



City of Bellevue
Human Resources Department

Date: April 24, 2018
To: LEOFF 1 Disability Board members
From: Paula Dillon x 7198, Human Resources
RE: Tuesday, May 1, 2018, Regular Meeting

Please review the attached Agenda packet for the upcoming LEOFF 1 Disability Board meeting on Tuesday, May 1, 2018. The meeting will be held in Room 1E-118.

Attachments

Distribution List

Disability Board Members:

Susan Neiman, Chair
Lynne Robinson, Councilmember
Janice Zahn, Councilmember
Michael Crosby, Fire Department
Bryan Reil, Police Department

Other Copies:

Cindy Lin, City Attorney's Office
Joy St Germain, Diane Kendall, Human Resources
Paula Dillon, Human Resources
Sandra Nunnelee, Council Coordinator
Michelle Luce, Council Coordinator
Todd Dickerboom, Fire Department
Steve Mylett, Police Department
Michelle Cash, Minutes taker – without attachments



City of Bellevue

Disability Board

Agenda Regular Meeting City Hall, Conference Room 1E-118

Date: Tuesday, May 1, 2018

Time: 5:30 pm **Administrative Meeting**
6:00 pm **Business Meeting**

- I. Call to Order**
- II. Roll Call**
- III. HIPPA Training**
- IV. Public Comment**
- V. Approval of Minutes of Regular Meeting, February 6, 2018**
- VI. Consideration of Applications for Disability Allowances**
 - A. Applications for Disability Allowances**
 - 1) Fire Department**
 - B. Applications for Disability Allowances Greater than 1 month**
 - 1) Fire Department**
- VII. Consideration of Medical Claims**
 - A. Routine claims**
 - B. Special claims**
 - C. Pre-Approved Recurring Long-Term Care Claims**
- VIII. Staff Reports**
- IX. New Business**
- X. Unfinished Business – Hearing Aids and Eyeglasses Policy Discussion**
- XI. Announce Date & Time of next meeting: Tuesday, June 5, 2018**
- XII. Adjournment**

**CITY OF BELLEVUE
LEOFF 1 DISABILITY BOARD
Meeting Minutes**

March 6, 2018
5:30 p.m. – Administration
6:00 p.m. – Business Meeting

Conference Room 1E-118
Bellevue City Hall

MEMBERS PRESENT: Chairperson Susan Neiman
Boardmember Wayne Bergeron
Boardmember Bryan Reil
Councilmember Lynne Robinson
Councilmember Janice Zahn

OTHERS PRESENT: Paula Dillon, Human Resources
Cindy Lin, City Attorney’s Office
Joy St. Germain, Human Resources

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chair Neiman.

II. ROLL CALL

A quorum was present.

III. PUBLIC COMMENT

Chair Neiman congratulated Councilmember Robinson on her recent appointment as Mayor. In addition, she announced that Boardmember Bergeron has resigned from the Disability Board. Boardmembers expressed their appreciation for Boardmember Bergeron’s decades of contributions to the Disability Board. He will be greatly missed.

IV. APPROVAL OF MINUTES

Motion by Boardmember Bergeron and second by Councilmember Robinson to approve the January 9, 2018 LEOFF 1 Disability Board meeting minutes as presented. Motion carried unanimously (5-0).

Motion by Councilmember Robinson and second by Boardmember Bergeron to approve the February 6, 2018 LEOFF 1 Disability Board meeting minutes as presented. Motion carried unanimously (5-0).

V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES

A. Applications for Disability Allowances

None.

B. Applications for Disability Allowances Greater than 1 month

None.

VI. CONSIDERATION OF MEDICAL CLAIMS

A. Routine Claims

Motion by Boardmember Reil and second by Boardmember Bergeron to approve the Routine Claims as presented. Motion carried unanimously (5-0).

B. Special Claims

Motion by Councilmember Robinson and second by Boardmember Bergeron to approve the Special Claims as presented.

Boardmembers discussed Member #12's claim for reimbursement. The Member has been diagnosed with Alzheimer's and needs 24 hour care. The retirement center where the Member is living increased their monthly base room charge from \$3,224 per month to \$3,417 per month, effective April 1, 2018. Ms. Dillon clarified that the last base rate increase was April 1, 2017.

Boardmembers discussed Member #21's claim for reimbursement. Ms. Dillon reported that the Member passed away on February 7, 2018. The Member was living in a retirement center and the submitted claim is for the final bill.

Boardmembers discussed Member #111's claim for reimbursement. The Member is in a skilled nursing facility to recover after hip surgery. The Member has been in a semi-private room and the expenses for this room were approved at the November 8, 2017 Board meeting. Ms. Dillon clarified that the requested reimbursement amount is for a partial month because the Member was transferred to the hospital on February 16, 2018 for bedsore treatment. The Member will be returning to the skilled nursing facility in the near future.

At the question, motion carried unanimously (5-0) to approve the Special Claims as presented.

C. Pre-Approved Recurring Long-Term Care Claims

The pre-approved recurring long-term care claims were reviewed and included in the Board packet.

VII. STAFF REPORT

With great sadness, Ms. Dillon reported that Member #57 passed away the end of February.

VIII. NEW BUSINESS

None.

IX. UNFINISHED BUSINESS

A. Hearing Aids and Eyeglasses Policy Discussion

Boardmembers discussed the proposed changes to the eyeglass policy and the new policy for hearing aids. Ms. Dillon clarified that the current eyeglass policy allows for \$200 toward the cost of eyeglass frames every two years. The new policy would allow \$200 toward the cost of eyeglass frames every year. The change in policy is to align with Premera's policies.

Motion by Councilmember Robinson and second by Councilmember Zahn to adopt the following Hearing Aids and Eyeglasses Policies:

2. Additional Approved & Pre-Approved Medical Expenses

A. In each calendar year, one eye exam, one set of prescription lenses and up to \$200 toward the cost of frames. Unused amounts authorized in 2.A may not be carried forward to subsequent calendar years.

B. Laser/refractive eye surgery—

1. Up to a lifetime maximum of \$1,000 incurred for laser/refractive eye surgery in lieu of eyewear benefit for three (3) calendar years following the year of surgery.

2. On a case-by-case basis, the Board may consider reimbursement for laser/refractive eye surgery in amounts greater than 2.B.1 where said procedures are necessary to correct vision conditions uncorrectable by any other means and without the procedure the member is precluded from performing the duties of his/her position with average efficiency.

C. Hearing aid devices will be considered a necessary medical expense if prescribed by a state licensed audiologist. Medically necessary hearing aid expenses will be authorized subject to the following:

1. The Board will allow a maximum payment of \$3,000 per hearing aid.

These minutes are in DRAFT form until approved by the LEOFF 1 Disability Board.

- 2. The costs allowed in 2.C.1 must include a 2-year warranty.**
- 3. Replacement hearing aids are allowed every 3 years.**
- 4. No more than \$50 per calendar year may be reimbursed for the purchase of hearing aid batteries.**

At the question, motion carried unanimously (5-0).

X. ANNOUNCE DATE & TIME OF NEXT MEETING

The next Disability Board meeting will be held on April 3, 2018. Ms. Dillon notified Boardmembers that extra time should be allowed for the meeting, since HIPPA training will be conducted. (The training was originally scheduled for March but due to Boardmember changes the training was postponed.)

XI. ADJOURNMENT

By general consensus, the meeting was adjourned at 6:31 p.m.

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- B. Laser/refractive eye surgery –
 - 1. Up to a lifetime maximum of \$1,000 incurred for laser/refractive eye surgery in lieu of eyewear benefit for three (3) calendar years following the year of surgery.
 - 2. On a case by case basis, the Board may consider reimbursement for laser/refractive eye surgery in amounts greater than 2.B.1 where said procedures are necessary to correct vision conditions uncorrectable by any other means **and** without the procedure the member is precluded from performing the duties of his/her position with average efficiency.
- C. Hearing aid devices will be considered a necessary medical expense if prescribed by a state licensed audiologist. Medically necessary hearing aid expenses will be authorized subject to the following:
 - 1. The Board will allow a maximum payment of \$3,000 per hearing aid.
 - 2. The costs allowed in 2.C.1. must include a 2-year warranty.
 - 3. Replacement hearing aids are allowed every 3 years.
 - 4. No more than \$50 per calendar year may be reimbursed for the purchase of hearing aid batteries.