



Dear parent/guardian,

Welcome to the City of Bellevue Parks and Community Services Summer Skateboard Camp located at **Bellevue Indoor Skatepark, 14224 Bel-Red Rd, Bellevue, WA 98007 (lower rear level of the Highland Community Center).**

**Date:**

\_\_/\_\_/2019

**Time:**

Camp hours are 9:00 A.M. to 12 P.M. \***sharp**, Monday through Friday.

**If you are late picking up your child(ren), a \$1 fee per child will be charged for each minute you are late. CASH OR CHECK ONLY. This must be paid to the camp director upon arrival.**

**Check In/Out:**

*All parents, legal guardians, and authorized adults must sign the participant in and out each time they drop-off and pick-up. Participants will only be released to an authorized parent, legal guardian, and/or adult.*

Included is the 'Child Information Form/Permission waiver' **that will need to be filled out completely and handed in on your child's first day of camp.** If your child has an Epi-pen or needs to take medication during camp hours, a separate form must be completed and turned in on the first day along with the forms explained above. 'Epi-pen Authorization and waiver of liability' and/or 'Medication Authorization forms' are available at the skatepark front desk.

**Required:**

- All authorized adults must be included on the Child Information Form or the participant cannot be released to the individual.
- A signed letter or email from the parent or legal guardian authorizing drop-off or pick-up by an adult not included on the form is acceptable.
- Staff will verify all authorized individuals with a photo ID.
- Parent, legal guardian, and/or authorized adult must sign a child in and out daily. The form that is used for this may vary, but it must be retained for official records. The form must include participant name, date, time-of-day, and signatures.
- Participants are not permitted to sign themselves in or out unless they have a Self-Release form on file. This form is applicable for youth 12 and up.
- If a participant has the Self-Release form on file and has not arrived at camp within 30 minutes after the start time the parent must be contacted. A reminder to parents to contact the camp if the child is not attending that day or will be late.



**Equipment:**

Personal skateboards and safety equipment **not required** (If you bring your own skateboards and/or equipment, the coaches will inspect for functionality and safety on the first day of camp)

If you do not own your own skateboard or safety equipment, **DO NOT** purchase anything before attending camp (Having functional and appropriate equipment will enhance the ability to learn and their skateboard experience over-all. A skateboard shop is on site for advice, purchases, upgrades and repairs)

**Clothing:**

The City of Bellevue is **NOT** responsible for lost or stolen items. Also, it is very important that campers are dressed in weather appropriate clothing each day! Please wear closed toed shoes with flat soles. Make sure and wear sun screen incase its warm & sunny. No flip flops or boots allowed.

**Food:**

Please bring a snack or lunch and water bottle every day. **We DO NOT provide snack or lunch for campers.** Keep in mind there is no refrigerator available, so pack lunches and snacks accordingly. Breakfast should be eaten at home before campers arrive at camp.

**Sickness:**

Parents are asked not to bring children to camp displaying sickness or fever.

- Sick children are not allowed to participate.

**Skate Camp Showcase:**

On Friday at 11 A.M. skate campers will showcase what they've learned for family and friends followed by a pizza party.

- If there are dietary restrictions, please inform us before Wednesday.

**EMERGENCY PHONE NUMBERS:**

- Josh Anderson 425-417-9522
- Joe Moorman 425-891-4212
- Bellevue Parks Office 425-452-6885

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