

## Hello SBCC Community!

The staff at SBCC are excited about re-opening due to the easing of restrictions as part of Governor Jay Inslee's "Healthy Washington — Roadmap to Recovery." Other programs, classes, and expanded hours will be added as the facility slowly re-opens for use.

### ENTERING THE FACILITY

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- You can park in either the lower or upper lots. It will be more convenient to park in the lower lot. There will be signage directing you to the entrance on the lower level, north side of the building by the playground area.
- The main entrance by the upper parking lot on the Mezzanine level is for elevator use only.
- If you need to use the elevator you will need to call the front desk 425-452-4240. Do not enter the facility until a staff person has greeted you.
- Please check in at the front desk on the lower level each visit.
- You will need to wash hands and/or use hand sanitizer upon entry.
- If you have COVID-19 symptoms or have been exposed to COVID-19 you will not be allowed in the facility.
- **All customers and staff are required to wear a face covering at all times** and maintain physical distancing while using SBCC.
- Not all amenities in the facility are available for use. Pay attention to signage and staff directions.

### FITNESS CENTER INFORMATION

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The following processes and procedures are being used:

- Only pre-registered customers that have previously completed a SBCC 1-hour fitness orientation will be able to use the Fitness Center. Orientations for new customers will resume at a later time.
  - Participants must register for a Fitness Center visit prior to arriving on-site. Please do so by one of the following methods:
    - Make your reservation and pre-pay online. The cost is \$5 for Bellevue Resident, \$6 for non-resident. Customers can reserve their session by creating/accessing their account <http://register.bellevuewa.gov>
    - Purchase a new Fitness Center pass card and call ahead at 425-452-4240 or email [sbcc@bellevuewa.gov](mailto:sbcc@bellevuewa.gov).
    - Use a previously purchased 20-visit Fitness Center pass card and call ahead at 425-452-4240 or email [sbcc@bellevuewa.gov](mailto:sbcc@bellevuewa.gov)
  - If you need assistance with registering for a session or your scholarship please call the front desk during business hours, Mon-Fri 8am-4pm 425-452-4240.
- No refunds will be given unless the City closes the facility, however, transfers to another session can be made with 24 hours' notice by calling the front desk 425-452-4240 during business hours (Friday notice for Monday sessions).
- Bystanders and observers will not be allowed in the facility without prior approval.

## **CUSTOMER SAFETY AND EQUIPMENT SANITATION**

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- We have individual sanitation kits, as well as disinfectant wipes stations throughout the facility. Staff have been trained and will be sanitizing the facility and equipment hourly.
- Sanitize equipment and cubby after each use with provided wipes or cleaning spray and paper towels.
- Wash your hands for at least 20 seconds frequently and/or use provided hand sanitizer often.
- Some exercise equipment will be unavailable due to physical distancing and sanitation requirements.
- There is limited capacity of 1 person in the shower/locker room area. It is encouraged that you come dressed to exercise.
  - Please wear 'training attire' to the facility. Athletic attire and dressing in layers is optimal. The Fitness Center can be as cool as 65 degrees. Shirts are required for men and women; please do not wear sports bras as outerwear. Please wear clean athletic shoes; no open-toed, backless shoes or sandals are allowed.
  - Please bring your own personal workout towel and exercise mat.
- Please bring a water bottle. The water bottle fill station on the lower floor will be available. All other water fountains will be closed.
- A safety briefing will be conducted at the beginning of each Fitness Center session to reemphasize the protective measures including maintaining social distancing and sanitation protocols.

## **EMPLOYEE CONDUCT**

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SBCC employees will be the front line of infection control within the facility. We have implemented the following guidelines for all employees:

- Staff must complete a health screening at the beginning of each shift and must stay at home if they have any COVID-19 symptoms or if they have had contact with anyone who has a suspected or confirmed case of COVID-19.
- Staff will be wearing a face covering during their shift.
- Staff will frequently wash their hands for at least 20 seconds and maintain appropriate physical distancing at all times.
- Staff will ensure all applicable COVID-19 safety guidelines are being followed and will educate customers about the new procedures.
- Staff will frequently sanitize and clean all equipment and high touch surfaces.

If you have any other questions, please email us at [SBCC@BellevueWA.gov](mailto:SBCC@BellevueWA.gov) or call us at 425-452-4240.

Thank you!

We look forward to serving you again soon!