



**City of Bellevue**  
**Human Resources Department**

**Date:** March 26, 2019  
**To:** LEOFF 1 Disability Board members  
**From:** Paula Dillon x 7198, Human Resources  
**RE:** Tuesday, April 2, 2019 Regular Meeting

Please review the attached Agenda packet for the upcoming LEOFF 1 Disability Board meeting on Tuesday, April 2, 2019. The meeting will be held in Room 1E-118.

Attachments

**Distribution List**

*Disability Board Members:*

Susan Neiman, Chair  
Lynne Robinson, Councilmember  
Janice Zahn, Councilmember  
Michael Crosby, Fire Department  
Bryan Reil, Police Department

*Other Copies:*

Cindy Lin, City Attorney's Office  
Joy St Germain, Ronald Marshall, Human Resources  
Paula Dillon, Human Resources  
Sandra Nunnelee, Council Coordinator  
Michelle Luce, Council Coordinator  
Jay Hagen, Fire Department  
Steve Mylett, Police Department  
Michelle Cash, Minutes taker – without attachments



# City of Bellevue

## *Disability Board*

### Agenda Regular Meeting City Hall, Conference Room 1E-118

**Date:** Tuesday, April 2, 2019

**Time:** 5:30 pm Administrative Meeting  
6:00 pm Business Meeting

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes of Regular Meetings, February 5 and March 5, 2019
- V. Consideration of Applications for Disability Allowances
  - A. Applications for Disability Allowances
    - 1) Fire Department
  - B. Applications for Disability Allowances Greater than 1 month
    - 1) Fire Department
- VI. Consideration of Medical Claims
  - A. Routine claims
  - B. Special claims
  - C. Pre-Approved Recurring Long-Term Care Claims
- VII. Staff Reports
- VIII. New Business – LEOFF 1 Conference in Chelan May 7 to 10, 2019
- IX. Unfinished Business
- X. Announce Date & Time of next meeting: Tuesday, June 4, 2019
- XI. Adjournment

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

February 5, 2019  
5:30 p.m. - Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Boardmember Mike Crosby  
Boardmember Bryan Reil (Acting Chair)  
Councilmember Janice Zahn

**MEMBERS ABSENT:** Chairperson Susan Neiman  
Councilmember Lynne Robinson

**OTHERS PRESENT:** Paula Dillon, City of Bellevue  
Cindy Lin, City Attorney’s Office

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER:**

The meeting was called to order at 6:03 p.m. by Acting Chair Reil.

**II. ROLL CALL:**

A quorum was present.

**III. PUBLIC COMMENT:**

None.

**IV. APPROVAL OF MINUTES:**

**Motion by Councilmember Zahn and second by Boardmember Crosby to approve the December 4, 2018 LEOFF 1 Disability Board meeting minutes as presented. Motion carried unanimously (3-0).**

**V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES:**

A. Applications for Disability Allowances

None.

B. Applications for Disability Allowances Greater than 1 month

None.

**VI. CONSIDERATION OF MEDICAL CLAIMS:**

A. Routine Claim

**Motion by Boardmember Crosby and second by Councilmember Zahn to approve the Routine Claim as presented.**

There was a brief discussion regarding Member #98's claim for eyeglass lenses. Ms. Dillon clarified that the Member has benefits through Group Health. Group Health Medicare has a \$150 limit on eyewear. Member #98 purchased eyeglass lenses on December 4, 2018. The Member's last set of lenses was purchased on March 8, 2017. The plan allows lenses to be purchased annually and the Member had the lenses placed in an old frame.

**At the question, motion carried unanimously (3-0) to approve the Routine Claim as presented.**

B. Special Claim

Ms. Dillon explained that Member #27 has advanced Parkinson's disease. The Member's care needs have increased greatly in the last few months and the charge for daily care has increased to \$375/day. Ms. Dillon noted that the Board daily maximum for 2019 is \$365/day. Therefore, the Member will pay the \$10 per day difference.

**Motion by Councilmember Zahn and second by Boardmember Crosby to approve the Special Claim as presented. Motion carried unanimously (3-0).**

C. Pre-Approved Recurring Long-Term Care Claims

The pre-approved recurring long-term care claims were reviewed and included in the Board packet.

**VII. STAFF REPORT:**

None.

**VIII. NEW BUSINESS:**

None.

**IX. UNFINISHED BUSINESS:**

None.

**X. ANNOUNCE DATE & TIME OF NEXT MEETING:**

Acting Chair Reil announced that the next LEOFF 1 Disability Board meeting will be held on March 5, 2019.

**XI. ADJOURNMENT:**

By general consensus, the meeting was adjourned at 6:12 p.m.

*These minutes are in DRAFT form until approved by the LEOFF 1 Disability Board.*

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

March 5, 2019  
5:30 p.m. - Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Chairperson Susan Neiman  
Boardmember Mike Crosby  
Councilmember Janice Zahn

**MEMBERS ABSENT:** Boardmember Bryan Reil  
Councilmember Lynne Robinson

**OTHERS PRESENT:** Paula Dillon, City of Bellevue  
Cindy Lin, City Attorney’s Office

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER:**

The meeting was called to order at 6:02 p.m. by Chair Neiman.

**II. ROLL CALL:**

A quorum was present.

**III. PUBLIC COMMENT:**

None.

**IV. APPROVAL OF MINUTES:**

Approval of the February 5, 2019 meeting minutes was postponed due to a lack of quorum for the minutes.

**V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES:**

A. Applications for Disability Allowances

**Motion by Boardmember Crosby and second by Councilmember Zahn to approve the applications for Disability Allowances as presented. Motion carried unanimously (3-0).**

B. Applications for Disability Allowances Greater than 1 month

**Motion by Boardmember Crosby and second by Councilmember Zahn to approve the applications for Disability Allowances greater than 1 month. Motion carried unanimously (3-0).**

**VI. CONSIDERATION OF MEDICAL CLAIMS:**

A. Routine Claim

**None.**

B. Special Claim

**Motion by Councilmember Zahn and second by Boardmember Crosby to approve the Special Claim as presented. Motion carried unanimously (3-0).**

C. Pre-Approved Recurring Long-Term Care Claims

The pre-approved recurring long-term care claims were reviewed and included in the Board packet.

**VII. STAFF REPORT:**

A. LEOFF 1 Conference

Ms. Dillon announced that the annual LEOFF 1 conference will be held in Chelan, Washington May 7-10, 2019. All Boardmembers are invited to attend. Anyone interested should contact Ms. Dillon.

B. HIPPA Training

Ms. Dillon provided HIPPA training for Boardmembers.

C. Police Representative Elections

Ms. Dillon reported that elections for the Disability Board Police Representative position are currently underway. Boardmember Reil is currently running unopposed.

**VIII. NEW BUSINESS:**

None.

**IX. UNFINISHED BUSINESS:**

None.

**X. ANNOUNCE DATE & TIME OF NEXT MEETING:**

Chair Neiman announced that the next LEOFF 1 Disability Board meeting will be held on April 2, 2019.

**XI. ADJOURNMENT:**

By general consensus, the meeting was adjourned at 6:25 p.m.