



## Development Services

# Temporary Encampment Land Use Code Amendment Process

### Public Hearing Responsibility Retained by City Council

Process	Setting
City Council starts the LUCA process and creates amendment goals.	<b>City Council Study Session</b>
Staff prepares draft LUCA based on Council goals and informed by community input	<b>Email</b> to interested parties and public notice through Weekly Permit Bulletin
Staff begins required State Environmental Policy Act (SEPA) process on draft LUCA	<b>Email</b> to interested parties and public notice through Weekly Permit Bulletin
Council reviews draft LUCA for consistency with council goals, considers public input, provides direction to staff	<b>City Council Study Session</b>
Staff prepares final draft LUCA and report analyzing consistency with the Comprehensive Plan and sets Public Hearing	<b>Email</b> to interested parties and public notice through Weekly Permit Bulletin
Staff finalizes results of SEPA review	<b>Email</b> to interested parties and public notice through Weekly Permit Bulletin
East Bellevue Community Council holds Courtesy Public Hearing	<b>East Bellevue Community Council Meeting</b>
City Council holds Public Hearing	<b>City Council Regular Session</b>
City Council adopts ordinance to amend Land Use Code	<b>City Council Regular Session</b>
East Bellevue Community Council Approval / Disapproval	<b>East Bellevue Community Council Meeting</b>

*Sample outline of the legislative process. The specific number & types of meeting may vary.*

## Additional opportunities

to participate in Land Use Code Amendment Process

- Reading information on the city's website
- Land Use Code emails

## Key Terms

**City Council Study Session** - In study sessions, city staff present the Council with detailed briefings. Councilmembers discuss topics, ask questions and give staff direction on how to proceed. On the second and fourth Mondays, public comment is taken during oral communications starting at 6 p.m.

**City Council Regular Session** - During regular sessions, the Council takes action. The Council may adopt an ordinance to amend city laws or pass a resolution to express policy direction. At regular sessions, public comment is taken during oral communications starting at 8 p.m. and again at the end of the meeting. The Council also takes comments during public hearings, which are held during regular sessions.

**Community Council** - East Bellevue Community Council (EBCC) is empowered by state law with approval/disapproval authority over certain land use actions in a part of East Bellevue.

**Land Use Code Amendment (LUCA)** - The Land Use Code is a law adopted by the City Council to govern development and land uses in Bellevue. A LUCA refers to the process used to amend the Land Use Code. The process requires public notice and an ordinance must be adopted by Council to make the change official.

**State Environmental Policy Act (SEPA)** - The SEPA process facilitates information disclosure to identify and assess impacts to the natural and built environment. SEPA is not a permit. It ensures that environmental values are considered before city decisionmakers take action.



For alternate formats, interpreters, or reasonable accommodation requests please phone at least 48 hours in advance 425-452-5374 (voice) or email [tp Pratt@bellevuewa.gov](mailto:tp Pratt@bellevuewa.gov). For complaints regarding accommodations, contact City of Bellevue ADA/Title VI Administrator at 425-452-6168 (voice). If you are deaf or hard of hearing dial 711. All meetings are wheelchair accessible.