

**City of Bellevue
Library Advisory Board**

Monthly Meeting Minutes
June 21, 2022

OPENING

The regular monthly meeting of the Library Advisory Board (the "Board") was called to order at 5:03 PM on June 21, 2022 by Jim Rusk, Board President. The meeting was held in person at the Bellevue Regional Library.

MEETING ATTENDANCE

Board Members Present: Kim Anderson, Jim Rusk, Sarah Rock, and Ankit Saraf

Board Members Absent: Peter Beeson, Chad Davis, Gunjan Murarka

KCLS Representatives: absent

Friends of the Bellevue Library: Susan Peterson

Newport Way Library Association: Kim Anderson

Guests: Councilmember Conrad Lee and Tracy Thompson, KCLS Director of Collection Services

INTRODUCTIONS

Meeting kicked off with a quick round of welcome.

Councilmember Lee spoke briefly about hybrid meetings. Ankit noted that Bellevue Library has plans to enable hybrid meetings, but equipment has been delayed. Kim gave an overview of the recent email the board had received from a community member concerned about the shortened hours at libraries.

APPROVAL OF MINUTES

Minutes from May 2022 were presented in the meeting for approval. One correction was requested to change the KCLS Representative from John Sheller to Kirsten Corning. Upon motion made by Sarah Rock and seconded by Ankit Saraf, the minutes as amended were approved.

APPEARANCES AND PUBLIC COMMENT PERIOD

There was no in person public comment.

REGULAR BUSINESS

Agenda Item #1: Introduction of new board member, Peter Beeson

Ankit reported that Peter has conflicts for the next few meetings through September. The board excused his absences in advance and looks forward to seeing him in October.

Agenda Item #2: Overview of Collections Management

Tracy Thompson, KCLS Director of Collection Services, gave a presentation about collection management. She covered selection and order, interlibrary loans, catalog and processing, and circulation. Electronic circulation boomed during the pandemic. KCLS is #2 in the US and #4 in the world for electronic circulation

in the Overdrive system. She gave an overview of current and upcoming projects including configuring the open-source catalog (Evergreen), an ASN receiving project, a world language evaluation of the collection, requests for purchase, a new collection advisory team that began in March and a new Intellectual Freedom Committee that also started in March.

Agenda Item #3: Board Communications Policy

Kim Anderson asked to table this topic until next meeting. We need to look at our bylaws for this policy and hybrid meeting requirements.

Agenda Item #4: Discussion of Library hours

Tracy Thompson gave an update about the scheduling process. KCLS is working to expand hours, but it may take additional time.

REPORTS

Report #1 – Bellevue Friends of Library

Susan Peterson gave an update noting that the Corner Shop is open three days a week on Tuesdays, Thursdays, and Saturdays.

Report #2 – Newport Way Library Association report

Kim Anderson shared that the association is hosting their first book sale since the pandemic started on Sunday, June 26. The sale will be outside and feature children's books. They are continuing to face challenges since donations are only accepted once per week and they have limited storage. She also noted that the honor system or book sale shelf is losing money. Lack of hours are still a concern at Newport Way Library.

Report #3 – Bellevue Library staff reports

There was no staff report.

NEW BUSINESS

Kim requested that we review our bylaws at the next board meeting.

ADJOURNMENT

The meeting was motioned to be adjourned by Kim Anderson and seconded by Ankit Saraf. The meeting was adjourned at 6:28 PM.

UPCOMING

The next meeting will be held on July 19, 2022 at the Bellevue Library. The meeting agenda will be distributed by Jim Rusk, President, before the meeting.

Minutes Submitted: By Sarah Rock, Board Secretary