

**City of Bellevue**  
**CFH Good Neighbor Advisory Committee**  
**Meeting #3 \* June 23, 2021**  
**6-8 PM on Zoom Webinar**  
**Summary Notes**

**The purpose** of this 2-hr online meeting is for GNAAC members to gain clarity on the Operations considerations of the CFH application, and to offer recommendations related to Operations.

**Attending:**

- **Members** - Troy Draws, Klaas Nijhuis, David Bowling, Julia Tai, Susanna Chung, Asenath Polis, Laurie Wick, Tzachi Litov, Linda Laws, Jason Courter, Pete Ryan, Christopher Ross, Tom Miles, Linda Hall
  
- **Technical Team** - Lt. Christopher Marsh, Yi Zhao, Captain Dave Sanabria, Toni Esparza, Toni Pratt, Liz Stead, Pat Hughes

**Notes Submitted by Facilitator Patricia Hughes, Trillium Leadership Consulting**

**Meeting Outcomes:**

1. Increased member knowledge about safety and security operations at CFH
2. Add to list of potential recommendations

**Pre-Reading**

Safety and Security Code Matrix

[CFH Draft Plan Submitted](#)

**Summary Notes**

**1) Welcome Back**

Introduction of Troy Draws from Imagine Housing, replacing Allen Dauterman

- A round to hear all voices and build community – what two words describe “home” to you
- Many said: safety, security, family, kids, dogs, comfort. Also, self-expression, inalienable right, my place.

**2) Recap of Initial Recommendations from GNAAC #2**

Will do this summary each time

Traffic is still a concern

**These Recommendations can be put on the list for consideration:**

## GNAAC RECOMMENDATIONS TO Conditional Use Permit Recommendation

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1. Signage: No loitering, no derelict vehicles
2. Parking monitoring in the lots to address issues with abandoned vehicles
3. Specific review of overflow and self-referral process of CFH
4. Length of time for data storage of security cameras
5. Blue lights on building campus with direct line to emergency services
6. Review parking lot for clear visibility through the site
7. Create consistency with campus wide Transportation Management Plan (TMP)

**These Recommendations will be handed off for action by others within the City of Bellevue:**

## GNAAC RECOMMENDATIONS FOR FUTURE STUDY AND ACTION BY OTHERS

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1. Increased lighting on SE 32<sup>ND</sup> Street – Transportation Department - Lighting Analysis
2. Continuous sidewalk to Richards Road – Transportation Department – TFP – Project 247
3. Bike lanes review for safety analyses– Transportation Department – Review and analyses during Master Development Plan project review – Meeting standards

**These recommendations were previously addressed during the Master Development Plan**

## GNAAC RECOMMENDATIONS PREVIOUSLY EVALUATED WITH MDP

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1. City revisit the traffic estimates and come up with action to minimize impact - Reviewed with traffic study and analyses during MDP, all phases were found to comply with standard requirements.
2. Neighborhood outreach on safety and traffic – Public meetings held to gain input during the MDP process
3. Traffic – At peak times, limit the left turn capability coming out of the facility (not) onto Eastgate create a Center lane – Reviewed possibility during MDP analyses, traffic conditions did not warrant required left turn lane
  - Opportunity to reassess the area if safety concerns arise in the future as the City reserves the right to control access and restrictions on City streets.
4. Secure and tall fences on the boundary of SE 32nd - Was not required through MDP, no direct access to SE 32nd Street from the site

### 3) Operations Presentation on Safety and Security

See accompanying PPT uploaded to City of Bellevue website

A) Linda Hall, CFH: 400 men homeless on the Eastside each night – that’s why we’re doing this, to move the men from homelessness to stabilization, with wrap-around services.

B) David Bowling, CFH: Foundational elements of safety begin with building strong relationships within the community, an onsite, 24/7 trained staff, partnerships with BPD, first responders, Plymouth Housing, and neighbors.

Center Code of Conduct	Foundational Elements of Safety Plan
<p>The Eastgate Center’s Code of Conduct is intended to protect the health, safety and welfare of the people in and around the Center. <i>We are a community of people partnering together to provide a safe, clean and peaceful space to rest and renew. We treat each other with respect and we remain considerate of our neighbors, both inside and outside the shelter.</i></p> <p><b>Core Components:</b></p> <ul style="list-style-type: none"> <li>Safety &amp; Environment (Internal and Neighborhood)</li> <li>Effective Communication</li> <li>Individualized Support</li> </ul> <p><a href="#">Begins on Page 25 of 76</a></p>	<ul style="list-style-type: none"> <li>• 24/7 on-site trained staff</li> <li>• Campus Surveillance               <ul style="list-style-type: none"> <li>• Video</li> <li>• Walk abouts</li> </ul> </li> <li>• Ongoing partnerships with:               <ul style="list-style-type: none"> <li>• Bellevue Police and First Responders</li> <li>• Plymouth Housing</li> <li>• Neighbors</li> </ul> </li> <li>• Trauma-informed care model</li> <li>• Behavioral expectations &amp; accountability</li> <li>• Communication               <ul style="list-style-type: none"> <li>• Daily verbal and written updates among staff</li> <li>• Regularly scheduled meetings with shelter clients, BPD, Plymouth, &amp; neighbors</li> </ul> </li> <li>• Thoughtful design: CPTED</li> </ul>

C) Officer Dave Sanabria and Lt. Christopher Marsh

Overview of operations

Low barrier – residents are welcome as long as they abide by the Code of Conduct

D) Questions and Answers:

- JC: Clarity between “perimeter” (on campus) and “magnet area”–
- JC: Will public have access to shift logs? DB: Due to HIPPA can’t share widely, but if we have concerns about safety we will call BPD immediately and following their advice on who need to be informed about what
- JC: Will police be told if they turn someone away? Have not shared in the past, have never had an issue. If we are concerned about aggressive behavior, we’ll call police.
- JC: Can we get resources for our staff to give to folks who might be loitering or in need? DB: Yes – for many business members. +1 SC, and on CFH website
- SL: What’s the status of sub-station? DS: No plan to put a sub-station on the property, or to move the Factoria one. We moved the officer back to the Factoria one.
- SL: What is public land in the magnet area? Does it mean that we’ll have camps growing in this area? DS: It’s complex, if it’s private property, it’s trespassing and we respond to that. Overpasses on I-90 owned by WSDOT, they have a process for tagging and removing, which is different from King County process. It’s out of the bucket for issues we can deal with here. City of Bellevue hasn’t criminalized camping and homelessness,

the approach is compassion and referral to services. CFH will own the property, making it private, we could put it in memo that there's no camping... we could handle as a trespassing issue.

- JT: Code of Conduct, page 28, 30-minute rounds, outside of sleeping hours? 10pm-6am. DB: Rounds will happen hourly as opposed to every 30 min.
- JT: Does CFH close at certain point in the night? DB: Won't lock the doors, if they come at 2a.m., don't want to turn them away, they will end up in the woods. Will set expectations for repeat residents to arrive by 8-9pm unless working late.
- JT: Clarify needs on Eastside – who is the priority of who's served? DB: There are no geographic restrictions for residents. Eastside residents used to have priority but haven't done so since 2015 due to a King County and United Way mandate to receive funding.
- JT: What to do about overflow? DB: that's happening every night now, we have 100 beds that will be transferred to Eastgate. We put them on wait list, work with them to find other shelter in the county and give bus transportation.
- SC: will there be statistics on overflow and occupancy. DB: getting out data more robust to capture turn-aways, we've done for years, will get more data,
- SC: And stats on crime – DB: BPD also captures that related to the campus for patterns. LH: we'll go into more detail on data and stats in July
- SC: like the training for 24/7 staff
- SC: other RSO data: can access in King Co registry –
- SC: One mile radius map – our addresses are on there – please clean that up.
- KN: the PPT identified 4 RSO at shelter, 5 in Bellevue? DS: 81 in Bellevue – 9 total, 5 registered as homeless, 4 at shelter. Where are the 5? TM: he knows them and maybe one or two more, guys move around. Are required weekly to check in with Sheriff in King Co.

#### **4) Open up for Public Comment or Questions**

None

#### **5) Additional potential recommendations from GNAAC:**

- Clarify the magnet area boundaries – right now is not defined
- Might need more teeth to define who the neighbors are in the Code of Conduct and strengthen expectations around engagement with neighbors and surrounding community by residents.
- Julia: Code of Conduct, page 25: add Eastgate Park and Ride to third bullet on the bottom, is part of the one mile, to encourage not to loiter
- In discussing partnerships, codify the volunteer behavior in the Code of Conduct
- Clarify with other service partners also to be included in the agreement about how appointments will be managed: open door, appointment, drop-in, how to manage that.
- Create a FAQ so people in community know who to get in touch with

- ++Mental health professionals on site 365/24/7, share with Plymouth. Caveat: these professionals be licensed, not case managers
- Establish mechanism to notify nearby residents, businesses and King County Metro in event of emergency on site (lockdown or lock out)
- Intake form: add to capture family contact if willing to provide, ask if they want assistance to re-unite with family
- Re-route bus #240, runs from Eastgate P&R to downtown Bellevue. It goes Camber and 139<sup>th</sup> Street SE, suggest it go to Richards Road and head east on Eastgate P&R. How does that related to Shelter operations: not many riders, could be easier for the men who are housed at CFH to get there
- Recommend that CFH, Plymouth, BPD make recommendations to the public for how to be involved, get new folks into the conversation

### 6) Wrap Up

- Actions – will post minutes by Tuesday June 29 to City website
- Operations discussion will continue on July 14 with a focus on Performance Metrics. This will include demographics, program elements. DB: Funding will be key to what we can provide re: metrics and responding to the recommendations
- Questions for that meeting: None came up

### 7) One word check out:

Insightful	Teamwork
Productive +1 +1 +1 +1	Creating Community
Gratitude	Thoughtful
Informative	All Plus one
Detailed	Sensitivity and compassion
Relieved	Graceful
Appreciative	Useful
Thorough +1	Busy

*At our GNAAC meeting on June 23, several members discussed behavioral health services relative to the CFH shelter. The City of Bellevue Human Services Commission reviews all applications for Human Service Funding and then makes recommendations to City Council. On Tuesday, June 29<sup>th</sup>, the Human Services Commission will hold a virtual meeting and will be reviewing funding applications for a number of purposes including behavioral health services in the community. Further details, including how to submit comments, along with meeting materials can be found [here](#).*

Toni Esparza, Assistant Director, City of Bellevue Parks & Community Services