



Special Events Committee Meeting Agenda

May 12th, 2022
8:30 AM – 10:00 AM

Location: **Virtual (Via Microsoft Teams)**

1. Call to Order
2. Communications - Written and Oral

Note: Three-minute limit per person or five minutes if representing the official position of a recognized organization. Maximum of three persons are permitted to speak on each side of any one topic.

3. Approval of Agenda
4. Approval of Minutes
 - * 4/14/2022 Meeting

5. Committee Reports:
 - * Routing Sub-Committee

6. Old Business:
 - * **Tabled Events:** N/A

7. New Business:
 - * **Application of Intent:** Fred Hutch Cancer Center Obliteride, Bellevue Beats Music Series
 - * **Event's Organizers Presentations**
 - * **Post Event Evaluations:** N/A
 - * **Discuss each department's role and steps for organizers**
 - * **Input on hosting a SEC retreat**
 - * **Comments/ Follow-up**

8. Next Meeting: June 9th, 2022

9. Adjournment

Chair: Susan Freeburg (425) 452-4278

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Staff: Imane Elmesbahi (425) 452-7928

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Microsoft Teams meeting

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