



City of Bellevue

Community Development Block Grant 2020 Consolidated Annual Performance & Evaluation Report

(CAPER)

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Annual Performance and Evaluation Report (CAPER) informs the U.S. Department of Housing and Urban Development (HUD) and the community of the activities and accomplishments resulting from the investment of Community Development Block Grant (CDBG) and other resources for the the period of January 1, 2020 to December 31, 2020. In 2020, HUD allocated \$832,187 in CDBG entitlement funds and a total of \$1,386,910 in CDBG-CV funding to the City of Bellevue, with the first CDBG-CV allocation of \$489,623 available in 2020. CDBG-CV funds are used to prevent, prepare for, and respond to coronavirus by providing services to low- and moderate-income persons affected by the pandemic. \$3,786,221 in human services general funds were used in conjunction with CDBG funds to provide a wide range of human services to Bellevue residents.

The City's 2020 entitlement funds and program income (resulting from major home repair loan paybacks) were used to accomplish the following activities under the Enhance Community & Economic Development Goal:

- Jewish Family Service Refugee & Immigrant Service Centers provided employment training, job placement, legal services and ESL services for 90 refugee and immigrant clients.
- Ventures provided Business Basics courses to 29 Bellevue residents who were interested in forming a microenterprise business.

2020 CDBG funds were also used for the following activities under the Preserve & Improve Access to Affordable Housing Goal:

- King County Housing Authority provided life safety repairs for 21 households under the Major Home Repair program.
- Sound Generations provided minor home repairs to 16 households under the Minor Home Repair program.

The City executed an amendment to the 2020 Annual Action Plan to reallocate \$258,442 of PY2020 entitlement funds to public service projects to take advantage of the waiver of the 15 percent public services cap for projects that prevent, prepare for, or respond to the coronavirus. These projects included the following activities:

- Hopelink Emergency Financial Assistance program which assisted 101 households.
- Consejo Domestic Violence Legal Services program which assisted six individuals.
- LifeWire Legal Assistance program which assisted 62 individuals.

The City also amended the 2019 Annual Action Plan to add the initial CDBG-CV allocation of \$489,623 and to allocate \$248,491 of unspent PY2019 funds to public service projects that prevent, prepare for, or respond to the coronavirus to take advantage of the public service cap waiver. These public service projects were carried out in 2020 and included the following activities:

- Child Care Resources and Bellevue School District Child Care Subsidies programs, which assisted 32 families.
- India Association of Western Washington Emergency Financial Assistance program, which assisted 54 households.

The accomplishments in Table 1 include these coronavirus-related public service projects described above.

The City allocated its first tranche of \$489,623 in CDBG-CV funds to homeless shelter services to assist in social distancing requirements. The majority of this funding will be spent in 2021 to allow subrecipients to first spend other CARES Act funding with a December 2020 spending deadline.

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Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|---|--|--|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Enhance Community & Economic Development | Homeless Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$477313 / General Fund: \$52851 | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 875 | 345 | 39.43% | 706 | 345 | 48.87% |
| Enhance Community & Economic Development | Homeless Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$477313 / General Fund: \$52851 | Homelessness Prevention | Persons Assisted | 0 | 155 | | 0 | 155 | |
| Enhance Community & Economic Development | Homeless Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$477313 / General Fund: \$52851 | Businesses assisted | Businesses Assisted | 125 | 29 | 23.20% | 25 | 29 | 116.00% |
| Preserve & Improve Access to Affordable Housing | Affordable Housing Homeless | CDBG: \$344123 / General Fund: \$0 | Rental units constructed | Household Housing Unit | 10 | 0 | 0.00% | 0 | 0 | |

| | | | | | | | | | | |
|---|-----------------------------|------------------------------------|--|------------------------|-----|----|--------|----|----|--------|
| Preserve & Improve Access to Affordable Housing | Affordable Housing Homeless | CDBG: \$344123 / General Fund: \$0 | Homeowner Housing Rehabilitated | Household Housing Unit | 300 | 37 | 12.33% | 40 | 37 | 92.50% |
| Provide Shelter & Services for Homeless | Homeless | | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 100 | 0 | 0.00% | 0 | 0 | |
| Provide Shelter & Services for Homeless | Homeless | | Homeless Person Overnight Shelter | Persons Assisted | 300 | 0 | 0.00% | 0 | 0 | |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The COVID-19 pandemic had a major effect on how subrecipients could carry out their services and achieve the goals for the 2020 program year. Jewish Family Service’s offices were closed for much of the second quarter, and it took time to transition to virtual programs. Once virtual services were up and running, they were able to assist Bellevue residents for their contracted services. Programs funded with 2019 and 2020 EN to prevent, prepare for, or respond to the coronavirus were not under contract until July or 2020, so they did not spend down their grants and did not meet their annual goals. However, they will continue spending funds and serving residents in 2021.

Both the major and the minor home repair programs were affected by pandemic restrictions as well, especially the Governor’s order that prohibited indoor construction work. Both programs adapted to meet social distancing guidelines and other restrictions and were able to meet 93% of their annual goal.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG |
|---|------------|
| White | 180 |
| Black or African American | 33 |
| Asian | 104 |
| American Indian or American Native | 8 |
| Native Hawaiian or Other Pacific Islander | 1 |
| Total | 326 |
| Hispanic | 113 |
| Not Hispanic | 213 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

When taking into account the full race table for activity accomplishments in IDIS, 50 percent of persons assisted were non-White. Bellevue's White/Non-Hispanic population is 49.8%

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | \$1,474,247 | \$1,234,582 |
| General Fund | public - local | 3,786,223 | \$3,786,223 |

Table 3 - Resources Made Available

Narrative

The CDBG resources made available in Table 3 include \$506,934 in unspent 2019 and 2020 entitlement funds that were allocated to prevent, prepare for, or respond to the coronavirus. This is in addition to the City's \$832,187 in entitlement funds and \$135,126 in program income.

Bellevue also allocated \$1,579,493 in CARES Act Coronavirus Relief Funds (CRF) in 2020 to services to respond to the coronavirus. The CRF funds were allocated as follows:

Food Assistance: \$300,000
 Emergency Financial Assistance: \$200,000
 Nonprofit operations: \$1,079,493

The Bellevue City Council also allocated an additional \$450,000 in general funds in March 2020 to address the increased need for emergency financial assistance due to the pandemic.

The City will spend its second allocation of CDBG-CV funds (\$897,287) in 2021 on rental assistance, food assistance, and behavioral health services in responds to the coronavirus.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------|----------------------------------|---------------------------------|-----------------------|
| | | | |

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Bellevue does not distribute CDBG funds based on geographic location, but rather throughout the City as a whole to benefit low- and moderate-income households.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City leverages its CDBG dollars with general fund dollars. In 2020, approximately \$3,786,000 general fund dollars were spent on a variety of housing and human services needs. The City's CDBG and general fund dollars make up only a small portion of a human services agency's budget. The balance is comprised of state, other local governments, foundations, and private donations. All of these funds leverage CDBG dollars.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|----------|
| Number of homeless households to be provided affordable housing units | 0 | 0 |
| Number of non-homeless households to be provided affordable housing units | 0 | 0 |
| Number of special-needs households to be provided affordable housing units | 0 | 0 |
| Total | 0 | 0 |

Table 5 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|------------|
| Number of households supported through rental assistance | 180 | 68 |
| Number of households supported through the production of new units | 0 | 0 |
| Number of households supported through the rehab of existing units | 40 | 37 |
| Number of households supported through the acquisition of existing units | 0 | 0 |
| Total | 220 | 105 |

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The goal for households supported through rental assistance was added when the Consolidated Plan was amended to add the CDBG-CV funds and the PY2019 and PY2020 funds to address the coronavirus. Subrecipients' contracts were not executed until July 2020. The goal should be achieved when they have spent down their entire grant in 2021.

Discuss how these outcomes will impact future annual action plans.

Additional accomplishments for the rental assistance projects addressing the coronavirus will be added to the 2021 program year accomplishments.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 242 | 0 |
| Low-income | 57 | 0 |
| Moderate-income | 37 | 0 |
| Total | 342 | 0 |

Table 7 – Number of Households Served

Narrative Information

All of Bellevue’s CDBG projects serve persons and households that are below 80% AMI.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Bellevue employs a Homeless Outreach Coordinator who works with local providers and the police department to reach unsheltered people and assist them in receiving needed services. Bellevue, along with Eastside cities Kirkland and Issaquah, also jointly funded outreach workers who work for shelter providers to make contact with unsheltered homeless men and women in order to provide them with referrals and services. Bellevue also funds day centers for single men and women and families through the general fund.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City funds emergency shelters for homeless single men, single homeless women, and homeless families through general fund dollars. The City funds transitional housing for single homeless women through The Sophia Way, which includes case management. The City also funds a year-round shelter for homeless single men through Congregations for the Homeless that also includes case management services, and for homeless families through Catholic Community Services. The City funds a shelter for homeless youth and young adults through Friends of Youth. CDBG-CV funds were also awarded to homeless shelters to assist with social distancing and other responses to the coronavirus.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City funds the Major and Minor Home Repair programs that help to ensure that seniors and low-income residents can afford to stay in their homes and do not become homeless. The City also funds housing stability programs that provide rent assistance, move in assistance, and other services to avoid homelessness. Food banks and other emergency food programs allow families to spend less of their incomes on food, leaving more for rent. Bellevue funds shelter and housing for youth through Friends of Youth. Bellevue provided over \$850,000 to rental assistance programs using general fund, Coronavirus Relief Funds, and CDBG-CV funds to address the housing crisis caused by COVID-19.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City funds housing for homeless persons that includes case management to help residents move on to permanent housing and avoid a return to homelessness through agencies such as Hopelink, The Sophia Way, and Congregations for the Homeless. Affordable rental housing, including units set aside for people exiting homelessness, are provided by organizations such as Imagine Housing, Hopelink and Congregations for the Homeless. They also provide case management services that are designed to support low-income families and individuals in overcoming barriers to housing stability, accessing local resources, increasing self-sufficiency and improving their quality of life.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

King County, as HOME consortium lead, is responsible for reporting on Public Housing in their Consolidated Plan and Annual Action Plans. Section AP-60 is not in Bellevue's Annual Action Plan template. The King County Housing Authority runs all public housing projects in Bellevue.

Actions taken to provide assistance to troubled PHAs

The King County Housing Authority manages all public housing in Bellevue and King County and is not considered a troubled PHA.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2017, the City Council adopted the [Affordable Housing Strategy](#), which includes Action C-1 to “increase development potential on suitable land owned by public agencies, faith-based and non-profit housing entities for affordable housing.” In addition, in 2019, the State Legislature established [RCW 35A.63.300](#) which requires cities to provide a density bonus consistent with local needs for any affordable housing development located on property owned by a religious organization.

The City Council initiated work on Affordable Housing Strategy Action C-1 on July 20, 2020. City staff initiated a Comprehensive Plan Amendment to add policy language in the Housing Element that will guide implementation of C-1. This amendment was adopted on December 14, 2020. The first step in implementing C-1 is to develop a Land Use Code Amendment establishing a new density bonus for affordable housing development. This bonus will be available for new, permanent affordable housing developments located on land meeting any of these criteria:

- Owned by a **religious organization** and located in a single family, multifamily or mixed-use residential land use district
- Owned by a **nonprofit organization** and located in a multifamily or mixed-use residential land use district
- Owned by a **public entity** and located in a multifamily or mixed-use residential land use district (not available to the Bellevue Parks Department, Community Development Department, or any public utility)

The bonus will not be available in Downtown, BelRed or Eastgate TOD land use districts, as the code has already established density bonuses for affordable housing in these districts.

City staff will continue to work on implementing Strategy Action C-1 in 2021.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City conducts a biennial human services needs update to assess the needs of the community. This assessment was undertaken in 2019, with the resulting 2019-2020 Human Services Needs Update published in early 2020. Emphasis was placed on determining underserved needs and discovering gaps in services. Specific populations that were addressed

are older adults, people with disabilities, refugees & immigrants, school-aged children and youth and veterans. The Human Services Commission uses the needs update to help determine future human services funding and focus areas. Bellevue's Diversity Advantage Plan has sixty recommendations in six initiative focus areas: cultural competence, economic development, civic engagement, public safety, education, and human services. Staff will work on implementing some of these recommendations to assist public and nonprofit service providers in providing culturally competent human services that are easily accessible to all, reaching a variety of underserved populations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City performs the required lead paint testing and lead hazard remediation as part of its Major Home Repair program. All regulations are followed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City devoted 100% of its CDBG funds to housing and human services programs that benefited low- and moderate-income individuals. This includes poverty-level families. The City also devoted over \$3.7 million in general fund dollars to human service needs. The majority of these funds went to addressing and preventing homelessness, housing stability, emergency assistance, job training & placement, education, preserving affordable housing, and other similar efforts to bring families out of poverty and to prevent families from falling into poverty. CDBG funds were used to fund a microenterprise assistance program which provided training to low-income residents interested in starting their own business as a means to exit poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City participates in A Regional Coalition for Housing (ARCH) to provide affordable housing on the Eastside. The City also continues to work with our public partners, including other cities in North, East, and South King County, the King County Housing Authority, and King County government to build networks and structures to address service gaps and priority needs. City staff participates in and supports a variety of community-based coalitions such as the Alliance of Eastside Agencies, the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, and the Bellevue Network on Aging. This regional cooperation is part of the institutional structure to address community needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City partners with the King County Housing Authority on its Major Home Repair program. However, the County itself has jurisdiction over public housing and would be responsible for

any coordination with social service agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Bellevue partnered with King County and the other HOME Consortium cities in 2019 to draft a new Analysis of Impediments to Fair Housing Choice (AI). The AI was approved by the Human Services Commission. Bellevue will continue to work with Consortium partners to conduct Fair Housing testing and education in Bellevue for landlords and tenants. Fair housing testing was not possible in 2020 due to COVID-19 restrictions, but these efforts will continue once it is safe to do so.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

All CDBG contracts are monitored on a quarterly basis. Subrecipients are required to submit quarterly reports outlining how they are meeting performance goals (outputs) before they receive reimbursement. Back-up documentation is required for all reimbursements. Staff also performs on-site monitoring as needed to ensure subrecipient compliance with CDBG regulations. On-site monitoring was not possible in 2020 due to COVID-19 restrictions.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City follows its Citizen Participation Plan to ensure that citizens are aware of performance reports. A public notice is published in the paper of record (Seattle Times) giving the public the opportunity to comment on the CAPER report. The CAPER is also published on the City's web site and electronic copies are available from the Human Services Division upon request.

A public notice was published in the Seattle Times on June 7, 2021. Public comment was received between June 9 and June 22, 2021. No comments were received. The public notice to comment on the draft CAPER was sent to all of Bellevue's funded human services agencies

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives in 2020.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.