List**  
**5/31/2022**

<u>NAME</u>	<u>RANK</u>	<u>EXPIRATION</u>
Frank Wright	1	5/31/2023
Rachel Macias	2	5/31/2023

The above list was legally prepared and is hereby approved  
this 31<sup>st</sup> day of May, 2022.

*Diane Kendall*  
Diane Kendall, Senior HR Generalist

5/31/2022  
Date

*Joy St. Germain*  
Joy St. Germain, Chief Examiner

5/31/2022  
Date

Given under my hand and official seal this 31<sup>st</sup> day of May, 2022.



*Jessica R. Abbott*  
Notary Public in and for the State of  
Print Name Jessica R. Abbott  
Washington, Residing in Newcastle  
Expires: 9-16-2025



## City of Bellevue Human Resources

### CIVIL SERVICE COMMISSION EXPERIENCED POLICE OFFICER Eligibility List 5/16/2022

Last Name	First Name	Rank	Expiration Date
Goon	Nicholas	1	5/16/2023
Phuvapaisalkij	Thanarat	2	4/25/2023
Passarella	David	3	11/29/2022
Laganse	Jenniger	4	4/25/2023
Rogers	Jacob	5	10/26/2022
Tuvale	Faafetai	6	2/16/2023
Guyer	William	7	4/25/2023
Gomez	Francis	8	2/16/2023

The above list was legally prepared and is hereby approved this 16<sup>th</sup> day of May 2022.

Joy St Germain 5/16/2022  
Joy St Germain, Secretary Chief Examiner Date

Diane Kendall 5/16/2022  
Diane Kendall, HR Generalist Date

Given under my hand and official seal this 16<sup>th</sup> day of May 2022.

Kristina Galloway  
Notary Public in and for the State of  
Print Name Kristina Galloway  
Washington, Residing in Krug, County  
Expires: 08/20/2024





**City of Bellevue**  
**Human Resources**  
**CIVIL SERVICE COMMISSION**  
**EXCEPTIONAL ENTRY POLICE OFFICER**  
**Eligibility List**  
**4/25/2022**

Last Name	First Name	Rank	Score	Expiration Date
Lee	Brent	1	18.00	4/25/2023
Blaho	Robert	2	16.00	4/25/2023
Yuan	Dongri	3	15.00	4/25/2023

The above list was legally prepared and is hereby approved this 25<sup>th</sup> day of April 2022.

Joy St Germain  
Joy St Germain, Secretary Chief Examiner

4/25/2022  
Date

Diane Kendall  
Diane Kendall, HR Generalist

4/25/2022  
Date

Given under my hand and official seal this 25<sup>th</sup> day of April 2022.

Kristina Galloway  
Notary Public in and for the State of  
Print Name Kristina Galloway  
Washington, Residing in King  
Expires: 08/20/2024







## City of Bellevue Human Resources

### CIVIL SERVICE COMMISSION EXPERIENCED POLICE OFFICER

#### Eligibility List

4/25/2022

Last Name	First Name	Rank	Expiration Date
Phuvapaisalkij	Thanarat	1	4/25/2023
Passarella	David	2	11/29/2022
Laganese	Jennifer	3	4/25/2023
Rogers	Jacob	4	10/26/2022
Tuvale	Faafetai	5	2/16/2023
Guyer	William	6	4/25/2023
Gomez	Francis	7	2/16/2023

The above list was legally prepared and is hereby approved this 25<sup>th</sup> day of April 2022.

Joy St Germain 4/25/2022  
Joy St Germain, Secretary Chief Examiner Date

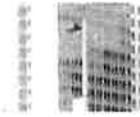
Diane Kendall 4/25/2022  
Diane Kendall, HR Generalist Date

Given under my hand and official seal this 25<sup>th</sup> day of April 2022

Kristina Galloway  
Notary Public in and for the State of  
Print Name Kristina Galloway  
Washington, Residing in King  
Expires: 03/20/2024



# thank you!



February/March

examples of outstanding service  
provided to our community

## **Corporal Bryan Marin**

*From: Jalon Sisson*

Corporal Marin remained behind to take a statement from a father who was involved in a DV incident with his child's mother. "Corporal Marin was extremely professional and insightful. I have extreme appreciation for his dedication to his job. I have not had many interactions with Police but having this experience has definitely shifted my views and I wanted to express my thanks."

## **Officer Craig Hanaumi & Recruit Madison DeShetler-Beyer**

*From: Drew Thomas, Assistant Principal, Sammamish High School*

Officer Craig volunteered to come speak with students and introduce them to martial arts. "I was able to deliver two students to the gym and saw two awkward and at times unruly teen boys turn into disciplined, curious, active participants. It was great to see them connecting and enjoying themselves. This type of outreach is much appreciated!"

## **Officers' Caleb Worthington, Craig Hanaumi, Larry Perreira, & Recruit Madison DeShetler-Beyer**

*From: Mirjeta Sylva*

Ms. Sylva's 12-year-old daughter was a victim of bullies at school. Officer Worthington responded and handled the case with care. He put them in touch with Officer Craig who along with Officer Perreira and Recruit DeShetler-Beyer introduced her daughter to a self-defense class. "It's amazing how that class brought a smile back on my daughter's face. Please continue sharing the greatness of helping. Together we are stronger!"

## **Bellevue Police Department**

*From: Julie Ellenhorn, Community Relations Coordinator, City of Bellevue*

She passed along praise from the Somerset community for our officers. "They couldn't stop talking about how fabulous our officers are. They feel so fortunate to live here. Please share how appreciated they are."

## **Assistant Chief Patrick Arpin; Major Mark Tarantino; Captains' Rob Spingler & Alycia McKinney; Sergeants' Kevin Masseth, Autumn Fowler, Leo Ramos, and Officer Tyler Cornmesser**

*From: Peter Bourgeault, Risk Manager, City of Bellevue*

"I wanted to extend my appreciation to your Training and EVOC teams and their chain of command. Your organizational support, operational efforts and leadership are outstanding. You bring the best every time. Thank you."

## **Officer Craig Hanaumi**

*From: Dolan Sequoia*

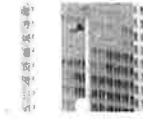
She is so grateful for the encouragement and time Officer Hanaumi has shown her two kids. "Showing my children you can have positive relationships with police officers and as minorities they don't have to be afraid."

## **Officer Lucas Porter**

*From: Tracy Sanft*

"A shout out to Officer Porter for taking time for my daughter to interview him for a school project!"

# thank you!



April-May 2022

examples of outstanding service  
provided to our community

## **Bellevue Police Department**

*From: Kelly Nordstrom, Officer Manager  
Ardmore Elementary School*

"I want to thank the department for coming out to the school today to be a presence following yesterday's shooting in Texas. A few officers actually came and interacted with the kids at recess, and I know one student who was afraid to go outside until he saw the officers."

## **Officer Lucas Porter; PSO's Orlin VanWieringen & Darlene Wallace**

*From: Rick Davis*

"Several times a week I drive by the string of old RV's that have been camping next to the Factoria Walmart. This morning I observed our Traffic Enforcement and Police interacting with folks who appeared to be campers and noticed one had moved on. Thank you for addressing this issue."

## **Officer Kyle Thomas & Chief Wendell Shirley**

*From: Sue Romanick-Schmiedl MD*

Officer Thomas was able to access the Bellevue Police Foundation's Community Connection fund and purchase a hot cup of coffee and pastry for a homeless man on a cold, icy December morning. Ms. Romanick read about the contact in a Foundation release and said, "This is why I have supported the Bellevue Police Foundation year after year. Please convey my continued thanks to the officer and the Police Chief who sets the overall mood for our men and women in Blue – to whom many of us wish we could express our thanks more often."

## **Corporal Tai Wotherspoon, Officers' Kyle Thomas, Aaron Watanabe, Thomas Ahrensbrak, Alison Taylor & Bradley Knudtsen**

*From: Mari Al-Khazraji, City of Bellevue, FAM*

Her husband works for KG Investments which manages several buildings in the downtown area. An individual recently walked in and caused a scene. "The responding officers arrived shortly after, with the utmost professionalism. They resolved the issue quickly. Thank you for protecting Bellevue!"

## **Officer Matthew Garner**

*From: Michael Johnson*

"My son was having a mental health crisis and Officer Garner arrived to do a welfare check. He was super helpful and involved. I was very impressed with his demeanor as it was very calming and professional. In the midst of all the garbage you folks take I wanted to be sure you know how very much we appreciate you. Thank you."

## **Officer Archie Gienger**

*From: Yuke Wang*

"My daughter's car broke down at an intersection in Bellevue. Officer Gienger stopped at the location, helped us find a tow truck and accompanied us all the way until we left safely. We are lucky to have such great officers like Officer Gienger."

## **Officer David Swinney**

*From: Eric Li, Boy Scout Pack 629 Leader*

Officer Swinney attended a Scout Bike Rodeo to offer safety tips and check bike helmets. "The police bike and undercover truck was very cool to

the kids, and they had a blast. We appreciate the effort from Officer Swinney and the support of the Bellevue Police Department.”

### **Officer Melia Thompson**

*From: Joshua Bircher, First Tech Federal Credit Union*

An incident occurred over a recent weekend where an individual had to be escorted out of the building. Bircher commended Officer Thompson for, “sticking around even after the individual left to ensure the staff safely made it to their vehicles. It meant a lot to our staff.”

### **Officer Greg Anthony and Bellevue PD Force**

*From: Ben Smrecansky*

He writes to commend Officer Anthony and the Police force for always responding to his calls quickly and efficiently. On a recent call Officer Anthony was friendly, knowledgeable, and got right to business.

### **Officer Calvin Yang**

*From: Jacob Hernandez, former Macy's employee*

“I wanted to write in and give thanks to Officer Yang. While I was working at Macy's each time he responded he was very professional, and I just felt safer with him around. He is the real MVP!”

### **Bellevue Police Department**

*From: Philip & Megan Grossenbacher*

“We recently moved to Bellevue and couldn't be more impressed by how the city is kept safe. Thank you for the hard work you do day-in and day-out. You are appreciated and valued by this community!”