

City of Bellevue License & B&O Tax



FAQs

Do I need to file tax returns?

Yes. All businesses with active licenses need to file based on the filing frequency on your welcome letter. If no business was conducted in the city of Bellevue, you will still need to file a zero-tax due return.

When do I file?

	Period Ending Date	Due Date
Quarter 1	March 31	April 30
Quarter 2	June 30	July 31
Quarter 3	September 30	October 31
Quarter 4	December 31	January 31
Annual	December 31	April 30

Questions? Need more information?

Email tax@bellevuewa.gov

or call 425-452-6851

How do I file?

There are three ways to file a return:

1. Go to www.filelocal-wa.gov to file your returns & schedules & pay online with a credit/debit card or ACH debit (*fees may apply*). *Note: online filers will not receive a paper tax return by mail.*
2. Use the tax return & schedules mailed to you by the city and mail the return and payment per instructions on the form.
3. Go to bellevuewa.gov, search "city tax forms" to access blank returns & schedules at any time. Mail the return and payment per instructions on the form.

What do I file?

You will file the Multi-Purpose Tax Return. Additional schedules may be required if:

- Your business is physically located in Bellevue (use Schedule B)
- You have service gross receipts & are doing business in more than one city (use Schedule A)
- You are reporting deductions (use Schedule D)

Does my license need to be renewed?

No. Licenses do not expire and do not need to be renewed. This does, however, require you to notify us by email if the business closes or is no longer doing business in Bellevue so we can close the account.

How do I make updates to my account for an address change or closure?

Please email tax@bellevuewa.gov, state the business name and your business registration/account number. Be specific on any changes that need to be made. If you want to close business, provide exact close date.