

Bellevue Arts Commission

Pianos in the Park launched in three Bellevue Parks on July 17th. These artful pianos can be found in Ashwood Park, Downtown Park and the Bellevue Botanical Garden.



Above: Artist Larine Chung takes a moment to play the piano she painted that is now available to the public at Ashwood Park.

Mission: To encourage and support the arts as a vital part of community life.

City of Bellevue, Comprehensive Plan, Urban Design Element

Agenda

Department of Planning and
Community Development

Agenda

Tuesday, August 4, 2015
Meeting: 4:30 p.m.
Bellevue City Hall, 1E-109

Bellevue Arts Commission
Regular Meeting
Commission Staff Contact: 425.452.4105

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1. **CALL TO ORDER** 4:30
Chair Manfredi will call the meeting to order
 2. **APPROVAL OF AGENDA AND MINUTES** 4:30 – 4:35
 - A. Chair Manfredi will ask for approval of the agenda.
 - B. Chair Manfredi will ask for approval of the June 2, 2015 regular meeting minutes.
 3. **ORAL COMMUNICATIONS** 4:35 – 4:40
Chair Manfredi will entertain oral communications limited to three minutes per person or five minutes if representing the official position of a recognized community organization for other than main agenda items and public hearing subject. A maximum of three people are permitted to speak to each side of any one topic.
 4. **ACTION ITEMS AND DISCUSSION ITEMS**
 - A. East Link Public Art Update 4:40 – 5:20
 - B. Bellwether Committee Recommendations 5:20 – 5:50

Action: Vote whether to endorse the Bellwether Planning Committee recommendations for the budget, theme and goals for Bellwether 2016.
 - C. 2016 Funding Guidelines 5:50 – 6:05

Action: Vote whether to recommend that Council adopt the 2016 Funding Guidelines.
 5. **COMMISSION QUICK BUSINESS** 6:05 – 6:15
 6. **REPORTS** 6:15 – 6:25
 - A. Commissioners' Committee and Lead Reports
 - B. Project Updates from Staff
 1. Monthly Project Update Report

2. Neighborhood Public Art Project Updates

7. **CORRESPONDENCE, INFORMATION**

6:25 – 6:30

A. Written correspondence

B. Information

1. Future agenda items
2. Committees

8. **ADJOURNMENT**

6:30

Chair Manfredi will adjourn the meeting.

Wheelchair accessible. American Sign Language (ASL) interpretation is available upon request, and large print agendas available upon request. Please contact the Arts Program at least two days in advance mpbyrne@bellevuewa.gov ▪ 425-452-4105 (Voice) ▪ Please dial 711 for assistance for the hearing impaired.

Department of Planning and
Community Development

Minutes

BELLEVUE ARTS COMMISSION
REGULAR MEETING
MINUTES

June 6, 2015
4:30 p.m.

Bellevue City Hall
Room 1E -109

COMMISSIONERS PRESENT: Chairperson Manfredi, Commissioners Lewis, Madan, Malkin, Wolfteich

COMMISSIONERS ABSENT: Commissioners Jackson

STAFF PRESENT: Mary Pat Byrne, Scott MacDonald, Department of Planning and Community Development

OTHERS PRESENT: Vicki Scuri, artist; Barbara Luecke, Kurt Kiefer, Sound Transit

RECORDING SECRETARY: Gerry Lindsay

1. CALL TO ORDER

The meeting was called to order at 4:34 p.m. by Chairperson Manfredi who presided. All Commissioners were present with the exception of Commissioner Jackson who was excused.

2. APPROVAL OF AGENDA AND MINUTES

A. Approval of Agenda

A motion to approve the agenda was made by Commissioner Malkin. The motion was seconded by Commissioner Madan and it carried unanimously.

B. Approval of Minutes

A motion to approve the February 10, 2015, minutes as submitted was made by Commissioner Malkin. The motion was seconded by Commissioner Madan and it carried unanimously.

3. ORAL COMMUNICATIONS

Ms. Osia Morningstar, 10022 Meydenbauer Way SE, said she has lived in Bellevue for about a year and has found that equitable opportunities to enjoy art and culture are lacking. Seattle Center offers a number of free festivals and events and it would be good for the Tateuchi Center to do the same. The city's venues should be made available for different types of events, not just the same ones all the time. The city should also offer town hall discussions of the type offered in Seattle. Also, Bellevue needs to find better ways to get the word out about arts and culture events.

4. ACTION ITEMS AND DISCUSSION ITEMS

A. East Link Public Art: Hospital Station

Barbara Luecke, manager of the Sound Transit Art program, introduced Vicki Scuri, one of two artists working on the South Bellevue station, and Kurt Kiefer, a project manager with the Sound Transit Art program.

Mr. Kiefer shared with the Commissioners the basic layout of the South Bellevue station, including the station, the elevated light rail alignment, and the parking garage. He noted that like all of the stations there will be a lot of concrete. However, the South Bellevue station has two artwork treatments and extensive coloration by the architects.

Ms. Scuri called attention to the acoustic panels across the top of the station. She noted that they are four feet tall and stretch eleven hundred feet along the alignment. She said the challenge given to her was to humanize the station by giving the panels some relation to the station, the site, the climate and the seasons. The pattern chosen is based on seasonal change and the use of sequences. The columns below the guideway will be treated with the images of leaves, evoking the four seasons and the idea of the passage of time.

With regard to the acoustic panels, Ms. Scuri noted that the pattern sequence continues beyond the station by several hundred feet both to the north and south and seemingly blends into gray. The material will be porcelain enamel.

Answering a question asked by Arts Specialist Mary Pat Byrne, Ms. Scuri confirmed that the artwork will not be on the side of the acoustic panels facing the train so the passengers will not be able to see it.

Commissioner Malkin asked how the panels will be illuminated at night. Ms. Luecke said they will be lit by the ambient light of the parking lot. The Enatai neighborhood has been very sensitive to any kind of lighting, so there will be no attempt to light the panels specifically. .

Ms. Luecke said there will be architectural treatments marking the north and south entrance areas. A ceiling has been designed to seal up the base of the guideway, masking conduit and the like. There will be some perforated vertical strips hanging down to create a marker that draws the eye. A family of colors will be employed within the station at the direction given by the Light Rail Permitting CAC.

Mr. Kiefer said artist Katy Stone is also working with the forms and colors found in Mercer Slough. Her focus is on the west-facing surface of the parking garage. She has three projects: a sculpture, the design of the perforated metal screens, and the vertical fins that front the garage. Mr. Kiefer gave a brief description of each artist component that Ms. Stone is designing.

Ms. Luecke said the same lighting issue applies to Ms. Stone's work. She said because the garage will be lit, all of Ms. Stone's artworks will be backlit, with the perforated mesh being the most visible at night. Commissioner Manfredi commented that the perforated element will be very nice with natural light as well.

Answering a question asked by Commissioner Madan, Ms. Luecke explained that because the acoustic panels will be part of the station, the general contractor will bid out the work.

Ms. Luecke thanked Commissioner Manfredi for his participation in helping to select an artist for the hospital station.

Mr. Kiefer explained that the light rail alignment leaving the downtown station crosses I-405 and makes a big turn before crossing NE 8th Street and arriving at the elevated hospital station. After leaving the station the alignment continues north and begins to descend toward street level before running in a trench through the Spring District and then back up to street level at the 130th station. He said the hospital station will in a lot of ways be similar in form to the South Bellevue station in that it will be elevated and have a center-loading platform. The station will have a bus drop-off zone on NE 8th Street and will have a kiss and ride area on the east side of the station. A pathway will be created on the north side leading to 116th Avenue NE and the hospital, and a north-south trail will be constructed in the Burlington Northern/Sante Fe right-of-way.

Mr. Kiefer said Sound Transit has established a roster of artists from which to choose. In the case of the hospital station, the idea is to highlight the entrances. The lobby and the spaces beneath the guideway have been identified as having potential for artwork. The artists were asked to specifically think about creating hanging internally lit objects. A short list of artists was developed from which the panel interviewed three artists and selected Phillip K. Smith.

Commissioner Manfredi said he enjoyed serving on the panel and found the process to be very rewarding. The process was very well managed by Ms. Luecke and Mr. Kiefer. The theme of development and change in Bellevue was central to the conversation. The group collectively concluded that Mr. Smith will be able to respond to the challenge.

With regard to the downtown station, Ms. Luecke said noted local glass artist Paul Marioni has come up with a concept for the north windscreen and has other ideas that could be incorporated into the overall design team collaboration. His scope is being expanded to include a terrazzo floor for the east entry. The artist team tapped to address the vertical surface above the portal are working to develop their concept.

5. COMMISSION QUICK BUSINESS

Ms. Byrne said there is a lot going on but not much to bring before the Commission in the near future. She proposed canceling the July meeting and not meeting again until August. There was consensus to do that.

6. REPORTS

A. Commissioners' Committee and Lead Reports - As Noted

B. Project Updates from Staff

i. Monthly Project Update Report

Mr. MacDonald said the Lattawood Park project is moving forward. He has met with staff from several city departments to discuss the history of the park and any possible issues or concerns with locating art in Lattawood Park. The site for many years was used as a community space where the Latta family and neighborhood kids played prior to the City purchasing the land. The descendants and relatives of the Latta family still live adjacent to the park. The next step will be to kick off the public art process.

With regard to the Lake Hills Puget Sound Energy poles project, MacDonald said he discussed the project with staff from the Utilities and Transportation departments, as well as Developmental Services staff focused on work in the right-of-way. Utilities staff concluded they have no stake in the project at all. The right-of-way staff simply directed that all

applicable codes be followed and to keep in mind that the primary focus of roadways is to move people and goods efficiently. Another meeting is planned with Transportation to review site distance issues and the like.

Ms. Byrne said there is always a tension between public art and the degree to which it is perceived people driving cars will be distracted by it. The bigger concern is making sure there is no element of the art that will fall down on cars or pedestrians in the case of an accident.

Answering a question asked by Commissioner Madan, Ms. Byrne explained that under the city's rules the Commission can work with any artist roster that has been developed by any other agency. That is in fact the strategy normally used.

Ms. Byrne informed the Commissioners that she had been directed by the City Manager to put together an art display in the City Hall concourse celebrating Asian Pacific American Heritage Month. The original suggestion was made by Jerry Lee who offered to help in identifying and borrowing works for the display. The temporary exhibit opened on May 4 and the feedback from the community was very positive.

Commissioner Malkin suggested it would be worth considering having a rotation of exhibits at City Hall celebrating various cultures. Ms. Byrne said she would put together a plan and bring to the Commission for discussion, but stressed that it could very easily morph into something too big for Arts staff to manage.

Ms. Byrne said she and Mr. MacDonald are gearing up for Bellwether 2016 and the next round of allocations. She suggested that either the Bellwether or the funding committee could meet on the July meeting date. It was agreed the Bellwether committee would meet on that day.

Commissioner Manfredi officially appointed Commissioner Lewis to serve as a member of the Bellwether committee.

With regard to filling the open Commission seat, Ms. Byrne said there were 12 persons who applied, none of whom are known to her. The Mayor will select about three candidates to interview. A selection should be made by the end of June.

ii. Neighborhood Public Art Project Update

Mr. MacDonald said Newport Hills public art project artist Bruce Myers is planning to start building the foundation for his work on June 11. While the concrete cures he will finish up the final details on the artwork itself prior to installation.

7. CORRESPONDENCE, INFORMATION

A. Written Correspondence - As Noted

B. Information

i. Future Agenda Items - As Noted

ii. Committees - As Noted

8. ADJOURNMENT

Commissioner Manfredi adjourned the meeting at 6:20 p.m.

Department of Planning and
Community Development

Action & Discussion

Action and Discussion

Tuesday, August 4, 2015

Bellevue Arts Commission

East Link Public Art Update

At today's meeting STart Manager Barbara Luecke will provide updates to the Commission design development of artworks throughout the future East Link Light Rail system.

Action and Discussion

Tuesday, August 4, 2015

Bellevue Arts Commission

Bellwether 2016 Planning

At today's meeting the Bellwether committee will present its recommendations and request Commission endorsement of a theme, goals and a preliminary budget for the Exhibition.

"Bellwether" is an old name for the lead sheep that guides the flock. In the 20th century its use expanded to mean a sign of things to come. Futurists used the word, for instance, to describe places where trends emerge, as in, "Washington is a bellwether state."

In 2010, the Arts Commission "reset" its vision for the exhibition to make it the "bellwether" of a permanent walk featuring art from City Hall to the Meydenbauer Bay Park, supporting a long-held city vision of what is now called the future Grand Connection. The exhibition transformed from an event including some unconnected venues to a cohesive experience that actually moves people through the Downtown connecting City Hall and the Downtown Park with the Pedestrian Corridor.

This exhibition's planning committee for Bellwether 2016 includes:

Philip Malkin, Chair

Maria Lau Hui

Becky Lewis

Carl Wolfteich

The Committee has been meeting weekly throughout July to put the basic framework in place for the coming exhibition.

Challenges of the Upcoming Exhibition

This coming exhibition has a number of challenges concerning available space for locating artwork. With the start of the construction of the Downtown East Link Light Rail Station, the plaza and pavilion outside City Hall, which typically hosts approximately eight artworks each exhibition, will not be available for the show. Additionally, there are several major construction projects along the Pedestrian Corridor and Bellevue Way.

To respond to these challenges, a new category of artworks for the show called New Temporary Works will be added to the show. These are outdoor works that are built for the show and can be site-specific or not. This new category of artworks in the show includes the opportunity for installations. The hope is that these proposals will allow more flexibility in the siting of the artwork and help entice artists to submit proposals for outdoor work. For most exhibitions it has been a challenge getting artists that make outdoor artwork to apply to the show.

A great example of a New Temporary Work would be Alan Fulle's artwork from the 2014 exhibition, *Tower of Power*. This artwork was built specifically for the exhibition on the City Hall Plaza.

Proposed Theme: Confluence

The exhibition has evolved to have two themes, one broad and another more specific, intended to both guide the conversation about the work and to gently push artists to submit artwork consistent with the themes.

"Bellwether," the broad theme of the exhibition, means simply, a sign of what's to come. The second theme, and slightly more specific, pushes the direction of the work and the conversation even farther.

Starting in 2008, the Bellwether Committee elected to define a theme for each subsequent exhibition to help inspire a conversation around important issues. Early themes focused on issues of sustainability and urban planning. In 2012, the theme was expanded to consider issues that change brings to a community and how to move forward. Following this trajectory, the 2014 theme, "Connect" was intended to inspire artists to submit work that considered how people connect to their community, both the new members and the established, to the place where they live or work, and to the earth.

Themes for the exhibition need to work in a few different ways. To attract new artists and work to the show, the theme needs to be inspirational, but it also needs to be understandable and accessible by the average resident.

For the coming exhibition, the Bellwether 2016 Committee recommends the theme:

"Confluence." For this exhibition, confluence is used to mean: the coming together of great ideas and people.

Proposed 2016 Exhibition Goals

For each exhibition, the Committee recommends a series of goals to help drive the direction of the exhibition and provide a framework to attempt to measure success following the show. For 2016, the Committee recommends these goals:

- A. Establish a strong awareness of the Art Walk Vision
- B. Present a high-quality and diverse visual arts experience
- C. Bring in new partners and continue working with past partners to help realize the Exhibition's expanded vision
- D. Strengthen community engagement and attendance
- E. Create a teen project that captures the imagination and talent of young people

- F. Use technology effectively to build better awareness of and access to the exhibition
- G. Use Bellwether to help build Bellevue's reputation as a destination for people to experience art and culture

Proposed 2016 Exhibition Budget

Available at the meeting.

Action: Vote whether to endorse the Bellwether Planning Committee recommendations for theme, goals, and budget for Bellwether 2016.

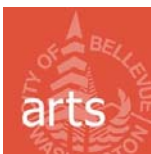


Eastside Arts Partnerships

A collaboration between the City of
Bellevue and the arts community to
strengthen the vitality of arts in
Bellevue and on the Eastside.

2016 Annual Funding Program

Proposals due received Monday,
October 12, 2015, 5:00 p.m.



of Bellevue Arts Program is advised by the Bellevue Arts Commission and
under the Department of Planning & Community Development.

Contents

1. Bellevue Arts Program Mission and EAP program overview
2. Eligibility and Criteria
3. Application Review Process
4. **Application:**
 - a. Application cover page – Excel workbook document, 1st sheet
 - b. Excellence and Service section.
 - c. General Information – Excel workbook doc, 2nd sheet
 - d. Financial Information – Excel workbook doc, 3rd sheet
 - e. Events list for most recently completed fiscal year - Excel doc, 4th sheet
 - f. Events list for current fiscal year-Excel doc, 6th sheet
5. Application check list and Obligations of Funding Recipients
6. Due date, mailing address and contact information
7. *Cultural Compass* Goals
8. Continuing the Dialog – *Cultural Compass* Update
9. Bellevue City Council Members and Arts Commissioners; 4Culture Acknowledgement



City of Bellevue Arts Program
Bellevue Arts Commission, Advisors

Mission

To encourage and support the arts as a vital part of community life.

The City provides annual support for organizations and individuals bringing arts to the community, recognizing the value the arts bring to our quality of life, the education and development of our children, the vitality of our businesses, and our sense of connectedness to the community. Providing direct support to artists and arts organizations serving Bellevue is included in the *Cultural Compass* goals, Bellevue's cultural plan.

Eastside Arts Partnerships Program Overview. Bellevue City Council currently provides an annual allocation to support arts organizations providing services in Bellevue and to enhance local arts activities. The Arts Commission recommends roughly 80% of this allocation through the Eastside Arts Partnerships which provides annual operating support to arts organizations providing all or a significant portion of their programming in Bellevue. EAP encourages:

- programming quality and sustainability;
- arts access for Bellevue residents;
- artistic, managerial and fiscal excellence, and
- greater cooperation and collaboration among arts groups.

The remaining funds are allocated through a separate Special Projects program which supports specific programs and projects in Bellevue by artists, arts organizations and presenters, and initiatives the Arts Commission recommends for implementing the *Cultural Compass*.

Eligibility and Criteria

Organizations Eligible for Funding

Eligible applicants include arts organizations and arts presenters providing all or a substantial portion of their arts programming in Bellevue. The organization has completed at least two seasons in Bellevue. Arts organizations who have not completed two seasons in Bellevue may apply to Special Projects funding.

Not eligible: Applicants receiving direct funding for operations from City Council (outside of the EAP review process) will not be eligible for EAP funding for the same programs or projects during the years in which Council's direct funding is allocated.

Transferring EAP applications to Special Projects: Occasionally the Bellevue Arts Commission may recommend that an EAP application be considered as a Special Project proposal. The applicant may be asked to fill out all or part of a Special Projects application form depending on what additional information is needed for reviewing the application under Special Projects criteria.

Special Projects guidelines, application and timeline information are on the Bellevue Arts Program website, http://www.bellevuewa.gov/arts_special_projects_funding.htm.

You may also contact the Arts Program to request the guidelines via email or regular mail: mpbyrne@bellevuewa.gov ; 425-452-4105. Special Projects applications are due received at Bellevue City Hall on the same day and time as EAP applications.

Criteria used to evaluate EAP Funding Requests:

The overall criteria are artistic excellence, managerial effectiveness and service to the community, primarily Bellevue. We ask applicants to *demonstrate excellence or movement towards excellence*. This allows the Arts Commission to advise the City on how to reward strong organizations, help incubate newer organizations, and how to support struggling organizations.

Criteria	Relative Priority for scoring. The higher the number the greater the criterion's importance
Artistic Excellence	2
Fiscal and Managerial Excellence	1.5
Collaboration	1
Accessibility & Outreach	.5
Diversity of Art Form	.5

Addressing the goals of the *Cultural Compass* will be an important element of requests. It is incorporated into each of the criteria above. Please review the *Cultural Compass* goals included in these Guidelines. The entire document is available at http://www.bellevuewa.gov/cultural_compass.htm

**All applications will be screened for completeness.
Incomplete applications may not be reviewed by the panel.**

Please contact the Bellevue Arts Program staff, (425) 452-4105 if you have any questions about the application process and approval process.

Application Review Process

Selection and funding awards are based on recommendations of a review panel of Bellevue Arts Commissioners. Arts professionals from the field and community representatives may also serve on the panel. The panel will consider submitted applications and conduct interviews with applicants.

Interviews: A 15 minute interview with representatives of the applying organization is part of the review process. Applicants receive their time and date for their interviews via email by about October 16th for interviews taking place during the week of October 26th. The main purpose of the interview is for the panel to clarify information on the application. Applicants are not expected to give presentations, merely respond to panel questions. Generally it is most helpful people able to address the artistic activities and direction of the organization and the budget included in the application are present. There is no minimum or maximum number of representatives requested. Since the interviews are brief we find that fewer than five people can be more effective for the applicant. However, how many participate is up to the applicant.

If the applicant misses the interview, the panel may base its deliberations on the application alone. However, applicants have a far stronger potential to be funded if the panel is able to interview them.

Limited Funding: The Arts Commission recognizes that there are more eligible and worthy organizations than available funding will accommodate. Applications will be reviewed on a competitive basis according to the eligibility and review criteria in this application. Funding amounts will be determined based on the recommendations of the panel members, endorsement by the Arts Commission and approval by Bellevue City Council.

Application Review Timeline

(The City of Bellevue reserves the right to change this timeline.)

September 10

- Guidelines and applications will be posted on the City of Bellevue website.
- **Applicants Clinic** – get one-on-one time with program staff to ask questions – Tuesday, Sept. 29, 3:30, City Hall, Room 1E-119. Call for a 20 minute appointment.

October, 2015

- **Completed applications are due by 5:00 p.m. Monday, October 12, 2015.**
You may email, mail or deliver your application. Addresses are on the next page.
- Interviews will take place during the week of January 26, 2015. Applicants will be notified of the date and time for their interviews will be emailed by October 16th.
- BAC will vote on its recommendations to City Council at its November 3 regular meeting.
- City Council will review the recommendations and make its decisions in November and applicants will be notified shortly after, mostly likely no later than Wednesday, November 20.

The Fine Print:

- Recipients will complete a scope of work that identifies how the funds will be used. Scopes will be due by Monday, December 14, 2015.
- Funds will be paid upon completion of the work described in the scope.
- **Final billing for 2016 funds must be received by November 15th, 2016.**
- **Funds do not carry over into 2017.**

The Application

If you wish to receive this application via e-mail please email your request to mpbyrne@bellevuewa.gov

You may also download this application from

http://www.bellevuewa.gov/eastside_arts_partnerships.htm

(note that in the URL the words eastside_arts_partnership are separated by underscores.)

Applications are due received Monday, October 12, 2015, 5:00 p.m.

Mail or deliver applications to

Bellevue Arts Program
Eastside Arts Partnership
450 – 110th Avenue NE
Bellevue, WA 98004

(For directions call 425-452-6800)

Email to: mpbyrne@bellevuewa.gov

Questions: mpbyrne@bellevuewa.gov 425-452-4105

Application Materials Check List

Only one copy of your application is needed. Please make sure the following sections are included:

- One copy of the following in 8-1/2 x 11" format, unstapled:

- ☐ Application Cover Page
- ☐ Excellence and Service Section
- ☐ General Information Page
- ☐ Financial Information & any Notes pages
- ☐ Event/Program Summaries for most recently completed year and current year

- One copy of the following:

- ☐ If this is your first year applying, IRS determination letter of non-profit status
- ☐ Most recent audit or other type of 3rd-party financial review
- ☐ List of Board of Directors, job description or expectations, and # meetings per year
- ☐ Organization's strategic plan
- ☐ Current season/program brochure
- ☐ Small sampling of past program brochures and reviews if applicable
- ☐ At least 3 Images, preferably jpgs, of programs/events/activities completed within the past 2 years. Please include description and year of the image, and photo credit if any. By submitting these images it is understood that the City of Bellevue has permission to publicly display these images in any media for the purposes of public information and education.

Obligations of Award Recipients

Organizations receiving funds must comply with the requirements stated below.

Acknowledgment

Organizations receiving funding from the City of Bellevue must acknowledge the support, at a minimum, in printed programs, or if programs are not appropriate, in signage visible to the public, as well as in digital media dedicated to the funded activities. The visibility recipient organizations provide helps our ability to maintain and raise funding levels and to keep Bellevue residents informed on how their tax dollars are supporting the arts in their community.

Scope of Work

Within 2 weeks of receiving email notification of funding, recipients will submit a scope of work detailing how the funds will be used. A scope of work form is available on the [EAP web page](#).

Evaluation

Organizations receiving funding provide access to performances/exhibits for evaluators, who may be Bellevue Arts Commissioners or staff, and/or on-site reviewers (a maximum of four tickets). On-site reviewers are professional artists or administrators who are selected based on demonstrated professional experience in a particular arts discipline and who are assigned on a rotating basis to assess the artistic work of organizations in their discipline area. The reviewer submits a written evaluation form to the Arts Program. The evaluation will be considered in future grant applications by the organizations.

Final Report

Submitting a final report once the work listed in the Scope is completed and invoice will be necessary in order to receive funding. The forms are available either online on the City's [EAP web page](#) or [via email](#) by request.

2016 Eastside Arts Partnership

Application Cover Page

Please indicate the amount you are requesting from the City of Bellevue: \$ _____

1. Applicant Organization

Organization Name: _____
Director's Last Name: _____
Director's First Name: Mr./Ms. _____
Address Line 1: _____
Address Line 2: _____
City: _____
State: _____ Zip Code: _____
Area Code: _____ Phone: _____
FAX Area Code: _____ FAX: _____
E-Mail Address: _____
Address for sending contracts and notices: _____
Address Line 2: _____
Web Site URL: _____
Contact Person's Last Name: _____
Contact Person's First Name: Mr./Ms. _____
Contact Person's Area Code: _____ Phone: _____
Contact Person's E-Mail Address: _____

2. Address Location(s) of Primary Activities

A: _____
B: _____
C: _____

3. Total Operating Expenses for the last completed fiscal year:

(figures will enter automatically)

2013/14: \$

4. Non-Profit Status of Applicant

Date of Incorporation: _____

IRS #: _____

Date: _____

Signature of Applicant Org Authorizing Official

Part 1 Excellence and Service

	Demonstrating Excellence	
Cultural Compass Goals Achievement	<p>List up to three examples of how your organization addresses the goals of the Cultural Compass. Refer to specific goals and strategies. (Up to a max of 250 words is preferred. Please be concise.)</p> <p>Click here to enter text.</p>	
Artistic Excellence	<p>1. List up to five accomplishments this year that best show your organization's artistic excellence.</p> <p>Click here to enter text</p> <p>(maximum 250 words preferred. Please be concise.)</p>	
	<p>2. Audience Size</p> <ol style="list-style-type: none"> What is the current size of your audience? Is that number increasing or decreasing? What percentage are Bellevue residents? 	
	<p>3. List <u>up to five</u> honors, awards, or special recognition received during the past 12 months.</p> <p>(maximum 250 words preferred. Please be concise.)</p>	
	<p>Does the organization provide any unique programs or services that are rarely seen in Bellevue? Describe up to 3 examples.</p> <p>(maximum 250 words preferred. Please be concise.)</p>	click here
Effective Management	<p>1. Does your organization have a Board-approved strategic plan?</p> <p>If not, explain.</p> <p>(maximum 250 words preferred. Please be concise.)</p>	click here

Part 1 Excellence and Service

	<p>2. Please provide up to 3 examples of how the organization has met its goals over the past year. If the goals were not met, please explain.</p> <p>(maximum 250 words preferred. Please be concise.)</p>	
	<p>3. Is there an active, independent board of directors? That is, no voting board member is paid by the organization. If any voting board members are paid by the organization, explain.</p> <p>(maximum 250 words preferred. Please be concise.)</p>	click here
	<p>4. What steps has your organization taken over the last 2 years to strengthen its long-term viability?</p>	
	<p>4. Have management staffing and Board membership been stable over the past 2 years? If not, explain.</p>	click here
	<p>5. Is the organization's budget approved by the Board?</p>	click here
	<p>6. Is the organization operating with a balanced budget? If not, explain.</p>	click here
	<p>8. Fundraising</p> <p>a. Are fundraising efforts diverse and meeting fundraising goals? Please provide up to 3 examples.</p>	click here
	<p>9. Has your organization had a formal financial review within the last two years? What type?</p> <p>a. An externally conducted audit with opinion</p> <p>b. A review or compilation by an outside CPA</p> <p>c. Internal review only</p> <p>If no financial review has been conducted within the last 2 years, please explain.</p>	<p>click here</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

Part 1 Excellence and Service

	10. What is your organization's annual budget?	
	Service to Community	
Service to Community	1. Do all or most of the organization's programs take place in Bellevue?	click here
	2. Is the organization based in Bellevue and/or is its business address in Bellevue?	click here
	3. How broadly does your organization reach out to diverse populations such as: <ul style="list-style-type: none"> a. Ethnic groups b. Disabled citizens c. Seniors d. Youth e. Economically disadvantaged Please briefly describe your efforts in this area. (No more than 250 words preferred. Please be concise.)	

	4. Does your organization provide scholarships? If yes: <ul style="list-style-type: none"> a. How many each year/season? b. How many to Bellevue residents? c. Value of scholarships to Bellevue residents? 	click here
	5. Does your organization measure its economic impact on Bellevue and/or the Eastside? Explain. (Up to a max of 250 words is preferred. Please be concise.)	click here
	6. List up to 3 examples that best show how your organization adds value to the community by collaborating with, sharing resources with, and/or advocating for other arts organizations. (Up to a max of 250 words is preferred. Please be concise.)	

Part 1 Excellence and Service

	7. What are you doing to expand access to Bellevue residents? (Up to a max of 250 words is preferred. Please be concise.)	
How can the Arts Program help?	The Arts Commission appreciates the ideas you've given us on other ways the Arts Program may be able to support you non-monetarily. If you have additional thoughts, please include them here.	

GENERAL INFORMATION

Name of Organization:

0

Fiscal year ends:

(month/day)

Important: To the extent possible, please list numbers pertaining to Bellevue Activity only.

	ACTUAL FY FY 2012/13	ACTUAL FY FY 2013/14 estimated	CURRENT YEAR FY 2014/15 (projected)
Attendance:			
<i>For calendar year budgets, use 2013, 2014 estimated, & 2015 (projected)</i>			
1			
2 Number of productions/exhibits (A)			
3 Number of subscriptions/memberships sold			
4 Number of students served			
5 Average percentage of capacity			
6 Attendance:			
7 Single tickets sold			
8 Subscriber/member ticket visits (B)			
9 Extra discounted tickets (C)			
10 (other than season tickets)			
11 Free tickets			
12 Other: _____ (D)			
13 TOTAL ATTENDANCE (E)	0	0	0
14			
15 Personnel:			
16 Number of Personnel			
17 Artistic full time			
18 part time			
19 Production full time			
20 part time			
21 Admin. full time			
22 part time			
23 Education full time			
24 part time			
25 Number of Volunteers (F)			
26 Artistic			
27 Production			
28 Administrative			
29 Education			
30 Estimated Total # of Volunteer Hours (F)			
31 Facilities:			
32 For performing groups, please identify performance space(s) with seating capacities:			
	Facility Name and City		Facility Capacity
33 (1)			
34 (2)			
35 (3)			

A Performance groups should enter number of individual productions; visual art groups should enter number of individual exhibits.

B Subscriber/member ticket visits equals number of subscriptions or memberships sold times number of productions or exhibits available to each subscriber.

C "Extra-discounted" has been used here, to replace "discounted," out of recognition that the regular admission price for most arts events is already deeply discounted. "Extra-discounted" refers to any specially-discounted admission opportunities such as Rush, Pay What You Can, Student/Senior, etc.

D "Other" might include attendance for any events which are not tracked through your regular box office/admissions, but which you want to show on the Events pages as part of the programming you offer. Remember that the totals in line 13 for current and most recent completed year should equal the totals on the Events pages.

E Line 17 is an Excel formula. The numbers in Line 13 should equal total of Lines 7-12.

F Line 25 is a head count; Line 30 is an hours count

Important: To the extent possible, please list numbers pertaining to Eastside Activity only.

FINANCIAL INFORMATION

Name of Organization:		0		Fiscal Year Ends	(month/day)
		ACTUAL FY	ACTUAL FY	CURRENT BUDGET	
		FY 2012/13	FY 2013/14 estimated	FY 2014/15 (projected)	
		For calendar year budgets, use 2013, 2014 estimated, & 2015 (projected)			
1 Operating Expenses:					
2 Personnel:					
3	Artistic Permanent				
4	Temporary				
5	Technical Permanent				
6	Temporary				
7	Administrative Permanent				
8	Temporary				
9	Education Permanent				
10	Temporary				
11	Production/Exhibition expenses				
12	Marketing/Promotion expenses				
13	Fundraising expenses				
14	Education expenses				
15	Occupancy expenses (mortgage/rent/utilities)				
16	Travel and Transportation				
17	Administrative expenses				
18	Subtotal	0	0	0	
19	In-Kind expenses (= Inkind Income)				
20	TOTAL OPERATING EXPENSES	0	0	0	
21 Earned Income:					
22	Single Tickets Box Office/Admission				
23	Subscription/Membership				
24	Tuition/Workshops				
25	Concessions/Sales/Rental				
26	Interest & Earnings (savings, reserves, etc.)				
27	Other Earned Income				
28	TOTAL EARNED INCOME	0	0	0	
29	Earned income percentage	#DIV/0!	#DIV/0!	#DIV/0!	
30	EARNINGS GAP	0	0	0	
31 Contributed Income:					
32	NEH, NEA, and IMS				
33	Other Federal Government				
34	WSAC				
35	Other State Government				
36	4Culture				
37	Other County Government				
38	City of Bellevue				
39	Other City Government				
40	ArtsFund				
41	Other Corporations				
42	Foundations				
43	Individuals				
44	Benefits/Fundraising Events (<input type="checkbox"/> net or <input type="checkbox"/> gross income?)				
45	Other contributions				
46	Other contributions				
47	SUBTOTAL CONTRIBUTED INCOME	0	0	0	
48	In-Kind Contributions				
49	GRAND TOTAL INCOME	0	0	0	
50	SURPLUS (OR DEFICIT)	0	0	0	
51	Depreciation (if applicable)				
52	OTHER "INTER-FUND" TRANSFERS				
53	SURPLUS (OR DEFICIT) after interfund transfers	0	0	0	

Important: To the extent possible, please list numbers pertaining to Eastside Activity only.

FINANCIAL INFORMATION

Name of Organization:		0		Fiscal Year Ends	(month/day)
		ACTUAL FY	ACTUAL FY	CURRENT BUDGET	
		FY 2012/13	FY 2013/14 estimated	FY 2014/15 (projected)	
		For calendar year budgets, use 2013, 2014 estimated, & 2015 (projected)			
1 Operating Expenses:					
2 Personnel:					
3	Artistic Permanent				
4	Temporary				
5	Technical Permanent				
6	Temporary				
7	Administrative Permanent				
8	Temporary				
9	Education Permanent				
10	Temporary				
11	Production/Exhibition expenses				
12	Marketing/Promotion expenses				
13	Fundraising expenses				
14	Education expenses				
15	Occupancy expenses (mortgage/rent/utilities)				
16	Travel and Transportation				
17	Administrative expenses				
18	Subtotal	0	0	0	
19	In-Kind expenses (= Inkind Income)				
20	TOTAL OPERATING EXPENSES	0	0	0	
21 Earned Income:					
22	Single Tickets Box Office/Admission				
23	Subscription/Membership				
24	Tuition/Workshops				
25	Concessions/Sales/Rental				
26	Interest & Earnings (savings, reserves, etc.)				
27	Other Earned Income				
28	TOTAL EARNED INCOME	0	0	0	
29	Earned income percentage	#DIV/0!	#DIV/0!	#DIV/0!	
30	EARNINGS GAP	0	0	0	
31 Contributed Income:					
32	NEH, NEA, and IMS				
33	Other Federal Government				
34	WSAC				
35	Other State Government				
36	4Culture				
37	Other County Government				
38	City of Bellevue				
39	Other City Government				
40	ArtsFund				
41	Other Corporations				
42	Foundations				
43	Individuals				
44	Benefits/Fundraising Events (<input type="checkbox"/> net or <input type="checkbox"/> gross income?)				
45	Other contributions				
46	Other contributions				
47	SUBTOTAL CONTRIBUTED INCOME	0	0	0	
48	In-Kind Contributions				
49	GRAND TOTAL INCOME	0	0	0	
50	SURPLUS (OR DEFICIT)	0	0	0	
51	Depreciation (if applicable)				
52	OTHER "INTER-FUND" TRANSFERS				
53	SURPLUS (OR DEFICIT) after interfund transfers	0	0	0	

NOTES - Financial Information

Name of Organization: _____ 0 Fiscal Year Ends: _____
(month/day)

[illegible]

EVENTS-Current Year/Eastside

Name of Organization: 0

Events for Year Ending: _____
(most recently completed fiscal year)

[illegible]

EVENTS-projected for 2016/Eastside

Name of Organization: 0

Events for CURRENT Year Ending: _____

Note: events scheduled, too.

[illegible]



Bellevue City Council

Claudia Balducci, Mayor*
Kevin Wallace, Deputy Mayor
John Chelminiak
Conrad Lee
Jennifer Robertson
Lynne Robinson
John Stokes

*Council Liaison to Arts Commission

Bellevue Arts Commission

Paul Manfredi, Chair**
Trudi Jackson
Rebecca Lewis**
Maria Hui Lau
Vikram Madan
Philip Malkin**
Carl Wolfeich

**Allocations Committee

Bellevue's Arts Program: Encouraging and supporting the arts as a vital part of community life.



The City of Bellevue Arts Program is supported in part by funding from the 4Culture Sustained Support Program via the King County Lodging Tax.

Eastside Arts Partnership



Forms for
Final Report and Invoice



Eastside Arts Partnership Final Report for 2016 – Page 1

Organization:		
Contact Name and Title:		
Address: Street City: Zip:		
Phone :()	FAX: ()	e-mail
Name or Title of Activities funded:		
Amount Funded by City of Bellevue:		
1. The focus of the Eastside Arts Program is to support moving towards and achieving excellence. Please tell us how your organization did this via the funded activities. (Attach additional pages if needed.)		
2. How did your programs help meet the goals of the <i>Cultural Compass</i> ? (Attach additional pages if needed.)		
3. Total Attendance: How many Bellevue residents?		
4. Demographics of audience served. Please report any changes from your normal demographics.		
5. How many volunteers supported your organization this year? For about how many hours (total of all volunteer hours)?		
6. How many artists participated?		



Eastside Arts Partnership Final Report for 2016 – Page 2

7. What improvements in the funded programs would you make for the future?

8. Please evaluate your publicity/promotion for the funded activities.

9. Please describe the public benefits provided by the funded activities.

- ☐ How many free tickets distributed? % to Bellevue residents?
 - ☐ What was the total value of free tickets to Bellevue residents?
- ☐ How many scholarships provided? % to Bellevue residents?
 - ☐ What was the total value of scholarships to Bellevue residents?
- ☐ Other public benefit?

10. We would especially appreciate any additional comments, on your own programs and on the EAP funding program.

Attachments for final report:

	Invoice - form attached
	List of events presented - form attached
	Actual budget - Please use form attached
	Reviews, media articles
	Digital images of the programs in your scope of work. Other media are optional.
	Brochures, postures, other promotional print material (please indicate where funder's logo appears)

Prepared by:

Date

Title:



NOTE: COMPLETE BOTH SHEETS
(check tabs below)

Eastside Arts Partnership 2016

Actual Project Budget for Activities Included in Scope of Work

ORGANIZATION NAME:

Income		Cash	Inkind	Total
	Source	Amount	Amount	Cash + Inkind
Earned:				0
				0
				0
				0
				0
Unearned:				0
				0
				0
				0
				0
				0
Subtotal:		0	0	0
Amt. Received from BAC				
Total Income		0	0	0
Expenses		Cash	Inkind	Total
	Item	Amount	Amount	Cash + Inkind
Personnel				
	Artist Salaries & Fees			0
	Technical			0
	Administrative			0
	Other			0
				0
Supplies & Equipment				0
				0
Rental				0
				0
Promotion				0
				0
				0
Other (itemize)				0
				0
				0
Total		0	0	0
Surplus (Deficit)		0	0	0

EVENTS completed with 2016 EAP funding	
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
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86	86
87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

Name of Organization: _____

Events for Year Ending: _____

[illegible]



EASTSIDE ARTS PARTNERSHIP 2016

Invoice No. _____

Date:

To: City of Bellevue

From:

Street:

City, State and Zip:

Phone: ()

Federal Tax ID No.:

For:

Amount Due:

Submitted by:

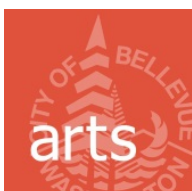
Title

Special Projects

2016 Funding Guidelines



Applications due received
October 12, 2015, 5:00 P.M.



The Bellevue Arts Program is advised by the Bellevue Arts Commission and staffed by Dept. of Planning & Community Development

The City of Bellevue gratefully acknowledges support for the Bellevue Arts Program by 4Culture and the King County Hotel Lodging Tax.





The City of Bellevue Arts Commission thanks you for your interest in sharing your talents with our community!

Before you apply --

Funding Clinic

September 29, 2015

Bellevue City Hall, 1E-119

3:30 – 5:00

*Between 3:30 and 5:00 we are scheduling
20-minute appointments to work with you
on your application.*

If you would like an appointment but can't come that day or at that time, contact Mary Pat Byrne (see info below) to schedule on a different day or time. We are happy to help you!

To our 2016 Special Projects applicants:

Before you apply, please discuss your proposal with Arts Program staff.

To our 2016 Eastside Arts Partnership funding applicants:

Please remember that the Arts Commission normally does not recommend funding the same applicant under both Eastside Arts Partnership and Special Projects funding programs.

Arts Program staff: Mary Pat Byrne, 425-452-4105; mpbyrne@bellevuewa.gov



Guidelines for Projects in 2016

Purpose:

Special Projects Funding helps support arts activities that fall outside the scope of Eastside Arts Partnership funding:

- provide a cultural public benefit to Bellevue's residents;
- help the community achieve the goals of the *Cultural Compass*;
- create a livelier, more diverse arts scene in Bellevue;
- increase support for and participation in the arts;
- strengthen artists and arts groups working in Bellevue; and
- encourage artists and arts groups to bring their work to Bellevue.

Who may apply:

- Artists, arts organizations, and arts presenters; project must occur in Bellevue.
- Generally, those not receiving EAP funds in the same year receive priority consideration.

Funding available: Funding for projects will generally range from \$500 to \$2,000. However, the Arts Commission may recommend greater or lesser amounts.

8 Criteria for eligible projects:

Here are the 8 criteria by which each application will be reviewed. The “multiplier” column helps show which criteria are most important to address – the higher the number, the more important. Criteria #1 #2 and #3 are required. Selected projects will meet most or all of the 8 criteria.

Criteria		Multiplier	Required
1.	Addresses one or more goals of the <i>Cultural Compass</i> * (See page 11 in these guidelines.)	2	Yes
2.	Project must provide a clear public benefit to Bellevue residents	2	Yes
3.	Project must occur in Bellevue	1	Yes
4.	Enhances Bellevue as cultural center of Eastside	.5	
5. 6.	Fills a gap in arts offerings/opportunities Would not necessarily be included in EAP funding -- not a part of the applicant's regular season offerings	.5	
7.	Involves strong partnerships - BAC co-sponsors with multiple partners.	.5	



*The *Cultural Compass* is the City of Bellevue Strategic Vision for Arts and Culture. The entire plan is available on the web at http://www.bellevuewa.gov/cultural_compass.htm. A summary of the goals is included with these guidelines.

Application Due Date:

October 12, 2015, 5:00 p.m.

The City reserves the right to adjust the due date and to add additional rounds of calls for proposals.

Timing of Projects and Payments:

Projects must take place during 2016 and should be completed by November 1, 2016. The City may consider exceptions on a case by case basis. Invoices and final reports are due to the City by November 15th. Important: Special Project funds do not carry over to the following year, so funding awards expire at year's end.

Send your Application: You may mail or deliver or application to:

Bellevue Arts Program
Special Projects
Bellevue City Hall
450 – 110th Ave. NE
Bellevue, WA 98004

Or email your application to:
mpbyrne@bellevuewa.gov

Application Review Process:

City Council approves all funding. Their approvals are based on recommendations from the Arts Commission after reviewing applications. The Commission may include outside professionals on the review panel. Applications are reviewed on a competitive basis according to the overall purpose of the program and the Criteria for Eligible Projects.

Calendar:

Proposals due & received:	October 12, 2015 5:00 p.m.
Committee Review	October, 2015
Commission Review	November, 2015
City Council Approval	November, 2015
Applicant notification	November, 2015, shortly after Council approval.

Payment:

Typically, payment will be made at the end of the project. Exceptions may be made, depending on circumstances and City policy. The funding recipient turns in an invoice, a final report and actual budget to the City. Forms for these are available on the web page or by email. Checks are normally mailed within 30 days of the invoice date and our receiving completed paperwork.



Application Checklist

If you wish to receive this application via e-mail, please contact the Bellevue Arts Program at 425-452-4105 or mpbyrne@bellevuewa.gov

This application has 4 parts. You can use this page as a checklist to make sure your application is complete.

☐

General Information

☐

Project Information

☐

Budget

The Budget is for the proposed project only. Be sure to include organization's overhead related directly to this project and in-kind contributions if any. Remember that in-kind expense and in-kind income should match.

Please add notes to explain your project budget as needed.

☐

Supporting Material

Please include supporting material:

- ◆ Artist resumes
- ◆ Work sample including at least 3 images, preferably jpgs, of programs/events/activities completed within the past 2 years. Please include description and year of the image, and photo credit if any. By submitting these images it is understood that the City of Bellevue has permission to publicly display these images in any media for the purposes of public information and education.
- ◆ Letters of support (optional)
- ◆ If organization, evidence of non-profit status



The Application

1. General Information

Applicant:

Contact Name and Title:

Street:

City:

State:

Zip:

Day phone

FAX

E-mail

Website:

Project Name:

Amount of Funding Requested:

How else can the Arts Program Help?

The Arts Commission appreciates the ideas you've given us on other ways the Arts Program may be able to support you non-monetarily. If you have additional thoughts, please include them here.



2. Project Description		
	1. What are the project and its goals? Up to a max of 250 words is preferred. Please be concise.	
	2. Which of the 9 Project Evaluation Criteria does this project address? (Check all that apply)	
	a. Addresses one or more goals of the <i>Cultural Compass</i> *	yes or no
	b. Provides a clear public benefit to Bellevue residents	yes or no
	c. Occurs in Bellevue	yes or no
	d. Enhances Bellevue as cultural center of Eastside	yes or no
	e. Fills a gap in arts offerings/opportunities	yes or no
	f. Involves strong partnerships – Arts Program co-sponsors with multiple partners	yes or no
	g. Not included in EAP funding -- not a part of the applicant's regular season offerings in Bellevue	yes or no
	h. Strengthens the applicant's viability as an artist/arts organization	yes or no
		yes or no
	1. Please explain briefly how your project addresses the <i>Cultural Compass</i> goals, identifying the specific goals addressed. Up to a max of 250 words is preferred. Please be concise.	
	a. Strengthen Artists or Arts Groups	
	b. Economic Development through the arts	
	c. Cultural Diversity	
	d. Arts Education, all ages	
	e. Facilities	
	4. Who are the partners, for instance, funders, other artists or arts groups, people or businesses donating needed supplies or services?	



	5. Where will the project occur? (Must be in Bellevue city limits. Provide the specific location in Bellevue.)	
	6. Project timeline a. What are the start and end dates for the project? b. What are the date(s) & time(s) for the public event? c. How many public events will take place in Bellevue?	
	7. What is the public benefit? Note: these categories address state constitution requirements for public benefit. a. Free tickets b. Reduced \$ tickets for children, students and/or seniors c. Scholarships d. Handicapped accessible e. Other (Please explain)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	8. Who is the audience? a. # audience members b. # Bellevue residents estimated c. other audience characteristics such as age, backgrounds	_____ _____ _____
	9. Who is involved and how? a. # of Bellevue Artists b. Total # of artists c. # of students d. # of volunteers e. About how many hours do you estimate volunteers work in to this project	_____ _____ _____ _____ _____
	10. What is your promotion plan for this project? a. E-alerts b. Your (organization's) web page c. Social media (Facebook, Twitter, etc.) (explain)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



	d. Printed mailer e. Ads – newspaper f. Ads – radio, tv g. Ads, other (explain)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	h. Other (explain)	<input type="checkbox"/>
	11. What is the total Budget for this project? (Also, please complete budget page, next. You can download a sample budget here .)	\$



Bellevue Arts Program
Bellevue Arts Commission, Advisors

Special Projects Budget - 2016

Income					Cash	Inkind	Total
	Source	Anticipated	Confirmed		Amount	Amount	Cash + Inkind
Earned:	(someone bought something from you)	(X)	(X)				
Unearned:	(Someone donated something to you.)						
Subtotal:					0	0	0
Amt. Requested from the Arts Program							0
Total Income							0
Expenses					Cash	Inkind	Total
	Item				Amount	Amount	Cash + Inkind
Personnel							
	Artist Salaries & Fees						
	Technical						
	Administrative						
	Other						
Supplies & Equipment							
Rental							
Promotion							
Scholarships							
	# of scholarships						
	# to Bellevue residents						
	Total cost of scholarships						
Other							
Total					0	0	0
Surplus (Deficit)							0

NOTES - Financial Information

Name of Organization _____ Fiscal Year Ends: _____
(month/day)

If more room is needed, copy this form and attach additional sheets.

Line Item / Year Note

2016 Bellevue Special Projects

Final Report Forms:

- ☒ **Evaluation**
- ☒ **Actual Project Budget**
- ☒ **Invoice**

Forms are also available online:

by request via email
mpbyrne@bellevuewa.gov

at the Arts Program webpage www.Bellevuewa.gov/Arts_Programs.htm
Under Special Projects



Special Projects Funding 2016 Evaluation - Page 2



Special Projects Funding 2016 Evaluation - Page 3

Organization:

Contact Name and Title:

Street:

City: Zip:

Phone: () FAX: ()

e-mail:

Project Name:

Amount Funded by City of Bellevue:

1. Please tell us how your project met, exceeded or fell short of its chief goals. (Attach additional pages if needed.)

2. How did your project address specific goals of the *Cultural Compass*? (Attach additional pages if needed.)

3. Events and Attendance: Please list the following:

Total Attendance: %Bellevue residents

of events, dates and location:

3. Demographics of audience served.

4. How many volunteers served? For about how many hours?

5. How many artists worked with this project?

6. Will you repeat this project? [click here](#)



Special Projects Funding 2016 Evaluation - Page 4

If yes, what improvements would you make for the future?

7. Please evaluate your publicity/promotion for the funded activities.

8. Please describe any specific public benefits provided by your project

Free Tickets	click here	# of free tickets	% to Bellevue residents
Scholarships	click here	# of scholarships	% to Bellevue residents
Other	click here		

Please describe. Please focus on benefits that can be quantified.

9. Scholarships

- If scholarships were distributed for this program, please list the qualifications for receiving one.
- What is the dollar value of scholarships distributed for this program?

10. We would especially appreciate any additional comments, on your own programs and on the Special Projects funding program.

Attachments for final report:

	Actual budget - Please use form attached
	Reviews, media articles
	Sampling brochures, postures, other promotional print material
	Digital images of the project

Prepared by:

Date

Title:



Bellevue Arts Program
Bellevue Arts Commission, Advisors

Special Projects - Final Budget - 2016

Income

	Source	Anticipated	Confirmed	Cash Amount	Inkind Amount	Total Cash + Inkind
Earned:	(Someone bought something from you.)	(X)	(X)			

Unearned:	(Someone donated something to you.)					
-----------	-------------------------------------	--	--	--	--	--

Subtotal:

Amt. Requested from the Arts Program

Total Income

Expenses

	Item	Cash Amount	Inkind Amount	Total Cash + Inkind
Personnel				
	Artist Salaries & Fees			
	Technical			
	Administrative			
	Other			

Supplies & Equipment

Rental

Promotion

Scholarships	Total cost of scholarships			
	# of scholarships			
	# to Bellevue residents			

Other

Total

Surplus (Deficit)

NOTES - Financial Information

Name of Organization: _____

Fiscal Year Ends: _____

(month/day)

If more room is needed, copy this form and attach additional sheets.

[illegible]



Special Projects Funding 2016 Invoice No. _____

Date:

To: City of Bellevue

From:

Street:

City, State and Zip:

Phone: ()

Business Tax ID No.:

For:

Dates started and completed:

Amount Due:

Submitted by:

Title



Bellevue City Council

Claudia Balducci, Mayor*
Kevin Wallace, Deputy Mayor
John Chelminiak
Conrad Lee
Jennifer Robertson
Lynne Robinson
John Stokes

*Council Liaison to Arts Commission

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**Allocations Committee

Bellevue's Arts Program: Encouraging and supporting the arts as a vital part of community life.



The City of Bellevue Arts Program is supported in part by funding from the 4Culture Sustained Support Program via the King County Lodging Tax.



The Cultural Compass includes eight goals. Five of them relate directly to the work of artists, arts organizations and arts presenters working in Bellevue.

GOAL 1: Organizations and Artists

Strengthen Bellevue's arts and cultural organizations and opportunities for artists, both professional and avocational.

GOAL 2: Cultural Economic and Business Development

Employ Bellevue's arts and cultural assets to further the City's economic development priorities.

GOAL 3: Cultural Diversity

Promote the arts and cultural traditions of Bellevue's increasingly diverse population to distinguish and enrich civic life.

GOAL 4: Cultural Education

Foster a unique, learning-oriented cultural environment in Bellevue for people of all ages.

GOAL 5: Cultural Facilities

Develop a mix of flexibly designed, quality visual and performing arts spaces to serve Bellevue and Eastside organizations, artists, and residents.



Organization
Project

Special Projects ****SAMPLE**** Budget - 2

Income					Cash	Inkind
	Source	Anticipated	Confirmed		Amount	Amount
Earned:	(someone bought something from you)	(X)	(X)			
	workshop tuition	x			\$ 2,300	
Unearned:	(Someone donated something to you.)					
	Equipment - costumes and art materials, sound equipment		x			\$ 1,000
	Hall rental		x			\$ 800
	Promotion - ads		x			\$ 500
Subtotal:					\$ 2,300	\$ 2,300
Amt. Requested from the Arts Program					1000	
Total Income					\$ 3,300	\$ 2,300
Expenses					Cash	Inkind
	Item				Amount	Amount
Personnel						
	Artist Salaries & Fees		x		\$ 1,500	
	Technical		x		\$ 100	
	Administrative					
	Other					
Supplies & Equipment		x			\$ 600	\$ 1,000
Rental	Hall		x			\$ 1,000
Promotion		x				\$ 500
Scholarships						
	total # of scholarships	x		10		
	# to Bellevue residents	x		8		
	Total cost of scholarships	x			\$ 900	
Other						
Total Expenses					\$ 3,100	\$ 2,500
Surplus (Deficit)						

2016

Total
Cash + Inkind
\$ 2,300
\$ 1,000
\$ 800
\$ 500
\$ 4,600
\$ 5,600
Total
Cash + Inkind
\$ 1,500
\$ 100
\$ 1,600
\$ 1,000
\$ 500
\$ 900

\$ 5,600
\$ 5,600

NOTES - Financial Information

Name of Organization _____ Fiscal Year Ends: _____
(month/day)

If more room is needed, copy this form and attach additional sheets.

Line Item / Year Note

Allocations Cycle for 2016 Funding Approvals

Date	Item
2015	
July 28	Allocations Committee reviews guidelines & votes to recommend them (as edited) to Arts Commission
August 4	Arts Commission votes to endorse committee recommendation for Council approval
Sept. 8	Council Approves guidelines (if consent calendar, no commissioner needs to attend)
Sept. 10	Guidelines released
Oct. 12	Applications Due
Week of Oct. 26	Panel interviews EAP applicants, reviews Special Projects applicants; makes allocations recommendations.
Nov. 3	Panel presents allocations recommendations and Commission votes whether to endorse them for Council approval.
Nov. 16	Staff and Commission rep present recommendations to Council at Study Session; Council votes whether to approve. The rest of the Commission is encouraged to attend.
Nov. 18	Council-approved allocations announced; staff implementation starts.

Quick Business

Tuesday, August 4, 2015

Bellevue Arts Commission

1.

2.

3.

Department of Planning and
Community Development

Reports

Tuesday, August 4, 2015

Bellevue Arts Commission

Project Updates

Art Walk

Meydenbauer Bay Waterfront Expansion

November 4, 2014: At its October 28th special meeting the commission voted to recommend that staff pursue developing a public art project proposal outlining key opportunities, themes and estimated budgets primarily for phase one of the park's development. Staff has contacted 4Culture to explore contracting with them to manage the public process for selecting artists for phase one.

December 2, 2014: Parks staff will be hosting an Open House for the Phase 1 Design on Wednesday, December 3rd from 5:30-7:30 PM at Bellevue City Hall. Staff met with public art project management contractor from 4Culture to discuss managing artist selection for the project.

January 20, 2015: Staff has hired Cath Brunner of 4Culture to manage the artist selection process. Tentatively, we expect a jury panel to be assembled in February and artist selection to be complete in March.

February 10, 2015: At today's meeting staff will present a draft of the Call to Artists and discuss primary art opportunities, the proposed budget associated with each opportunity, and the artist selection process.

April 7, 2015: An artist selection panel will meet on April 10th at 4Culture to review submitted artist applications and portfolios and select a short list of artists to interview for designated opportunities. On April 17th, interviews with the selected artists will be held at Bellevue City Hall and final recommendations will take place. Selections will be finalized once the artists are under contract. 4Culture contractor reported that a very good selection of 40+ artists have applied.

May 5, 2015: Artist selection for Phase 1 was completed. Staff is working on contracting with the selected artists. There will be more information presented at today's meeting.

Update, August 4, 2015: Staff continues to finalize contracts with the selected artists. An artist orientation for selected artists took place on July 30th. There will be a community meeting at Bellevue City Hall in room 1E-108, on Wednesday, August 5th, at 6:30 pm.

ArtMap – Downtown Bellevue

An update and reprint of the map was completed in September. Three thousand copies were printed. Boxes of maps were delivered to the Bellevue Regional Library and Meydenbauer Center Visitor Information, the Bravern (by request) and Service First, the City's key distribution point. More will be distributed to other locations as well.

Public Art in Neighborhoods

Newport Hills/Lake Heights

January 21, 2014: Artist Bruce Myers met with Metro maintenance crew to plan the installation of art for the bus shelters. The crew had been delayed and has asked Myers to modify the attachment mechanisms. Real Property staff is working with the Newport Hills Community Church to resolve easement issues for the Rain Chain site.

February 11, 2014: Artist Bruce Myers continues to work on the attachments needed to connect the art to the bus shelters. To date, the artist is waiting for Metro maintenance crews to install the new bus shelters. Once those shelters are in place the art located at the shelters will be installed. Following that, the boulders adjacent to the shelters along with the associated landscaping will be installed.

March 4, 2014: Easements have been signed for the Rain Chain site, so that all sites are secured.

April 1, 2014: The West Bus Shelter installation is scheduled for April 2nd. The installation will include Metro Crews removing the current station and installing a new, single bay shelter. Artist Bruce Myers will deliver the art components to be attached to the shelter, and work with Metro crew to attach.

May 6, 2014: Metro has postponed the West Bus Shelter installation until they can fit it into their schedule. The artworks for both shelters have been delivered to Metro and are awaiting installation of the shelters.

August 5, 2014. See supplementary report pages with progress photos. Boulder installation is underway.

September 9, 2014: New bus shelters are installed and art work is attached. Preliminary work is underway for completing new landscaping. Fabrication of Rain Chain elements is underway.

October 7, 2014: Installation of the boulders adjacent to the West bus shelter has begun. Installation of the boulders at the Rain Chain site is being planned and should be completed by the end of October. Landscaping of both sides of 119th Ave SE is being planned as well. Artist Bruce Myers held a workshop with several residents to plan the designs for the mosaics and to discuss their participation. Myers recently sent progress photos showing work prepping poles for Rain Chain and cutouts of several of the leaves, as well as an image of residents planning the mosaics. (see separate Image sheet.)

November 4, 2014: Artist Bruce Myers has held several workshops with residents to create the mosaics to be installed on a number of boulders. Giant boulders that surround the future location of the Rain

Chain have been installed on the corner of the Church property. These boulders will frame the artwork. The remaining elements in the project are being planned for installation.

December 2, 2014: Artist Bruce Myers continues to work on the Rain Chain element at his studio.

January 29, 2015: Permits have been issued for the installation of the Rain Chain. Bruce Myers is continuing to work on the fabrication of the piece.

February 10, 2015: Bruce Myers continues to work on the fabrication of Rain Chain.

May 5, 2015: Landscaping for this project has been underway. The west bus shelter has been fully planted. A significant planted area on the east side of 119th is in progress and should be completed by the May 5th Arts Commission meeting. Artist Bruce Myers is nearing completion of the Rain Chain, with installation expected late May or early June. Following installation of Rain Chain, Bruce Myers will complete the mosaics. Once this final component of the art project is complete, staff will schedule a celebration to dedicate the artwork with the Newport Hills community.

June 2, 2015: Landscaping for the project is complete. Artist Bruce Myers is working out the final finishing details, including preparation for color application to the bottoms of the stainless steel leaves for Rain Catcher. Mr. Myers is planning construction of the foundation for the artwork for the first half of June. The mosaic components to be set onto several granite boulders, will be installed following the installation of the 16' tall sculpture.

Update, August 4, 2015: On Friday, July 24th, artist Bruce Myers installed the 16' tall stainless steel *Rain Catcher* on the corner of 119th Ave SE and SE 58th Street. The mosaics, the final art element in this project, will be completed by the end of August.





Lattawood Park

May 5, 2015: At April's Arts Commission meeting, the Commission voted to move forward with exploring the possibility of a public art project with in Lattawood Park. Arts staff has set up meetings with Park's staff and Utilities' staff to further explore the viability of this project. Staff will be contacting the adjacent neighborhoods to get a sense of the interest level within the community for a public art project within Lattawood Park.

June 2, 2015: Arts staff has been meeting with all departments and workgroups within the City that maintain or have infrastructure within Lattawood Park to confirm the viability of the project, potential sites for artwork within the park and to learn the history of the site. Staff has met with Parks maintenance staff and staff from the Natural Resources group and confirmed areas within the park that could potentially have art. Staff has also met with those familiar with the history of the park and will provide a brief synopsis of that at today's meeting. Next steps for this project include writing the

guiding principles for the project and meeting with the surrounding communities to kick off the project, among other duties.

Update, August 4, 2015: Arts staff has reached out to the neighborhoods in the area of Lattawood Park. These neighborhoods include Cougar Hills, Horizon Crest, Horizon Heights, and Whispering Heights/Cottingwood. So far, staff has heard back from the Whispering Heights/Cottingwood Community Association and Horizon Heights neighborhood and has scheduled to meet with the Whispering Heights/Cottingwood group at their September 17th meeting at 6:30 pm at the Newport Way Library.

Lake Hills/PSE Poles

May 5, 2015: Staff has received engineering drawings of the poles from PSE. Staff needs to confirm that the poles can handle additional weight. Staff has also gotten confirmation from the Lake Hills Library that future community meetings can occur at the Library. Next steps include confirming with Transportation that this project is a possibility. Once this is confirmed staff will reach out to the Lake Hills community regarding their interest and involvement in the project.

June 2, 2015: Staff has discussed this project with Transportation staff, Development Services staff responsible for the City's right of way, and Utilities staff to determine potential issues or concerns with artwork located on the PSE poles. Arts staff is planning to meet with Transportation on site to confirm that constraints are fully understood prior to kicking off the project with the community. Basic concerns discussed focused on maintaining the function of the sidewalk and not impeding traffic flow.

Update, August 4, 2015: Arts staff has reached out to the Lake Hills community and has not heard back to date. Attempts to reach the community association will continue.

East Link Public Art

July 2, 2013: The lead artist team is compiling art opportunities along the East Link route. Arts Program staff met with the lead artist team and others to convey the Commission's suggestions made at the June 7th Bellevue Arts Commission meeting. In July, the lead artist will also be assembling selection panels to choose artists for individual stations.

August 8, 2013: At its July 2nd meeting Commissioners continued their discussion of art opportunities at the various stations. The Station naming process was discussed, and the Commissioner discussed how to most effectively communicate with Sound Transit regarding name preferences.

October 1, 2013: Commissioners met with Meta Artè, the lead artist team, and Sound Transit staff at the September Arts Commission meeting to discuss art opportunities at the East Main and the South Bellevue Stations.

November 5, 2013: Candidates for the artist selection panel for the 130th Avenue Station have been submitted to Sound Transit. Sound Transit staff has begun contacting candidates. City of Bellevue staff has also been working on the redesign of the City Hall plaza as part of the Downtown Station design.

The plaza will be demolished as construction begins of the alignment Downtown and Sound Transit and City staff is working to come up with a design that allows the functions of both City Hall and the Downtown Station to operate cohesively. Artist Dan Corson, who worked with the City as part of the original City Hall design and created the artwork Root located on the plaza, has been a part of the discussion.

December 3, 2013: STart staff has begun to contact citizens to serve on art panels. A presentation on how the STart program works and how art enhances transit will be given to City Council is scheduled for Monday evening, December 9th.

****See following updates for individual stations. ****

130th St. Station

January 21, 2014: The first panel meeting to select an artist for the 130th station was held on January 15th. Artists will be interviewed on January 31st. Chair Tremblay participated on the panel and will report at today's meeting.

February 11, 2014: The 130th station panel interviewed the three finalists previously selected during the first panel meeting. An artist was selected by the panel. STart staff are working to finalize the contract with the selected artist. STart is working with City staff to identify panel members for selecting an artist for the Downtown station.

April 1, 2014: the 130th St. Station artist is Patrick Marold.

Downtown Station

May 6, 2014: The first and second panel meetings took place at the Bellevue Arts Museum to select artists for the opportunities for art that have been identified by the Sound Transit staff and the Lead Artist Team. Commissioners Malkin and Jackson took part in the panel. The artists selected are Ball-Nogues Studio and Paul Maroni.

South Bellevue Station

May 6, 2014: The panel met to create a list of artists to interview for the opportunities at the South Bellevue Station. The panel met in the historic Winter's House to review the artists and selected six artists to interview for the opportunities that were identified at the station. Commissioner Ludeña participated in the panel. Interviews are scheduled for May 8th.

November 4, 2014: Design work continues on the art components. At today's commission meeting, STart Manager Barbara Luecke and John Walser, Project Architect, will update the commission on recent design progress.

Hospital Station

May 5, 2015: STart Manager Barbara Luecke and John Walser, the Project Architect, will reorient the Commission with the Hospital Station at today's meeting in preparation for the upcoming artist selection process for this particular station.

June 2, 2015: Sound Transit convened the artist selection panel on May 27th to interview three artists selected as finalists for the Hospital Station. One artist was selected by the panel following the interviews and discussion. Additional updates will be provided by STart Manager Barbara Luecke and John Walser, the Project Architect, at today's meeting.

Pianos in the Park



Update, August 4, 2015: For the first time ever, Bellevue is hosting three pianos in public parks as the program Pianos in the Park expands east from Seattle. Now in its second year, Pianos in the Park will feature over twenty pianos in parks in Seattle, Bellevue and Mercer Island. Bellevue's pianos are located at Ashwood Park, Downtown Park, and at the Bellevue Botanical Garden. Each piano has been given an artistic treatment by local artists, with the piano at Ashwood Park painted by artist Larine Chung, the piano at Downtown Park painted and decorated by artist and Arts Commissioner Vikram Madan, and the piano at Bellevue Botanical Garden painted by Eve Alyson, an artist and master gardener.



The opening event was well attended and took place in Ashwood Park, on July 17th. The pianos have been popular destinations for aspiring musicians and those who just want to check out the pianos and give them a try. The pianos will be up for people to play until August 16th.

Public Art Maintenance

Relocation of *Wild in the City*

January 20, 2015: East Link construction along 112th Ave. SE is requiring the City to relocate a pump station to where we have an art work we own jointly with that property owner. Staff in working with the City, the property owner and the artist to relocate the work to about the equivalent of two blocks north. The artist, Norm Taylor, has approved the site. Management of the site has changed hands and staff is in the process of contacting them. The new site is in City right of way. The move will be paid for by the Utilities project. Arts Program staff is getting estimates from qualified contractors to move the art. It is expected to be moved mid-February to early March.

April 7, 2015: The artwork was successfully removed from the site and placed into temporary storage. Two sites on the property are under consideration, one in front of the new Bellevue Courthouse, now undergoing extensive tenant improvements, and a site about 1.5 blocks north of SE15th site. Staff is working with various project managers to resolve the site selection.

May 5, 2015: Landscaping plans have been submitted to a soils engineer. The soil engineer will review the landscape plans and propose a design for installation. This work will lead to an estimate of cost. The artwork is currently being stored at Lile Storage.

Repairs for Arc with Four Forms

January 20, 2015: This sculpture was damaged during a December windstorm. Art Site is repairing the damaged portion of the work and will clean the sculpture and base. Work is underway.

February 10, 2015: Repair of artwork is underway.

April 7, 2015: Repairs are completed.

Season's Shelters

April 7, 2015: Staff noticed that a component of the artwork, located at 140th and Main Street, had been damaged and was in need of immediate repair. There was also a large tag on the seat that is both a part of the artwork and serves the bus shelter. Staff contracted with Artech to do the repairs. Artech consulted with artist Karen Guzak prior to making repairs. The repairs have been completed.

City-wide version for ArtMap

February 11, 2014: Staff is confirming the locations of two artworks that have recently been relocated during the construction at the Bellevue Botanical Garden. Once the new locations are identified, the map will be printed and distributed.

January 20, 2015: Staff is reviewing final edits of the City-wide ArtMap. Printing should be underway in the next few weeks.

Other Projects and Programs

Cultural Demographic Survey

January 21, 2014: Staff is reviewing a full draft of the final report.

September 9, 2014: Consultant is completing extensive revisions. Staff expects to see the new draft in September and will work with Consultant to complete the study.

October 7, 2014: Staff is awaiting revisions from the consultant.

November 4, 2014: Revised draft was received and is under staff review.

Cultural Compass

January 21, 2014: At today's meeting the committee will report on progress organizing focus groups.

February 11, 2014: Staff will be organizing and scheduling focus groups to take place in the near future.

April 1, 2014: Three focus groups are scheduled for April and one for May. Details will be presented at today's meeting.

May 6, 2014: Three focus groups have been held to date. Specific discussion topics included Public Art, Facilities and Supporting Artists and Arts Groups. A fourth focus group is scheduled for Saturday May 10th. This group will focus on Cultural Diversity and include shorter discussions on issues related to the other goals that are a part of this update. Attendance of the first three focus groups was light but the discussion was constructive and will provide value direction moving forward. Staff is compiling notes from the focus groups and considering next steps in the process.

Storefronts Bellevue

August 5, 2014: Meydenbauer Center is the newest partner for our Storefronts Program. A new display opened concurrently with Bellwether, and information is included in the Bellwether catalog. Susan Brown's Percy Forde Silbert's Complete Guide to the Ocean and Celeste Cooning's Lotus Flower and Milk and Honey are on display, occupying 6 display windows facing NE 6th.

September 9, 2014: New work will be installed in the Meydenbauer windows this month. The current contract will expire in October, and staff is discussing with Shunpike the possibility of contracting for another year.

October 7, 2014: New work has been installed in the Meydenbauer windows. The two artists being showcased in the windows are KC Madsen and Paul E. McKee. KC Madsen is showing her artwork Tide and Elements, made of industrial paper, paint, and encaustic, and Paul E. McKee is showing his work flâneur, which is a representation of the reflections seen on the buildings in Downtown Bellevue.

January 20, 2015: The Arts Program will partner with Meydenbauer Center to continue the program in its display windows along NE 6th.

April 7, 2015: Meydenbauer Center is now featuring two new artworks in its windows by artists Philip LaDeau and Serrah Russell. On display February 19th-June 19th, Philip's piece, entitled In Window//In Vitrine explores architectural space and light, and Serrah's piece, entitled ESCAPE, explore the human experience and our surroundings.

Funding, 2015

January 20, 2015: Applications for 2015 were due January 12th. Eleven EAP applications were received along with 21 Special Projects applications. The number of EAP applications is consistent with last year. The number of Special Projects applications is down 4 from last year, but is still at a high number. Panel interviews and deliberations are in the process of being scheduled for the week of January 26th.

February 10, 2015: At today's meeting, the Allocations Committee will present its funding recommendations for Eastside Arts Partnerships and Special Projects recipients. The Arts Commission will vote on the Committee's recommendations.

April 7, 2015: All organizations have been notified of their funding awards.

Funding, 2016

Update, August 4, 2015: At today's meeting, the Arts Commission will discuss the 2016 Funding Guidelines and vote whether to recommend that Council adopts the 2016 Funding Guidelines.

Comprehensive Plan Update

Update, August 4, 2015: On August 3rd, Council will meet to vote on the approval of the final draft of the Comprehensive Plan.

Completed in 2015

Arts and Heritage Day in Olympia, 2015

January 20, 2015: Arts Program staff has traditionally assisted with setting up appointments with Bellevue's state legislators on Arts and Heritage Day, which this year will be on March 4th, 2015. Commissioners are invited to participate.

April 7, 2015: Completed March 4th.

Ethnic Showcase

Completed.

For the past several months City staff members Shelley Brittingham and Mary Pat Byrne collaborated with a multi-agency team called Arts and Social Change to organize a series of opportunity for emerging ethnic artists to develop professionally. In the fall two free daylong workshops were held in Seattle at which artists learned about contracts, booking, and other “tools of the trade.” Experts were on hand to provide one-on-one evaluations of websites and social media activity and a professional photographer was available to take professional photos of individual performers and groups. On January 27th a half-day showcase at Meydenbauer Center featured about ten juried performers, many of whom attended the workshops last fall. Also invited were members of local arts agencies and others who book artists such as a representative of the Bellevue Downtown Association. Over 200 people registered for the event. Councilmembers Stokes and Lee both attended and gave some words of welcome. The organizers felt the event was very successful at the Meydenbauer and plan to make Meydenbauer Center the site for the event in the future.

Asian Pacific American Heritage Month

May 5, 2015: At the City Manager’s request, arts staff worked with various galleries, artists and leaders in the Asian Community to create a month-long display to celebrate Asian Pacific Heritage Month through the lens of visual arts and design. About 20 artworks will be on display from May 4th through May 31st. A closing celebration is planned for May 28th at City Hall.

June 2, 2015: To celebrate both the exhibition and Asian-Pacific American Heritage Month, community members, artists and others met on May 28th at Bellevue City Hall. Music was provided by Rong Rong Chinese Folk Choir and harpist Charlene Chin. More updates about the event will be provided at today’s meeting.

Department of Planning and
Community Development

Information

Arts Commission Upcoming Agenda Items & Events

Meeting Date	Item	Type
2015		
September 1, 2015	BAC Regular Meeting	
	Bellwether Update and Potential Jurors	
Sept 7	Council approves 2016 Funding Guides	
October 6, 2015	BAC Regular Meeting	
Week of Oct. 26	Allocations Panel	
November 3, 2015	BAC Regular Meeting	
	Neighborhood Public Art Projects	
Nov. 16	Council approves 2016 funding recommendations	
December 1, 2015	BAC Regular Meeting	
2016		
January 5, 2016	BAC Regular Meeting	
	Bellwether 2016 Selected Artists	

COMMITTEE DESCRIPTIONS AND SUGGESTED ASSIGNMENTS

Below are suggested committee assignments for 2015. If you have any questions or would like to swap an assignment, please discuss with Chair Paul Manfredi.

2014-2015 Suggested Assignments	
Projects	Commissioners
Allocations	Becky Lewis
Allocations	Paul Manfredi
Allocations	Vikram Madan
Annual Meeting	Paul Manfredi, lead
Bel Red Arts District	Carl Wolfteich, lead
Bel Red Arts District	Paul Manfredi, chair
Bellwether Sculpture Exhibit 2016	Philip Malkin, chair
Bellwether Sculpture Exhibit 2016	Becky Lewis
Bellwether Sculpture Exhibit 2016	Carl Wolfteich
Bellwether Sculpture Exhibit 2016	Maria Lau Hui
Cultural Compass Update	All commissioners
Cultural Compass Update	Trudi Jackson, lead
East Link Public Art 120 th Spring District Station	Vikram Madan, lead
East Link Public Art Bel Red Station	Becky Lewis, lead
East Link Public Art Downtown	Philip Malkin, co-lead
East Link Public Art Downtown	Trudi Jackson, co-lead
East Link Public Art Hospital Station	Paul Manfredi, lead
East Link Public Art South Bellevue	To be assigned
East Link Public Art Main Street	Carl Wolfteich, lead
Executive Committee	Paul Manfredi, Chair
Executive Committee	Philip Malkin
Meydenbauer Bay Park Phase 1	Vikram Madan, lead
Neighborhood Public Art Project Leads Project Lattawood	Philip Malkin, lead
Neighborhood Public Art Project Project Lake Hills	Becky Lewis, lead

Tateuchi Center Collaboration	All commissioners.
Tateuchi Center Collaboration	Trudi Jackson, lead