



## Kelsey Creek Farm Rental Fees

### Rental Hours:

Monday – Sunday: 8am-10pm

Notes:

- ✓ Rental times need to include set-up and take-down time.
- ✓ Two-hour minimum applies to all rentals.
- ✓ 30% off regular rate for non-profit groups with proof of 501(c)3 status

### Rental Fees

<u>Room</u>	<u>Square Feet</u>	<u>Capacity</u>	<u>Hourly Rate</u>
<b>Farm House Main Room</b> – Medium size classroom with kitchen	764	30*	\$50
<b>Farm House Classroom A</b> – additional classroom space (must be rented with Farm House Main Room)	124	-	\$10
<b>Farm House Classroom B</b> – additional classroom space (must be rented with Farm House Main Room)	180	-	\$10
<b>Education Barn Farm Room</b> – Medium size classroom with kitchenette	908	30	\$50

\*Farm House capacity is 30 total. If Classroom A and Classroom B are rented, capacity remains at 30.

### Special Uses:

If you are hiring a company to provide a service for your event such as on-site catering, music, entertainment, games, and/or additional equipment a permit is required and must be approved in advance. Complete details can be found in the [Facility Rental Guidelines](#).

Submit the [Indoor Facility Special Use Form](#) as soon as hired companies have been selected. Our office will work directly with them to meet requirements. Deadline to meet requirements is 21 days prior to event date.

### Additional Charges

#### Cleaning Fee:

If additional cleaning is required after rental ..... \$100/hr (plus overtime charges)

#### Overtime Charges:

Billed at twice the hourly rental fee, including the facility staff fee, at 15-minute increment.

#### Facility Staff:

Required for all after-hour and weekend rentals .....\$25/hr

Note: Additional staffing fees may be required for large groups and other groups at the facilities discretion.

#### Cancellation Fee:

Minimum \$35 up to 100% of rental fees. See Cancellation and Rescheduling Policy in the [Facility Rental Guidelines](#).