

# City of Bellevue Library Advisory Board

## Monthly Meeting Minutes September 20, 2022

### **OPENING**

The regular monthly meeting of the Library Advisory Board (the "Board") was called to order at 5:04 PM on September 20, 2022 by Jim Rusk, Board President. The meeting was held in person at the Lake Hills Library.

### **MEETING ATTENDANCE**

Board Members Present: Chad Davis, Jim Rusk, Sarah Rock, and Ankit Saraf

Board Members Absent: Kim Anderson, Peter Beeson, Gunjan Murarka

KCLS Representatives: Kirsten Corning

Friends of the Bellevue Library: Susan Peterson

Newport Way Library Association: none

Guests: none

### **CALL TO ORDER**

Meeting kicked off with a quick round of welcome.

### **APPROVAL OF MINUTES**

Minutes from July 2022 were presented in the meeting for approval. Upon motion made by Jim Rusk and seconded by Ankit Saraf, the minutes were approved.

### **APPEARANCES AND PUBLIC COMMENT PERIOD**

There were no guests or public comment.

### **REGULAR BUSINESS**

#### **Agenda Item #1: Board Communications Policy**

The board agreed to move this item to the next meeting since Kim was absent.

#### **Agenda Item #2: Preston Distribution Center Tour**

Kristen Corning shared that any tour would need to take place in the morning, before 10:00 AM. The center is staffed Monday – Friday. Kristen will ask if they are accommodating tours and bring back possible times to the October meeting.

Chad also raised the possibility of touring the back office of the Bellevue Regional Library. The board discussed other ideas for tours, presentations, and library learning activities.

## **REPORTS**

### **Report #1 – Bellevue Friends of Library**

Susan Peterson gave an update on the Bellevue Friends of the Library. Donations have been steady. The Corner Shop is open three days a week but is doing almost as much business as pre-pandemic. The honor system shelf at Lake Hills Library is also doing well. The group held a children's book sale in August that was a great success. They are hoping to hold a holiday sale in early November.

### **Report #2 – Newport Way Library Association Report**

Chad Davis gave an update that more storage was added for Newport Way Library. The group is planning to hold a book sale in November.

### **Report #3 – Bellevue Library Staff Reports**

Kristen Corning shared that the Preston center has changed the storage limits for Friend Groups. All groups are limited to 40 boxes unless they have a book sale on the calendar. All items in storage must be retrieved for the sale and may not be returned to the Preston center after the sale.

KCLS has plans to expand hours across the system. Additional staffing will be required to work the additional hours so there isn't a set timeline for the hour's expansion. Lake Hills and Newport will be open six days a week and Bellevue and Crossroads will be open seven days a week.

## **NEW BUSINESS**

Ankit Saraf announced that he is moving and has submitted his resignation. This is his last meeting of the Bellevue Library Advisory Board.

The November meeting will be held at the Newport Way Library.

## **ADJOURNMENT**

The meeting was motioned to be adjourned by Jim Rusk and seconded by Chad Davis. The meeting was adjourned at 5:54 PM.

**UPCOMING:** The next meeting will be held on October 18, 2022 at the Bellevue Library and include a tour of the Maker Space. The meeting agenda will be distributed by Jim Rusk, President, before the next meeting.

**Minutes Submitted:** By Sarah Rock, Board Secretary

**Approved:** February 21, 2023