

Lewis Creek Visitor Center Rental Fees

Rental Fees

Hourly Fee (includes Facility Staff Fee):	<u>Reg Rate</u>	<u>Non-Profit Rate</u>
Monday & Tuesday: 8am-10pm	\$60/hr	\$49.50/hr
Wednesday & Thursday: 5pm-10pm.....	\$60/hr	\$49.50/hr
Friday & Saturday: 5pm-11pm.....	\$80/hr	\$63.50/hr
Sunday: 5pm-10pm.....	\$80/hr	\$63.50/hr

Notes:

- Rental time requested must include time for set-up and clean-up.
- Three-hour minimum applies for all rentals.
- 30% off room portion of regular rate for non-profit groups with proof of status

Special Uses:

If hiring a company to provide a service for the reservation, a permit is required and must be approved in advance. Examples: on-site catering, music, entertainment & games, and/or additional equipment. Complete details can be found in the [Facility Rental Guidelines](#).

Submit the [Indoor Facility Special Use Form](#) as soon as hired companies have been selected, no less than 30 days prior to the reservation date.

Additional Charges

Cleaning Fee:

\$100 per hour if additional cleaning services are required after rental.

Overtime Charges:

Billed at twice the hourly rental fee, including the facility staff fee, at 15-minute increment.

Cancellation Fee:

See Cancelling or Rescheduling Policy in the [Facility Rental Guidelines](#).