

## ART DISPLAYS AT NORTHWEST ARTS CENTER

In support of the City of Bellevue's goal to support a variety of artwork in public places as part of an ongoing art enrichment opportunity for Bellevue citizens, the lobby hallway of Northwest Arts Center has been designated as a visual arts display area. Displays will be limited to non-commercial material and will celebrate the diversity of our community.

Northwest Arts Center staff will review the materials to be displayed at NWAC and oversee the scheduling and installation of each display.

Displays will be on a space-availability basis. Selection criteria will be based on the quality of the presentation, the treatment of the subject matter, the educational value, and the craftsmanship and timeliness of the material. Each display will be available for viewing for approximately three months.

Exhibitors will assume full responsibility for the materials displayed and will be required to sign a waiver of liability before any materials will be accepted.

Applications will be accepted on an ongoing basis. However, review of the materials will be done quarterly, and applicants will be notified within three months of the date of the application.

Applications must include:

- Completed application form
- A narrative that explains the concept of the work
- Photos of materials to be displayed

The City will provide use of display area, oversee installation, and approve of art and design.

The Exhibitor will transport the materials to the site, install the materials, provide text explaining the materials, and remove materials on designated date and time.

If the exhibitor does not remove materials at designated date and time or within 72 hours of request to remove work, the City reserves the right to remove the material at the exhibitor's sole expense and liability. If the exhibit materials remain unclaimed for over 14 days after removal, the City may dispose of them without further obligation to the exhibitor.