



Scope:

The intent of this handout is to establish an understanding about the Development Services Department's inspection needs and expectations as circumstances change during the COVID-19 outbreak so that your project can receive the necessary inspections while protecting the health of Bellevue employees. As an owner, project manager or contractor, your understanding of the needs and expectations of the City of Bellevue noted in this handout will help us create positive outcomes including:

- Completion of required inspections in an efficient and timely manner and in alignment with current state orders.
- Minimized delays to construction activities and inspections.
- Protection of the health and safety of employees.

On April 29, 2020 Governor Inslee issued an addendum to his Stay Home - Stay Healthy Order (20-25), which establishes [Phase 1 Construction Restart COVID-19 Job Site Requirements](#). The addendum allows some construction to resume if in compliance with the Phase 1 requirements. The City will not make determinations as to whether a particular construction project is one that is allowed to proceed under the Governor's Order and Addendum. That responsibility lies with project contractors or owners. The City expects that contractors or owners who request inspections have determined that their projects are allowed to proceed under the Governor's Order and Addendum.

Inspections:

Contractors or owners who request inspections should notify the city in advance if anyone on the job site or in the building area where the inspection will occur has experienced symptoms of COVID-19 (fever of 100.4 F, shortness of breath, productive/uncontrolled cough, prolonged sore throat.) The notification should note the presence of symptoms generally but must maintain personal confidentiality as required by the Americans with Disabilities Act (ADA). Based on this information, city management will determine if the City can perform the inspection as scheduled and will ensure inspectors are prepared to use appropriate Personal Protective Equipment (PPE).

1. Inspections will only be performed on those sites that have established, active social distancing and sanitation measures as outlined in [Governor Inslee's Phase 1 Construction Restart COVID-19 Job Site Requirements](#).
2. For each inspection, an on-site escort for the inspector must be provided. The duties of the escort include:
 - a. Informing the workers on site in advance that an inspection of the work will be made and that they are to provide a safe distance (6 feet minimum per social distancing requirements) from the inspector.
 - b. Always keeping workers a safe distance from the inspector and the inspection location.
 - c. Confirming that the work is complete and ready for inspection.
 - d. Assisting the inspector, as required, in order to complete the inspection.
3. Prior to requesting an inspection, review the work, making sure it complies with the permit conditions, the Engineering Standards, and the approved plans.
4. Confirm that all work requiring inspection is complete and ready for inspection. This will help eliminate any unnecessary visits to the site.
5. Provide the inspector with safe access to the work area requiring inspection. **Inspectors have the right to refuse to perform an inspection if the area or access to the area is unsafe or poses a threat to their health and safety based on the precautionary practices defined by the Department of Labor and the Washington State Department of Health.** An unsafe site will result in missed inspections.

6. Under the authority of the Washington Industrial Safety and Health Act (WISHA), L&I's Division of Occupational Safety and Health (DOSH) will enforce the COVID-19 jobsite safety and health requirements. Complaints may be submitted to the L&I Call Center (1-800-423-7333) or via e-mail to Linda Adame at adag235@lni.wa.gov.
7. General questions about how to comply with construction safety practices can be submitted to the state's Business Response Center at <https://app.smartsheet.com/b/form/2562f1caf5814c46a6bf163762263aa5>. All other violations related to Proclamation 20-25 can be submitted at <https://app.smartsheet.com/b/form/09349a1c56844b539fea1c2cabd16d56>

Have a question? [Please ask your inspector](#). They're here to help.

We appreciate your help to achieve the shared goal to provide for the safety and health of all individuals at work areas during this unprecedented time.

Where can I get additional information?

- Building Inspections: 425-452-4570
- Fire Inspections: 425-452-4254
- Transportation - ROW Inspections: 425-452-4189
- Utilities Engineering, 425-452-6977 – press "0".
- Inspection Request Line (automated), 425-452-6875
- www.mybuildingpermit.com

This document is intended to provide guidance in applying certain regulations in preparing for an inspection. It is for informational use only and is not intended to address all possible conditions. It cannot be used as a substitute for the codes, permit conditions or Utilities Engineering Standards. Assistance for the hearing impaired: dial 711.