



**City of Bellevue**

**Community Development Block Grant**

**2021 Consolidated Annual Performance**

**& Evaluation Report**

**(CAPER)**

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

#### 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Annual Performance and Evaluation Report (CAPER) informs the U.S. Department of Housing and Urban Development (HUD) and the community of the activities and accomplishments resulting from the investment of Community Development Block Grant (CDBG) and other resources for the the period of January 1, 2021 to December 31, 2021. In 2021, HUD allocated \$841,239 in CDBG entitlement funds to the City of Bellevue. The City also allocated \$4,604,368 in human services general funds to use in conjunction with CDBG funds to provide a wide range of human services to Bellevue residents.

The City's 2021 entitlement funds and program income (resulting from major home repair loan paybacks) were used to accomplish the following activities under the Enhance Community & Economic Development Goal:

- Jewish Family Service Refugee & Immigrant Service Centers provided employment training, job placement, legal services and ESL services for 236 refugee and immigrant clients.
- Seattle Business Eduction HUB provided Business Basics courses to 44 Bellevue residents who were interested in forming a microenterprise business.

2021 CDBG funds and program income were also used for the following activities under the Preserve & Improve Access to Affordable Housing Goal:

- King County Housing Authority provided life safety repairs for 18 households under the Major Home Repair program.
- Sound Generations provided minor home repairs to 21 housholds under the Minor Home Repair program.

In 2020, the City used unallocated PY2019 and PY2020 funds to fund public services activities to prevent, prepare for, or respond to the coronavirus to take advantage of the public service cap waiver. Five of those activities provided services in 2021:

- Hopelink Emergency Financial Assistance, which assisted 48 residents.
- India Association of Western Washington Emergency Financial Assistance, which assisted 2 residents.
- Eastside Legal Assistance Program Legal Services, which assisted 13 residents.
- LifeWire Legal Services, which assisted 43 residents.
- Consejo Counseling & Referral Service Legal Services, which assisted 19 residents.

In 2020, the City also allocated \$489,623 in CDBG-CV1 funds to homeless services public services activities to prevent, prepare for, or respond to the coronavirus. One of those activities

provided services in 2021:

- Congregations for the Homeless Homeless Services, which assisted 100 residents.

The City also amended its 2019 Annual Action Plan to add \$897,623 in CDBG-CV3 funds to allocate to public service projects that prevent, prepare for, or respond to the coronavirus to take advantage of the public service cap waiver. The following CDBG-CV3 public service activities were carried out in 2021:

- Centro Cultural Mexicano Rental Assistance Program, which assisted 94 residents.
- YMCA of Greater Seattle Food Box Delivery Program, which assisted 260 residents.
- YMCA of Greater Seattle Rental Assistance Program, which assisted 7 residents.
- India Association of Western Washington Behavior Health Program, which assisted 11 residents.
- India Association of Western Washington Rental Assistance Program, which assisted 4 residents.

CDBG-CV3 public service activities will continue in 2022 until the funds are spent down.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Community & Economic Development	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$246600 / General Fund: \$58166	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	875	625	71.42%	175	280	162.29%
Enhance Community & Economic Development	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$246600 / General Fund: \$58166	Businesses assisted	Businesses Assisted	125	73	58.40%	25	44	176.00%
Preserve & Improve Access to Affordable Housing	Affordable Housing Homeless	CDBG: \$588200 / General Fund: \$0	Rental units constructed	Household Housing Unit	10	0	0.00%	0	0	N/A
Preserve & Improve Access to Affordable Housing	Affordable Housing Homeless	CDBG: \$588200 / General Fund: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	300	76	25.00%	50	39	78.00%

Provide Shelter & Services for Homeless	Homeless		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%	0	0	N/A
Provide Shelter & Services for Homeless	Homeless		Homeless Person Overnight Shelter	Persons Assisted	300	0	0.00%	0	0	N/A

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The COVID-19 pandemic continued to have a major effect on how subrecipients could carry out their services and achieve their goals for the 2021 program year. Jewish Family Service and Seattle Business Education HUB were able to offer services virtually throughout 2021, which enabled them to meet their goals. Both the Major and Minor Home Repair programs were adversely affected by restrictions in response to the coronavirus. This affected the number of households they could serve. However, 78% of the target was achieved for the Preserve & Improve Access to Affordable Housing goal.

Contracts for CDBG-CV3 projects were executed in August of 2021, and it took time for programs ramp up to deliver services. However, they will continue providing services and spending funds in 2022.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	157
Black or African American	20
Asian	121
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	1
American Indian/Alaska Native & White	3
Asian & White	9
Other/Multi-Racial	6
<b>Total</b>	<b>319</b>
Hispanic	9
Not Hispanic	310

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The table above shows that 51% of residents served were non-White.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,313,539	1,043,620
General Fund	public – municipal	4,604,368	4,604,368

Table 3 - Resources Made Available

### Narrative

The CDBG resources made available in Table 3 include \$152,996 in unspent PY2019 and PY2020 entitlement funds that were allocated to prevent, prepare for, or respond to the coronavirus to take advantage of the public service cap waiver. This is in addition to the \$841,239 in entitlement funds and \$319,304 in program income.

Bellevue also made available \$897,287 in CDBG-CV3 funds in 2021 for rental assistance, food assistance, and behavioral health services activities in response to the coronavirus. The funds were allocated as follows:

Rental Assistance: \$600,287

Food Assistance: \$175,000

Behavioral Health: \$122,000

An adjustment was made to Line 30 of the PR26 report to subtract the EN 2019 and EN 2020 public services disbursements (\$152,996.13) for activities that prevent, prepare for, or respond to the coronavirus that are not subject to the 15% public services cap due to the waiver in the CARES Act.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City of Bellevue does not distribute CDBG funds based on geographic location, but rather throughout the City as a whole to benefit low- and moderate-income households.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City leverages its CDBG dollars with general fund dollars. In 2021, approximately \$4,604,000 general fund dollars were spent on a variety of housing and human services needs. The City's CDBG and general fund dollars make up only a small portion of a human services agency's budget. The balance is comprised of state, other local governments, foundations, and private donations. All of these funds leverage CDBG dollars.



## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	155
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	50	39
Number of households supported through the acquisition of existing units	0	0
<b>Total</b>	<b>50</b>	<b>194</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

There is not a goal for rental assistance in the 2021 Annual Action Plan. The 155 actual number comes from CDBG-CV3 activities. The 2019 Annual Action Plan was amended to add the CDBG-CV3 projects; therefore, these activities do not correspond to a goal in the 2021 Annual Action Plan.

**Discuss how these outcomes will impact future annual action plans.**

Additional accomplishments for the rental assistance projects addressing the coronavirus will be added to the 2022 program year accomplishments in the 2022 CAPER.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	185	0
Low-income	73	0
Moderate-income	58	0
<b>Total</b>	<b>316</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**

All of Bellevue’s CDBG projects serve persons and households that are at or below 80% AMI.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Bellevue employs a Homeless Outreach Coordinator who works with local providers and the police department to reach unsheltered people and assist them in receiving needed services. Bellevue, along with Eastside cities Kirkland and Issaquah, also jointly funded outreach workers who work for shelter providers to make contact with unsheltered homeless men and women in order to provide them with referrals and services. Bellevue also funds day centers for single men and women and families through the general fund.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City funds emergency shelters for homeless single men, single homeless women, and homeless families through general fund dollars. The City funds transitional housing for single homeless women through The Sophia Way, which includes case management. The City also funds a year-round shelter for homeless single men through Congregations for the Homeless that also includes case management services, and for homeless families through Catholic Community Services. The City funds a shelter for homeless youth and young adults through Friends of Youth. CDBG-CV funds were also awarded to homeless shelters to assist with social distancing and other responses to the coronavirus.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City funds the Major and Minor Home Repair programs that help to ensure that seniors and low-income residents can afford to stay in their homes and do not become homeless. The City also funds housing stability programs that provide rent assistance, move in assistance, and other services to avoid homelessness. Food banks and other emergency food programs allow families to spend less of their incomes on food, leaving more for rent. Bellevue funds shelter and housing for youth through Friends of Youth. Bellevue provided over \$600,000 to rental assistance programs using CDBG-CV funds to address the housing crisis caused by COVID-19.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City funds housing for homeless persons that includes case management to help residents move on to permanent housing and avoid a return to homelessness through agencies such as Hopelink, The Sophia Way, and Congregations for the Homeless. Affordable rental housing, including units set aside for people exiting homelessness, are provided by organizations such as Imagine Housing, Hopelink and Congregations for the Homeless. They also provide case management services that are designed to support low-income families and individuals in overcoming barriers to housing stability, accessing local resources, increasing self-sufficiency and improving their quality of life.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template. The King County Housing Authority runs all public housing projects in Bellevue.

### **Actions taken to provide assistance to troubled PHAs**

The King County Housing Authority manages all public housing in Bellevue and King County and is not considered a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In 2017, the City Council adopted the [Affordable Housing Strategy](#), which includes Action C-1 to “increase development potential on suitable land owned by public agencies, faith-based and non-profit housing entities for affordable housing.” In addition, in 2019, the State Legislature established [RCW 35A.63.300](#) which requires cities to provide a density bonus consistent with local needs for any affordable housing development located on property owned by a religious organization.

The City Council initiated work on Affordable Housing Strategy Action C-1 on July 20, 2020. City staff initiated a Comprehensive Plan Amendment to add policy language in the Housing Element that will guide implementation of C-1. This amendment was adopted on December 14, 2020. The first step in implementing C-1 is to develop a Land Use Code Amendment establishing a new density bonus for affordable housing development. This bonus will be available for new, permanent affordable housing developments located on land meeting any of these criteria:

- Owned by a **religious organization** and located in a single family, multifamily or mixed-use residential land use district
- Owned by a **nonprofit organization** and located in a multifamily or mixed-use residential land use district
- Owned by a **public entity** and located in a multifamily or mixed-use residential land use district (not available to the Bellevue Parks Department, Community Development Department, or any public utility)

The bonus will not be available in Downtown, BelRed or Eastgate TOD land use districts, as the code has already established density bonuses for affordable housing in these districts. City staff will continue to work on implementing Strategy Action C-1 in 2022.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City conducts a biennial human services needs update to assess the needs of the community. This assessment was undertaken in 2021, with the resulting 2021-2022 Human Services Needs Update published in early 2022. Emphasis was placed on determining underserved needs and discovering gaps in services. Specific populations that were addressed are older adults, people with disabilities, refugees & immigrants, school-aged children and youth and veterans. The Human Services Commission uses the needs update to help determine future human services funding and focus areas. Bellevue’s Diversity Advantage Plan has sixty recommendations in six initiative focus areas: cultural competence, economic development, civic engagement, public safety, education, and human services. Staff will work on implementing some of these recommendations to assist public and nonprofit service providers in providing culturally competent human services that are easily accessible to all, reaching a variety of underserved populations.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City performs the required lead paint testing and lead hazard remediation as part of its Major Home Repair program. All regulations are followed.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City devoted 100% of its CDBG funds to housing and human services programs that benefited low- and moderate-income individuals. This includes poverty-level families. The City also devoted over \$4.6 million in general fund dollars to human service needs. The majority of these funds went to addressing and preventing homelessness, housing stability, emergency assistance, job training & placement, education, preserving affordable housing, and other similar efforts to bring families out of poverty and to prevent families from falling into poverty. CDBG funds were used to fund a microenterprise assistance program which provided training to low-income residents interested in starting their own business as a means to exit poverty.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City participates in A Regional Coalition for Housing (ARCH) to provide affordable housing on the Eastside. The City also continues to work with our public partners, including other cities in North, East, and South King County, the King County Housing Authority, and the King County Regional Homelessness Authority to build networks and structures to address service gaps and priority needs. City staff participates in and supports a variety of community-based coalitions such as the Alliance of Eastside Agencies, the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, and the Bellevue Network on Aging. This regional cooperation is part of the institutional structure to address community needs.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City partners with the King County Housing Authority on its Major Home Repair program. However, the County itself has jurisdiction over public housing and would be responsible for any coordination with social service agencies.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Bellevue partnered with King County and the other HOME Consortium cities in 2019 to draft a new Analysis of Impediments to Fair Housing Choice (AI). The AI was approved by the Human Services Commission. Bellevue will continue to work with Consortium partners to conduct Fair Housing testing and education in Bellevue for landlords and tenants. Fair housing testing was not possible in 2020 and 2021 due to COVID-19 restrictions, but additional fair housing testing has been scheduled for spring of 2022.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All CDBG contracts are monitored on a quarterly basis. Subrecipients are required to submit quarterly reports outlining how they are meeting performance goals (outputs) before they receive reimbursement. Back-up documentation is required for all reimbursements. Staff also performs on-site monitoring as needed to ensure subrecipient compliance with CDBG regulations. On-site monitoring was not possible in 2021 due to COVID-19 restrictions.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City follows its Citizen Participation Plan to ensure that citizens are aware of performance reports. A public notice is published in the paper of record (Seattle Times) giving the public the opportunity to comment on the CAPER report. The CAPER is also published on the City's web site and electronic copies are available from the Human Services Division upon request. A public notice was published in the Seattle Times on March 14, 2022. Public comment was received between March 14 and March 29, 2022. No comments were received.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the City's program objectives in 2021.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No.

## **CR-58 – Section 3**

The City had no projects that triggered Section 3 requirements.