

**CITY OF BELLEVUE
CIVIL SERVICE COMMISSION
Meeting Minutes**

Tuesday
April 12, 2022

Via Zoom

MEMBERS PRESENT: Patricia Sheffels, Chair
Linda Parrish, Vice-Chair
Jeff Jorgenson
Anne Noris

MEMBERS PRESENT: Dan Crowner

OTHERS PRESENT: Autumn Fowler, Police Department
Jay Hagen, Fire Department
Diane Kendall, Human Resources

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 4:02 p.m. by Chair Sheffels.

II. ROLL CALL:

A quorum was present.

III. NEW BUSINESS:

A. Request to Conduct a Fire Deputy Chief Promotional Exam

On behalf of the Fire Department, Chief Hagen made an official request to conduct a promotional exam for the rank of Fire Deputy Chief in 2022 to establish an eligibility list.

Chief Hagen responded to various questions from Commissioners.

Motion by Commissioner Jorgenson and second by Commissioner Parrish to approve the request to conduct a Fire Deputy Chief Promotional exam. Motion carried unanimously (4-0).

B. Request to Hold a Sergeant Promotional

On behalf of the Police Department, Ms. Fowler made an official request to conduct a promotional exam for the rank of Police Sergeant in 2022. The current eligibility list will expire on June 25, 2022 and vacancies are anticipated.

Ms. Fowler responded to various questions from Commissioners.

Motion by Commissioner Jorgenson and second by Commissioner Parrish to approve the request to hold a Police Sergeant Promotional Exam in 2022. Motion carried unanimously (4-0).

C. Request to Modify the Selection Process for Police Support Officers

On behalf of the Police Department, Ms. Fowler made an official request to modify the selection steps and devices used in the screening, ranking, and selection of Police Support Officers.

Ms. Fowler responded to various questions from Commissioners.

Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to modify the selection process for Police Support Officers. Motion carried unanimously (4-0).

D. Request to Modify the Selection Process for Police Specialist

On behalf of the Police Department, Ms. Fowler made an official request to modify the selection steps and devices used in the screening, ranking, and selection of Police Support Specialist.

Ms. Fowler responded to various questions from Commissioners.

Motion by Commissioner Noris and second by Commissioner Parrish to approve the request to modify the selection process for Police Specialist. Motion carried unanimously (4-0).

IV. APPROVAL OF MEETING MINUTES:

Motion by Commissioner Jorgenson and second by Commissioner Noris to approve the January 11, 2022 meeting minutes as presented. Motion carried unanimously (4-0).

V. ANNOUNCEMENT OF NEXT MEETING:

Chair Sheffels announced that the next regularly scheduled Civil Service Commission meeting will be held on Tuesday, July 12, 2022 at 4:00 p.m.

VI. INFORMATIONAL ITEMS:

Fire—Status Change

1. Promotion – Jordan Scott
2. Personnel Reassignments, Lewis Stoliker, Sean Oliver, Jordan Scott, Luke Gilbertson
3. Retirement, Scott Robins
4. Personnel Reassignments, Fire Fighter Josh Ferguson
5. Temporary Reassignments, Luke Steere, Kevin McKean, James Bailey
6. Retirement, Delmis Spivey
7. Probation Completion, Doug Halbert
8. 4th Quarter Performance Report
9. 2021 Accomplishments

Police—Executive Orders

1. Resignation, Jeffrey Adolfson
2. Promotion, Chris Ford
3. Assignments, Sergeant Buck and Officer Keblish
4. Retirement, Jennifer Robertson
5. Promotional, Bryan Marin
6. Retirement, Jamie Collins
7. Community Thank You
8. Resignation, Dimitry Kulibaba
9. Retirement, Greg Mills
10. Transfer, Jonathan Chin
11. Promotions, Kathleen Carly, Joseph Whitaker
12. Resignation, Michael Vuncannon
13. Resignation, Kelsi Harmon
14. Awards, Officer Sauve, Ashley Seebold, James Brack, Brian Benshoof, Bobbi Howe
15. Eligibility List, Police Support Officer
16. Eligibility List, Experienced Police Officer
17. Eligibility List, Entry Police Officer
18. Eligibility List, Entry Police Officer
19. Eligibility List, Experienced Police Officer
20. Eligibility List, Experienced Police Officer
21. Eligibility List, Entry Police Officer
22. Eligibility List, Police Records Specialist

VII. ADJOURNMENT:

Chair Sheffels adjourned the meeting at 4:23 p.m.