

**CITY OF BELLEVUE  
CIVIL SERVICE COMMISSION  
Special Meeting Minutes**

Tuesday  
September 16, 2025

*Hybrid*

**MEMBERS PRESENT:** Dan Crowner, Chair  
Jeff Jorgenson  
Anne Noris  
Linda Parrish  
Patricia Sheffels, Vice-Chair

**OTHERS PRESENT:** Dave Tait, Fire Department  
Doug Halbert, Fire Department  
Chad Barnes, City Attorney's Office  
Kathleen Kline, City Attorney's Office  
Rebecca Su, Human Resources  
Rita Tes, Human Resources

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER:**

The meeting was called to order at 4:02 p.m. by Chair Crowner.

**II. ROLL CALL:**

A quorum was present.

**III. ORAL COMMUNICATIONS:**

None.

**IV. NEW BUSINESS:**

A. Fire: Request to Conduct Deputy Chief Promotional Exam in 2025

On behalf of the Fire Department, Chief Halbert made an official request to conduct a promotional exam for the rank of Deputy Chief. The current list has been exhausted.

**Motion by Commissioner Jorgenson and second by Commissioner Sheffels to approve the request to conduct a Deputy Chief Promotional Exam for the Fire Department in 2025. Motion carried unanimously (5-0).**

**V. ANNOUNCEMENT OF NEXT MEETING:**

Chair Crowner announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, October 14, 2025 at 4:00 p.m.

**VI. ADJOURNMENT:**

Chair Crowner adjourned the meeting at 4:07 p.m.