

**City of Bellevue
Bellevue Diversity Advisory Network
Meeting Minutes**

Tuesday, February 25, 2020	Bellevue City Hall
6:00p.m.	Room 1E-112

Members present (16): *Adnan Siddiquie, Aisha Kabani, Alaric Bien, Angela De La Hoz, Diane Li, Eloisa Tran, Guang-an Wu (GW), Haruka Kojima, Jennifer Karls, Nahyeli Mendivil, Karia Wong, Liena Ugarova, Marguerite (Margie) Ye, Philip Peterson, Sarim Bhatti, Seema Bahl*

City Staff: *Yuriana Garcia Tellez, Diversity Outreach and Engagement Administrator; Dee De Catalano, Human Services Grant Coordinator, Alex O'Reilly, Human Services Manager; Brooke Brod, Community Engagement Lead; Jennifer Ewing, Environmental Stewardship Manager.*

Recording secretary: *Phil Peterson*

I. Call to Order:

- A. Roll call: *Alaric called to order at 6:01p. Roll call was initiated at 6:02p.*
- B. Adoption of the Agenda: *GW moved, Jennifer seconded, unanimously approved.*
- C. Adoption of the Minutes: *GW moved, Seema seconded, unanimously approved.*

II. Public Comment: none

III. Diversity Presentation: Black History Month, Yuriana Garcia

Referenced "Under Our Skin," which is a project of Seattle Times to engage in the conversation of race, racism, diversity, etc. We watched a video on Institutional Racism.

IV. Information: Human Services Funding, Dee Dee Catalano

They wanted us to be aware of funding opportunities that are opening next week. DeeDee is contract coordinator in the City of Bellevue. Human Services grants are available every two years and opens March 4th. Non-profits can apply to the 16 cities that work together to use one online grant portal called, "Share 1 App." There are workshops on March 4th in Kirkland, March 9th in SeaTac, and March 10th in Redmond. Kirkland is streaming the meeting live. Alaric recommended that anyone interested to contact the relevant staff member in the city for an initial discussion for advice and direction before beginning the application process. Deadline is April the 7th.

They are also providing one-on-one coaching for grant writing. These one-on-one coaching meetings are for those who are marginalized groups who don't have the resources available to know how to do so.

Advice: (1) Make sure to answer the question fully, (2) Be clear and concise – they are reading over a hundred applications, (3) They like to see a diverse funding strategy, (4) They like to see a track record that the organization performed in a way to bring reasonable outcomes. As an example, "We do this program for this many people and have this many results."

Handouts: PowerPoint & Supplemental Document from the City of Bellevue.

V. Advisory Presentation Brief, Jennifer Karls

Jennifer took notes to provide feedback regarding an intake form for the Environmental Stewardship Plan. Overall, the feedback was focused on specific questions about the purpose of the intake form, seeking clarity on who they want input from and why input is being sought out by BDAN. The city is going to begin a city-wide engagement plan and before going out broadly to the city they wanted to hear from specific groups that may not know of or be made aware of this stewardship plan.

Handouts: Intake Form & Community and Stakeholder Engagement Summary Report

VI. Advisory Presentation: Environmental Stewardship, Brooke Brod

Brooke Brod (Community Engagement Lead) and Jennifer Ewing (Environmental Stewardship Manager) came to talk about the environmental stewardship efforts of the city. They are interested to think through an “equity lens” as they look through the strategies of the plan. We are entering the phase to figure out what strategies will achieve the goals of the plan. Part of the phase is outreach and engagement, which is part of the reason why they are here to get feedback from BDAN, in addition to getting feedback on the actual strategic plan.

The feedback received so far from residents and businesses is to be a leader in sustainability. Materials management and waste, mobility and land use, energy, natural systems and climate change are the strategic priorities. Next step is a phase of engagement in the community to analyze the strategies (i.e. equity, cost, feasibility). They want to know what level of community support there are for specific actions. There are 3 in-person events: March 3rd Open House, March 11 & 12 Business Focus Groups, March 28 Sustainability Fair. There will be a final round of comments after this community engagement process in late Spring.

They want to know how to meet people where they are at who may not be aware of this information. If anyone on BDAN has any ideas to engage specific groups in the city that should be intentionally reached, then to let them know.

BDAN recommended they consider those struggling to provide basic needs may not be able to engage in environmental stewardship, even though they may approve of this initiative. Also, there was a recommendation for Brooke and Jennifer to provide BDAN with flyers.

For more information: <https://bellevuewa.gov/city-government/departments/community-development/environmental-stewardship>

VII. Census Update, Gwen Rousseau

BDAN members received flyers for the Census. There are flyers in seven languages. These are downloadable from the Census Page. Gwen is asking for advice on how to best engage all groups in the city.

BDAN recommended to pursue non-profits listed in the city, and to solicit their help in making the census information known. There was a recommendation to make them available at doctor's

offices and schools where parents get information (and these are trusted organizations). For example, the school district has a family connections center.

VIII. By Laws Voting, Alaric Bien

Jennifer moved, Sima seconded, unanimously approved. By laws are approved as they are proposed.

IX. Committee Report Out, Alaric Bien

- A. Outreach / Communications: Faisal reported. The next step is to talk to Gwen and Debbie on the census. They will get the information based on the last census to explore what groups are more difficult to reach and pursue ways to get the information to them.*
- B. Community Engagement: Margie reported. One of the priorities is to create a Multi-faith event to connect around a round table for discussion.*
- C. Culturally Responsive Gov: Jennifer reported. They will evaluate the online process and are working on the feedback loop process.*
- D. Cultural Liaisons Program: GW reported. They will take their documentation and create a proposal. They are looking for feedback after March.*
- E. Bylaws: Alaric reported. This is done!*

X. BDAN Survey, Yuriana Garcia

16 responses. The purpose is to get feedback from the BDAN members on their experience. The lowest feeling is whether their voice is making a difference in the city. Most people enjoy the community and collaboration with diverse individuals. There is confusion on what expectations the BDAN members should have towards their purpose in advising the City Manager's Office. Dinner options had high marks.

XI. Announcements /Future Agendas, Alaric Bien

Next month we will set aside time for the outreach and communications committee to present on the census engagement. The Cultural Liaisons Committee is looking for feedback after March. The Community Engagement committee is looking for feedback from BDAN in April (maybe May, but only if Yuriana has her next meeting with the City Manager in June).

Welcome to City Hall is doing "Road Shows" for different ethnic communities and are looking for volunteers for the Spanish speaking event on March 19th.

Ethnic Community Leaders Round Table is 2p to 4p at the Japanese Cultural Community Center of Washington.

XII. Closing of Session, Alaric Bien

- A. Next Meeting: March 31*
- B. Motion to Adjourn: Alaric called to adjourn at 8:03p. GW moved, Karia seconded.*