

**CITY OF BELLEVUE
CIVIL SERVICE COMMISSION
Meeting Minutes**

Tuesday
January 11, 2022

Via Zoom

MEMBERS PRESENT: Jeff Jorgenson, Chair
Patricia Sheffels, Vice-Chair
Dan Crowner
Anne Noris
Linda Parrish

OTHERS PRESENT: Keith Allen, Fire Department
Chad Barnes, City Attorney's Office
Jay Hagen, Fire Department
Diane Kendall, Human Resources
Rob Spingler, Police Department

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 4:01 p.m. by Chair Jorgenson.

II. ROLL CALL:

A quorum was present.

III. APPROVAL OF MEETING MINUTES:

Motion by Commissioner Noris and second by Commissioner Sheffels to approve the October 12, 2021 meeting minutes as presented. Motion carried unanimously (5-0).

IV. NEW BUSINESS:

A. Request to Conduct an Entry Level Firefighter Hiring Process

On behalf of the Fire Department, Chief Hagen made an official request to conduct an entry-level firefighter hiring process in 2022. The current entry level firefighter list expires on July 7, 2022 and vacancies are anticipated.

Chief Hagen responded to various questions from Commissioners.

Motion by Commissioner Sheffels and second by Commissioner Noris to approve the request to conduct an entry level Firefighter hiring process. Motion carried unanimously (5-0).

B. Request to Conduct a Lateral Level Firefighter Hiring Process

On behalf of the Fire Department, Chief Hagen made an official request to conduct a lateral level firefighter hiring process in 2022. Due to the combination of recent unexpected retirements, and the additional staffing for Fire Station 10, there are several current vacancies and the need to fill approximately 20 vacancies over the next year is anticipated.

Chief Hagen responded to various questions from Commissioners.

Motion by Commissioner Sheffels and second by Commissioner Noris to approve the request to conduct a lateral level Firefighter hiring process. Motion carried unanimously (5-0).

C. Request to Extend the Fire Battalion Chief Eligibility List

On behalf of the Fire Department, Chief Hagen made an official request to extend the current certified Battalion Chief list one year, until May 12, 2023. Chief Hagen noted that two of the six Captains on the list have been promoted in 2021 and vacancies are anticipated.

Captain Spingler responded to various questions from Commissioners.

Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to extend the Fire Battalion Chief eligibility list. Motion carried unanimously (5-0).

D. Election for New Chair and Vice Chair

Chair Jorgenson opened nominations for the Bellevue Civil Service Commission Chair position.

Motion by Chair Jorgenson to nominate Commissioner Sheffels as the Bellevue Civil Service Commission Chair.

Chair Jorgenson requested other nominations for the Bellevue Civil Service Commission Chair position. There were none. Therefore, nominations were closed.

At the question, motion carried unanimously (5-0) to appoint Commissioner Sheffels as the Bellevue Civil Service Commission Chair.

Chair Jorgenson opened nominations for the Bellevue Civil Service Commission Vice-Chair position.

Motion by Commissioner Sheffels to appoint Commissioner Parrish as the Bellevue Civil Service Commission Vice-Chair.

Chair Jorgenson requested other nominations for the Bellevue Civil Service Commission Vice-Chair position. There were none. Therefore, nominations were closed.

At the question, motion carried unanimously (5-0) to appoint Commissioner Parrish as the Bellevue Civil Service Commission Vice-Chair.

V. ANNOUNCEMENT OF NEXT MEETING:

Chair Jorgenson announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, April 12, 2022 at 4:00 p.m.

VI. INFORMATIONAL ITEMS:

Fire—Status Change

1. Personnel Reassignments, Jordan Scott, Sean Sturgeon
2. Personnel Reassignments, Doug Halbert, Rob Dykstra, Jessica Wernet, Benson Gilles, Juan Alvergue, Dmytro Kozachok
3. Personnel Reassignments, Austin Springer, D'Andre Goodwin, Zachary Medina, Adam Ransavage, Brennan Burchak, Samuel Rabb, Anthony Tran, Hunter Henry, Eric Lopez, Mac Haight, Wesley Taylor
4. Retirement, Corey Heinsohn
5. 3rd Quarter Performance Summary
6. Personnel Reassignments, Rob Dykstra, Eric Keenan, Nathan Schaefer
7. Personnel Reassignments, Andrew Oltman, John Lapsansky, Anthony Dounis, Chad Halterman, Miles Farrow, Jordan Scott, Steve Anderson
8. Personnel Reassignments, Jarrod Jones, Troy Cunningham, Mark Van Gerwen, Luke Gilbertson, Conner Vernell, Jason Lewis, Chris Archer, Jack Kamano, Bryce Monson
9. Personnel Reassignments, Brennan Burchak, Zach Medina, Mark Haight, Hunter Henry, Anthony Tran, Jessica Wernet, Dmytro Kozachok, Benson Gillis

Police—Executive Orders

1. Assignments, Officer Sebers, Garner, Porter EVOC Instructors
2. Assignments, Officer Tellier, Shaw CRT Team
3. Assignments, Officer Sun, Peterson, Porter, Zlotek to FTO
4. Office of Accountability Quarters 1 and 2 Report
5. Temporary Assignment, Officer Perreira PSU
6. Recognition, Officer Chin, Officer of the 3rd Quarter
7. Resignation, Officer Alfaro
8. Promotion, Ashley Seebold to Lead Support Specialist
9. Transfer, Officer Chin to Digital Forensics
10. Assignment, Officer Smith to K9 Handler
11. Eligibility List, Police Support Specialist
12. Eligibility List, Experienced Police Officer

13. Eligibility List, Exceptional Entry Police Officer
14. Eligibility List, Entry Police Officer
15. Eligibility List, Entry Police Officer
16. Eligibility List, Police Corporal
17. Eligibility List, Police Sergeant
18. Eligibility List, Exceptional Entry Police Officer
19. Eligibility List, Experienced Police Officer
20. Eligibility List, Experienced Police Officer
21. Eligibility List, Experienced Police Officer
22. Eligibility List, Exceptional Entry Level Police Officer
23. Eligibility List, Experienced Police Officer
24. Eligibility List, Experienced Police Officer

VII. ADJOURNMENT:

Commissioner Jorgenson adjourned the meeting at 4:21 p.m.