

The City of Bellevue Parks & Community Services Department is seeking a contractor with instructor experience to lead farm-themed programs at Kelsey Creek Farm in Bellevue, Washington. Please see the description below outlining the types of instructors we are looking for:

# **Position Description:**

We are looking for instructors to teach a variety of programs including classes, birthday parties, and tours on topics including farm animals, heritage crafts, small-scale farming, environmental subjects, and/or fiber arts.

# **Scope of Service:**

The City of Bellevue will provide the teaching facilities, farm animals, marketing, and registration services. The instructor will provide all other program supplies and will be required to complete applicable paperwork as needed. The instructor will teach at least 5 programs per year.

### **Qualifications:**

Comfortable leading programs for people ages 2 through adults.
Comfortable handling discipline issues with children when needed.
Availability on weekdays and weekends throughout the year to provide a variety of programs.
Preferred: experience working with farm animals, must have a willingness to work with Kelsey Creek
Farm staff to learn how our animals are trained, if applicable to the programs you teach.

#### **Contact Us:**

If you are interested and would like to be considered for this instructor's position, please email us at <a href="mailto:Sstenslie@bellevuewa.gov">Sstenslie@bellevuewa.gov</a>. Include your resume and a cover letter describing your qualifications. Kelsey Creek Farm staff will review all submissions.



The City of Bellevue Parks & Community Services Department is seeking a contractor with instructor experience to lead pony-themed programs at Kelsey Creek Farm in Bellevue, Washington. Please see the description below outlining the type of instructor we are looking for:

# **Position Description:**

We are looking for an instructor to teach a variety of pony-themed programs including classes, birthday parties, day camps, and private trail rides.

## **Scope of Service:**

The City of Bellevue will provide the teaching facilities, farm animals, marketing, and registration services. The instructor will provide all other program supplies and will be required to complete applicable paperwork as needed. The instructor will teach at least 8 weeks of programs per year, primarily during the summer and additional programs throughout the year.

### **Qualifications:**

Comfortable leading programs for people ages 2 through adults.
Comfortable handling discipline issues with children when needed.
Availability all summer and on weekdays and weekends throughout the year.
Have experience working with ponies and/or horses and a willingness to work with Kelsey Creek Farm
staff to learn how our animals are trained.

## **Contact Us:**

If you are interested and would like to be considered for this instructor's position, please email <a href="mailto:Sstenslie@bellevuewa.gov">Sstenslie@bellevuewa.gov</a>. Include your resume and a cover letter describing your qualifications. Kelsey Creek Farm staff will review all submissions.